

CITY OF ROSENBERG, TEXAS

ADOPTED ANNUAL BUDGET

FISCAL YEAR 2022-2023

October 1, 2022 - September 30, 2023





Statutory Requirement

ANNUAL ADOPTED BUDGET FOR FISCAL YEAR 2022-2023

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,207,167, which is a 9.93 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$516,322.

Property Tax Rate Comparison:

Per \$100 Valuation	Fiscal Year 2023	Fiscal Year 2022
Property Tax Rate	\$0.355000	\$0.380000
No-New-Revenue Tax Rate	\$0.340801	\$0.376045
No-New-Revenue M&O Tax Rate	\$0.206936	\$0.250776
Voter-Approval Tax Rate	\$0.358786	\$0.387848
Debt Rate	\$0.174195	\$0.150166

Record Vote on Adoption of Budget:

Members of Governing Body	For	Against	Absent
Kevin Raines	✓		
Marc Morales	✓		
Alicia Casias	✓		
Keith Parker		✓	
Susan Euton	✓		
Hector Treviño	✓		
George Zepeda	✓		

Total City Debt Obligation

The total amount of municipal debt obligations secured by property taxes for the City of Rosenberg is \$43,065,000.

Statutory Notice Statement required by Texas Local Government Code, Chapter 102. Municipal Budget, Section 102.007

Table of Contents

INTRODUCTION

Statutory Notice	3
Mayor and City Council	8
Appointed Officials.....	9
Organizational Chart	10
Budget Message.....	11
Department and Fund Matrix	18
Department and Fund Relationships	19
Strategic Plan 2023 – 2027.....	20
Organizational Goals Matrix.....	23

EXECUTIVE SUMMARY

Executive Summary.....	31
------------------------	----

BUDGET SUMMARIES

Combined Budget Summary	59
Summary of Revenues, Expenditures and Changes in Fund Equity.....	60
Capital Expenditures Summary	62
Budgeted Capital Expenditures.....	63
Summary of Personnel Staffing Positions	66

GENERAL FUND

Long-Term Financial Plan	74
Summary of Fund Balance	77
Resources	79
Revenue Detail	80
Expenditures by Function and Classification	85

General Government

Summary	90
Mayor/City Council	91
City Manager	102
Human Resources	105
Economic Development	109
City Secretary	112
Finance	116
Municipal Court.....	121
City Attorney	125
City Prosecutor.....	127

General Government (continued)

Technology 129

Communications 133

General Government 138

Community Development

Summary 146

Planning..... 147

Code Enforcement 151

Health 155

Parks & Recreation..... 159

Special Events..... 164

Public Safety

Summary 170

Police..... 171

Animal Control and Shelter 177

School Resource Officers and Crossing Guards 181

Fire 184

Emergency Management 190

Fire Marshal 192

Public Works

Summary 198

Engineering 199

Public Works 201

Street Lighting & Signals 208

Fleet Maintenance 210

Solid Waste 214

Building Maintenance 216

SPECIAL REVENUE FUNDS

Summary of Revenues, Expenditures and Changes in Fund Equity..... 224

Hotel/Motel Fund 226

Municipal Court Technology Fund 231

Beautification Fund 234

Law Enforcement Fund 237

Community Development Block Grant Fund 240

Police Asset Forfeiture Fund 243

Parkland Dedication Fund 246

Juvenile Case Manager Fund..... 249

Child Safety Fund 252

SPECIAL REVENUE FUNDS (Continued)

Building Security Fund..... 255
MUD Fire Services Fund 258
Police Federal Forfeiture Fund 261
PEG Capital Fund 264
Fire Station No. 3 Operating Fund 267

DEBT SERVICE FUND

Revenue and Expenditure Summary..... 277
General Obligation Debt by Source..... 278
Computation of Debt Margin..... 289
Computation of Direct & Overlapping Debt 290

CAPITAL PROJECT FUNDS

Seabourne Creek Capacity Fund 294
Dry Creek Capacity Fund 295
General Supplemental Fund 296
Street Improvement Fund..... 300
Capital Improvement Fund 301
American Rescue Plan Act (ARPA) Fund 302
2017 Hurricane Harvey CDBG-MIT Drainage Improvement Fund 303
2014 General Obligation Fund 304
2017 Certificate of Obligation Fund 305
County Mobility Projects Fund..... 306

ENTERPRISE FUNDS

WATER & WASTEWATER FUND

Long-Term Financial Plan 310
Summary of Fund Balance 312
Resources 313
Expenditures by Function and Classification 317
Customer Service 319
Water & Wastewater Administration 324
Water Production/Purification 328
Water Distribution 331
Wastewater Collection..... 335
Wastewater Treatment..... 338
Reclaimed Water..... 340
Water & Wastewater Non-Departmental..... 342
Water & Wastewater Supplemental Enterprise Funds..... 344

Capital Improvement Fund	346
Subsidence Fund	347
Water & Wastewater Supplemental Fund	348
Water Impact Fee Fund.....	349
Sewer Impact Fee Fund.....	350
Revenue Bond Debt Schedules	351
SOLID WASTE FUND	
Solid Waste	353
CIVIC CENTER FUND	
Civic Center	356
INTERNAL SERVICE FUNDS	
Summary of Revenues, Expenditures and Changes in Fund Equity.....	368
Insurance Fund.....	369
Fleet Replacement Fund	372
Technology Fund.....	375
COMPONENT UNIT FUNDS	
Summary of Revenues, Expenditures and Changes in Fund Equity.....	382
Rosenberg Development Corporation (RDC) Fund	383
RDC Projects Fund.....	387
CAPITAL IMPROVEMENT PROGRAM	
Program Overview	395
Street & Drainage Projects Summaries.....	396
Water/Wastewater Projects Summaries	419
TxDOT Projects Summaries	429
SUPPLEMENTAL INFORMATION	
Ordinance 2022-27 – Adoption of Budget	442
Ordinance 2022-28 – Ad Valorem Tax	445
Resolution No. R-3299 – Adopting Budget Priorities.....	448
2022 Tax Calculation Worksheet	450
Financial Management Policies.....	459
Acronyms and Glossary of Terms.....	467



Mayor

Kevin Raines

Mayor Pro-Tem, Council District No. 2

Susan Euton

Council Members

- Marc MoralesAt Large – Position 1
- Alicia CasiasAt Large – Position 2
- Keith ParkerDistrict No. 1
- Hector TreviñoDistrict No. 3
- George A. ZepedaDistrict No. 4

CITY OF ROSENBERG, TEXAS
2022-2023 BUDGET

APPOINTED OFFICIALS

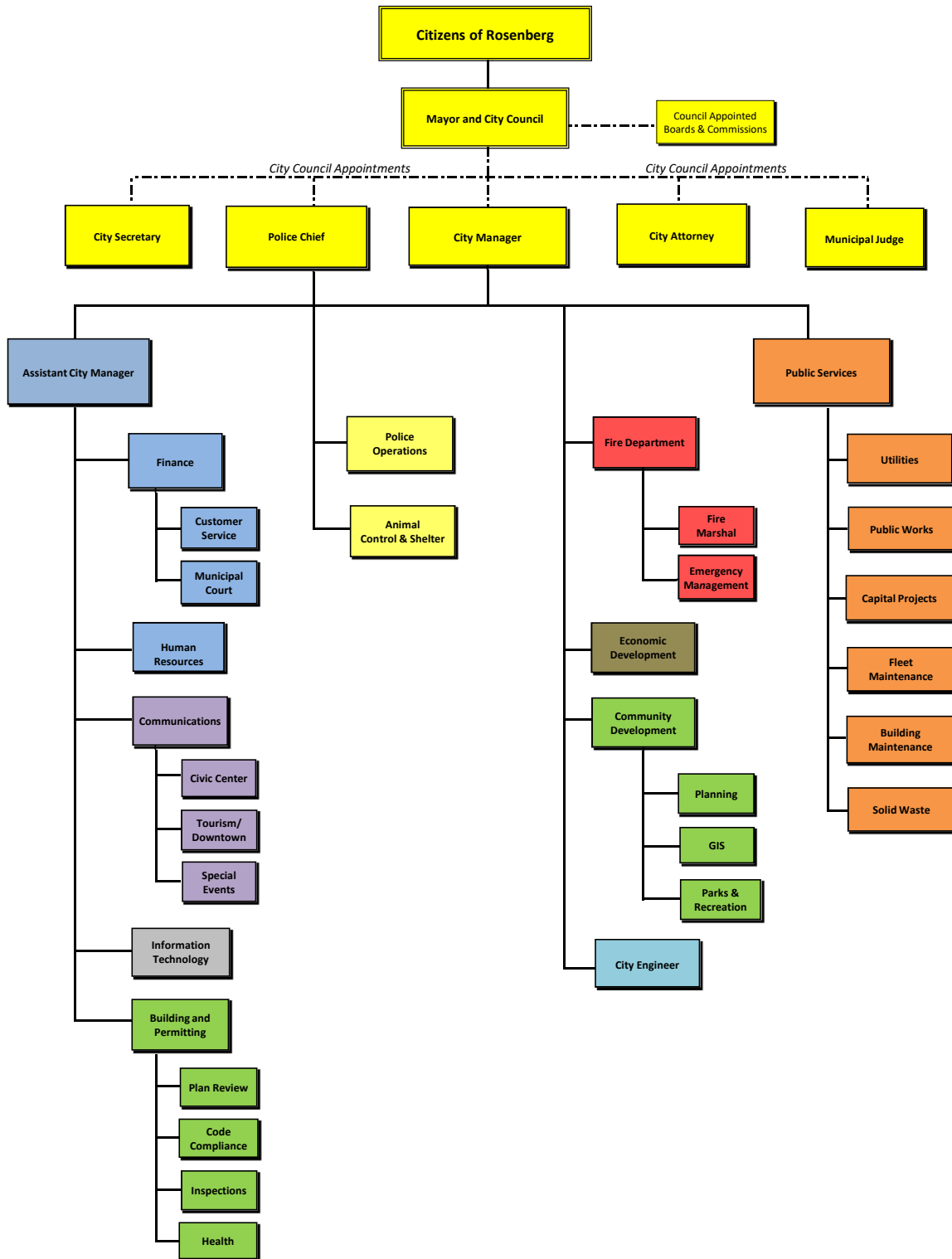
John Maresh	City Manager
Randle Law Office, Ltd. LLP.	City Attorney
Danyel Swint	City Secretary
Phyllis Ross	Municipal Judge
Jonathan White	Police Chief

BUDGET TEAM/DEPARTMENT DIRECTORS

Joyce Vasut	Assistant City Manager
Luis Garza	Director of Finance
Jennifer Gamino	Budget Coordinator
Charles Kalkomey	City Engineer
Brian Swint	Interim Building Official
Tanya Kveton	Director of Communications
Travis Tanner	Executive Director of Community Development
Rigo Calzoncin	Executive Director of Public Services
Joe Esch	Director of Economic Development
Darrell Himly	Fire Chief
Ashley Williams	Director of Human Resources
Cary Lamensky	Director of Parks and Recreation
Doug Gorka	Director of Public Works
Val Martinez	Director of Fleet
Eddie De Leon	Director of Utilities
Shelton Besson	Director of Technology

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

ORGANIZATIONAL CHART





October 1, 2022

**To the Honorable Mayor and City Council
City of Rosenberg, Texas**

Presented herein is the Adopted Annual Budget for fiscal year 2023 (FY23) in accordance with Texas Statute and the City of Rosenberg Charter, beginning October 01, 2022, and ending September 30, 2023. The FY23 Adopted Budget maintains existing service levels and implements budget requests and priorities identified during the strategic planning process and approved by City Council. The Adopted Budget maintains a high level of City service to our residents and visitors, and continues to ensure the City's fiscal strength by maintaining sound financial policies.

The Budget also serves as a policy document for the City of Rosenberg; it establishes City priorities, goals, and programs for the upcoming fiscal year. The Budget contains appropriations necessary to achieve specified services, functions, and activities essential to the accomplishment of our stated mission:

To anticipate community needs; to deliver exceptional service; and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

This mission is accomplished through City staff's formation and City Council's approval of the following goals:

- ❖ The City of Rosenberg will effectively manage the anticipated growth in the coming years.

Objectives:

- Secure a long-term, sustainable water supply
- Implement the recently proposed comprehensive plan
- Manage municipal facilities proactively
- Provide career development of City personnel in order to provide an optimal level of service to City customers
- Improve the maintenance of existing City facilities
- Anticipate and plan for the future space needs of a growing City
- Invest in technology in order to provide more innovative, efficient, and cost-effective means of service provision

- ❖ The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses, and visitors.

Objectives:

- Find innovative ways to protect the health, safety, and welfare of Rosenberg's residents, businesses, visitors, and property located within the City
- Use a variety of tools to work toward the expansion and diversification of Rosenberg's economy
- Gain recognition of Rosenberg as possessing the best parks and recreation program in Fort Bend County
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City

- ❖ The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability
- Recognize and implement new ways to provide the highest standard of customer service
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving

During FY22, each department updated their strategic plan outlining the anticipated needs for personnel, infrastructure, and other resources. Additionally, City staff worked diligently to prepare for the City's future by making great strides to accomplish many of the goals. The following major accomplishments were made:

- City Secretary's Office received first-ever State Achievement of Excellence Award by the Texas Municipal Clerk Association for effective and efficient management of resources within the city secretary's office.
- The City has completed its 4th year of receiving an average of 3 million gallons of water, per day, from Brazosport Water Authority. The City is in compliance with the thirty (30) percent groundwater reduction mandate set forth by the Fort Bend Subsidence District.
- Continued proactive building maintenance at various city facilities done in-house and/or managed by our building maintenance staff.
- CIP Division of Public Services was successful in applying for and/or receiving various grants that include: CDBG-MIT for flood mitigation in the amount of \$47.6M and CDBG – Blume Phase II in the amount of \$600,000 for sanitary sewer improvements.
- Public Works coordinated the construction and repair of curb and raised medians, pavement markings and street signage for the future Railroad Quiet Zone in Brazos Town Center and FM 2977.
- Installed underground storm drain to enclose the open drainage ditch along Avenue E to enhance the new Friends of North Rosenberg facility and improve safety for motorist and pedestrians.
- The Planning/GIS division completed amendments to the Master Thoroughfare Plan, Subdivision Regulations, Outdoor Lighting and development fee schedules.
- Code Enforcement division saw an increase in proactive Code cases and dangerous building abatements and Permitting processed approximately 4,800 new permits including over 500 residential permits
- Communications team helped implement and manage the first-ever Rosenberg 101 program
- The Communications departments coordinated new City-Wide events and two new downtown events while revamping the Holiday Nights Christmas Celebration. Hosted another 'first', a large tourism event, with the 2022 Bayou Bowl
- Completed the Seabourne Creek Nature Center design phase and the Becerra Park pavilion projects and commenced the construction of the Travis Park Splash Pad.
- Continued successful implementation of various technology software to improve efficiencies and allow for online capabilities such as EnerGov Citizen Self Service and new capabilities for utility billing online and over the phone payment options in Spanish.
- Customer Service department implemented Neptune 360 software which allows staff to monitor detailed water usage for quicker response and notifications to citizens & businesses of possible leaks.

- The Rosenberg Development Corporation (RDC) has established the Avenue H/US Highway 90-A Revitalization Project as a high priority to begin a focused, multi-year revitalization project on this main corridor.
- The City and RDC are pleased to announce the construction of a new expansion for Biotics Research Corporation of an 80,000 square-foot headquarters, office, warehousing and distribution space in Rosenberg Business Park.
- The finance department continued receiving awards for the Popular Annual Financial Report, Budget Document, Annual Comprehensive Report (audit) and Procurement.
- The Rosenberg Police Department (RPD) received the re-recognized status for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program.
- RPD successfully installed and implemented a FLOCK camera program throughout City adding extensive network of investigative resources for our citizens.
- The Rosenberg Animal Control and Shelter celebrated the three-year anniversary of the ‘over 90% live release rate’ and continued success of the “NO-Kill” mission.
- New Ladder truck that will allow the Fire Department to better serve the citizens of Rosenberg will be delivered in 2022.
- Applied for the Staffing for Adequate Fire and Emergency Response (SAFER) grant for nine (9) firefighters and also placed the Self Contained Breathing Apparatus (SCBA) obtained in the Regional Assistance to Firefighters Grant (AFG) in service.
- EMS Administration Building being converted for fire staff to occupy for Fire Station No. 4.

The updated strategic plans played an integral role in the development of the FY23 Adopted Budget. The goals and objectives of each department are intended to facilitate the accomplishment of the overall goals of the City.

Financial and Economic Outlook

For FY22, the City’s financial outlook continues to show a steady upward trend. Considering the financial impacts that the Coronavirus (COVID-19) has had on different sectors of the economy, the local sales tax revenues are projected to increase by over \$2.8 million or 15% when compared to FY21 actual sales tax revenues. Building-related permit revenues have stayed comparable to FY21, which is a good indicator that new development continues. Additionally, the City’s tax base reflects just over \$143 million in new development. The City’s goal is to sustain economic expansion and continue a pro-growth strategy.

As part of the American Rescue Plan Act (ARPA), the City was awarded approximately \$9.4M in funding as a non-entitlement unit, which half was distributed during FY21 and the remaining amount is to be distributed via the State toward the end of FY22. These funds are restricted for use in addressing COVID-19 needs as well as certain types of infrastructure projects. The City is using the funds for water and sanitary sewer infrastructure replacement projects.

Budgetary Priorities and Focus

The FY23 Adopted Budget provides for the provision of necessary public services within available financial resources. The Adopted Budget recommendations are designed to provide for the needs of Rosenberg citizens, as well as employees of the City organization. This Budget takes into account the necessity to maintain and improve municipal service levels while balancing revenues. Many of the factors upon which this Budget was developed are similar to those of the previous fiscal year:

- Compliance with federal and state regulations
 - ✓ Fort Bend Subsidence District mandate
- Conservative estimates of revenues and expenditures
 - ✓ Review historical trends and apply throughout budget
- Recognition of the long-term financial obligations of the City
 - ✓ Review long-term capital improvements plan
- User charges that pay for the cost of providing the service
 - ✓ Reviewed water & wastewater rates and solid waste collection rates
- Maintenance of fund balance policies
 - ✓ Increased fund balance requirement to 25% of operating expenditures
 - ✓ Maintained and exceeded fund balance minimum levels
- Maintain employee salaries and benefits at a competitive level
 - ✓ Updated Professional Development Policy
 - ✓ Reviewed and updated Classification and Compensation Study
 - ✓ Provided \$1,200 annual salary increase in July 2022 and another \$1,200 annual increase in October 2022
 - ✓ Budget includes Merit Raise Program
- Provision of City services to a growing community
 - ✓ Prioritize needs and review City's strategic plan
 - ✓ Addition of five (5) new full-time positions, as well as 2 part-time positions
 - ✓ Converting 6 current fire department positions to 3 Engineers and 3 Captains
- Maintenance and replacement of the City's aging infrastructure
 - ✓ A complete list of CIP projects in addition to sidewalk and road improvements

Overview of Adopted Budget and Significant Funds

The FY23 Adopted Budget includes total expenditures for all funds in the amount of \$88,058,621. This amount includes operating expenditures for the various funds and departments, as well as capital improvements.

Expenditures summarized by fund type are presented as follows:

(\$ in Millions)	FY23 Adopted
General Fund	\$ 35.1
Special Revenue Funds	5.1
Debt Service Funds	6.7
Water/Wastewater Fund	22.3
Solid Waste Fund	4.9
Civic Center Fund	0.5
Internal Service Fund	5.7
Component Unit	<u>6.3</u>
Total Operating Funds	86.6
Capital Project Funds	<u>1.5</u>
Totals	<u>\$ 88.1</u>

Summary of Changes between Proposed and Adopted Budget

On August 2, 2022, the City Manager submitted the FY2023 Proposed Budget to City Council. After several discussions and meetings with staff and City Council, the following changes were made to the FY2023 budget:

- **General Fund (101)** – Adjustment was made to City Engineer department budget to correct error in proposed budget. Sales Tax was reduced by \$250,000 and \$295,953 was added to Transfer to Capital Improvement Fund for the Fire Station No. 1 Renovation Project.
- **Capital Improvement Fund (412)** – Increase Transfer from General Fund and increase Fire Station No. 1 Renovation Project by \$295,953.
- **Fire Station No. 3 Operating Fund (230)** – The assessment payable to Summer Park Property Owners Association, Inc. in the amount of \$11,469 from the Fire Station No. 3 Operating Fund was not included since revenues were not available to fund this item.

General Fund

To-date, the City's sales tax revenue has shown a positive trend in FY22. The sales tax projection for FY23 included an increase from FY22. For FY22, the sales tax estimated collections is projected to be close to \$21,320,000. With the positive trend and the sales tax collections the city has received to-date in FY22, the projection for FY23 sales tax revenue does include an increase when compared to the FY22 adopted budget.

The current property tax rate is thirty-eight cents (\$0.38) and the total adopted tax rate is thirty five and a half (0.355), approximately two and a half cents (\$0.025) less.

Basic service levels in the General Fund have remained level; however, the majority of the increases in the operating costs of the General Fund are due to increases in salaries and benefits to provide employees a fair and

competitive compensation package and the addition of personnel and increases to supplies and maintenance and services due to inflationary costs.

Debt Service Obligations

The City's FY22 property tax rate was 38.0 cents (\$0.38) per \$100 valuation. Of that rate, 15.0166 cents (\$0.150166) per \$100 valuation was designated for debt service obligations and 22.9834 cents (\$0.229834) per \$100 valuation for the Maintenance and Operation Budget. The City's adopted debt rate calculation for FY23 includes an increase of approximately two and one half (0.025) cents at 17.4195 (\$0.174195) per \$100 valuation. This increase in the debt rate is mainly due to the payoff of \$1.5 million of callable debt for the 2013 Certificates of Obligation.

When the City's property tax base is increased, the debt service capacity increases, which can then be used to finance future infrastructure needs. The City has expanded the tax base by over \$143 million through new development within the City limits in 2022. City staff will continue to work with the City's Financial Advisor to manage the City's debt service obligations and continue efforts to address our future needs.

Water/Wastewater Fund

The financial condition of the Water/Wastewater Fund (W/WWF) has significantly improved, but forecasted infrastructure needs may require additional funding. The revenues for FY23 will meet the combined operating expenditures and \$25,000 for one-time expenditures including the purchase of a camera to inspect the interior of sanitary sewer lines. For FY23, the W/WWF will reallocate its portion of debt service payments in the amount of approximately \$2.2 million to fund water-related capital infrastructure improvements instead of issuing additional debt for said improvements.

The Water Subsidence Fee, established in 2007, has been adjusted over the years to cover the projected expenditures and future expenditures related to the Groundwater Reduction Plan (GRP). The Adopted Budget does not include an increase for FY23. Staff will continue to monitor the costs of operating and maintaining the infrastructure for the delivery of surface water and reserved capacity for additional surface water needs to achieve the sixty percent (60%) groundwater reduction requirement which was recently moved back from 2025 to 2027.

Budget Requests

During the FY23 budget process, staff submitted their budget requests and a total of twenty-two (22) general supplemental requests were submitted and, due to an increase in revenues, sixteen (16) of those requests were funded with a budget adjustment and an additional five (5) of those requests were funded within the department's current budget. The only remaining request to resurface the Brazos Park basketball court is in the RDC budget.

In addition, there were nine (9) budget requests for the enterprise funds. Many of these requests were for Civic Center facility Improvements, several of which are funded in the Civic Center Fund. Other requests were submitted for funding through the Water/Wastewater Fund including a sanitary sewer inspection camera.

There were eleven (11) personnel requests submitted and prioritized by staff. Five (5) new positions are being included in the budget: Director of Finance, Building Maintenance Technician, Animal Control Kennel Technician, Assistant City Engineer, W/WW Technician, as well as 2 part-time positions: Emergency Management Coordinator and Parks Administrative Technician. Additionally, several other positions were converted or reclassified.

Future Concerns

Though this Budget primarily addresses the upcoming fiscal year, much consideration has been given to the City's financial condition for future years. Important issues that will impact future City Budgets include:

- Passing of Senate Bill 2, the Texas Property Tax Reform and Transparency Act by the Texas Legislature lowering the tax rate that a municipality can adopt without a mandatory election
- Improving the City's aging infrastructure in order to extend useful life
- Expanding our community's infrastructure to address growth
- Maintaining strong funding reserves
- Increasing debt capacity for future financing issues
- Providing for a long-term sustainable employee base
- Address municipal facility upgrades, rehabilitation, and enhancements
- Investing in technology to improve services and enhance use of personnel

The future costs for the Fort Bend Subsidence District groundwater reduction mandate continues to represent a major financial challenge for the City of Rosenberg and the water customers. The second major challenge is to continue addressing Rosenberg's aging infrastructure needs. The third major challenge is funding current and future personnel in order to meet the increasing service demands in a rapidly growing community.

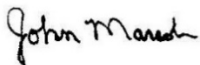
Conclusion

As the City works to meet the increasing service needs of an expanding community, the City will continue to maintain the FY23 Adopted Budget within the projected revenues, all while reducing the City's debt. Though certain expenditures will have to be deferred to future Budgets, the City remains financially strong while embarking on multi-million-dollar capital improvements and maintaining the quality level of service for residents of our community.

City Council and staff must work together to manage the available financial resources and to establish realistic priorities. The City cannot address all of its needs in any one budget year. City Council will have difficult decisions in determining the priorities to be addressed first while maintaining the City's financial base. Working together, we can continue a multi-year program that will continue Rosenberg's positive progress in the future.

Much credit goes to our Department Heads and the Finance Department staff, for the hard work that went into the development and preparation of this Adopted Budget. Should you need further information or have any questions, please contact Joyce Vasut or myself.

Respectfully submitted,



John Maresh
City Manager

DEPARTMENT AND FUND MATRIX

GENERAL FUND

General Government

101-1100 Mayor & Council
 101-1121 Council At-Large Position #1
 101-1122 Council At-Large Position #2
 101-1123 Council - District 1
 101-1124 Council - District 2
 101-1125 Council - District 3
 101-1126 Council - District 4
 101-1127 Council - Mayor
 101-1200 City Manager
 101-1210 Human Resources
 101-1211 Economic Development
 101-1300 City Secretary
 101-1400 Finance
 101-1417 Municipal Court
 101-1500 City Attorney
 101-1600 City Prosecutor
 101-1720 Technology
 101-1750 Communications
 101-1800 General Government

Community Development

101-1900 Planning
 101-1921 Engineering
 101-1935 Code Enforcement
 101-1941 Health
 101-1953 Parks and Recreation
 101-1955 Special Events

Public Safety

101-3000 Police
 101-3034 Animal Control
 101-3100 Fire
 101-3132 Emergency Management
 101-3133 Fire Marshal

Public Works

101-5021 City Engineer
 101-5022 Public Works
 101-5023 Street Lighting & Signals
 101-5025 Fleet Maintenance
 101-5026 Solid Waste
 101-5040 Building Maintenance

INTERNAL SERVICE FUNDS

601-0000 Insurance Fund
 602-0000 Fleet Replacement Fund
 603-0000 Technology Fund

SPECIAL REVENUE FUNDS

212-0000 Hotel/Motel Fund
 213-0000 Municipal Court Technology Fund
 214-0000 Beautification Fund
 215-0000 Law Enforcement Fund
 216-0000 Community Development Block Grant Fund
 218-0000 Police Asset Forfeiture Fund
 221-0000 Park Land Dedication Fund
 222-0000 Juvenile Case Manager Fund
 223-0000 Child Safety Fund
 224-0000 Building Security Fund
 226-0000 MUD Fire Services Fund
 227-0000 Police Federal Forfeiture Fund
 228-0000 PEG Capital Fund
 230-0000 Fire Station No. 3 Operating Fund

DEBT SERVICE FUND

301-0000 Debt Service Fund

CAPITAL PROJECT FUNDS

401-0000 Seabourne Creek Capacity Fund
 402-0000 Dry Creek Capacity Fund
 410-0000 General Supplemental Fund
 411-0000 Street Improvement Fund
 412-0000 Capital Improvements Fund
 413-0000 American Rescue Plan Act (ARPA) Fund
 414-0000 CDBG-MIT Drainage Improvement Fund
 415-0000 2014 General Obligation Fund
 427-0000 2017 Certificates of Obligation Fund
 430-0000 County Mobility Project Fund

ENTERPRISE FUNDS

501-0000 Water/Wastewater Fund
 512-0000 W/WW Capital Improvement Fund
 514-0000 Subsidence Fund
 515-0000 Water & Wastewater Supplemental Fund
 517-0000 Water Impact Fee Fund
 518-0000 Sewer Impact Fee Fund
 550-0000 Solid Waste Fund
 560-0000 Civic Center Fund

COMPONENT UNIT FUNDS

219-0000 Rosenberg Development Corp. (RDC) Fund
 225-0000 RDC Projects Fund

Department and Fund Relationships

DEPARTMENT	General Fund	Water & Wastewater Fund	Special Revenue Fund	Solid Waste Fund	Civic Center Fund	Capital Projects Fund	Internal Service Fund
Mayor/Council	X						
City Manager	X						X
Human Resources	X						X
Economic Development	X						X
City Secretary	X						X
Finance	X						X
Municipal Court	X		X				X
City Attorney	X						
City Prosecutor	X						
General Government	X						X
Planning	X						X
Engineering	X						X
Code Enforcement	X						X
Health	X						X
Communications	X		X				X
Civic Center					X		X
Parks & Recreation	X		X				X
Special Events	X						
Police	X		X				X
Animal Control	X						X
Fire	X		X				X
Emergency Management	X						
Fire Marshal	X						X
Public Works	X		X			X	X
Street Lighting & Signals	X						X
Fleet Maintenance	X						X
Solid Waste				X			
Building Maintenance	X						X
Customer Service		X					X
W/WW Administration		X					X
Water Production		X				X	X
Water Distribution		X				X	X
Wastewater Collection		X				X	X
Wastewater Treatment		X				X	X
Reclaimed Water		X					X
Technology	X	X	X		X		X



Strategic Plan 2023 – 2027

Executive Summary

Rosenberg’s strategic plan sets the course to ensure the City’s mission is accomplished and goals are met. The strategic plan serves as a proactive tool to prepare for continued growth and change. It is a working document that will be continually amended and enhanced as conditions dictate. The plan established three overarching goals accompanied by strategies. The plan required a significant investment of time, energy, and resources (in the form of personnel man hours across the organization) to complete, but it continues to serve the organization through improved processes and efficiencies as it is implemented. The strategic plan is a product of collaborative organizational analysis that has occurred amongst all employee levels within the City organization. It is a guideline for the City’s strategies to address continued growth and to assist with the budget process.

The strategic plan is modeled on the answering of several questions:

- What are the current conditions?
- Where do we want to go?
- How will we get there?
- What might get in our way?
- What should we accomplish along the way?
- How will we know when we have arrived?

City personnel began the process by discussing the City’s values, crafting a mission statement based on these principles and conducting an analysis of the City’s strengths, weaknesses, opportunities and threats. Following this analysis, staff identified several priority areas that served as a reference when crafting the plan. These priority areas include technology, equipment, personnel and career development, municipal facilities, infrastructure, and community outreach/dialog. Using this preparation as a foundation, staff developed a set of comprehensive goals that encompass the identified needs and priorities along with strategies that will help achieve the stated goals.

While staff was developing a City-wide strategic plan, separate plans were developed for each City department. As the success of the City plan is wholly dependent upon the organization’s component departments, the goals, strategies and actions identified in the departmental plans serve as the practical tasks that will allow the City to achieve its goals.

On April 1, 2014, City Council approved Resolution No. R-1777 adopting a formal citywide strategic plan for the City of Rosenberg. Each year after that, in January, each department is tasked with reviewing and updating their departmental strategic plans to ensure goals are being met and new goals are set for the upcoming five (5) years. On May 24, 2022, City Council was presented with the [FY2023 – 2027 Strategic Plan](#).

Mission Statement

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation and cooperative partnerships.

Organizational Values

The City of Rosenberg maintains a commitment to the following values:

- The health, safety and protection of residents, businesses and property
- Fiscal responsibility and accountability to the taxpayers of Rosenberg
- Transparency
- Professionalism
- Exceptional customer service
- Effective communication with residents, business owners and other stakeholders
- Innovative service delivery

Current Conditions

The City of Rosenberg has seen drastic growth and change over the last decade. Since the 2010 Census, the population has grown approximately 25% to a current estimated population of 38,282. With Fort Bend County continually topping national growth rates, and the Houston economy booming, it is nearly inevitable that Rosenberg’s population will continue to add homes, businesses, and residents over the next five years. The City itself currently occupies nearly 37 square miles, with an additional 71 in Rosenberg’s extraterritorial jurisdiction (ETJ), much of which is ripe for residential, commercial or industrial development.

In order to plan for the next five (5) years, City staff at all levels (from front-line employees to the City Manager) met to discuss the current conditions in the City as well as future conditions or issues that could impact City services and operation. This was accomplished through the completion of analyses of the City’s current strengths and weaknesses as well as potential future opportunities and threats at both the departmental and City-wide levels.

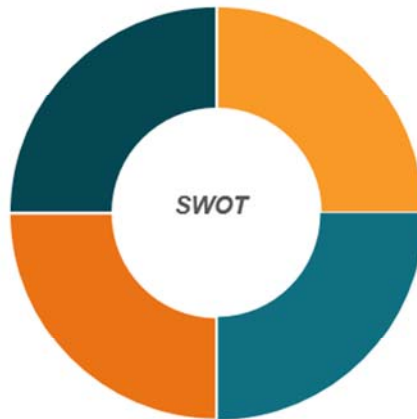
SWOT Matrix

STRENGTHS

- History of good cooperation with other agencies
- Excellent public safety services
- Geographic location that is conducive to growth
- Employees that are efficient, loyal, dedicated, adept at solving problems and have significant experience/ institutional knowledge
- Employee culture of responsiveness to the needs of City residents
- Strong City leaders
- Recent hires that have brought enthusiasm and fresh ideas
- Decision-making tends to be decentralized, which allows for faster action

OPPORTUNITIES

- Growth and the jobs and increased revenue that come with it
- Large amount of available, undeveloped land along with land use flexibility
- Ideally located for residential, commercial and industrial development
- Extensive existing rail and transportation network
- A diversified workforce
- Excellent educational opportunities from the primary through tertiary levels
- Ability to develop a unified message and to tell the City’s story



WEAKNESSES

- Demands of growth on employees and resources
- Staffing levels insufficient to provide appropriate level of service
- Lack of career development, succession planning and knowledge transfer programs
- Employee compensation not competitive with other similar Texas cities
- Aging and deteriorating infrastructure
- Not keeping up with technological trends
- Some outdated equipment and fleet assets
- Facilities that are rapidly deteriorating and do not provide sufficient or efficient space for the provision of service
- Unacceptable GIS situation in terms of technology, equipment and the lack of City infrastructure inventory
- Culture of frugality that has resulted in decreasing service levels
- Mismatch of staff qualifications and responsibilities
- Overall image or public perception of the City

THREATS

- Growth can lead to declining levels of service if personnel and City resources cannot keep up with the increased demand
- Land area growth could result in lower service levels
- Unfunded mandates imposed by higher levels of government
- Providing clean, sustainable water that is compliant with subsidence reduction requirements
- Employee retention and competition with other employers (public and private)
- Increased citizen service expectations coupled with increased operating costs
- Unpredictable and/or uncontrollable economic trends
- Aging infrastructure, neighborhoods and housing
- Man-made and natural disasters
- Negative view of government, political apathy and/or the spreading of misinformation about City projects and operations
- Resistance to long-range planning
- Impact of TxDOT projects (such as the I-69 widening) on municipal operations and revenue

Goals

The City of Rosenberg has developed goals that will help the organization plan and fulfill its mission for the next five (5) years. Strategies were created in order to meet each of those goals. The City’s goals will ultimately be achieved through the execution of the goals, strategies and action plans that have been developed at the departmental level.

The City of Rosenberg’s goals include:

1. Effectively manage the growth that will occur in Rosenberg in the coming years.
2. Enhance Rosenberg’s quality of life for residents, businesses and visitors.
3. Increase the public’s confidence in the City of Rosenberg, its staff and its services.



Goal # 1

Effectively manage the growth that will occur in Rosenberg in the coming years.

- Secure a long-term, sustainable water supply and complete the Surface Water Conversion Project.
- Proactive management of municipal infrastructure.
- Continued career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

Goal # 2

Enhance Rosenberg's quality of life for residents, businesses and visitors.

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.
- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

Goal # 3

Increase the public's confidence in the City of Rosenberg, its staff and its services.

- Improve transparency and promote staff accountability.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote customer service of the highest level.
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City.



Organizational Goals Matrix

The purpose of this organizational goals matrix is to cross-reference the goals and objectives of the City of Rosenberg as an entity with those of each department. In 2014, the Rosenberg City Council approved the City of Rosenberg Strategic Plan. The City has developed goals that will help the organization plan and fulfill its mission for the next five (5) years. The City's goals will ultimately be achieved through the execution of the goals, strategies and action plans that have been developed at the departmental level.

STRATEGIC PLAN GOAL# 1: Effectively manage the growth that will occur in Rosenberg in the coming years.

City Secretary

- Operational excellence and efficiency
- Legal compliance
- Customer service

Civic Center

- Provide excellent customer service and satisfaction.
- Provide a clean, well maintained, updated and comfortable environment for all customers.

Code Enforcement

- Provide staffing to accommodate our City's accelerated growth.

Communications

- Anticipate and meet the changing needs of the community and organization.

Customer Service

- Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Economic Development

- Facilitate Business Recruitment Efforts.
- Continue Business Retention and Expansion Efforts.

Finance

- Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.
- Ensure City's financial sustainability – provide wise stewardship of financial resources to meet service demands and obligations for short and long-term goals.

Fire

- Maintain or enhance critical facilities.
- Maintain reliable equipment.

Fleet Maintenance

- Maintain and update our current facilities to bring up to current standards.

Health

- Provide staffing to accommodate our City accelerated growth.

Human Resources



Organizational Goals Matrix

- Enhance HR services through technology and business processes
- Equitable and Empowering Practices and Policy Improvements

Municipal Court

- Provide a safe, professional, technologically advanced environment.
- Meet the current and future facility needs of the court customers and staff.

Parks & Recreation

- To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.
- To provide a consistent level of staffing that will allow the Department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Planning

- Continue implementing the Unified Development Code (UDC) and make/propose changes as necessary and when requested by the Planning Commission and City Council.
- Complete an assessment of MUDs within the City limits and ETJ to verify compliance with applicable rules and regulations.
- Reinforce the process of electronic submittals for Plats, Land Plans, PUDs, and Variances by continuing to educate applicants.
- Continue to work with Senior Administrative Specialist to better document Planning cases in EnerGov, documenting backdated plats and Planning Commission items to develop a functional database.
- Work with GIS to expand on the Cemetery database and map by adding ownership information and conduct a field survey of the WOW Cemetery.
- Improve the transition to complete electronic review of plat submittals where needed, allowing the City Engineer to perform some reviews from his office.
- Continue to improve the documentation of impact fee and Parkland payments through InCode and EnerGov.
- Transition to complete electronic review of plat submittals.

Police

- Provide professional services to our community.
- Continue to research technology needs related to policing.

Public Works

- Improve the condition of our public infrastructure.
- Continue to research technology trends and address technology threats.
- Provide quality public works service to our community.

Street Lighting and Traffic Signals

- Improve the condition of our public infrastructure.
- Provide quality public works service to our community.



Organizational Goals Matrix

STRATEGIC PLAN GOAL# 2: Enhance Rosenberg's quality of life for residents, businesses and visitors.

Animal Control & Shelter

- Exemplary Customer Service.
- Live outcomes – No Kill success.
- Online customer satisfaction.

Building Maintenance

- Exceptional levels of customer satisfaction.

Civic Center

- Be recognized as the premier meeting/special event resource for the community.

Code Enforcement

- Provide a safe and functional facility for staff and public convenience.

Communications

- Continue to grow the department and utilize the unique talents that each position's role possesses to enhance our overall goals for the City and expand our marketing and branding efforts.

Customer Service

- Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Economic Development

- Expand Tourism Efforts.
- Facilitate revitalization efforts for the Ave H/Hwy 90A corridor

Finance

- Organizational excellence and customer service – by maintaining effective internal systems and processes, we enhance overall organizational performance and responsiveness to customer needs and expectations.

Fire

- Personnel.

Fleet Maintenance

- Train personnel properly in order to maintain a professional level of service to the entire fleet.
- Acquire a new fleet facility and fuel site for the City of Rosenberg.

Health

- Ensure public health standards and food-safety handling practices are met.

Human Resources

- Recruitment & Selection - Improve recruitment and selection to build and maintain a diverse and talented workforce.
- Workforce Development - Foster a skilled, engaged and healthy workforce prepared and supported to meet the evolving needs of our organization and our communities, both internal and external.



Organizational Goals Matrix

Parks & Recreation

- To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the Department to provide a professional level of service that meets the demands of our citizens.
- To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

Planning

- Promote greater availability and access to City data.
- Install a customer portal at the front of the City Hall Annex with aid from the Information Technology Department to allow citizens and developers access to simple online applications and maps, and address request.
- Update the Unified Development Code (UDC) to reflect growth in Rosenberg and in Fort Bend County overall
- Update Master Thoroughfare Plan with any necessary changes identified through implementation, conversations with Fort Bend County, and needs brought forth by the US HWY 59/169 expansion.

Police

- Actively involve residents and the business community in crime prevention and promoting community safety awareness.

Water and Wastewater Administration

- Provide an effective wastewater collection treatment system to protect public health.
- Complete surface water conversion.



Organizational Goals Matrix

STRATEGIC PLAN GOAL# 3: Increase the public's confidence in the City of Rosenberg, its staff and its services.

Building Maintenance

- Highly motivated, well-trained and stable workforce.
- Excellent facilities maintenance, operation and services.

Code Enforcement

- Research technology trends and address technology threats.

Communications

- Increase and build public confidence.
- Increase social presence.
- Discover Downtown Rosenberg.
- City Special Events/Tourism

Customer Service

- Provide quality customer service in a timely and convenient manner.

Finance

- Increase public access to use and timely information.
- Workforce development and management – attracting, developing and retaining a high-quality, diverse and professional staff.

Fire

- Evaluating customer needs.
- Professional development.
- Seek opportunities for public and private partnerships.

Municipal Court

- Provide citizens a high level of confidence and exceptional customer service.

Parks & Recreation

- To increase sustainability and offer a wider variety of recreational and education programming to the community.
- To increase sustainability, visibility, and participation in all Special Events offered by the Department.

Planning

- Continue updating website and creating documents to improve ease of access.
- Install a customer portal at the front of the City Hall Annex with aid from Information Services.
- Explore avenues to supply up-to-date and relevant information to the public and developers.
- Utilize budget as necessary to accommodate potential new training opportunities.
- Create editable web maps.
- Create web maps for citizen reporting and interaction.
- Plan for future growth of GIS Division to facilitate the above.

Police

- Assess and improve 25-year-old facility.



Organizational Goals Matrix

Special Events

- City Special Events & Tourism efforts.

Technology

- Formalize information security.
- Standardize and enhance internal service delivery.
- Centralize and Consolidate.
- Improve Standards.

Water and Wastewater Administration

- 100% Customer Satisfaction.

EXECUTIVE SUMMARY





Executive Summary

ORGANIZATION OF THE BUDGET DOCUMENT

The City of Rosenberg Fiscal Year 2022-23 (FY23) budget document is a very comprehensive document, which provides information regarding the city's finances, policies, operations, strategies and other statistical information. A brief summary of the information in the various sections within the budget is listed below:

Introductory Section includes the table of contents, elected officials, list of appointed officials and department directors, City's organizational chart, and the City Manager's budget message.

Executive Summary provides information pertaining to the organization of the budget document, budget presentation guidelines (including budget objectives, budget philosophy, budget process, budget policies, basis of budgeting and budget presentation), basis of accounting, financial management policies, community profile, financial summaries (including revenue overview and expenditures overview) debt service obligations, personnel overview, capital improvements program (CIP), fund reserves, Rosenberg Economic Development Fund, distinguished budget presentation award and acknowledgements. The Organizational Goals Matrix follows the Executive Summary.

Budget Summaries provides consolidated budget information by fund, including all revenues and expenditures, and projected ending fund reserve balances. Other summary information includes a listing by department of capital expenditures and a detail of all personnel and staffing positions by department and fund.

General Fund provides detailed analysis of the City's general operating fund's revenues, expenditures and fund balance.

Special Revenue Funds provides separate accounting for those funds used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt or capital service. Fourteen (14) special revenue funds are included in the budget.

Debt Service Fund accounts for all long-term debt of the City, other than the debt obligations reported in the Enterprise Funds. This section provides historical property tax rates, future debt requirements and individual schedules for each of the outstanding debt issues.

Enterprise Funds account for operations that are financed and operated similar to a private business enterprise. The Water and Wastewater Funds and the Civic Center Fund and a newly created Solid Waste Fund are included in this section.

Capital Project Funds account for the acquisition and construction of major capital projects and facilities. These funds are presented as project-based budgets rather than fiscal year budgets. Ten (10) capital projects funds are included, two (2) budgeted and eight (8) with project balance rollover.

Internal Service Funds account for activities in which one or more departments of the City provide various services to other departments on a cost reimbursement basis. This section includes the Insurance Fund, Fleet Replacement Fund and the Technology Fund.

Rosenberg Development Corporation (RDC) is presented as a component unit of the City. The RDC budget must be approved by City Council and is, therefore, included in the City budget document.



Executive Summary

Capital Improvement Program (CIP) is presented for the current year and for five-year projections. Projects designated in the CIP, may be incorporated where appropriate into the FY23 budget.

Supplemental Information includes information consisting of the budget ordinance, the tax rate ordinance, truth in tax calculation worksheets, financial management policies, acronyms, and glossary of terms.

BUDGET PRESENTATION GUIDELINES

The FY23 budget document has been prepared and presented to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. The following four areas must be included in a budget presentation to be considered for the budget award: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of each of these criteria is presented below.

The budget as a policy document. This criterion involves including a statement of budgetary policies, goals and objectives for the year and explains the budgeting process to the reader. The budget process, budget policies, and the goals and objectives are included in the executive summary and throughout the document which we believe satisfy this requirement.

The budget as a financial plan. This criterion involves including an explanation of the financial structure and operations of the City, and the City's major revenue sources and fund structure. The budget should contain an all-inclusive financial plan for all funds and resources of the City, including projections of financial condition at the end of the fiscal year, projections of current year financial activity, and provide a basis for historical comparisons. The budget should also present a consolidated picture of all operations and financing activities in a condensed format and an explanation of the budgetary accounting basis, or any other acceptable method. The executive summary as well as the various fund and department summaries satisfy this requirement.

The budget as an operations guide. This criterion involves areas such as explaining the relationship between organizational units (departments) and programs; including an organization chart, a description of the departmental organizational structure and staffing levels, and historical comparisons of staffing levels; explaining how capital spending decisions will affect operations; providing objectives and performance measures; and describing the general directions given to department heads through the use of goals and objectives, reorganizations, statement of functions, or other methods. Throughout the document, these areas are addressed to satisfy this requirement.

The budget as a communications device. This criterion relates to having the budget document available to the public; providing summary information suitable for use by interested citizens and/or the media; avoiding the use of complex technical language and terminology; explaining the basic units of the budget, including funds, department or activities; and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and executive summary.

In summary, each of the above four criteria are recognized by the GFOA as an integral part of any budget document to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. These goals and objectives should be conveyed and presented to the reader in such a manner that they will be understood by any reader, regardless of the reader's financial background knowledge.



Budget Objectives

The FY23 budget has been prepared to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council. The budget document includes descriptions of the various activities and programs (departments) of the City, and comparative service level indicators for each program or activity, where available. This format is designed to communicate clearly to the public the goals and objectives of the City Council, thereby enabling the reader to gain more useful information about the City, without requiring detailed accounting or budgetary knowledge.

The ultimate purpose of the budget process is to assure that municipal services are provided to the citizens of Rosenberg in the most efficient and effective manner possible. The FY23 budget maintains these service levels to the citizens at or above current year levels. Funding has also been included throughout the budget to address the City's infrastructure needs, including funding for capital projects and improvements in accordance with the City's five-year capital improvements program (CIP).

Budget Philosophy

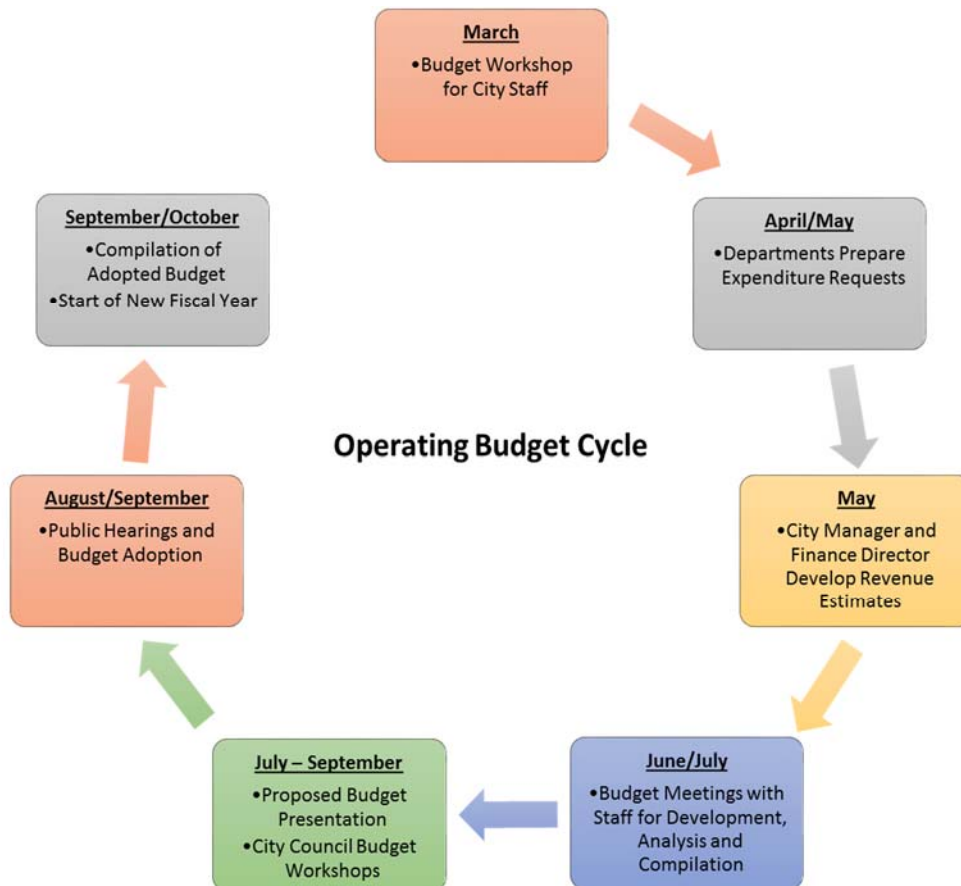
Budget philosophy varies from organization to organization depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, and the ever increasing unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City is prepared from a conservative perspective with regard to both revenues and expenditures. Although historical comparisons and trends are very useful, often current data and trends will take precedence over prior year trends.

Budgeting from a "conservative" perspective, revenues are often anticipated either at or only slightly above prior year levels, unless there are other factors which are known that will significantly affect anticipated revenues. By estimating revenues conservatively, decreases in any one revenue source due to fluctuations in the economy and variations in weather should not adversely affect the City's "bottom line." In addition, expenditures are also estimated conservatively, i.e., allowances are projected regarding cost increases or unanticipated expenditures. As a result, over the years this method of budgeting has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections which could have an adverse impact on the City's reserves. Traditionally the City has spent 90 - 95 percent of budgeted expenditures, while actual revenues have been in excess of 100 percent of budgeted revenues. These differences have helped the City build and maintain adequate reserves in all funds.

Budget Process

The budget process for FY23 began in March/April 2022 when the Finance Department met with the City's department heads and supervisors. At this meeting, budget request forms and budget preparation instructions were distributed. After approximately three weeks, each department submitted their respective budget requests. These budget requests were reviewed by the City Manager and Assistant City Manager and then discussed with the Department Heads. Revenues for all City funds were then estimated using available historical data combined with current year projections and trends. The City Manager and Assistant City Manager prepared and filed the proposed budget with the City Secretary on August 2, 2022 and also distributed to the City Council on August 2, 2022. Two public hearings were held on the proposed budget on August 23 and August 30, 2022.

On September 6, 2022, the City Council adopted the final budget by ordinance. A separate ordinance was adopted, establishing the property tax rate to fund the operations and debt service requirements for FY23. One public hearing, which was held on September 6, 2022, was required on the proposed tax rate since the proposed tax rate is more than the no-new revenue.





Fund Accounting

Budget Policies

In accordance with Articles IX and XI of the City of Rosenberg Charter and other related ordinances and policies, the following budget policies are followed throughout the budgetary process. These policies are presented below.

The fiscal year of the City of Rosenberg (the City) shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

The City Manager, between forty-five and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reason for changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rates.
- (e) Tax levies and tax collections by year for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summary in (h) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and rate of pay.
- (j) A revenue and expense statement for all types of bonds.
- (k) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds.
- (m) The appropriation ordinance.
- (n) The tax levying ordinance.

In preparing the budget, the City Manager shall place in columns the revenues, including the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.



Executive Summary

The City Manager in the preparation of the budget shall place in columns the expenditures, including the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in a newspaper of general circulation published in the City of Rosenberg, a notice of the hearing setting forth the time and place thereof at least five days before the date of such hearing.

At the time and place set forth in the notice, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

After the conclusions of such public hearing, the City Council may insert new items or may increase or decrease the items in the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

The budget shall be adopted by the favorable vote of a majority of members of the whole City Council. The budget shall be finally adopted not later than the beginning of the fiscal year or at such later time as the certified appraisals of property within the City become available.

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Fort Bend County, and the State Comptroller of Public Accounts in Austin. The final budget shall be printed, mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons, and civic organizations.

From the effective date of the budget, the amounts stated as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount not more than three percent of the total general fund expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council.



Executive Summary

Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported.

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).

The city budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

With the approval of the City Council, the City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within a department. At the request of the City Manager, the City Council may by resolution transfer any unencumbered appropriation balance or portion thereof from one, department to another. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

Basis of Budgeting

The City budgets all active funds. Financial information for the Governmental Funds - General, Special Revenue, and Debt Service Funds - is presented using the modified accrual basis of accounting, which reflects the economic realities of revenues receivable and expenses payable. The Governmental Funds audited financial statements are also reported using the modified accrual basis of accounting.

The basis of budgeting for the Proprietary Funds - Water and Wastewater Funds and Civic Center Fund - utilizes the working capital approach for the method of presentation of financial data. Under the working capital approach, depreciation expense is not presented, and capital outlay and debt service costs are presented as expenses. Working capital is generally defined as the difference between current assets (e.g., cash and receivables, etc.) and current liabilities (e.g., accounts payable), and provides a more thorough analysis of proprietary fund reserves than does the presentation of retained earnings. The budgeted working capital approach is different from the proprietary funds reporting method. Proprietary Funds are reported using the accrual basis of accounting for the audited financial statements.

The Capital Projects Funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. The City's comprehensive annual financial report does present financial information for the City's Capital Projects Funds, and all other funds, using bases of accounting in accordance with generally accepted accounting principles.

Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Ad valorem, franchise and sales tax revenues are recognized under the susceptible to accrual concept. Licenses and permits, charges for services (except for water and wastewater billings), and fines and forfeitures are recorded as revenues when received because they are generally not measurable until actually received. Under the full accrual basis of accounting, revenues and expenses are identified with a specific period of time, and are recorded as incurred, without regard to the date of receipt or payment of cash. For example, water and wastewater service charges are recognized as revenues when billed rather than at the time when the actual payment of the bill is received, in contrast to license and permit fees, which are recognized as revenues when payment is actually received.



Executive Summary

Budget Presentation

Financial summaries and detailed departmental information are presented for each fund. The information presented for each fund includes a comparative fund summary with beginning and ending reserve balances, and a summary of revenues and expenditures. Revenues are presented for each fund by detailed sources, while summaries of expenditures are presented for both the department and function (i.e., personal services, supplies, etc.). Personnel and staffing level summaries are also presented for each individual fund and department. Graphs and charts of summary data have also been presented.

Following the fund summary data, detailed departmental information is presented for each department. The detailed information consists of a department summary including (a) the mission statement for the organization’s component departments, (b) a brief description of the department, outlining the major areas of responsibility; (c) Strategic Plan goals for the department; (c) performance measures and indicators; and (d) budget notes. The department summary is presented in order to communicate to the reader the duties and goals of the department more clearly. Following the department summary is a department expenditure summary, an authorized positions summary, and detailed expenditures. The financial information presented in the FY23 budget document is consistent to information previously presented in previous budget documents. For comparative purposes, expenditures summary includes amounts for (1) 2020-21 actual (audited) amounts; (2) 2021-22 adopted budget amounts; (3) 2021-22 adjusted budget amounts (as amended through June 30, 2022); (4) 2021-22 estimated amounts; and (5) 2022-23 adopted budget amounts. The “Var %” column represents the percentage change from the FY22 adjusted budget to the FY23 adopted budget amounts.

BASIS OF ACCOUNTING - FUND ACCOUNTING

The City uses funds to report its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental function or activities. A fund is a separate accounting entity with a self-balancing set of accounts. There may be one or several departments accounted for in a single fund. For example, the General Fund accounts for approximately thirty departments. The departments in the General Fund are categorized by function: general government, community development, public safety and public works.

The format of the account numbers for expenditure accounts represents the fund, department, function and account for each line item in the budget as follows:

XXX – XXXX – XXX – XXXX
Fund – Department – Function – Account



The following is a description and a chart of the various funds, departments, and their functions:

Governmental Fund Types

General Fund

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, fines and forfeitures.

Special Revenue Funds

The Special Revenue Funds are used to account for all financial transactions in which the revenues are derived from special sources and may only be expended for certain, restricted expenditures. There are fourteen (14) special revenue funds.

Debt Service Fund

The Debt Service Fund is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenues for the Debt Service Fund is property taxes.

Capital Project Funds

The Capital Project Funds are used to account for the proceeds from the sale of obligation bonds, certificates of obligation, and intergovernmental funds from Fort Bend County Mobility funding, as well as the expenditures of those proceeds for the acquisition of fixed assets as designated in each bond issue or mobility fund project. There are a total of ten (10) capital project funds, eight (8) of which have project balances rolled over from previous years and two (2) that have budgeted amounts for FY23.



Executive Summary

Governmental Fund Types

*General Fund - 101	Special Revenue Funds	Debt Service Fund	Capital Project Funds
General Government - (510)	Hotel/Motel Fund - 212	Debt Service Fund - 301	Seabourne Creek Capacity Fund - 401
Council and Mayor (1100)	MC Technology Fund - 213		Dry Creek Capacity Fund - 402
Council At-Large Pos. # 1 (1121)	Beautification Fund - 214		General Supplemental Fund - 410
Council At-Large Pos. # 2 (1122)	Law Enforcement Fund - 215		Street Improvement Fund - 411
Council - District 1 (1123)	Community Dev. Block Grant - 216		Capital Improvement Fund - 412
Council - District 2 (1124)	Police Asset Forfeiture Fund - 218		American Rescue Plan Act Fund - 413
Council - District 3 (1125)	Park Land Dedication Fund - 221		CDBG-MIT Drainage Imp Fund - 414
Council - District 4 (1126)	MC Juvenile Case Manager - 222		2014 General Obligation Fund - 415
Council - Mayor (1127)	MC Child Safety Fund - 223		2017 Cert of Obligation Fund - 427
City Manager (1200)	MC Building Security Fund - 224		General County Mobility Fund - 430
Human Resources (1210)	MUD Fire Services Fund - 226		
Economic Development (1211)	Police Federal Forfeiture Fund - 227		
City Secretary (1300)	PEG Capital Fund - 228		
Finance (1400)	Fire Station No. 3 Oper. Fund - 230		
Municipal Court (1417)			
City Attorney (1500)			
City Prosecutor (1600)			
Technology (1720)			
Communications (1750)			
General Government (1800)			
Community Development (540)			
Planning (1900)			
Code Enforcement (1935)			
Health (1941)			
Parks and Recreation (1953)			
Special Events (1955)			
Public Safety (520)			
Police (3000)			
Animal Control (3034)			
Fire (3100)			
Emergency Management (3132)			
Fire Marshal (3133)			
Public Works (530)			
Engineering (5021)			
Public Works (5022)			
Street Lighting & Signal (5023)			
Fleet Management (5025)			
Building Maintenance (5040)			



Proprietary Fund Types

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business. The costs of providing the goods or services are recovered through user charges. The Water and Wastewater Funds, which are considered enterprise funds, include the Water and Wastewater Operating Fund, as well as, four (4) other special projects funds related to water and wastewater operations. The Civic Center Fund is also an enterprise fund. New to FY23, the city created the Solid Waste Fund to properly account for solid waste activities.

Internal Service Funds

Internal Service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City. The intent of each internal service fund is to recover the cost of providing those services from internal user charges. The Insurance Fund is used to account for the costs associated with maintaining health, dental, vision and life insurance coverage for current employees and retirees. The Fleet Replacement Fund is used to account for rental and replacement of City vehicles. The Technology Fund is used to account for the cost of maintaining the City's centralized computer operations and to account for the replacement of the City's information technology equipment.

FINANCIAL MANAGEMENT POLICIES

The Financial Management Goals and Objectives for the City include polices for General Guidelines, Operating Budgets, Capital Improvements, Debt Management, Financial Reporting, Purchasing, Cash and Investments, and General Accounting Guidelines. These policies are located in the Supplemental Information Section of the budget book.

Proprietary Fund Type	
Enterprise Funds	Internal Service Funds
Water & Wastewater Fund - 501	Insurance Fund - 601
W/WW Capital Improvement Fund - 512	Fleet Replacement Fund - 602
Subsidence Fund - 514	Technology Fund - 603
W/WW Supplemental Fund - 515	
Water Impact Fee Fund - 517	
Sewer Impact Fee Fund - 518	
Solid Waste Fund - 550	
Civic Center Fund - 560	

COMMUNITY PROFILE

The City is located in the Gulf Coast area of Texas in the geographic center of Fort Bend County. Rosenberg is only 30 miles southwest of downtown Houston and is readily accessible on Interstate 69 with modern highway, rail and utility infrastructure. The City encompasses approximately 37.2 square miles; and with the extraterritorial jurisdiction, it encompasses 108 square miles, the majority of which is currently undeveloped. Rosenberg offers access to a diverse and affordable workforce and is a prime location for retail trade.



The City was founded in 1883 and incorporated in 1903, and operates under a Council-Manager form of government. The City Council is comprised of a Mayor and six council members, and is responsible for enacting legislation in the form of ordinances, resolutions, and regulations governing the City. The City Manager is the chief administrative officer of the City, and is responsible for enforcement of laws and ordinances, as well as appointment of the various department heads of the municipal organization.



Executive Summary

Population Growth

Population Growth

Fort Bend County is one of the fastest growing counties in the nation and Rosenberg is not far behind. Rosenberg has seen phenomenal growth over the last decade. Between 2008 and 2022, Rosenberg's population grew by approximately 47% and growth is anticipated to continue over the next decade.



City Services

The City continues to provide to its citizens those services that have proven to be necessary and meaningful. Major services provided under general government and enterprise functions include: police services, fire services, streets and drainage, water and wastewater utilities, solid waste services, code enforcement, parks and recreation, community development, planning and general administrative services. The City also offers a civic center and aggressive economic development. Internal services of the City, accounted for on a cost reimbursement basis, are the employee insurance coverage, fleet replacement, and technology services.

Facts about Rosenberg

The RDC provides a summary of facts about the City on an annual basis. The summary for 2022 is presented on the following two pages and includes information on location, demographics, education, labor, employers, transportation, development, housing, utilities, community services, recreation and quality of life.



ECONOMIC DEVELOPMENT Fast Facts 2022

Location:

Total Land Area.....37.2 Sq. Miles
 Residential.....38%
 Parks and Floodways.....3%
 Commercial/Industrial.....12%
 Commercial/Undeveloped.....47%
 Land in Rosenberg ETJ.....70.4 Sq. Miles

Demographics:

Population

2000 (Census).....24,043
 2010 (Census).....30,618
 2015.....35,369
 2020 (Census).....38,282

Population by Age

4 years and under.....7.08%
 5 years to 19 years.....22.67%
 20 years to 29 years.....15.71%
 30 years to 39 years.....12.25%
 40 years to 49 years.....12.32%
 50 years to 59 years.....11.02%
 60 years to 64 years.....5.07%
 65+ years.....13.89%
 Total Households.....13,280
 Total Families.....10,199
 Median Household Income.....\$58,633

Labor:

Unemployment as of July 2022.....4.6%
 Texas is a Right to Work State.

Education:

Education Levels

High school or higher.....78.3%
 Bachelor's degree or higher.....20.4%
 Enrollment for Lamar CISD: 42,405
 Six High Schools: One Class 4A, Four Class 5A and One Class 6A.
 The district received "A" Accountability rating from the TEA. (Highest Possible Academic Rating).
 51 Total Campuses
 Student/Teacher Ratio..... 16 To 1

Area Colleges and Universities

Texas State Technical College - Fort Bend
 Wharton County Junior College
 University of Houston Sugar Land
 University of Houston
 Rice University
 Houston Baptist University
 Houston Community College
 Lone Star College

Largest Employers:

Private Sector

Aldi
 Benedettini Cabinetry
 Biotics Research
 BMC/Builders FirstSource
 Seatex, Ltd.
 CenterPoint Energy
 Dollar Tree
 Encapsulite Int.
 Engelbrecht Manufactur-
 ing
 Frito-Lay, Inc.
 FW Murphy
 Gurecky Manufacturing

Hudson Products
 OCuSOFT, Inc.
 Si Environmental
 Silver Eagle, Inc
 Superior Tank

Government Sector

Lamar CISD
 City of Rosenberg
 Fort Bend County
 Texana MHMR Center
 TxDOT



Economic Development Department
 832-595-3330
 rosenbergedc.com

"The Hub of the Gulf Coast"

Transportation:

- ◆ Located within an hour from Houston Hobby Airport and Bush Intercontinental Airport
- ◆ Served by Kansas City Southern, Union Pacific and Burlington Northern Santa Fe Railroads.
- ◆ Interstate 69, State Highway 36, U.S. Alternate 90 A, and Spur 10
- ◆ 45 miles from Port of Houston and 50 miles from Port of Freeport

Development:

Certificates of Occupancy Issued

	<u>Commercial</u>	<u>Residential</u>
2021	156	433
2020	149	313
2019	168	261
2018	138	321
2017	149	303
2016	202	415

Residential Development

3,410 in-city homes built from 2013 to 2020

Commercial Development

- ◆ Highway 90A Revitalization project
- ◆ 184 acre business park under development
- ◆ 25 acre industrial park under development
- ◆ Brazos Town Center roadway connection from the I-69 frontage road to Town Center Boulevard

Housing:

In 2021, Applied Geographic Solutions estimated the total number of housing units to be 14,545.

Rosenberg's median home value is approximately \$272,500.

The cost of living for Rosenberg is 97.1, 2.9 Points lower than the US average.

Utilities:

Water & Sewer - City of Rosenberg.....832-595-3400

Gas Service - CenterPoint Energy.....800-752-8036

Electric Service (Deregulated) - Providers can be found at www.electricitytexas.com

Telephone Service - AT&T.....800-288-2020

Community Services:

City of Rosenberg.....	832-595-3300
Emergencies.....	Dial 911
Police Department Non-emergencies...	832-595-3700
Fire Department Administrative Office.	832-595-3600
Municipal Court.....	832-595-3450
OakBend Medical Center	
Jackson Street Campus.....	281-341-3000
OakBend Medical Center	
Williams Way Campus.....	281-341-2000
University of Texas	
MD Anderson Cancer Center.....	713-792-2121
Fort Bend County Libraries.....	281-342-4455

Recreation:

- ◆ Seabourne Creek Nature Park – 164 acres of ecologically rich passive park and wetlands
- ◆ Brazos Bend State Park features 4,897 acres of Gulf Coast Plains
- ◆ George Observatory houses the Challenger Learning Center
- ◆ Rosenberg Railroad Museum and Fort Bend History Museum
- ◆ George Ranch Historical Park
- ◆ Annual Events – Fort Bend County Fair, Wine Walk, Touch-A-Truck, Cinco De Mayo, Family Fourth Celebration, Hometown Holiday Festival and more.
- ◆ Historic Downtown Cultural Arts District
- ◆ Golf Courses nearby – Greatwood Golf Club, Golf Club at Cinco Ranch, River Pointe Golf Club, and Hermann Park Golf Course.

Quality of Life:

Historic Downtown Rosenberg, a designated Cultural Arts District, offers monthly events, eclectic shopping and dining establishments.

Economic Development Department
832-595-3330
rosenbergedc.com



Sources: US Census Bureau, American Community Survey (ACS), Applied Geographic Solutions (AGS), City of Rosenberg, LCISD, RocketHomes, Texas Education Agency, Texas Workforce Commission, Texas Labor Market and Career Information.

“The Hub of the Gulf Coast”



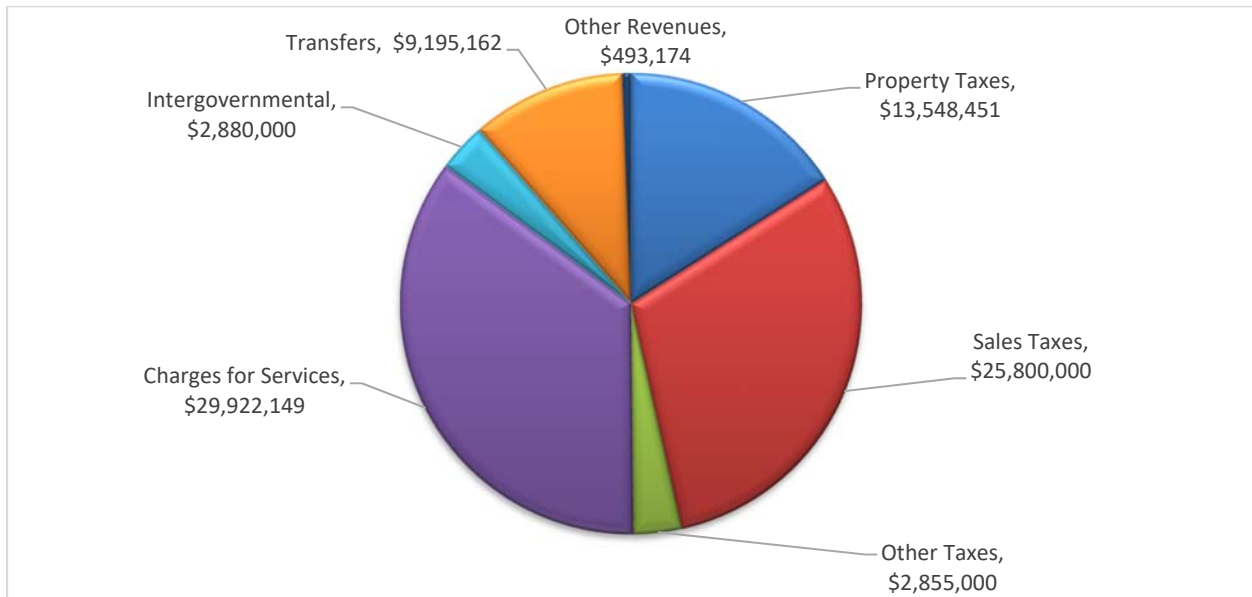
Executive Summary

FINANCIAL SUMMARIES

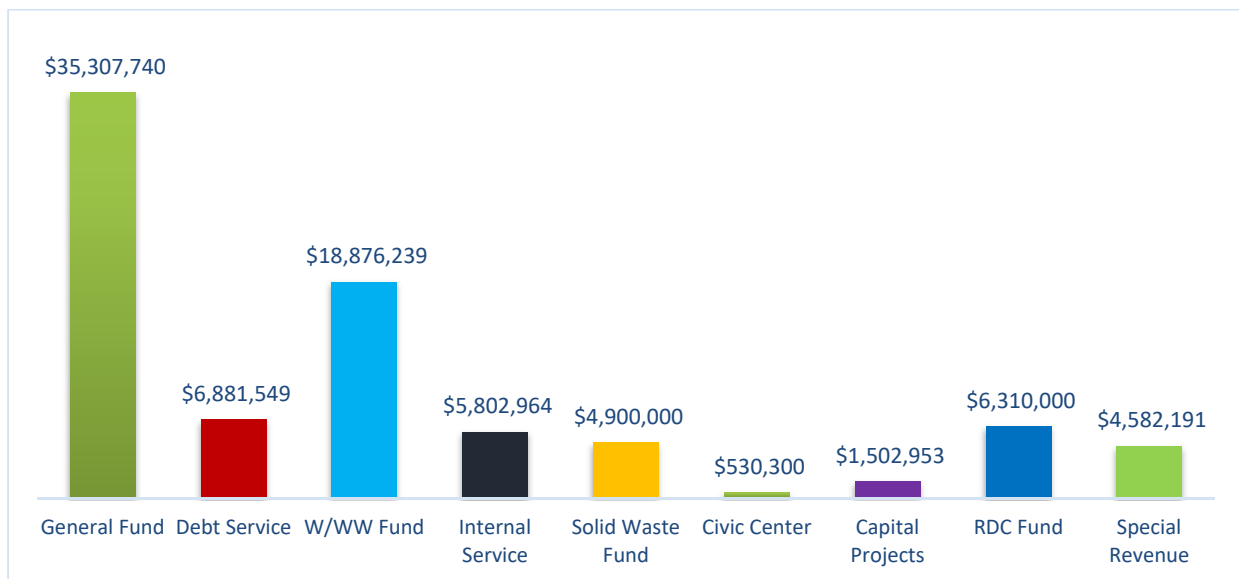
REVENUE OVERVIEW

Total revenues for all funds, including transfers are \$84,693,936 for FY23, a decrease of \$48,535,170 from FY22 budgeted revenues of \$133,229,106. The decrease is due to the one-time intergovernmental revenues from the American Rescue Plan Act and from the 2017 Hurricane Harvey CDBG-Mitigation drainage GLO grant for the funding of infrastructure improvement projects in FY22.

Revenues by Source



Revenues by Fund



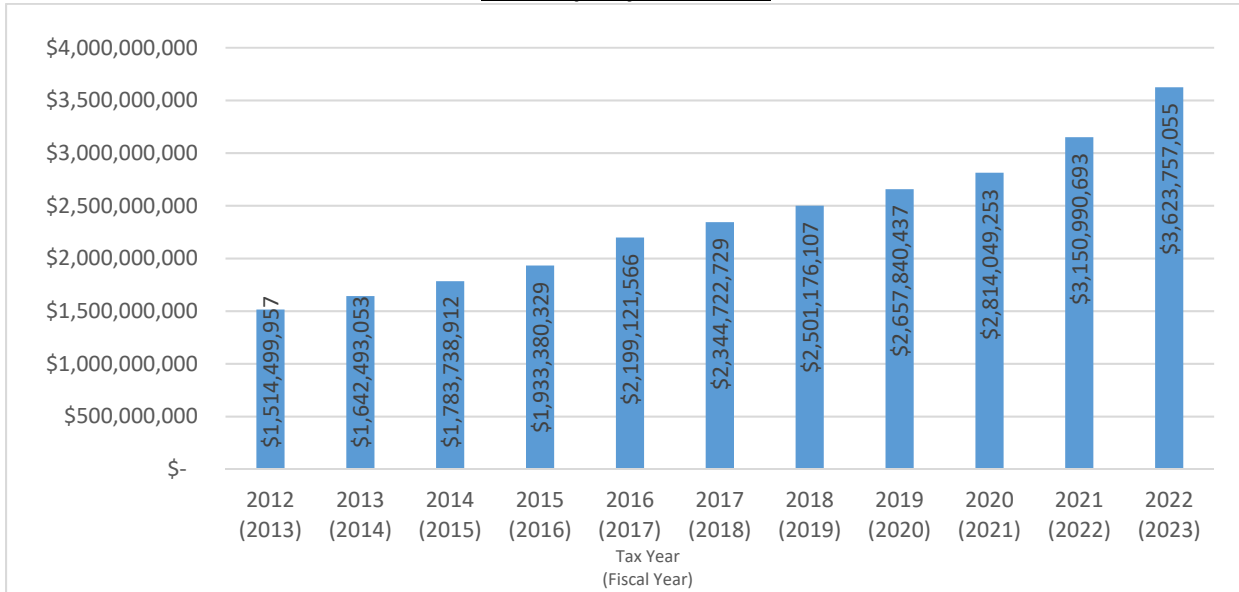


Executive Summary

Ad Valorem (Property) Taxes

Property Tax revenues account for 20% of General Fund revenues at \$6,860,000 and 97% of Debt Service revenues at \$6,688,451. The total market value of property for FY23 (Tax Year 2022) as determined by the Fort Bend Central Appraisal District (CAD) is \$5.07 billion. Of this total, there are various exemptions and abatements of \$1.45 billion, resulting in a net taxable value of \$3.62 billion. The net taxable value for Tax Year 2022 represents an increase of \$472 million or 15% from the Tax Year 2021 valuation and of that increase, \$143 million is taxable value from new property. The net taxable value for the City of Rosenberg has doubled in the past ten years which shows the growth.

Net Property Tax Values



Property values within the City are assessed by the CAD as of January 1 each year. After January 1, notices of appraised values are mailed to the taxpayer. Following notification, a time period follows in which CAD permits taxpayers to file property valuation protests for review by the CAD Appraisal Review Board. By July 25, the CAD shall provide a "certified tax roll" to each taxing entity in the County. The City Council must then set the tax rate necessary to fund the operations of their respective entity. Once the tax rate is set by the governing body, the entities then begin assessing property taxes as of October 1. Property taxes then become delinquent after January 31 of the following year.

The City Council authorizes certain exemptions which are allowed by state law and/or local statutes. For tax year 2022 (fiscal year 2023), City Council authorized the following exemptions:

- **Increased** the local residential homestead exemption from the greater of 15% of valuation or \$5,000 to the greater of 20% of valuation or \$5,000.
- Maintained the over-65 exemption for taxpayers at \$75,000 on the value of a residential homestead
- Maintained the disabled person's exemption at \$75,000

In addition to the local exemptions, the State of Texas also permits exemptions for property used as agricultural, governmental or religious purposes as well as exemptions for veterans.

The increase in the residential homestead exemption will alleviate some of the tax burden to those citizens that have chosen to make Rosenberg their home.



Executive Summary

Tax Rate

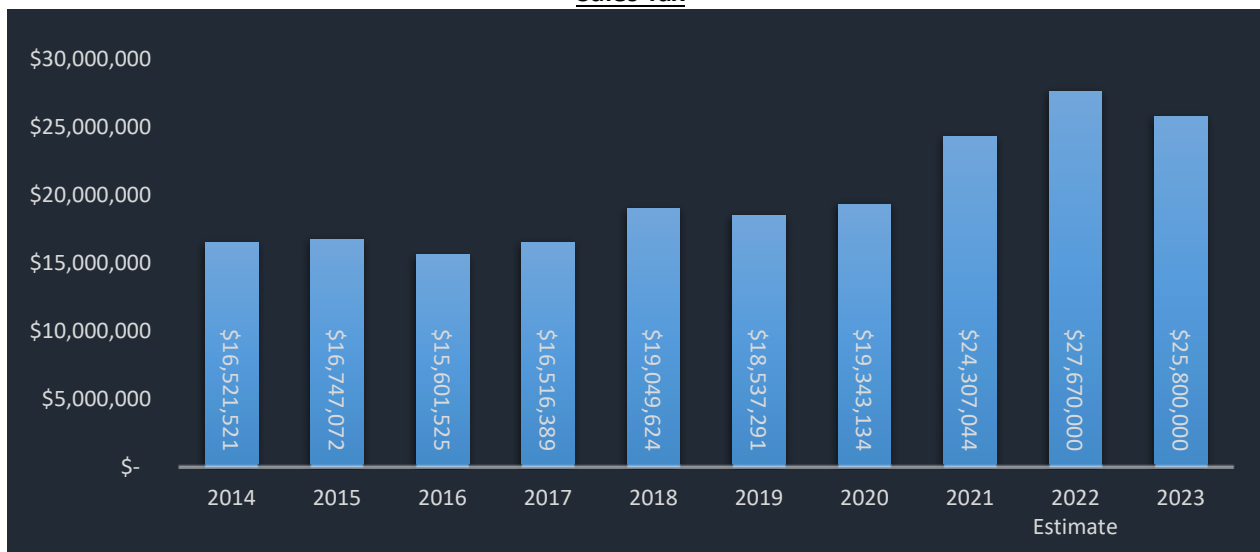
The City's adopted tax rate of \$0.355 per \$100 of taxable valuation is \$0.025 less than FY22. The chart below represents a history of the tax rate since FY14.



Sales Taxes

A major source of revenue for the City is the 2.0% local sales tax. 1.5% is allocated as revenue to the General Fund and 0.5% is revenue to the Rosenberg Development Corporation. Total sales tax revenue for FY23 is budgeted for \$25,800,000, an increase of \$3,750,000 or 17% more than the FY22 budget. The FY23 budgeted sales tax is based on an estimate of a little less than the estimated collections of \$27,670,000 for FY22. A historical summary of total sales tax revenues is presented in the chart below:

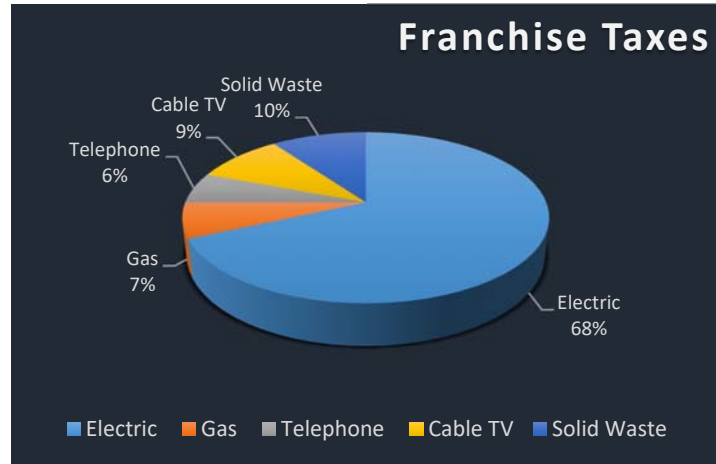
Sales Tax



Sales tax revenue in the General Fund is budgeted for \$19,500,000 in FY23, which is 55% of the total revenue in the General Fund.

Franchise Taxes:

Franchise taxes result from the operation of public utilities within the City. Revenues from franchise taxes on public utilities including electricity, natural gas, telephone, cable television and solid waste franchises amount to budgeted revenues for FY23 of \$2,160,000, an increase of 1.2% from the FY22 budgeted amount of \$2,135,000.



Water and Wastewater Fund Revenues:

Revenues for the Water and Wastewater Fund are comprised primarily from water and wastewater customer billings. For FY23, water revenue is anticipated to be \$5,750,000, which represents 51% of the total revenue in the Water and Wastewater Fund; revenues from wastewater (sewer) charges are anticipated to be \$4,850,000 for FY23 and comprise 43% of the total revenues. The combined revenue of \$10.6 million generated from water and wastewater customer billings comprises 94% of the total revenues of the Fund. The remaining revenue in the fund results from various other fees and charges such as water and wastewater tap fees, late payment penalties, service charges, and interest earnings.

While the water and sewer rates are expected to meet revenue needs at this point, the utility faces (1) uncertainty about revenue stability among Texas cities due to drought and extreme weather conditions; (2) mandates to reduce dependence on groundwater sources and to convert to alternative water supplies; and (3) a considerable amount of deferred maintenance for the water and wastewater systems.

In an effort to be comply with the City’s Water Conservation Plan, the water and sewer rates were adjusted in FY17 to a four-tiered rate structure. The rates charged for water and sewer services will not change for FY23. Although customers will not see an increase in their monthly utility bill, the City will need to continue to focus on deferred maintenance for both the water and wastewater systems as the City moves forward.

The City continues to monitor the subsidence fees as the City implemented the 2016 mandate and plans for the 2027 mandate to reduce the City’s groundwater use even more. The subsidence fee, which is used to fund the mandates to reduce the City’s groundwater use, was last increased on January 1, 2020 from \$2.40 per thousand gallons to \$2.60 per thousand gallons. No increase is included in the FY23 budget.

The City executed a water supply agreement with Brazosport Water Authority (BWA) to construct a pipeline supplying treated surface water to the City. The agreement specifies a take or pay water volume of 3 million gallons per day, which meets the 30% groundwater reduction mandate for 2016. Additionally, the City has since amended the agreement to acquire an additional 2.7 million gallons of water per day, which allows the City to also meet the 60% reduction mandate for 2027. The City started accepting water from the Brazosport Water Authority in 2018.



Executive Summary

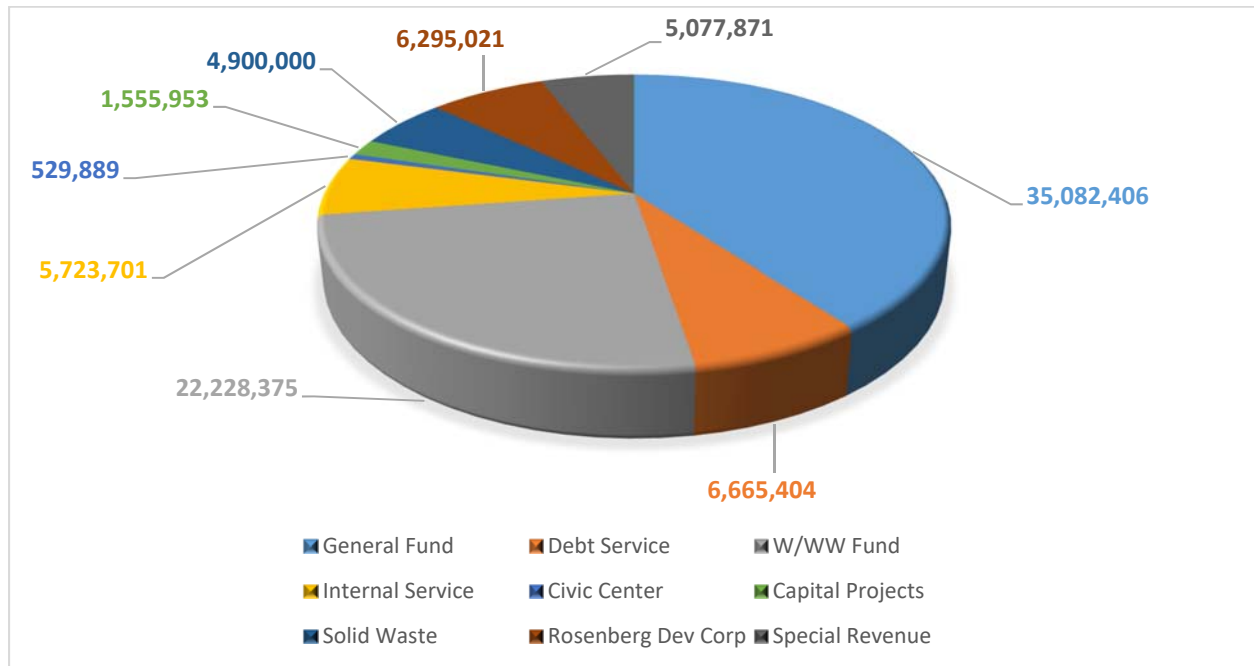
Interfund Transfers and General and Administrative Transfers:

Interfund transfers, general and administrative transfers, and in-lieu-of-tax transfers to the General Fund slightly increased from \$2,108,398 in FY22, to \$3,144,441 in FY23. General and administrative transfers have been calculated from appropriate Enterprise Funds to compensate funds for administrative services provided to the Enterprise Fund. Payments in-lieu-of-taxes are charged to the Enterprise Fund to equate property taxes lost due to municipal ownership of the activity. New to FY23 is the transfer from the Solid Waste Fund which is a newly created fund to account for the solid waste activities.

EXPENDITURE OVERVIEW

Total authorized expenditures for all funds for FY23 are \$88,058,621, a decrease of \$56,603,988, or 39% from FY22 budgeted expenditures of \$144,662,609. The largest decrease is in the Capital Projects Funds due to the American Rescue Plan Act funds and a grant from the General Land Office (GLO) for CDBG – Drainage Improvements being budgeted in FY22. These capital project balances are not re-budgeted in FY23 rather the balances will roll over from year to year. The expenditures in the budget include amounts for operating expenditures for the various funds, departments, and agencies of the City, as well as capital improvements.

Expenditures summarized by fund are as follows:





Executive Summary

General Fund

The General Fund is the City's largest operating fund. General Fund notable items include:

Personnel Changes:

Personnel expenditures, including salaries and benefits, account for 74% of the General Fund budgeted expenditures. The most significant change to the general fund is the inclusion of a \$1,200 compensation yearly increase per employee effective 10/1/2022. The city previously also provided for a \$1,200 compensation yearly increase per employee in July 2022. The FY23 budget also includes the city's merit raise program. Personnel costs also increased due to the addition of four (4) new full time positions including: Director of Finance, Building Maintenance Technician, Animal Control Kennel Technician and Assistant City Engineer and two (2) part time positions for Emergency Management Coordinator and a Parks Administrative Technician. Additionally, 6 current fire department positions are being converted to 3 Engineers and 3 Captains and the Communications Coordinator positions is being converted to a Communications & Events Manager.

Street Overlay Program Reclassification:

Beginning in FY21, the City created a separate Street Improvement Fund for the yearly Street Overlay Program for the improvement of city streets and sidewalks. This program is no longer budgeted in the Public Works department and is now included as a Transfer to the Street Improvement Fund No. 411. FY23 budgeted transfer amount for the street overlay program and sidewalk improvements is \$1,205,000.

Water and Wastewater Fund (W/WW):

Total expenditures in the Water and Wastewater Operations Funds slightly decreased to \$11,288,475 in FY23 from \$12,569,239 in FY22, a decrease of \$1,280,764, or approximately 10%. The most significant change in the Water and Wastewater Operations Fund includes a decrease to the Transfer to Debt Service Fund. The transfer to Debt Service Fund for currently debt obligations was removed to allow the funds to be used to pay for infrastructure improvements, which includes \$2,200,000 for the Transfer to a newly created W/WW Capital Improvement Fund No. 513 for partial funding of a new water well. This was done to cash flow project instead of issuing new debt.

Insurance Fund:

The Insurance Fund accounts for insurance premiums and related expenses for the City's health insurance and other benefit plans. Expenditures for the Insurance Fund for FY23 are budgeted at \$3,861,701 for premiums and related expenses, a slight increase of \$16,385 less than the FY22 budgeted expenditures of \$3,845,316. No significant changes in health insurance rates compared to FY22. Additionally, the city contributes 100% of employee's premiums, which began in FY22, while the dependent coverage will be paid 50% by the City and 50% by the employee.

Fleet Replacement Fund:

For FY23, there are fifteen (15) vehicles budgeted for replacement. The General Fund and other funds will continue to pay into this fund for future vehicle replacements.

Technology Fund:

The Technology Fund serves and funds the technology needs of the City regarding all computer acquisitions and maintenance costs for all City departments. Revenues for the Technology Fund are derived from user charges imposed on the General Fund, Civic Center Fund, Fire Station No. 3 and the



Executive Summary

Water and Wastewater Operating Fund. The total expenses for the Technology Fund for FY23 are \$1,127,000. This amount reflects an increase of \$110,290, or 10.8% from the expenses for FY22. The increase is due to the increased use of software and technology services.

Capital Project Funds:

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by the general fund, special revenue funds, proprietary funds or internal service funds. These funds are used mainly to budget the use of bond proceeds and are presented as project-based budgets when the bonds are issued, rather than fiscal year budgets, since some projects may exceed one fiscal year. The total amount of expenditures budgeted for FY23 in the capital projects funds include \$1,555,953. Notable items from four (4) new funds that were created in FY22 where project balances will rollover are: 1.) \$9,491,936 in the American Rescue Plan Act fund, 2.) \$1,050,000 in the Street Improvement fund, 3.) \$100,000 Capital Improvement Fund and 4.) \$47,510,500 in the CDBG-MIT Drainage Improvement fund.

GENERAL DEBT SERVICE OBLIGATIONS

General Obligation Debt:

The debt service issued and outstanding debt service requirements include the following Certificates of Obligation, General Obligation and Refunding Bonds, Tax Notes and Other Promissory Notes:

	<u>Amount Issued</u>	<u>Amount Outstanding</u>
<i>Tax and Revenue Certificates of Obligation</i>		
Series 2013	9,000,000	1,815,000
Series 2014	5,000,000	3,405,000
Series 2014A	3,000,000	2,020,000
Series 2015	9,760,000	6,885,000
Series 2016	9,825,000	7,270,000
Series 2017	9,320,000	7,520,000
<i>General Obligation and Refunding Bonds</i>		
Series 2014	1,565,000	925,000
Series 2017	7,390,000	4,155,000
Series 2017A	4,945,000	3,185,000
Series 2020	7,785,000	5,885,000
Total General Obligation Debt Outstanding		\$43,065,000

General Obligation debt service requirements per year are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	5,375,000	1,260,404	6,635,404
2024	3,670,000	1,143,564	4,813,564
2025	3,800,000	1,021,201	4,821,201
2026-2037	<u>30,220,000</u>	<u>4,198,706</u>	<u>34,418,706</u>
Totals	<u>\$43,065,000</u>	<u>\$7,623,875</u>	<u>\$50,688,875</u>



Executive Summary

No statutory debt limit is imposed by either State law or City Charter. However, the City’s Financial Goals and Objectives Policy limit debt to ten percent (10%) of the assessed value of taxable property. Currently, the City policy’s net bonded debt is approximately \$389 million lower than the debt limit. The City’s general obligation debt per capita is \$1,006, while the City’s overlapping debt per capita is \$8,721 for a total debt per capita of \$9,727. Overlapping debt includes all taxing entities within the City limits of Rosenberg, such as the Lamar Consolidated Independent School District, Fort Bend Municipal Utility District No.’s 94, 144, 147, 148, 152, 159, 167, 225 and 233, Fort Bend County and Fort Bend County Drainage District.

Enterprise Fund Debt:

Combination Tax and Revenue Certificates of Obligation were issued in 2010. Additionally, a capital lease agreement for the Energy Efficiency Project was approved in 2009 but was fully paid on during fiscal year 2022. The debt service requirements for the Enterprise Fund are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	21,000	-	21,000
2024-2029	<u>126,000</u>	-	<u>126,000</u>
Total	<u>\$147,000</u>	<u>-</u>	<u>\$147,000</u>

PERSONNEL OVERVIEW

There is a total of 294 full-time positions for FY23 which is an increase from FY22 adopted budget. The FY23 budget includes the addition of seven (7) new positions including 5 new full-time positions: Director of Finance, Building Maintenance Technician, Animal Control Kennel Technician, Assistant City Engineer and a Water/Wastewater Technician and 2 new part-time positions: Emergency Management Coordinator and Parks Administrative Technician. Additionally, 6 current fire department positions are being converted to 3 Engineers and 3 Captains and the Communications Coordinator is being reclassified to a Communications & Events Manager.

Total full-time positions for FY23, by fund are summarized as follows:

<u>Fund/(Department)</u>	
General Fund	248.50
Hotel/Motel Fund	0.50
Special Revenue Fund (Fire Station No. 3)	13.0
Water & Wastewater Fund	30.0
Civic Center Fund	<u>2.0</u>
Total Full-Time Positions	<u>294.0</u>

Total personnel costs, including fringe benefits, for FY22 are \$30,308,419 and comprises 34% of the City’s overall budget.



Executive Summary

CAPITAL IMPROVEMENTS PROGRAM (CIP)

In July 2022, the City Council approved a CIP program for FY23. The CIP is reviewed and evaluated each year to reflect changing priorities. It provides a framework for identifying capital requirements, scheduling projects, coordinating related projects and identifying future fiscal impact. The plan indicates only a commitment to the plan, but does not in itself authorize any funding or debt issuance. Funding mechanisms must be adopted each year to pay for the improvements.

Selected CIP projects for FY23 funding have been included in the FY23 departmental budgets and in the Capital Projects Summary. The plan identifies various projects that will be financed with operating funds, Rosenberg Development Corporation, contributions and grants from other entities, and other funding sources.

Effect of Capital Improvements on Operations:

Many of the capital improvements included in the FY23 budget are included as replacements of existing capital items. In these instances, the new equipment will continue to provide the current level of services to the City's citizens and/or customers. Other improvements may have an economic impact on future budgets. This information is provided for each project in the CIP section of the budget book.

FUND RESERVES

The fund balance reserve policies require minimum reserve balances of 25% of operating expenditures, or a 90-day operating reserve. Based on the operating expenditures, the required minimum ending fund balance for the General Fund would be \$8,770,602; the projected ending balance as provided in the budget is \$22,136,645, which represents 63% of operating expenditures, or a 227-day operating reserve. For the Water and Wastewater fund the required minimum ending balance, based on operating expenditures, should be \$2,815,906; the projected ending balance net of contingency as provided in the budget is \$4,234,774, which represents 38% of operating expenditures, or a 135-day operating reserve. The City remains in very sound financial condition with adequate reserves.

ROSENBERG DEVELOPMENT CORPORATION

In January 1995, voters authorized an additional ½ cent sales tax for the purpose of economic development. State of Texas statutes regulating the creation of this sales tax require the creation of a non-profit corporation with an appointed board of directors to oversee the corporation. The corporation's bylaws require the Board to approve their budget, which must then be approved by the City Council.

The corporation is presented as a component unit in the City's Annual Comprehensive Financial Report. Therefore, the corporation's budget is presented separately from the City's budget. The corporation's budget is presented as two funds: an operating fund and a capital projects fund. The revenues include approximately \$6.3 million in sales tax for FY23. Expenditures are categorized as follows: administration, marketing, memberships and services, professional services, business retention and expansion and infrastructure. The majority of the expenses, \$5,367,597 or 85% of the budget is for infrastructure improvements and debt service payments.

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Rosenberg for its annual budget for the fiscal year beginning October 1, 2021. In order to receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. ***The 2021-22 budget award is the twenty-ninth (29th) consecutive year the City has received the award.***



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

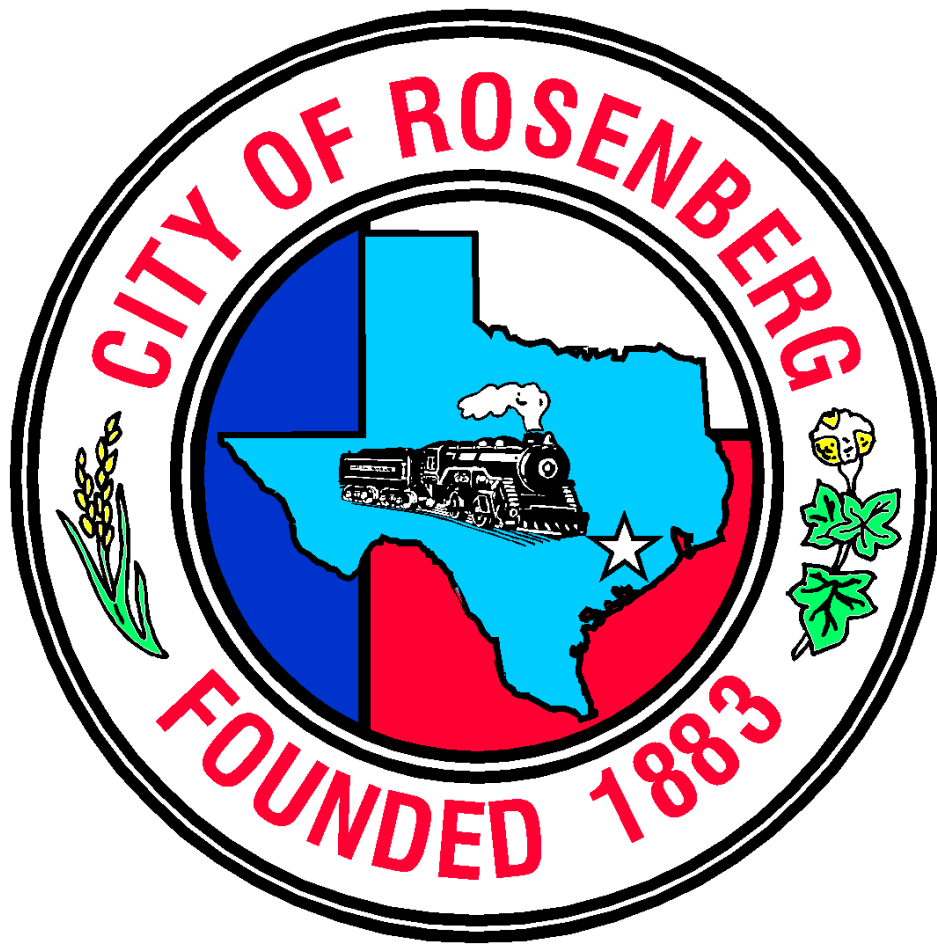
**City of Rosenberg
Texas**

For the Fiscal Year Beginning

October 01, 2021

Christopher P. Morrill

Executive Director



BUDGET SUMMARIES



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2022	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2023
	Note (1)			
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 22,415,423	\$ 35,307,740	\$ 35,082,406	\$ 22,640,756
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	648,802	555,300	711,962	492,140
Municipal Court Technology Fund	4,918	21,010	25,000	928
Beautification Fund	185,413	10,200	33,000	162,613
Law Enforcement Fund	380,773	500	66,000	315,273
Community Development Block Grant Fund	171,101	650,000	700,000	121,101
Police Asset Forfeiture Fund	23,799	25	10,000	13,824
Park Land Dedication Fund	529,980	5,350	-	535,330
Juvenile Case Management Fund	128,885	25,550	43,516	110,919
Municipal Court Child Safety Fund	198,531	41,100	60,800	178,831
Municipal Court Building Security Fund	35,240	24,000	10,000	49,240
MUD Fire Services Fund	454,939	1,480,250	1,618,962	316,227
Police Federal Forfeiture Fund	144,747	100	10,000	134,847
PEG Fund	248,487	55,175	75,000	228,662
Fire Station No. 3 Operating Fund	34,360	1,713,631	1,713,631	34,360
Subtotal	3,189,977	4,582,191	5,077,871	2,694,297
DEBT SERVICE FUND	4,830,833	6,881,549	6,665,404	5,046,978
CAPITAL PROJECTS FUNDS	2,952,008	1,502,953	1,455,953	2,999,008
TOTAL GOVERNMENTAL FUNDS	33,388,240	48,274,433	48,281,635	33,381,038
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	4,395,843	11,469,239	11,288,475	4,576,607
Restricted Funds	21,375,241	7,407,000	11,039,900	17,742,341
Solid Waste Fund	-	4,900,000	4,900,000	-
Civic Center Fund	73,648	530,300	529,889	74,059
Subtotal	25,844,732	24,306,539	27,758,264	22,393,007
INTERNAL SERVICE FUNDS:				
Insurance Fund	701,844	3,864,051	3,861,701	704,194
Fleet Replacement Fund	4,642,570	811,763	735,000	4,719,333
Technology Fund	159,186	1,127,150	1,127,000	159,336
Subtotal	5,503,600	5,802,964	5,723,701	5,582,863
TOTAL PROPRIETARY FUNDS	31,348,332	30,109,503	33,481,966	27,975,869
COMPONENT UNITS:				
Rosenberg Development Corporation	7,357,130	6,310,000	6,295,021	7,372,109
GRAND TOTAL	\$ 72,093,702	\$ 84,693,936	\$ 88,058,621	\$ 68,729,017

Notes:

(1) - Total beginning reserves, including restricted reserves.

CITY OF ROSENBERG, TEXAS
2022-23 BUDGET

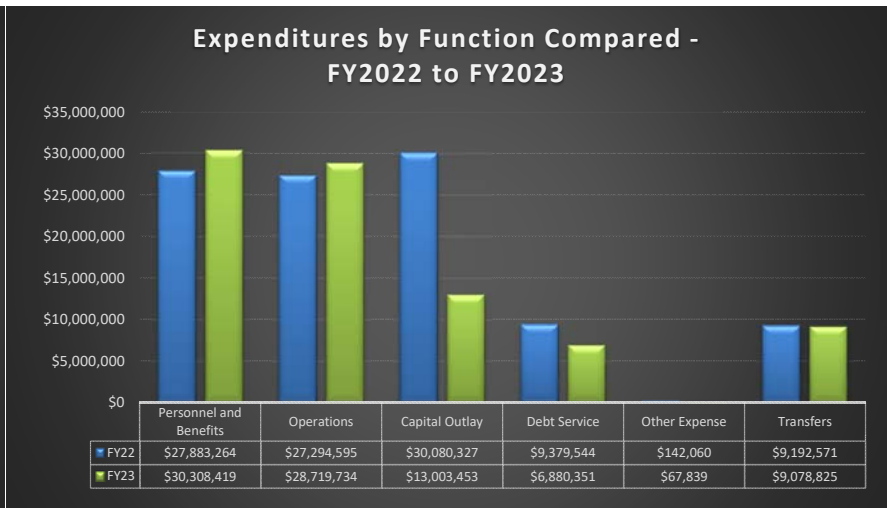
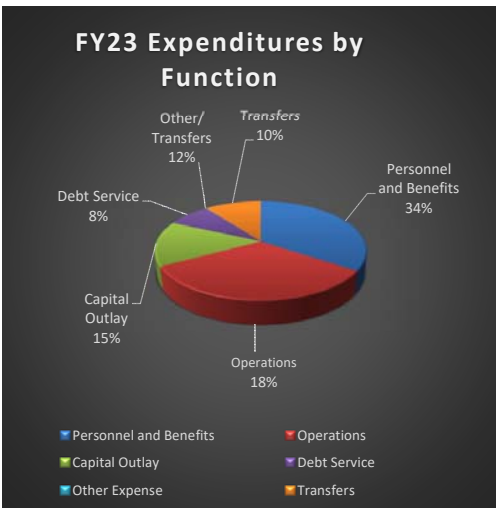
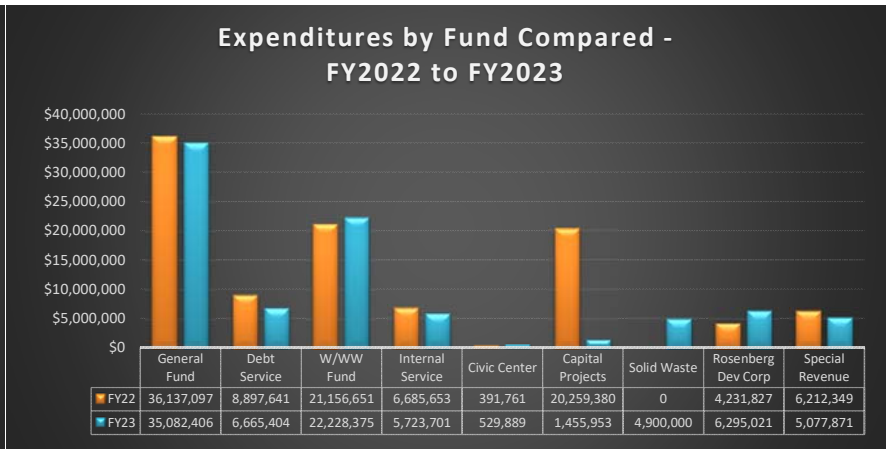
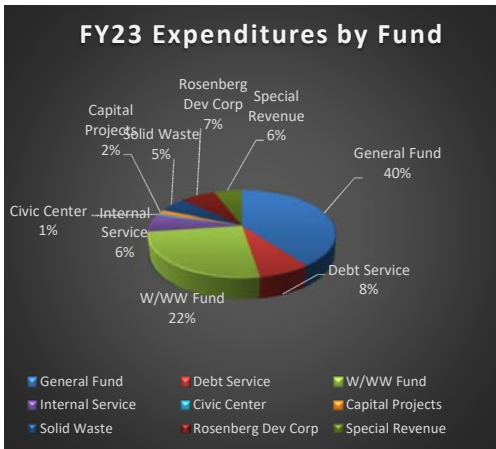
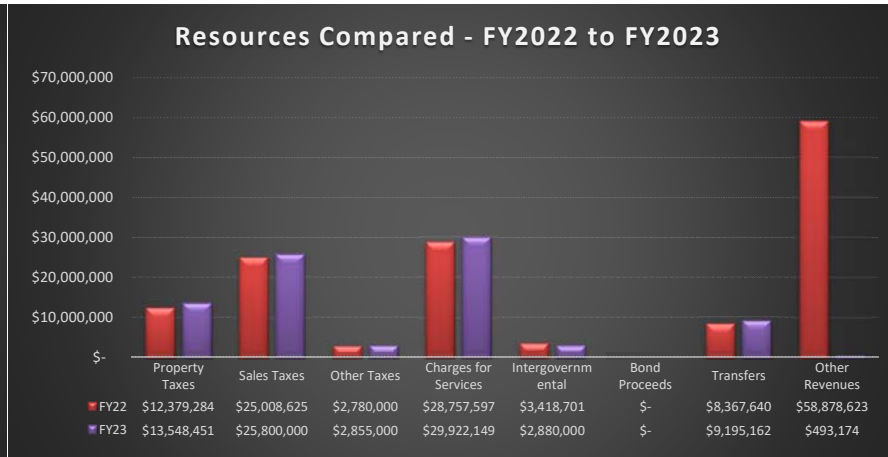
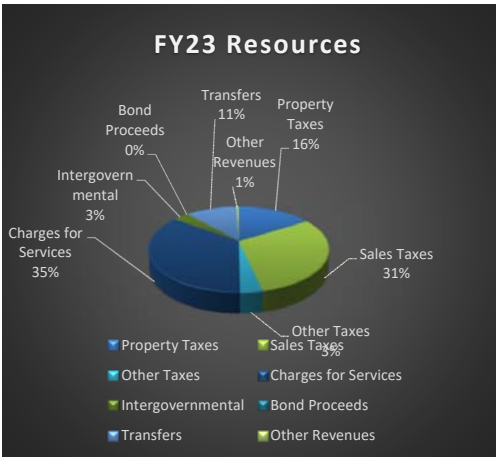
OVERALL SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY

Description	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES				ALL FUNDS
	General Fund	Special Revenue Funds (1)	Debt Service Fund	Capital Projects Funds (2)	Enterprise Funds				2022-23 Budget
					Water & Wastewater Fund	Solid Waste Fund	Civic Center Fund	Internal Service Funds (3)	
BEGINNING BALANCE (Estimates)	\$ 22,415,423	\$ 3,189,977	\$ 4,830,833	\$ 2,952,007	\$ 25,771,084	\$ -	\$ 73,649	\$ 5,503,600	\$ 64,736,572
REVENUES:									
Property taxes	6,860,000	-	6,688,451	-	-	-	-	-	13,548,451
Sales taxes	19,500,000	-	-	-	-	-	-	-	19,500,000
Other taxes	2,250,000	605,000	-	-	-	-	-	-	2,855,000
Licenses & permits	1,024,450	-	-	-	-	-	-	-	1,024,450
Charges for services	1,461,874	-	-	-	15,853,000	4,900,000	135,000	5,771,425	28,121,299
Fines & forfeitures	664,900	111,500	-	-	-	-	-	-	776,400
Interest revenue	50,000	2,260	3,000	2,000	22,000	-	300	5,700	85,260
Intergovernmental/Grants	-	2,130,000	-	-	750,000	-	-	-	2,880,000
Contributions	35,000	15,000	-	-	-	-	-	-	50,000
Other Revenue	317,075	5,000	-	-	-	-	-	25,839	347,914
TOTAL REVENUES	32,163,299	2,868,760	6,691,451	2,000	16,625,000	4,900,000	135,300	5,802,964	69,188,774
OTHER FINANCING SOURCES:									
Proceeds from debt issuance	-	-	-	-	-	-	-	-	-
Transfers in	3,144,441	1,713,431	190,098	1,500,953	2,251,239	-	395,000	-	9,195,162
TOTAL OTHER SOURCES	3,144,441	1,713,431	190,098	1,500,953	2,251,239	-	395,000	-	9,195,162
TOTAL RESOURCES	35,307,740	4,582,191	6,881,549	1,502,953	18,876,239	4,900,000	530,300	5,802,964	78,383,936
TOTAL FUNDS AVAILABLE	\$ 57,723,162	\$ 7,772,168	\$ 11,712,382	\$ 4,454,960	\$ 44,647,323	\$ 4,900,000	\$ 603,949	\$ 11,306,564	\$ 143,120,508
OPERATING EXPENSES:									
Personnel and Benefits	\$ 25,811,917	\$ 1,479,844	\$ -	\$ -	\$ 2,716,534	\$ -	\$ 300,124	\$ -	\$ 30,308,419
Supplies	2,035,005	192,200	-	-	1,288,075	-	63,900	-	3,579,180
Maintenance & services	5,444,223	489,425	-	-	9,109,916	4,050,000	150,865	4,968,701	24,213,130
Capital outlay	-	775,000	-	1,455,953	4,825,000	-	15,000	755,000	7,825,953
Debt Service	-	-	6,665,404	-	24,850	-	-	-	6,690,254
Other expense	35,839	-	-	-	32,000	-	-	-	67,839
TOTAL EXPENDITURES	33,326,984	2,936,469	6,665,404	1,455,953	17,996,375	4,050,000	529,889	5,723,701	72,684,775
OTHER FINANCING USES:									
Transfers Out	1,755,422	2,141,403	-	-	4,332,000	850,000	-	-	9,078,825
TOTAL OTHER USES	1,755,422	2,141,403	-	-	4,332,000	850,000	-	-	9,078,825
TOTAL EXPENDITURES & OTHER USES	35,082,406	5,077,871	6,665,404	1,455,953	22,328,375	4,900,000	529,889	5,723,701	81,763,600
TOTAL ENDING BALANCE	22,640,756	2,694,297	5,046,978	2,999,007	22,318,947	-	74,060	5,582,863	61,356,908
Reserve for contingencies	100,000	-	-	-	300,000	-	-	-	400,000
Restricted balance	-	2,497,324	-	-	5,355,767	-	-	1,300,543	9,153,634
ENDING BALANCE (4)	\$ 22,540,756	\$ 196,972	\$ 5,046,978	\$ 2,999,007	\$ 16,663,180	\$ -	\$ 74,060	\$ 4,282,320	\$ 51,803,274

- (1) Includes all Special Revenues Funds as listed on page C - 1.
- (2) Capital Project Funds are project-based budgets and therefore cover more than one fiscal year.
- (3) Includes Insurance, Fleet Replacement and Technology Funds.
- (4) Undesignated/Unreserved Balance.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Budget Summary - All Funds



**CITY OF ROSENBERG
2022-23 BUDGET**

Capital Expenditures Summary

The City Manager develops and maintains a five-year plan for capital improvements which is reviewed annually by the City Council. The Capital Improvements Program (CIP) is a planning document only and does not authorize or fund projects. Only capital expenditures in excess of \$100,000 are included in the CIP. Toward the back of this document is a detailed description and summary of the CIP.

A summary of all capital expenditures included in the budget for Fiscal Year 2023, which may include items from the CIP, but also include smaller expenditures for items that are considered capital purchases, is presented as follows:

General Fund:	\$ -
Hotel/Motel Fund:	-
Law Enforcement Fund:	-
Community Development Block Grant Fund:	700,000
Parkland Dedication Fund:	(A)
PEG Capital Fund:	75,000
Capital Project Funds:	1,160,000
Water/Wastewater Capital Project Funds:	4,825,000
Civic Center Fund:	15,000
Fleet Replacement Fund:	735,000
Technology Fund:	<u>20,000</u>
Total Capital Expenditures:	\$ 7,530,000
RDC Capital Expenditures:	5,172,500
Grand Total Capital Expenditures:	<u><u>\$ 12,702,500</u></u>

(A) Project amount will roll over in to FY2023

**CITY OF ROSENBERG
2022-23 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2021-22 Budget	2021-22 Estimate	2022-23 Budget
SPECIAL REVENUE FUNDS				
LAW ENFORCEMENT FUND (215)				
	Machinery & Equipment	\$ 35,000	\$ 35,000	\$ -
	Motor Vehicles	108,160	108,160	-
	Law Enforcement Fund Total	143,160	143,160	-
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (216)				
	North Side Water Improvements - Phase VIII	\$ 666,675	\$ 666,675	(A)
	Blume Road Service Area Sanitary Sewer Rehabilitation - Phase I	660,771	660,771	(A)
	Blume Road Service Area Sanitary Sewer Rehabilitation - Phase II	-	-	700,000
	CDBG Fund Total	1,327,446	1,327,446	700,000
PARK LAND DEDICATION FUND (221)				
	Seabourne Creek Nature Center	\$ -	\$ 331,450	\$ -
	Splash Pad Site Improvements	-	102,000	(A)
	Sunset Park Improvements	-	18,000	(A)
	Park Improvements	90,500	90,500	(A)
	SCRSC Field Renovations	-	2,000	(A)
	Park Land Dedication Fund Total	90,500	543,950	-
PEG CAPITAL FUND (228)				
	Machinery and Equipment	145,000	145,000	75,000
	PEG Capital Fund Total	145,000	145,000	75,000
	Special Revenue Funds Total	\$ 1,706,106	\$ 2,159,556	\$ 775,000

CAPITAL PROJECTS FUNDS

General Supplemental Fund (410)

	Building Improvements - Police	\$ -	\$ 245,000	(A)
	Building Improvements - Animal Control	-	20,000	-
	Building Improvements - Public Works	-	25,000	-
	Building Imp & Renov - COVID - Restrooms	-	12,790	-
	Improvements O/T Buildings	35,000	35,000	-
	Improvements O/T Buildings - Sidewalks	55,000	55,000	-
	Improvements O/T Buildings - Police	-	11,000	-
	Improv - Railroad Quiet Zones	-	66,587	(A)
	Improv - Bamore Rd Extension	-	268,334	(A)
	Machinery and Equipment	155,000	155,000	(A)
	Machinery and Equipment - Parks	-	20,360	-
	Machinery and Equipment - Public Works	-	77,450	-
	Computer Hardware/Software	-	39,050	-
	Computer Hardware/Software	-	25,000	-
	Computer Hardware/Software - Fire	-	85,000	-
	Motor Vehicles	51,000	77,875	-
	Motor Vehicles - Police	-	144,000	-
	General Supplemental Fund Total	296,000	1,362,446	-

Street Improvement Fund (411)

	Sidewalk Repair & Replacement	\$ -	\$ 110,000	\$ 110,000
	Street Overlay Program	-	3,320,443	1,050,000
	Street Improvement Fund Total	-	3,430,443	1,160,000

**CITY OF ROSENBERG
2022-23 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2021-22 Budget	2021-22 Estimate	2022-23 Budget
Capital Improvement Fund (412)				
	Fire Station No. 1 Renovation	\$ -	\$ 2,000,000	(A)
	Cummings/Baker Intersection	100,000	500,000	(A)
	Fairgrounds Road	-	100,000	(A)
	Rosenberg Business Park	-	852,450	(A)
	Capital Improvement Fund Total	100,000	3,452,450	-
American Resuce Plan Act (ARPA) Fund 413)				
	Infrastructure Improvements	\$ -	\$ 9,491,936	(A)
	American Resuce Plan Act Fund Total	-	9,491,936	-
CDBG-MIT Drainage Imprvoements Fund (414)				
	Dry Creek Improvements	\$ -	\$ 38,960,500	(A)
	Rabbs Bayou Improvements	-	8,550,000	(A)
	Capital Improvement Fund Total	-	47,510,500	-
2017 Certificates of Obligation Fund (427)				
	Road Improvements	\$ 675,000	\$ 675,000	(A)
	Railroad Quiet Zones	306,849	306,846	(A)
	Sanitary Sewer Pipe Bursting Phase IV	2,122,605	2,122,605	(A)
	2017 Certificates of Obligation Fund Total	3,104,454	3,104,451	-
County Mobilty Project Fund (430)				
	Benton Road Project	\$ -	\$ 4,775,673	(A)
	Bamore Road Project	-	417,237	(A)
	Koeblen Road Project	-	5,580,295	(A)
	County Mobilty Project Fund Total	-	10,773,205	-
Capital Projects Funds Total		\$ 3,500,454	\$ 31,614,931	\$ 1,160,000
WATER/WASTEWATER FUND				
W/WW CAPITAL IMPROVEMENT FUND (512)				
	Water Well Improvements	\$ -	\$ -	\$ 2,200,000
	W/WW Capital Improvement Fund Total	-	-	2,200,000
WATER/WASTEWATER SUPPLEMENTAL FUND (515)				
	Buildings	\$ -	\$ 40,000	(A)
	Improvements O/T Buildings	-	23,059	-
	Improvements O/T Buildings - CDBG-DRH	-	97,413	-
	FM 2218 Utility Adjustments	-	1,535,543	(A)
	SCADA Project	-	101,347	(A)
	Machinery and Equipment	477,380	477,380	25,000
	Motor Vehicles	30,000	30,000	-
	Water/Wastewater Supplemental Fund Total	507,380	2,304,742	25,000
WATER IMPACT FEE FUND (517)				
	Improvements O/T Buildings	\$ -	\$ -	2,600,000
	Bryan Road Lift Station (CP1408)	-	-	-
	Water Impact Fee Fund Total	-	-	2,600,000
Water/Wastewater Fund Total		\$ 507,380	\$ 2,304,742	\$ 4,825,000

**CITY OF ROSENBERG
2022-23 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2021-22 Budget	2021-22 Estimate	2022-23 Budget
CIVIC CENTER FUND (560)				
	Furniture and Fixtures	\$ -	\$ -	\$ 15,000
	Civic Center Fund Total	-	-	15,000
	Civic Center Fund Total	\$ -	\$ -	\$ 15,000
FLEET REPLACEMENT FUND (602)				
	Motor Vehicles	\$ 414,000	\$ 1,823,627	\$ 735,000
	Fleet Replacement Fund Total	414,000	1,823,627	735,000
	Fleet Replacement Fund Total	\$ 414,000	\$ 1,823,627	\$ 735,000
TECHNOLOGY FUND (603)				
	Servers Maintenance and Replacement	\$ 20,000	\$ 20,000	\$ 20,000
	Technology Fund Total	20,000	20,000	20,000
	Technology Fund Total	\$ 20,000	\$ 20,000	\$ 20,000
	Total Budgeted Capital Expenditures:	\$ 6,147,940	\$ 37,922,856	\$ 7,530,000
RDC PROJECTS FUND (225)				
	Business Development Grant	\$ -	\$ 80,655	(A)
	Business Park Development	-	956,599	(A)
	Fort Bend Transit	75,000	75,000	75,000
	Incentive Commitment - Texas State Technical College (TSTC)	300,000	300,000	300,000
	Incentive Commitment - Dollar Tree	300,000	300,000	300,000
	Parks Improvements	100,000	161,134	100,000
	Prospective Business Incentive	500,000	792,368	500,000
	Wayfinding Signage Development	-	150,000	50,000
	I-69 Waterline Extension	-	695,622	(A)
	I-69 Utility Extension	500,000	500,000	900,000
	City Logos - I69 Overpasses	50,000	50,000	(A)
	Travis Park Basketball Pavilion	350,000	350,000	(A)
	Fairgrounds Road Waterline Upgrade	-	-	200,000
	Traffic Signal - Commercial at Plaza Dr	-	-	375,000
	I-69 Connector at Brazos Town Center	-	-	650,000
	Brazos Park Basketball Court Resurface	-	-	70,000
	Railroad Museum - Spur Improvement	-	-	250,000
	Brazos Town Center - I-69 Entryway Extension	287,500	287,500	287,500
	Splash Pad Improvements	585,000	585,000	(A)
	Railroad Crossing - Quiet Zones	-	592,082	280,000
	US 90A Revitalization (Livable Centers)	250,000	250,000	500,000
	Entryway Signage - Hwy 36 and 90	-	150,000	(A)
	Traffic Signal - Reading Rd & Town Center	-	115,375	235,000
	Sidewalk Improvements	-	802,252	100,000
	RDC Projects Fund Total	3,297,500	7,193,587	5,172,500
	RDC Projects Fund Total:	\$ 3,297,500	\$ 7,193,587	\$ 5,172,500
	GRAND TOTAL CAPITAL EXPENDITURES:	\$ 9,445,440	\$ 45,116,443	\$ 12,702,500

(A) Project amount will roll over in to FY2023

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
GENERAL FUND:						
General Government:						
City Manager (101-1200)						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager	0.50	0.50	0.50	0.50	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Agenda Coordinator	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.50	3.50	3.50	3.50	4.00	14%
Human Resources (101-1210)						
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	
Human Resources Coordinator	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Economic Development (101-1211)						
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Assistant Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
City Secretary (101-1300)						
City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Finance (101-1400)						
Assistant City Manager	0.50	0.50	0.50	0.50	-	
Director of Finance	-	-	-	-	1.00	
Assistant Director of Finance	1.00	1.00	1.00	1.00	1.00	
Budget Coordinator	1.00	1.00	1.00	1.00	1.00	
Purchasing Coordinator	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Payroll Technician	1.00	1.00	1.00	1.00	1.00	
Accounts Payable Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	6.50	6.50	6.50	6.50	7.00	8%
Municipal Court (101-1417)						
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Senior Court Clerk	1.00	1.00	1.00	1.00	1.00	
Court Clerk I	3.00	3.00	3.00	3.96	3.96	
Subtotal	5.00	5.00	5.00	5.96	5.96	19%

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
Information Technology (101-1720)						
Director of Information Technology	1.00	1.00	1.00	1.00	1.00	
Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Senior Information Technology Support Specialist	1.00	1.00	1.00	1.00	1.00	
Information Technology Support Specialist	2.00	2.00	2.00	2.00	2.00	
Senior Administrative Specialist	0.50	1.00	1.00	1.00	1.00	
Subtotal	5.50	6.00	6.00	6.00	6.00	0%
Communications (101-1750)						
Director of Communications	1.00	1.00	1.00	1.00	1.00	
Content Specialist	1.00	1.00	1.00	1.00	1.00	
Communications Coordinator	-	0.50	0.50	0.50	-	
Communications & Events Manager	-	-	-	-	0.50	
Senior Administrative Specialist	0.50	-	-	-	-	
Subtotal	2.50	2.50	2.50	2.50	2.50	0%
General Government (101-1800)						
Administrative Intern	1.80	1.80	1.80	1.80	1.80	
Subtotal	1.80	1.80	1.80	1.80	1.80	0%
TOTAL GENERAL GOVERNMENT	33.80	34.30	34.30	35.26	36.26	6%
Public Safety:						
Police (101-3000)						
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	4.00	5.00	5.00	5.00	5.00	
Police Sergeant	11.00	10.00	10.00	10.00	10.00	
Police Officer	50.00	53.00	53.00	53.00	53.00	
Detective	8.00	8.00	8.00	8.00	8.00	
Director of Public Safety Dispatch	1.00	1.00	1.00	1.00	1.00	
Public Safety Support Supervisor	2.00	2.00	2.00	2.00	2.00	
Public Safety Support Specialist	13.00	13.00	13.00	13.00	13.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	3.00	3.00	3.00	3.00	3.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Crime Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Subtotal	100.00	103.00	103.00	103.00	103.00	0%
School Officers & Crossing Guards (101-3036)						
Police Lieutenant	1.00	-	-	-	-	
Police Sergeant	2.00	-	-	-	-	
Police Officer	15.00	-	-	-	-	
School Crossing Guards	2.86	-	-	-	-	
Subtotal	20.86	-	-	-	-	
Animal Control (101-3034)						
Director of Animal Control	1.00	1.00	1.00	1.00	1.00	
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Kennel Technician	0.48	0.48	0.48	0.48	1.48	
Subtotal	5.48	5.48	5.48	5.48	6.48	18%

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
Fire (101-3100)						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	6.00	6.00	6.00	6.00	9.00	
Fire Engineer	6.00	6.00	6.00	6.00	9.00	
Senior Firefighter	10.00	14.00	14.00	14.00	13.00	
Firefighter	14.00	10.00	10.00	10.00	5.00	
Firefighter	0.96	0.96	0.96	0.96	0.96	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	43.96	43.96	43.96	43.96	43.96	0%
Fire Marshal (101-3133)						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	3.00	3.00	3.00	3.00	
Fire Inspector	-	0.48	0.48	0.48	0.48	
Subtotal	4.00	4.48	4.48	4.48	4.48	0%
TOTAL PUBLIC SAFETY	174.30	156.92	156.92	156.92	157.92	1%
City Engineer (101-5021)						
City Engineer	-	-	1.00	1.00	1.00	
Assistant City Engineer	-	-	-	-	1.00	
Subtotal	-	-	1.00	1.00	2.00	
Public Works (101-5022)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.24	0.24	0.24	0.24	0.24	
Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	2.00	
M&O Specialist	3.00	3.00	3.00	3.00	3.00	
M&O Technician	9.00	9.00	9.00	9.00	9.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Right-of-Way Inspector/Contract Administrator	-	1.00	1.00	1.00	1.00	
Subtotal	19.24	20.24	20.24	20.24	20.24	0%
Fleet Maintenance (101-5025)						
Director of Fleet Maintenance	1.00	1.00	1.00	1.00	1.00	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	5.00	5.00	5.00	5.00	0%
Building Maintenance (101-5040)						
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	2.00	
Subtotal	2.00	2.00	2.00	2.00	3.00	50%
TOTAL PUBLIC WORKS	26.24	27.24	28.24	28.24	30.24	11%

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
Community Development:						
Planning Administration (101-1900)						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
Planning Administrator	1.00	1.00	1.00	1.00	1.00	
GIS Supervisor	1.00	1.00	1.00	1.00	1.00	
GIS Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	0%
Code Enforcement (101-1935)						
Director of Code Compliance/Building Official	1.00	1.00	1.00	1.00	1.00	
Plans Examiner	1.00	1.00	1.00	1.00	1.00	
Code Compliance Coordinator	1.00	2.00	2.00	2.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Code Compliance Officer	3.00	3.00	3.00	3.00	3.00	
Administrative Specialist	1.00	1.00	1.00	1.00	2.00	
Administrative Technician	2.00	2.00	2.00	2.00	2.00	
Subtotal	<u>11.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	0%
Health (101-1941)						
Sanitarian	2.00	2.00	2.00	2.00	2.00	
Subtotal	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	0%
Parks & Recreation (101-1953)						
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
Civic Center & Events Manager	0.50	0.50	0.50	0.50	-	
Administrative Technician	0.50	0.50	0.50	0.50	-	
Administrative Technician	-	-	-	-	0.48	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Subtotal	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>7.48</u>	-6%
TOTAL COMMUNITY DEVELOPMENT	<u>26.00</u>	<u>27.00</u>	<u>27.00</u>	<u>27.00</u>	<u>26.48</u>	-2%
TOTAL GENERAL FUND	<u>260.34</u>	<u>245.46</u>	<u>246.46</u>	<u>247.42</u>	<u>250.90</u>	2%
WATER AND WASTEWATER FUND:						
Administration (501-6050)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Utilities Superintendent	-	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.24	0.24	0.24	0.24	0.24	
Subtotal	<u>2.24</u>	<u>3.24</u>	<u>3.24</u>	<u>3.24</u>	<u>3.24</u>	0%
Water Production/Purification (501-6052)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
Subtotal	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	0%

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
Water Distribution (501-6053)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	3.50	3.50	3.50	3.50	3.50	
M&O Technician	5.50	5.50	5.50	5.50	5.50	
M&O Assistant	-	-	-	-	1.00	
Subtotal	9.50	9.50	9.50	9.50	10.50	11%
Wastewater Collection (501-6054)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	2.50	3.50	3.50	3.50	3.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.50	1.50	1.50	1.50	1.50	
M&O Assistant	3.00	4.00	4.00	4.00	4.00	
Subtotal	9.50	11.50	11.50	11.50	11.50	0%
Customer Services (501-1456)						
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Assistant Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Utility Billing Specialist	1.00	2.00	2.00	2.00	2.00	
Fiscal Services Technician	4.00	3.00	3.00	3.00	3.00	
Subtotal	7.00	7.00	7.00	7.00	7.00	0%
TOTAL WATER & W/W FUND	29.24	32.24	32.24	32.24	33.24	3%
HOTEL/MOTEL FUND (212)						
Tourism & Main Street Manager	1.00	-	-	-	-	
Communications Coordinator	-	0.50	0.50	0.50	-	
Communications & Events Manager	-	-	-	-	0.50	
TOTAL HOTEL/MOTEL FUND	1.00	0.50	0.50	0.50	0.50	0%
FIRE STATION NO. 3 OPERATING (230-3100)						
Professional Standards/ Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Senior Firefighter	1.00	5.00	5.00	5.00	5.00	
Firefighter	5.00	1.00	1.00	1.00	1.00	
TOTAL FIRE STATION NO. 3 OPERATING FUND	13.00	13.00	13.00	13.00	13.00	0%
CIVIC CENTER (560-1951)						
Civic Center & Events Manager	0.50	0.50	0.50	0.50	1.00	
Administrative Technician	0.50	0.50	0.50	0.50	1.00	
M&O Assistant	1.96	1.96	1.96	1.96	1.96	
TOTAL CIVIC CENTER FUND	2.96	2.96	2.96	2.96	3.96	34%
TOTAL ALL FUNDS	306.54	294.16	295.16	296.12	301.60	3%
				Full Time Positions:	294.00	
				Part Time Positions:	7.60	
				TOTAL FULL TIME EQUIVALENTS:	301.60	

GENERAL FUND



**General Fund
(Fund 101)**

The General Fund is used to account for all revenues and expenditures applicable to the general operations of City government except those required to be accounted for in another fund. General Fund revenues are derived primarily from the sales tax, property taxes, franchise taxes, fees and fines, and intergovernmental revenues.

General Fund

The General Fund encompasses the majority of the City's services. Resources to the fund are generated through property and sales taxes, franchise fees, fines, charges for services and miscellaneous income. Expenditures from the fund support municipal services such as Public Safety, Parks, Finance, Community Development, Administration, Court and Public Works operations. Recurring operating expenditures are projected to increase annually by an average of 3% from FY23 to FY26 due to growth in personnel costs and operations and maintenance.

Although there are numerous contributing factors to consider when projecting revenues, the continued growth and development will continue to increase tax base and maintain overall revenues at approximately a three percent (3%) increase per year. Sales tax receipts are the largest source of revenue for the City and has historically accounted for about 50% of operating revenues. The growth in sales tax is estimated conservatively in order to reduce dependence on sales, which is a volatile revenue stream. Sales tax revenues make up 55% of the total revenues in the General Fund while property taxes represent 19%.

The Long-Term Financial Plan presents the General Fund over six fiscal years: actual amounts for the previous audited fiscal year (FY21), the adjusted budget for FY22, ending estimate for FY22, and four projected years (FY23 - FY26).

Assumptions

Revenues:

- **Property Taxes:** Projections assume ad valorem property values will increase in FY24, FY25 and FY26 by 3% each year. This reflects that new home starts and new commercial development will continue for the next three to five years as well as the economy in Fort Bend County. With the passage of Senate Bill No. 2, staff will continue to monitor the effects of this bill on upcoming fiscal year property tax rate calculations.
- **Sales Tax:** Due to a variety of factors such as the booming housing market, economy growth, new development and a chapter 380-development agreement, projections for FY23 include a \$2,950,000 increase from the FY22 adopted budget. Staff will continue to monitor sales as the housing market has slowed down due to inflationary costs. Projections after FY23 include an increase of 3% each year.
- **Franchise and Other Taxes:** Projections for franchise and other taxes, charges for services, and licenses and permits to increase by a steady 2% projected from new homes and commercial development based on historical data.
- **Charges for Services:** was primarily to account for the revenues collected for solid waste activities but for FY23 and on, the city created a separate enterprise fund to keep track of solid waste activities.

- **Intergovernmental:** revenues were zeroed out since the Lamar Consolidated Independent School District (LCISD) started their own police department instead of paying the city for the school resource officers and crossing guards. The corresponding expenditures were also zeroed out.

Expenditures:

- **Operating Expenditures** which consist of Personnel and Benefits projected to increase 4% for FY24 - FY26 due to increases in the cost of employee benefits and the need for additional personnel due to the continued growth in the City of Rosenberg. Maintenance and Services, and Supplies are projected to increase at a rate of 3% for FY24 - FY26 due to historical trends and increases in cost. A major factor to also consider will be inflationary costs.
- **Capital Outlay** needs will increase with much needed improvements to the City's aging infrastructure in order to extend useful life and meet the citywide goals identified in the City's strategic plan including investments in technology to improve services and to enhance the use of personnel. Beginning in FY2021, and noted on the below financial plan, the city created separate funds for capital outlay and street improvements. The funds will now be a transfer from the general fund to the newly created capital funds.

FY23 General Fund Long-Term Financial Plan

	Actual 2020-21	Adjusted Budget 2021-22	Estimate 2021-22	Adopted Budget 2022-23	Projection 2023-24	Projection 2024-25	Projection 2025-26
Beginning Fund Balance	19,287,085	19,116,591	19,116,591	22,415,423	22,640,757	22,506,931	22,020,238
Revenues:							
Property Taxes	7,642,314	7,517,500	7,089,500	6,860,000	7,031,500	7,242,445	7,459,718
Sales and use taxes	18,494,591	19,508,625	21,370,000	19,500,000	20,085,000	20,687,550	21,308,177
Franchise taxes and other taxes	2,108,978	2,205,000	2,250,000	2,250,000	2,295,000	2,340,900	2,387,718
Licenses and permits	1,080,977	870,100	1,126,465	1,024,450	1,044,939	1,065,838	1,087,155
Fines and forfeitures	2,072,087	1,841,445	2,488,745	2,126,774	2,169,309	2,212,696	2,256,950
Intergovernmental	1,512,343	80,000	106,224	-	-	-	-
Charges for services	4,649,962	4,700,000	4,900,000	-	-	-	-
Interest on investments	24,912	20,000	50,000	50,000	50,000	50,000	50,000
Transfers from Water/Wastewater	1,686,842	1,871,793	1,871,793	2,107,000	2,149,140	2,192,123	2,235,965
Transfers from Other Funds	212,371	236,605	236,605	1,037,441	1,058,190	1,079,354	1,100,941
Other	595,470	237,800	449,257	352,075	352,075	352,075	352,075
Total Revenues	40,080,847	39,088,868	41,938,589	35,307,740	36,235,153	37,222,980	38,238,698
Expenditures:							
Operating Expenditures							
Personnel and Benefits	22,177,233	23,842,845	22,652,775	25,811,917	26,844,394	27,918,169	29,034,896
Maintenance and Services	8,407,885	8,969,725	9,619,046	5,444,223	5,607,550	5,775,776	5,949,049
Supplies	1,791,609	1,947,980	2,044,930	2,035,005	2,096,055	2,158,937	2,223,705
Transfers to Other Funds	7,845,205	1,340,708	4,237,168	1,755,422	1,790,530	1,826,341	1,862,868
Total Operating Expenditures	40,221,932	36,101,258	38,553,919	35,046,567	36,338,529	37,679,223	39,070,518
Non-Operating Expenditures							
Other Expenses	29,409	35,839	35,839	35,839	30,450	30,450	30,450
Capital Outlay	-	-	-	-	-	-	-
Total Non-Operating Expenditures	29,409	35,839	35,839	35,839	30,450	30,450	30,450
Total Expenditures	40,251,341	36,137,097	38,589,758	35,082,406	36,368,979	37,709,673	39,100,968
Ending Fund Balance	19,116,591	22,068,362	22,465,422	22,640,757	22,506,931	22,020,238	21,157,967
Calculation of available funds:							
Ending fund balance	19,116,591	22,068,362	22,465,422	22,640,757	22,506,931	22,020,238	21,157,967
Less required contingency	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Less reserve for City Emergencies	504,111	504,111	504,111	504,111	550,000	600,000	650,000
Less 25% required minimum balance	10,062,835	9,034,274	9,647,440	8,770,602	9,092,245	9,427,418	9,775,242
Excess funds available for capital projects	8,449,645	12,429,977	12,213,872	13,266,045	12,764,687	11,892,819	10,632,725

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

GENERAL FUND

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget (2)	2021-22 Estimate (3)	2022-23 Budget	Var %
~ GENERAL FUND SUMMARY ~						
Resources:						
Total Beginning Balance	\$ 19,287,085	\$ 17,052,763	\$ 19,116,592	\$ 19,116,592	\$ 22,415,423	17.3%
Revenues and Transfers In	<u>40,080,847</u>	<u>36,130,243</u>	<u>39,088,868</u>	<u>41,888,589</u>	<u>35,307,740</u>	-9.7%
Total Funds Available	<u>59,367,932</u>	<u>53,183,006</u>	<u>58,205,460</u>	<u>61,005,181</u>	<u>57,723,162</u>	-0.8%
Uses/Deductions:						
Expenditures and Transfers Out	40,251,340	36,107,048	36,137,097	38,589,758	35,082,406	-2.9%
Ending Fund Balance:						
Total Ending Balance	19,116,592	17,075,958	22,068,363	22,415,423	22,640,756	2.6%
Reserved for Contingencies (1)	100,000	100,000	100,000	100,000	100,000	0.0%
Reserved for City Emergencies	504,111	504,111	504,111	504,111	504,111	0.0%
Unreserved Ending Balance	<u>18,512,481</u>	<u>16,471,847</u>	<u>21,464,252</u>	<u>21,811,312</u>	<u>22,036,645</u>	2.7%
Fund Total	<u>\$ 59,367,932</u>	<u>\$ 53,183,006</u>	<u>\$ 58,205,460</u>	<u>\$ 61,005,181</u>	<u>\$ 57,723,162</u>	-0.8%
Net Revenues (Expenditures)	(170,493)	23,195	2,951,771	3,298,831	225,333	

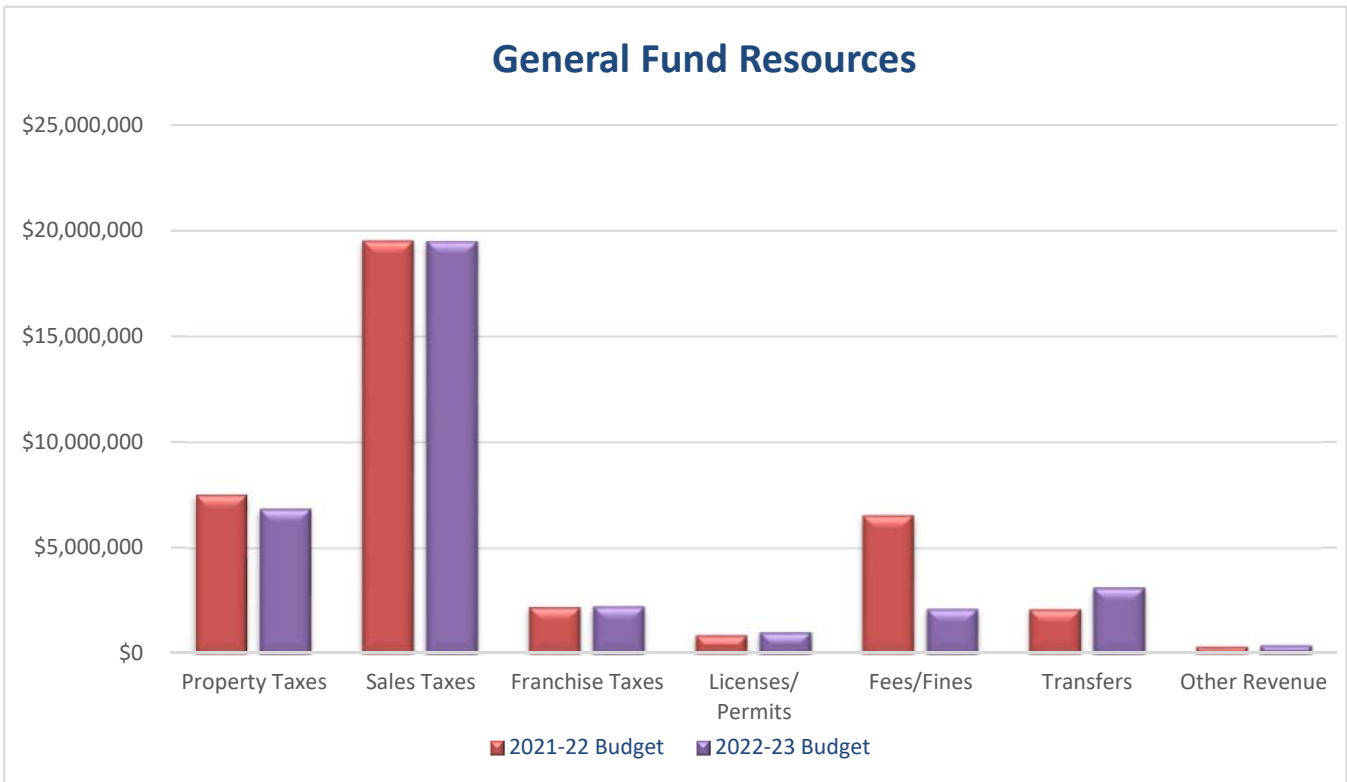
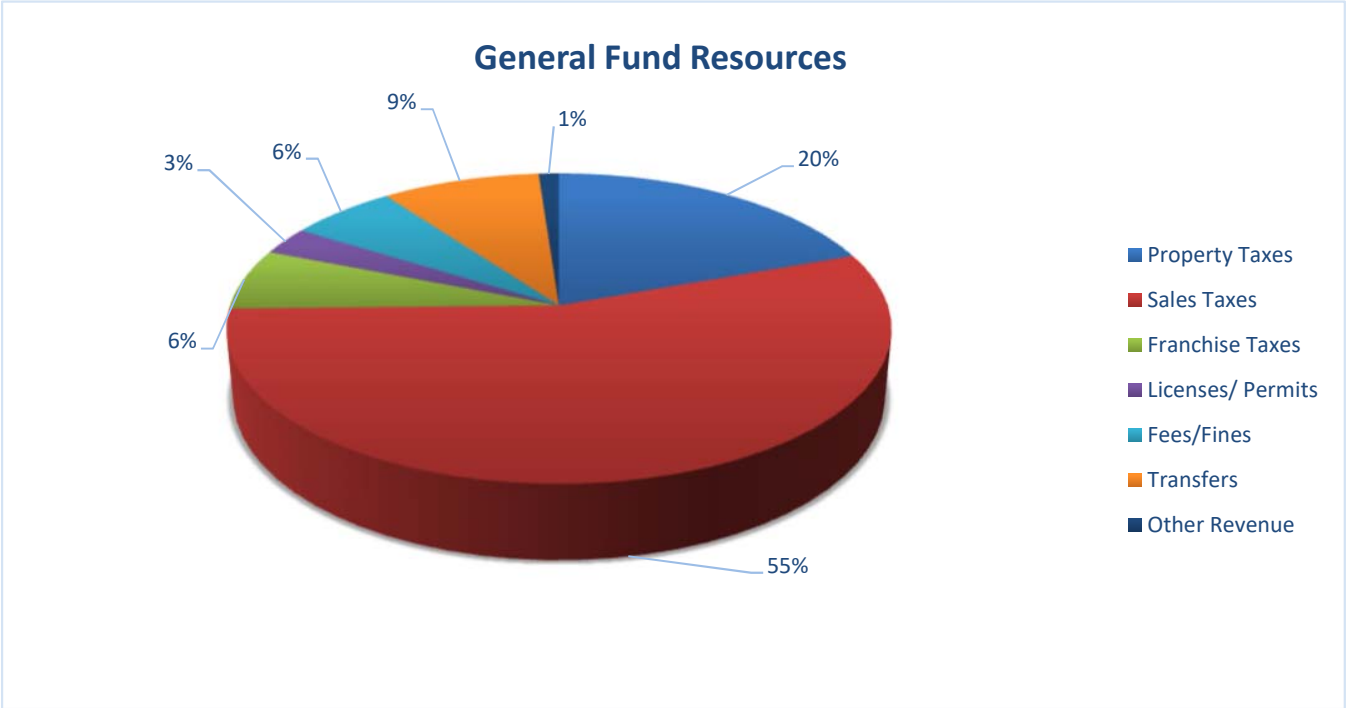
(1) No more than three percent (3%) of expenditures.

(2) Adopted budget plus year-end roll, and includes budget adjustments throughout the year

(3) Staff's estimate of year-end

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

General Fund Summary



**CITY OF ROSENBERG
2022-23 BUDGET**

GENERAL FUND

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ RESOURCES ~						
<u>REVENUES:</u>						
TAXES:						
Property taxes	\$ 7,642,314	\$ 7,517,500	\$ 7,517,500	\$ 7,089,500	\$ 6,860,000	-8.7%
Sales taxes	18,494,591	16,550,000	19,508,625	21,370,000	19,500,000	0.0%
Franchise and Mixed Beverage taxes	2,108,978	2,205,000	2,205,000	2,250,000	2,250,000	2.0%
Subtotal	<u>28,245,883</u>	<u>26,272,500</u>	<u>29,231,125</u>	<u>30,709,500</u>	<u>28,610,000</u>	-2.1%
LICENSES & PERMITS:						
Licenses	21,257	26,100	26,100	35,515	30,600	17.2%
Permits	1,059,720	844,000	844,000	1,090,950	993,850	17.8%
Subtotal	<u>1,080,977</u>	<u>870,100</u>	<u>870,100</u>	<u>1,126,465</u>	<u>1,024,450</u>	17.7%
FINES & FEES:						
Solid waste collection fees	4,649,962	4,700,000	4,700,000	4,900,000	-	-100.0%
Fines	694,397	593,800	593,800	672,500	664,900	12.0%
Fees	1,377,690	1,247,645	1,247,645	1,816,245	1,461,874	17.2%
Subtotal	<u>6,722,049</u>	<u>6,541,445</u>	<u>6,541,445</u>	<u>7,388,745</u>	<u>2,126,774</u>	-67.5%
OTHER REVENUE:						
Interest earnings	24,912	20,000	20,000	50,000	50,000	150.0%
Intergovernmental revenue	1,512,343	80,000	80,000	106,224	-	-100.0%
Solid waste contributions	-	-	-	-	35,000	100.0%
Miscellaneous revenue	595,470	237,800	237,800	449,257	317,075	33.3%
Subtotal	<u>2,132,726</u>	<u>337,800</u>	<u>337,800</u>	<u>605,481</u>	<u>402,075</u>	19.0%
TOTAL REVENUES BEFORE TRANSFERS	38,181,634	34,021,845	36,980,470	39,830,191	32,163,299	-13.0%
TRANSFERS FROM OTHER FUNDS:						
Transfer from Special Revenue Funds	208,996	236,605	236,605	236,605	187,441	-20.8%
Water & Wastewater Fund	1,686,842	1,871,793	1,871,793	1,871,793	2,107,000	12.6%
Solid Waste Fund	-	-	-	-	850,000	100.0%
Subtotal	<u>1,895,838</u>	<u>2,108,398</u>	<u>2,108,398</u>	<u>2,108,398</u>	<u>3,144,441</u>	49.1%
TOTAL REVENUES AND TRANSFERS	40,077,472	36,130,243	39,088,868	41,938,589	35,307,740	-9.7%

**CITY OF ROSENBERG
2022-23 BUDGET**

GENERAL FUND

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE DETAIL ~						
<u>PROPERTY TAXES: (401)</u>						
10 Current taxes	\$ 7,535,303	\$ 7,369,500	\$ 7,369,500	\$ 6,975,000	\$ 6,750,000	
11 Current penalty and interest	36,644	31,000	31,000	30,000	30,000	
20 Delinquent taxes	48,217	85,000	85,000	35,000	50,000	
21 Delinquent penalty and interest	15,611	16,000	16,000	20,000	15,000	
40 Taxes - Overpayments	6,539	16,000	16,000	29,500	15,000	
Subtotal	<u>7,642,314</u>	<u>7,517,500</u>	<u>7,517,500</u>	<u>7,089,500</u>	<u>6,860,000</u>	-8.7%
<u>SALES TAXES: (402)</u>						
00 General Sales Tax	18,494,591	16,550,000	19,508,625	21,320,000	19,500,000	
Subtotal	<u>18,494,591</u>	<u>16,550,000</u>	<u>19,508,625</u>	<u>21,320,000</u>	<u>19,500,000</u>	0.0%
<u>MIXED BEVERAGE TAXES: (403)</u>						
00 Mixed beverage taxes	83,706	70,000	70,000	90,000	90,000	
Subtotal	<u>83,706</u>	<u>70,000</u>	<u>70,000</u>	<u>90,000</u>	<u>90,000</u>	28.6%
<u>FRANCHISE TAXES: (404)</u>						
10 Electric	1,330,839	1,475,000	1,475,000	1,475,000	1,475,000	
20 Gas	156,085	120,000	120,000	145,000	145,000	
30 Telephone	127,321	130,000	130,000	125,000	125,000	
40 Cable TV	198,943	195,000	195,000	200,000	200,000	
50 Solid Waste	212,085	215,000	215,000	215,000	215,000	
Subtotal	<u>2,025,273</u>	<u>2,135,000</u>	<u>2,135,000</u>	<u>2,160,000</u>	<u>2,160,000</u>	1.2%
TOTAL TAX REVENUES	28,245,883	26,272,500	29,231,125	30,659,500	28,610,000	-2.1%
<u>LICENSES: (411)</u>						
15 Peddler license	1,800	1,500	1,500	1,500	2,000	
25 Mobile home park license	5,505	11,000	11,000	7,800	10,000	
30 Precious Metal/Jewel license	150	200	200	200	200	
40 Liquor license	10,628	10,000	10,000	22,500	15,000	
45 Animal/Kennel license	329	400	400	400	400	
60 Salvage yard license	1,900	2,000	2,000	1,800	2,000	
90 Other licenses	945	1,000	1,000	1,315	1,000	
Subtotal	<u>21,257</u>	<u>26,100</u>	<u>26,100</u>	<u>35,515</u>	<u>30,600</u>	17.2%
<u>PERMITS: (412)</u>						
10 Electrical permits	86,883	75,000	75,000	75,000	75,000	
15 Building permits	796,835	600,000	600,000	850,000	750,000	
20 Mobile home permits	-	3,000	3,000	3,000	3,000	
25 Plumbing permits	47,475	40,000	40,000	40,000	40,000	
40 Heating & A/C permits	24,953	18,000	18,000	20,000	22,000	
45 Food permits	72,490	85,000	85,000	85,000	85,000	
55 Cemetery burial permits	165	300	300	150	150	
60 Special events permits	2,300	1,000	1,000	100	1,000	
80 Storm Water Permits	7,200	7,200	7,200	7,200	7,200	
90 Sign permits	4,945	5,500	5,500	5,500	5,500	
95 Kiosk Sign permits	16,475	9,000	9,000	5,000	5,000	
Subtotal	<u>1,059,720</u>	<u>844,000</u>	<u>844,000</u>	<u>1,090,950</u>	<u>993,850</u>	17.8%
TOTAL LICENSES & PERMITS	1,080,977	870,100	870,100	1,126,465	1,024,450	17.7%

**CITY OF ROSENBERG
2022-23 BUDGET**

GENERAL FUND

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>FINES: (441)</u>						
05 Fines - Traffic/Criminal	253,233	230,000	230,000	255,000	250,000	
06 Fines - Federal Motor Carrier Vehicle	4,733	5,000	5,000	10,000	10,000	
07 Transportation fines	159,907	125,000	125,000	140,000	140,000	
20 Capias fines	8,039	8,000	8,000	10,000	10,000	
25 00 Court cost fines	4,180	3,200	3,200	7,000	5,000	
30 Defensive driving course fines	5,139	4,800	4,800	5,000	5,000	
40 Local arrest fines	24,050	20,000	20,000	24,000	24,000	
45 Traffic costs	9,360	8,000	8,000	8,500	8,000	
50 Local Municipal Jury Fund	462	400	400	500	400	
55 Warrant fees	25,021	16,000	16,000	35,000	35,000	
60 Time payment	10,097	7,500	7,500	8,000	8,000	
90 Deferred Adjudication fee	149,976	140,000	140,000	145,000	145,000	
95 City % of State court cost fines	39,187	25,000	25,000	24,000	24,000	
99 Other fines	1,014	900	900	500	500	
Subtotal	694,397	593,800	593,800	672,500	664,900	12.0%
<u>FEES: (432)</u>						
10 Plat filing fees	46,226	45,000	45,000	80,000	55,000	
11 Reinspection fees	7,140	9,000	9,000	1,000	1,500	
15 Plan checking fees	591,687	420,000	420,000	800,000	600,000	
18 Infrastructure Inspection fees	229,137	250,000	250,000	450,000	300,000	
20 Solid waste fees	4,649,962	4,700,000	4,700,000	4,900,000	-	
31 County Fire fighting fees	114,500	114,500	114,500	114,500	114,500	
33 Emergency fees	-	4,400	4,400	-	-	
40 Vending fees	139	300	300	-	-	
50 Collection fees - sales tax	1,326	1,000	1,000	1,100	1,100	
55 Recreation fees	9,283	2,500	2,500	3,500	3,500	
56 Seabourne Sports Complex fees	3,447	3,500	3,500	3,500	3,500	
57 Park Rental fees	13,177	10,000	10,000	15,000	12,500	
60 Administrative fees (RDC)	279,902	279,945	279,945	279,945	280,824	
62 Fire Marshal fees	35,048	55,000	55,000	35,000	40,000	
65 False alarm fees	14,430	10,000	10,000	12,500	12,500	
67 Tow Truck fees	18,029	12,000	12,000	1,500	10,000	
69 Firing Range fees	1,000	2,600	2,600	2,600	2,600	
75 Records retrieval fees	1,707	700	700	2,000	850	
80 Returned check fees	75	200	200	100	100	
82 Pet Adoption fees	8,989	25,000	25,000	8,000	14,000	
83 Animal control fees	2,049	-	-	5,000	8,400	
87 Dangerous Buildings Administrative Fees	-	1,000	1,000	-	-	
90 Other fees	400	1,000	1,000	1,000	1,000	
Subtotal	6,027,652	5,947,645	5,947,645	6,716,245	1,461,874	-75.4%
TOTAL FINES & FEES	6,722,049	6,541,445	6,541,445	7,388,745	2,126,774	-67.5%

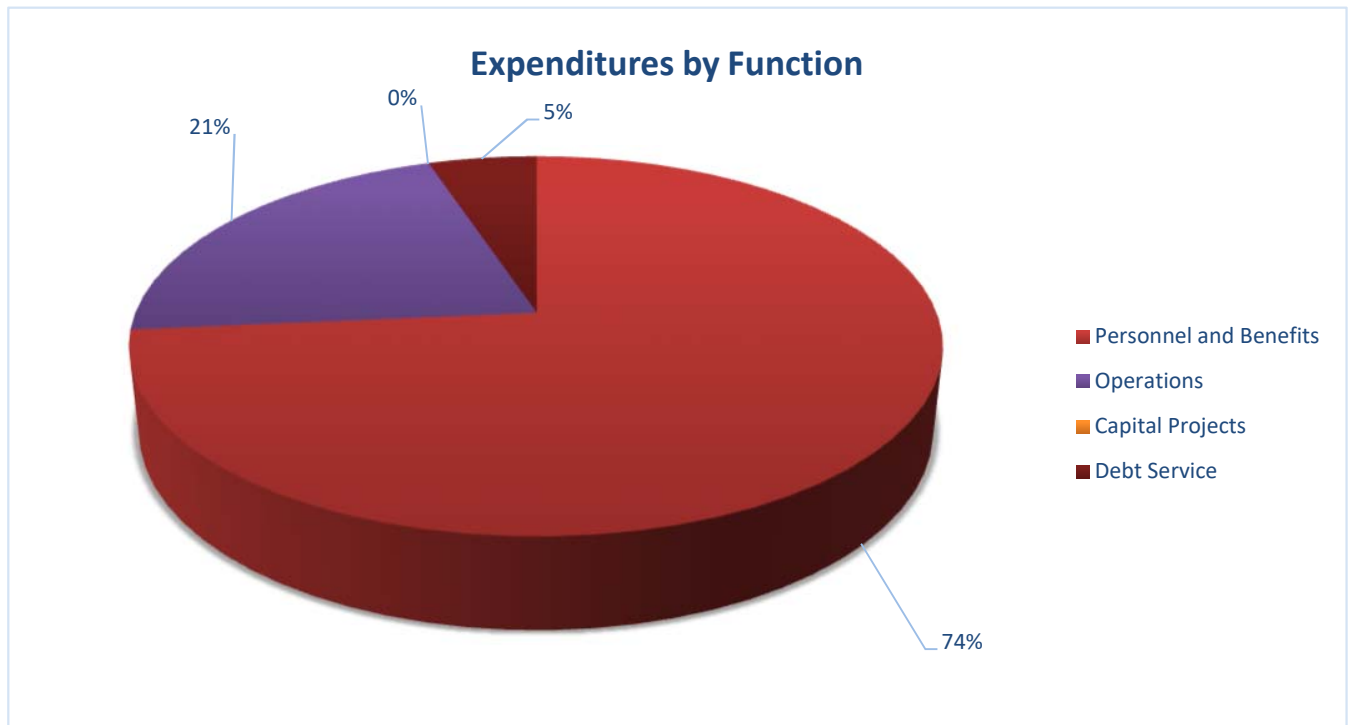
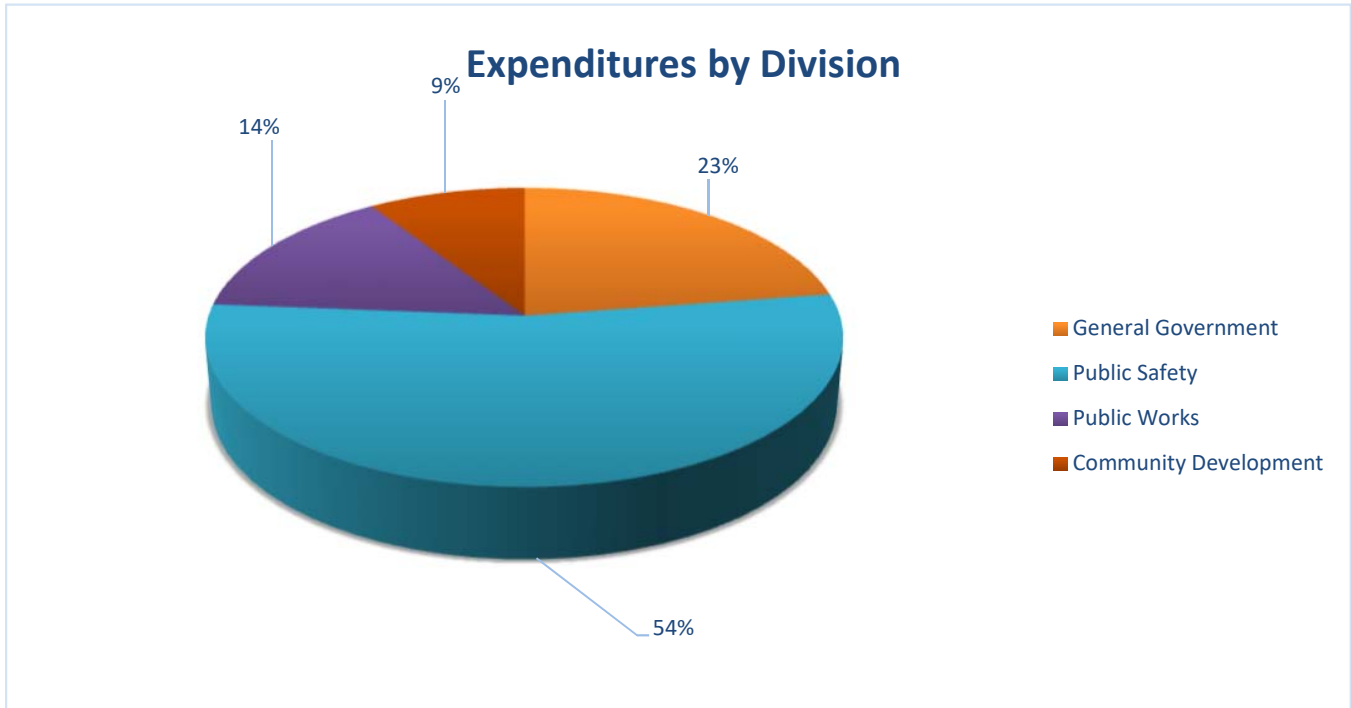
**CITY OF ROSENBERG
2022-23 BUDGET**

GENERAL FUND

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>OTHER REVENUE:</u>						
42110 US Treasury	3,975	-	-	6,360	-	
42120 FEMA Grants	-	-	-	(336)	-	
42121 CARES Act Funding	126,702	-	-	38,114	-	
42140 COPS Grant Funds	(11,045)	-	-	-	-	
42145 SAFER Grant Funds	172,476	35,000	35,000	34,385	-	
42150 CJD Grant Funds	66,132	45,000	45,000	60,000	-	
42310 LCISD	1,248,622	-	-	-	-	
42320 Fort Bend County	32,183	-	-	5,815	-	
42350 Industrial Payment - (Frito-Lay)	114,000	114,000	114,000	114,000	134,000	
45100 Interest earnings	24,912	20,000	20,000	50,000	50,000	
46110 Gain on disposal of assets	-	5,000	5,000	23,650	5,000	
46140 Sale of Property	6,589	-	-	-	-	
46300 Mowing & demolition revenue	11,518	8,000	8,000	10,000	10,000	
46510 Gazebo Rental	50	200	200	200	100	
46515 Street light electricity charges	25,310	-	-	12,000	-	
46530 Agricultural leases	98	-	-	78	75	
46540 Property leases	15,698	-	-	15,000	15,000	
46610 Donations-Animal Control	36,209	8,000	8,000	50,000	8,000	
46620 Donations-Fire Department	500	100	100	-	100	
46630 Donations-Police Department	2,000	2,500	2,500	9,215	2,500	
46650 Rosenberg Christmas Nights Sponsorship	-	20,000	20,000	19,650	20,000	
46660 Family 4th Celebration Sponsorship	27,925	20,000	20,000	21,000	20,000	
46665 Special Event Sponsorship/Revenues	-	-	-	-	6,000	
46700 Reimbursement for Personnel	46,116	20,000	20,000	18,500	20,000	
46705 Reimbursement for Personnel - Grant	-	-	-	12,000	12,000	
46710 Insurance Proceeds	93,767	-	-	51,000	-	
46720 Reimbursement for Vehicles - Grant	10,135	-	-	14,850	24,300	
46900 Miscellaneous revenue	78,854	40,000	40,000	40,000	40,000	
47130 Contributions - Developers	-	-	-	-	35,000	
Subtotal	<u>2,132,726</u>	<u>337,800</u>	<u>337,800</u>	<u>605,481</u>	<u>402,075</u>	19.0%
TOTAL REVENUE BEFORE TRANSFERS	38,181,634	34,021,845	36,980,470	39,780,191	32,163,299	-13.0%
<u>TRANSFERS FROM OTHER FUNDS:</u>						
48212 Transfer from Hotel/Motel Fund	157,562	178,976	178,976	178,976	128,124	
48222 Transfer from Juvenile Case Manager Fund	33,634	39,829	39,829	39,829	41,516	
48223 Transfer from Child Safety Fund	7,800	7,800	7,800	7,800	7,800	
48224 Transfer from Bldg Security Fund	10,000	10,000	10,000	10,000	10,000	
48227 Transfer from Police Federal Fund	3,375	-	-	-	-	
48501 Transfer from Water/Wastewater Fund	1,686,842	1,871,793	1,871,793	1,871,793	2,107,000	
48550 Transfer from Solid Waste Fund	-	-	-	-	850,000	100.0%
TOTAL TRANSFERS	<u>1,899,213</u>	<u>2,108,398</u>	<u>2,108,398</u>	<u>2,108,398</u>	<u>3,144,441</u>	<u>49.1%</u>
TOTAL REVENUES AND TRANSFERS	<u>\$ 40,080,847</u>	<u>\$ 36,130,243</u>	<u>\$ 39,088,868</u>	<u>\$ 41,888,589</u>	<u>\$ 35,307,740</u>	<u>-9.7%</u>

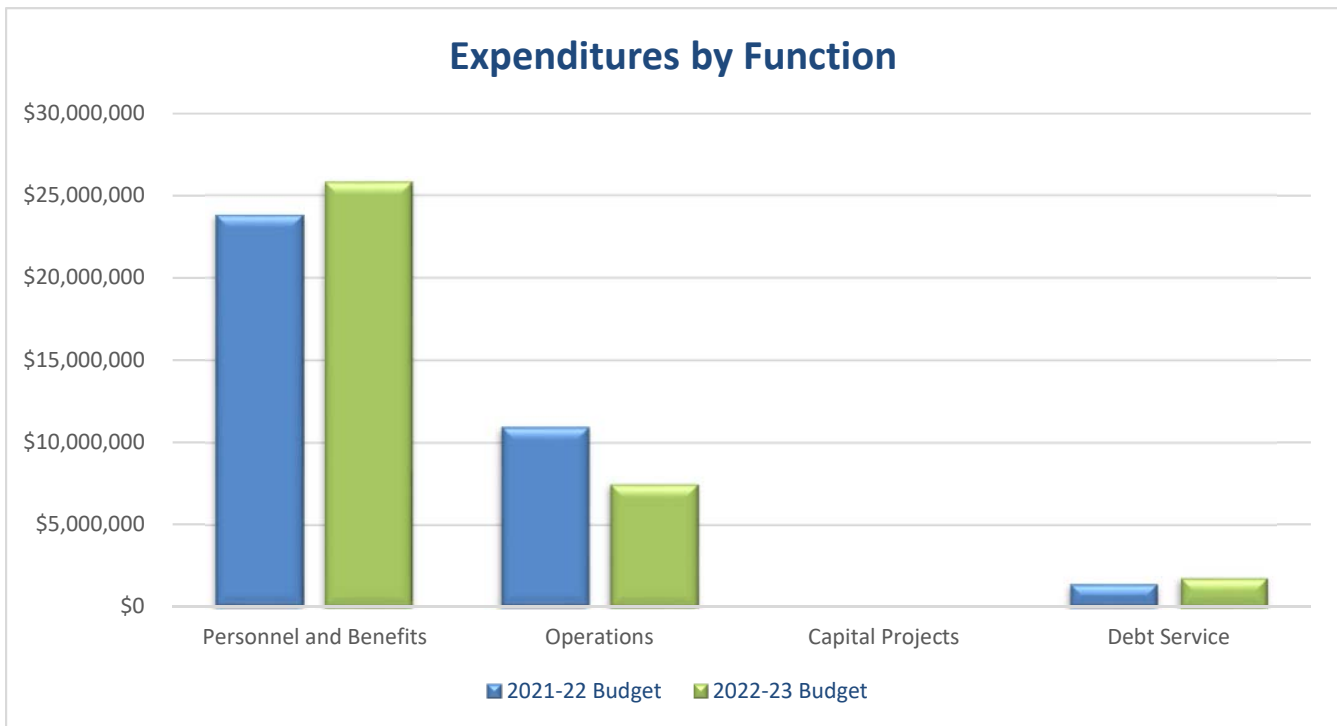
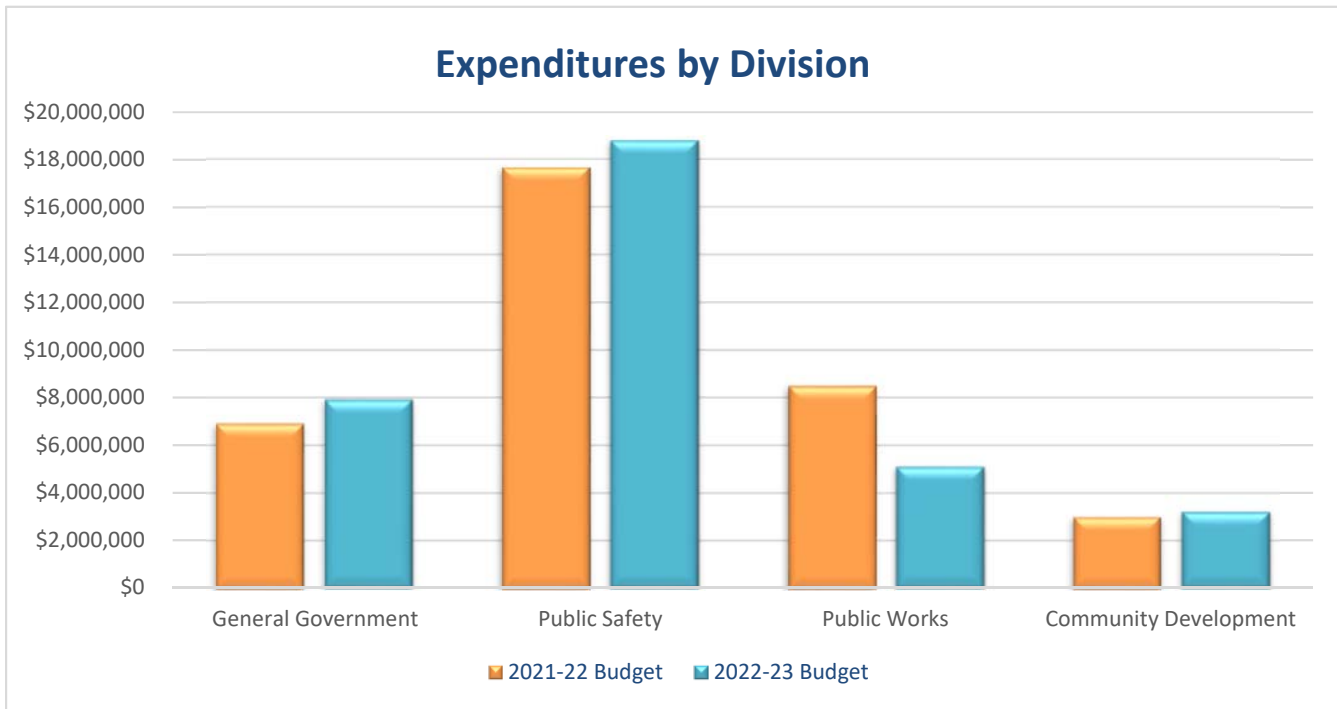
CITY OF ROSENBERG, TEXAS
2022-23 BUDGET

General Fund Summary



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

General Fund Summary



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** General Fund Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 22,177,233	\$ 23,842,845	\$ 23,842,845	\$ 22,652,775	\$ 25,811,917	8.3%
Supplies	1,791,609	1,947,980	1,947,980	2,044,930	2,035,005	4.5%
Maintenance and Services	8,407,885	8,939,676	8,969,725	9,619,046	5,444,223	-39.3%
Other Expenses	29,409	35,839	35,839	35,839	35,839	0.0%
Transfers to Other Funds	7,845,205	1,340,708	1,340,708	4,237,168	1,755,422	30.9%
Subtotal	40,251,340	36,107,048	36,137,097	38,589,758	35,082,406	-2.9%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 40,251,340	\$ 36,107,048	\$ 36,137,097	\$ 38,589,758	\$ 35,082,406	-2.9%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
General Government	33.80	34.30	34.30	35.26	36.26	
Community Development	26.00	27.00	27.00	27.00	26.50	
Public Safety	174.30	156.92	156.92	156.92	157.92	
Public Works	26.24	27.24	28.24	28.24	30.24	
Total Personnel	260.34	245.46	246.46	247.42	250.92	1.8%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

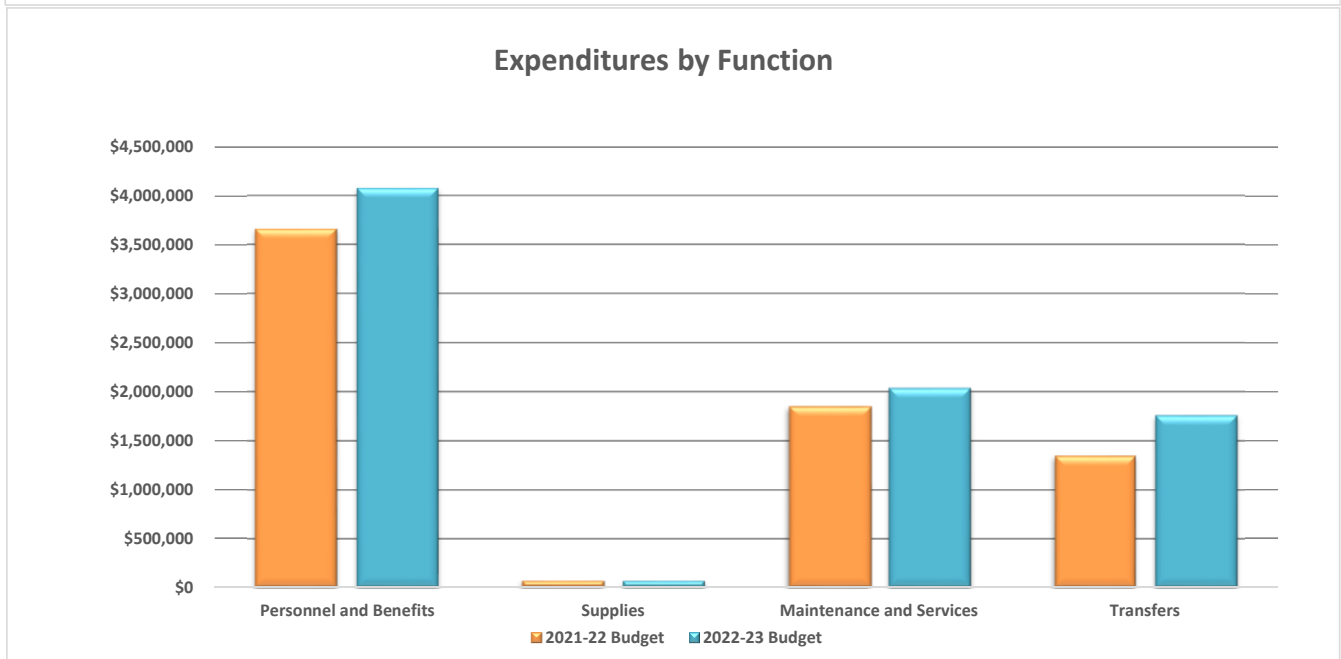
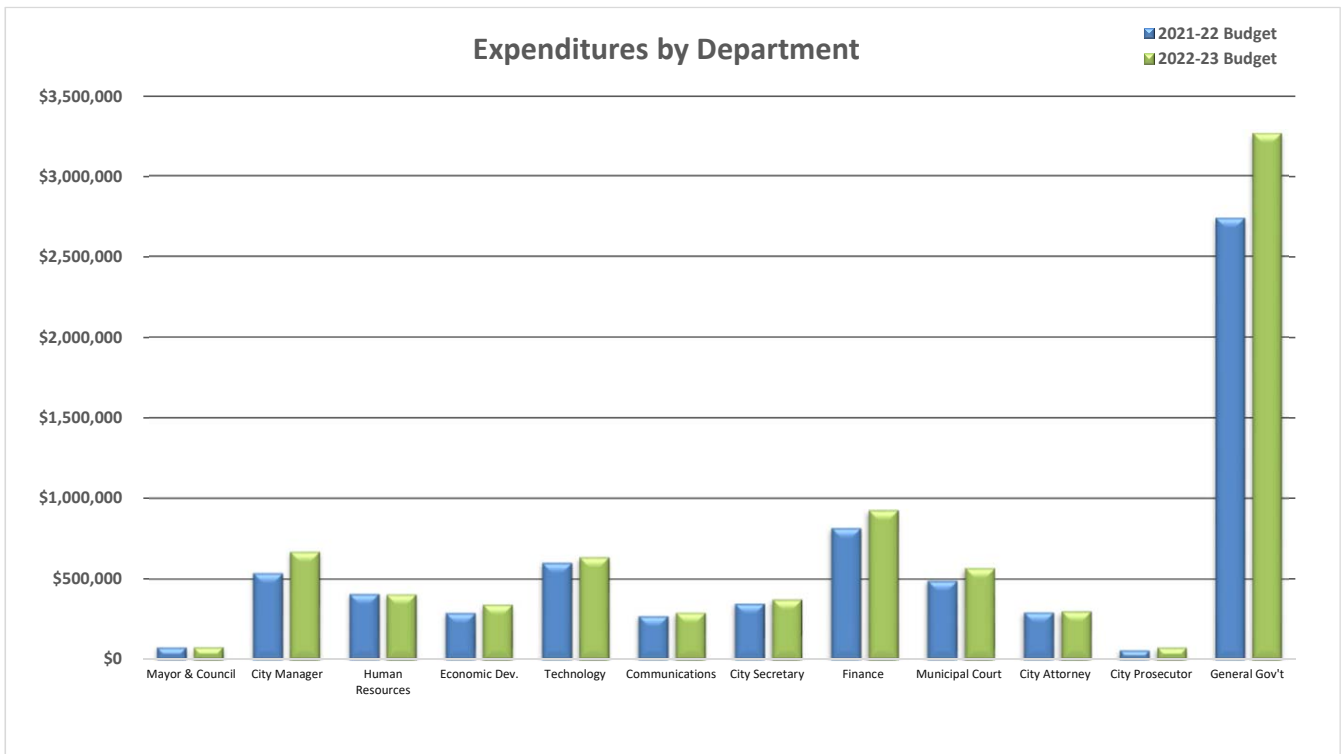
FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:				
General	General Fund Summary	N/A	101-XXXX				
Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %	
~ DEPARTMENT SUMMARY ~							
GENERAL GOVERNMENT:							
Mayor & Council	\$ 47,389	\$ 76,917	\$ 76,917	\$ 76,487	\$ 76,427		
City Manager	497,852	536,687	536,687	534,231	671,060		
Human Resources	341,392	406,775	406,775	385,949	406,100		
Economic Development	289,663	290,312	290,312	290,412	342,885		
City Secretary	310,222	346,956	346,956	360,369	372,803		
Finance & Accounting	721,620	815,756	815,756	805,453	928,668		
Municipal Court	478,526	489,936	489,936	508,953	569,732		
City Attorney	206,547	295,000	295,000	295,000	300,000		
City Prosecutor	68,550	60,000	60,000	60,000	76,000		
Information Services	461,202	600,116	600,116	524,820	636,144		
Communications	247,292	270,260	270,260	278,356	292,788		
General Government	9,125,964	2,738,631	2,738,631	5,645,746	3,265,676		
Subtotal	12,796,220	6,927,346	6,927,346	9,765,775	7,938,283		14.6%
COMMUNITY DEVELOPMENT:							
Planning	507,064	542,475	542,475	552,805	587,709		
Code Enforcement	855,587	1,014,518	1,014,518	1,019,495	1,175,806		
Health	138,639	184,751	184,751	186,990	195,141		
Parks & Recreation	997,508	1,081,199	1,081,199	1,068,400	1,049,726		
Special Events	142,843	185,268	197,268	194,758	206,199		
Subtotal	2,641,640	3,008,211	3,020,211	3,022,448	3,214,581		6.4%
PUBLIC SAFETY:							
Police	10,142,854	11,542,658	11,542,658	10,837,800	12,234,310		
Emergency Management	9,277	21,996	21,996	22,739	73,609		
Animal Control	476,708	494,966	494,966	481,320	546,311		
School Officers & Crossing Guards	956,582	-	-	-	-		
Fire	4,650,428	5,091,280	5,091,280	4,931,131	5,395,189		
Fire Marshal	400,889	530,729	530,729	477,999	560,569		
Subtotal	16,636,738	17,681,629	17,681,629	16,750,989	18,809,988		6.4%
PUBLIC WORKS:							
Engineering	653,733	585,000	585,000	965,860	859,736		
Public Works	2,744,260	2,926,043	2,944,092	2,917,318	3,034,314		
Street Lighting & Signals	404,013	497,950	497,950	483,025	483,100		
Fleet Maintenance	417,326	451,700	451,700	445,957	482,437		
Solid Waste	3,788,256	3,850,000	3,850,000	4,050,000	-		
Building Maintenance	169,154	179,169	179,169	188,388	259,968		
Subtotal	8,176,742	8,489,862	8,507,911	9,050,547	5,119,555		-39.8%
TOTAL EXPENSES	\$ 40,251,340	\$ 36,107,048	\$ 36,137,097	\$ 38,589,758	\$ 35,082,406		-2.9%

GENERAL GOVERNMENT



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

General Government



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** General Government Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 3,380,456	\$ 3,659,632	\$ 3,659,632	\$ 3,570,990	\$ 4,073,071	
Supplies	46,704	70,500	70,500	72,200	68,225	
Maintenance and Services	1,520,286	1,846,506	1,846,506	1,875,416	2,031,565	
Other Expenses	3,570	10,000	10,000	10,000	10,000	
Transfers to Other Funds	7,845,205	1,340,708	1,340,708	4,237,168	1,755,422	
Subtotal	12,796,220	6,927,346	6,927,346	9,765,775	7,938,283	14.6%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 12,796,220	\$ 6,927,346	\$ 6,927,346	\$ 9,765,775	\$ 7,938,283	14.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
City Manager	3.50	3.50	3.50	3.50	4.00	
Human Resources	3.00	3.00	3.00	3.00	3.00	
Economic Development	3.00	3.00	3.00	3.00	3.00	
City Secretary	3.00	3.00	3.00	3.00	3.00	
Finance	6.50	6.50	6.50	6.50	7.00	
Municipal Court	5.00	5.00	5.00	5.96	5.96	
Information Services	5.50	6.00	6.00	6.00	6.00	
Communications	2.50	2.50	2.50	2.50	2.50	
General Government	1.80	1.80	1.80	1.80	1.80	
Total Personnel	33.80	34.30	34.30	35.26	36.26	5.7%



Mayor and City Council

MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation and cooperative partnerships.

PROGRAM DESCRIPTION:

The City of Rosenberg is currently operating under a Home Rule City Charter adopted November 20, 1956, with the latest revision being November 2020. The governing body of the City is the City Council. Beginning with the April 1985 Election, the City adopted the Council/Manager form of government, converting from the mayoral form of government. In addition, after the August 1992 Election, the structure of the City Council was changed from the Mayor and all Council Members elected at-large, to an at-large Mayor, two at-large Council positions, and four single-member Council Members representing their respective single-member districts. The City Manager, City Secretary, Police Chief, City Attorney, and Municipal Court Judge are appointed by the Mayor and City Council.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal # 1: Effectively manage the growth that will occur in Rosenberg in the coming years.

Objectives:

- Secure a long-term, sustainable water supply.
- Adopt a comprehensive plan.
- Proactive management of municipal facilities.
- Continue career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal # 2: Enhance Rosenberg's quality of life for residents, businesses and visitors.

Objectives:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.
- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.



- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.***

Department Goal # 3: Increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving.

FY2023 BUDGET NOTES:

1. No significant changes from FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council Summary **FUNCTION:** N/A **ACCOUNT:** 101-11XX-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 36,739	\$ 37,497	\$ 37,497	\$ 37,497	\$ 37,497	
Supplies	3,353	11,000	11,000	12,200	10,400	
Maintenance and Services	7,297	28,420	28,420	26,790	28,530	
Subtotal	47,389	76,917	76,917	76,487	76,427	-0.6%
Total Expenditures	\$ 47,389	\$ 76,917	\$ 76,917	\$ 76,487	\$ 76,427	-0.6%

~ AUTHORIZED POSITIONS ~

- Position Title
- Council At-Large Position #1
 - Council At-Large Position #2
 - Council District 1
 - Council District 2
 - Council District 3
 - Council District 4
 - Mayor

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **FUNCTION:** General Government **ACCOUNT:** 101-1100-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	1,195	3,500	3,500	3,500	3,500	
Maintenance and Services	1,415	2,780	2,780	2,910	2,850	
Subtotal	2,610	6,280	6,280	6,410	6,350	2.1%
Total Expenditures	\$ 2,610	\$ 6,280	\$ 6,280	\$ 6,410	\$ 6,350	1.1%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Supplies:						
31 20 Computer Supplies	\$ -	\$ -	\$ -	\$ -		
31 35 Business Expenses	1,195	3,500	3,500	3,500	3,500	
Subtotal	1,195	3,500	3,500	3,500	3,500	0.0%
Maintenance and Services:						
41 45 Special Council Expenditures	222	1,600	1,600	1,600	1,600	
43 45 Awards	362	500	500	600	500	
51 20 General Insurance	66	90	90	120	150	
52 20 Postage	217	290	290	290	300	
54 10 Printing and Binding	548	300	300	300	300	
Subtotal	1,415	2,780	2,780	2,910	2,850	2.5%
Total Expenditures	\$ 2,610	\$ 6,280	\$ 6,280	\$ 6,410	\$ 6,350	1.1%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council At-Large Position #1
FUNCTION: General Government
ACCOUNT: 101-1121-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 4,827	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	260	750	750	750	750	
Maintenance and Services	1,206	3,740	3,740	3,740	3,740	
Total Expenditures	\$ 6,293	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
 Council At-Large Position #1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 4,480	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	343	367	367	367	367	
20 50 Workers' Compensation	4	5	5	5	5	
Subtotal	4,827	5,172	5,172	5,172	5,172	0.0%
Supplies:						
31 20 Computer Supplies	-	-	-	-	-	100.0%
31 35 Business Expenses	217	650	650	650	650	
31 90 Other Supplies	43	100	100	100	100	
Subtotal	260	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	388	640	640	640	640	0.0%
55 10 Education and Training	818	2,500	2,500	2,500	2,500	
Subtotal	1,206	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 6,293	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council At-Large Position #2
FUNCTION: General Government
ACCOUNT: 101-1122-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 4,827	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	267	750	750	750	750	
Maintenance and Services	1,648	3,740	3,740	3,740	3,740	
Total Expenditures	\$ 6,742	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
 Council At-Large Position #2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 4,480	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	343	367	367	367	367	
20 50 Workers' Compensation	4	5	5	5	5	
Subtotal	4,827	5,172	5,172	5,172	5,172	0.0%
Supplies:						
31 20 Computer Supplies	-	-	-	-	-	
31 35 Business Expenses	250	650	650	650	650	
31 90 Other Supplies	18	100	100	100	100	
Subtotal	267	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	672	640	640	640	640	
55 10 Education and Training	976	2,500	2,500	2,500	2,500	
Subtotal	1,648	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 6,742	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council District 1
FUNCTION: General Government
ACCOUNT: 101-1123-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,107	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	125	1,350	1,350	1,800	750	
Maintenance and Services	50	3,140	3,140	2,690	3,740	
Total Expenditures	\$ 5,282	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
 Council District 1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 4,740	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	363	367	367	367	367	
20 50 Workers' Compensation	4	5	5	5	5	
Subtotal	5,107	5,172	5,172	5,172	5,172	0.0%
Supplies:						
31 20 Computer Supplies	-	-	-	750	-	
31 35 Business Expenses	125	1,250	1,250	950	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	125	1,350	1,350	1,800	750	-44.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	600	
52 10 Telephone/Communications	-	-	-	300	640	
55 10 Education and Training	50	2,500	2,500	1,750	2,500	
Subtotal	50	3,140	3,140	2,690	3,740	19.1%
Total Expenditures	\$ 5,282	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
- Council District 2
FUNCTION: General Government
ACCOUNT: 101-1124-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,236	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	94	750	750	750	750	
Maintenance and Services	680	3,740	3,740	3,740	3,740	
Total Expenditures	\$ 6,010	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 4,860	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	372	367	367	367	367	
20 50 Workers' Compensation	4	5	5	5	5	
Subtotal	5,236	5,172	5,172	5,172	5,172	0.0%
Supplies:						
31 20 Computer Supplies	-	-	-	-	-	
31 35 Business Expenses	94	650	650	650	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	94	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	600	
52 10 Telephone/Communications	680	600	600	600	640	6.7%
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	680	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 6,010	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
- Council District 3
FUNCTION: General Government
ACCOUNT: 101-1125-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,107	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	166	750	750	1,500	750	
Maintenance and Services	714	3,740	3,740	2,990	3,740	
Total Expenditures	\$ 5,988	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 3

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 4,740	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	363	367	367	367	367	
20 50 Workers' Compensation	4	5	5	5	5	
Subtotal	5,107	5,172	5,172	5,172	5,172	0.0%
Supplies:						
31 20 Computer Supplies	-	-	-	750	-	
31 35 Business Expenses	166	650	650	650	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	166	750	750	1,500	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	579	640	640	640	640	0.0%
55 10 Education and Training	135	2,500	2,500	1,750	2,500	
Subtotal	714	3,740	3,740	2,990	3,740	0.0%
Total Expenditures	\$ 5,988	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Mayor	FUNCTION: General Government	ACCOUNT: 101-1127-510
-------------------------	--	--	---------------------------------

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 6,400	\$ 6,465	\$ 6,465	\$ 6,465	\$ 6,465	
Supplies	868	2,400	2,400	2,400	2,400	
Maintenance and Services	811	3,800	3,800	3,240	3,240	
Total Expenditures	\$ 8,079	\$ 12,665	\$ 12,665	\$ 12,105	\$ 12,105	-4.4%

~ AUTHORIZED POSITIONS ~

Position Title
Mayor

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10	Council Members	\$ 5,940	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
20 20	Social Security	454	459	459	459	459
20 50	Workers' Compensation	5	6	6	6	6
Subtotal		6,400	6,465	6,465	6,465	6,465
Supplies:						
31 20	Computer Supplies	-	-	-	-	-
31 35	Business Expenses	825	2,300	2,300	2,135	2,300
31 90	Other Supplies	43	100	100	265	100
Subtotal		868	2,400	2,400	2,400	2,400
Maintenance and Services:						
52 10	Telephone/Communications	746	1,200	1,200	640	640
54 10	Printing and Binding	65	100	100	100	100
55 10	Education and Training	-	2,500	2,500	2,500	2,500
Subtotal		811	3,800	3,800	3,240	3,240
Total Expenditures		\$ 8,079	\$ 12,665	\$ 12,665	\$ 12,105	\$ 12,105

PROGRAM DESCRIPTION:

The City Manager is the chief executive officer for the City of Rosenberg, and is appointed by the Mayor and City Council. The office of City Manager includes the City Manager, Assistant City Manager, Executive Assistant, and Agenda Coordinator. The City Manager, under guidelines of the City Charter and Code of Ordinances, administers the policies of the City Council. This office coordinates, directs, and reviews the activities of all departments within the City of Rosenberg. The City Manager appoints all department heads of the various City departments, with the exception of the Chief of Police, City Secretary, City Attorney, and Municipal Court Judge, whom the Mayor/Council appoints.

STRATEGIC PLAN GOALS:

Goal 1 - Effectively manage the growth that will occur in Rosenberg in the coming years.

Strategies:

- Secure a long-term, sustainable water supply.
- Proactive management of municipal infrastructure.
- Continued career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Consider Municipal Bond Election.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

Goal 2 - Enhance Rosenberg's quality of life for residents, businesses and visitors.

Strategies:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.
- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

Goal 3 - Increase the public's confidence in the City of Rosenberg, its staff and its services.

Strategies:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through problem solving.

FY2023 BUDGET NOTES:

1. The Assistant City Manager/Director of Finance position is being converted to two positions. The Assistant City Manager will be expensed 100% in the City Manager's budget and the Director of Finance will be expensed 100% in Finance.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 490,770	\$ 525,837	\$ 525,837	\$ 523,381	\$ 659,010	
Supplies	1,031	1,700	1,700	1,700	1,700	
Maintenance and Services	6,051	9,150	9,150	9,150	10,350	
Total Expenditures	\$ 497,852	\$ 536,687	\$ 536,687	\$ 534,231	\$ 671,060	25.0%

~ AUTHORIZED POSITIONS ~

Position Title						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager	0.50	0.50	0.50	0.50	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Agenda Coordinator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.50	3.50	3.50	3.50	4.00	14.3%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 361,200	\$ 384,883	\$ 384,883	\$ 384,500	\$ 489,341	
10 20 Overtime	168	1,200	1,200	-	1,200	
10 30 Longevity	2,415	2,813	2,813	2,813	3,128	
20 10 Retirement	60,846	63,994	63,994	63,000	81,783	
20 20 Social Security	25,088	30,416	30,416	30,400	38,637	
20 40 Insurance	32,338	32,363	32,363	32,500	31,656	
20 50 Workers' Compensation	403	398	398	398	504	
20 55 Long Term Disability	812	1,070	1,070	1,070	1,360	
20 60 Auto Allowance	7,200	8,400	8,400	8,400	10,800	
20 65 Cell Phone Allowance	300	300	300	300	600	
Subtotal	490,770	525,837	525,837	523,381	659,010	25.3%
Supplies:						
31 10 Office Supplies	359	700	700	700	700	
31 35 Business Expenses	672	1,000	1,000	1,000	1,000	
Subtotal	1,031	1,700	1,700	1,700	1,700	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	4,081	3,400	3,400	3,400	3,400	
51 20 General Insurance	765	1,000	1,000	1,035	1,150	
52 10 Telephone/Communications	-	-	-	800	1,050	
52 20 Postage	10	400	400	200	400	
54 10 Printing and Binding	61	250	250	250	250	
55 10 Education and Training	1,135	4,100	4,100	3,465	4,100	
Subtotal	6,051	9,150	9,150	9,150	10,350	13.1%
Total Expenditures	\$ 497,852	\$ 536,687	\$ 536,687	\$ 534,231	\$ 671,060	25.0%

MISSION STATEMENT:

To provide systems and programs that equip, support and develop an excellent workforce. This is achieved by partnering with managers and employees to provide services that support our organizational culture and create an exceptional and productive work environment for employees, departments, and the public.

PROGRAM DESCRIPTION:

The Human Resources activity is under the direction of the Director of Human Resources. The Human Resources (HR) Department provides leadership and support to the organization through comprehensive human resource programs and systems to shape the framework for our corporate culture. These programs and systems provide oversight to ensure legal requirements are met and maintained for process improvements and increased effectiveness and efficiencies that incorporate the best practices of the human resources profession. We recognize our vital role in partnering with departments to develop and train staff, organizational development and support, management of the salaries and benefits, health and wellness programs, as well as development of change management strategies.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Automation – HR Technology – Enhance HR services through technology and business processes to increase the quality and impact of HR programs and services through continuous improvement by maximizing the use of technology.

- Automate and streamline employee resource information
- Online policies, benefits and recruitment information
- Online FMLA and COBRA processing
- Online up-to-date job descriptions with transparent compensation schedule
- Data management including both paper and electronic

Department Goal #2: Equitable and Empowering Practices – Policy Improvements – End inequities and injustices in the work of Human Resources through an examination of how our policies, procedures, and practices can be implemented to strengthen partnerships and build trust.

- Update the Personnel Policies and Procedures Manual for strong organizational values and modern practices
- Continue to review and update compensation structure as needed for best practices
- Culture of continuous improvement and alignment of practices for organizational success
- Training opportunities to all employees and management staff
- Professional Development Opportunities



Human Resources

❖ *The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.*

Department Goal #3: Recruitment & Selection – Improve recruitment and selection to build and maintain a diverse and talented workforce

- Utilize social media
- Update HR webpage to show transparency in City’s benefits, pay structure, and incentives
- Develop step structure to help eliminate pay compression
- Participate in market and benefit surveys to ensure marketplace equity
- Competitive market salary structure
- Up-to-date recruitment process to find and acquire a quality workforce
- Current job descriptions to help eliminate employment barriers

Department Goal# 4: Workforce Development – Foster a skilled, engaged and healthy workforce prepared and supported to meet the evolving needs of our organization and our communities, both internal and external

- Workforce development
- Affordable Voluntary benefits
- Healthcare benefit guide
- Automated open enrollment
- Safety and Wellness Committees

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of FTE’s	306.54	295.64	304.60
Average income per employee by hour	\$28.12	\$29.00	\$31.00
Number of vacancies filled:	63	65	70
Number of applications received:	1,300	1,350	1,400
% of new hires successfully completing probation:	84%	87%	90%
Number of grievances processed:	1	1	1
Number of performance evaluations processed (Includes annual and probationary period):	217	245	260
Percentage of appraisals completed on time (goal 90%)	60%	75%	85%
Number of worker compensation claims filed:	43	30	35
Number of employee development programs held:			
Management/Supervisors	1	2	4
Employees	1	2	4
Number of participants from the employee development programs	260	240	250

FY2023 BUDGET NOTES:

1. Increase of \$5,000 to the Employee Recognition Program to provide additional events for employee appreciation.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 268,530	\$ 297,725	\$ 297,725	\$ 276,664	\$ 291,750	
Supplies	2,037	5,100	5,100	5,100	5,100	
Maintenance and Services	70,825	103,950	103,950	104,185	109,250	
Total Expenditures	\$ 341,392	\$ 406,775	\$ 406,775	\$ 385,949	\$ 406,100	-0.2%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	
Human Resources Coordinator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 190,879	\$ 212,617	\$ 212,617	\$ 200,000	\$ 213,845	
10 30 Longevity	1,335	1,598	1,598	1,559	1,388	
10 40 Incentive Pay	603	600	600	400	600	
20 10 Retirement	32,090	35,443	35,443	32,000	35,823	
20 20 Social Security	14,459	16,847	16,847	16,500	16,924	
20 40 Insurance	25,445	24,405	24,405	20,000	16,953	
20 50 Workers' Compensation	213	220	220	215	221	
20 55 Long Term Disability	506	595	595	590	597	
20 60 Auto Allowance	2,400	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	268,530	297,725	297,725	276,664	291,750	-2.0%
Supplies:						
31 10 Office Supplies	1,079	1,500	1,500	1,500	1,500	
31 30 Recruiting Expenses	628	1,000	1,000	1,000	1,000	
31 35 Business Expenses	39	1,500	1,500	1,500	1,500	
31 90 Other Supplies	289	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	2	100	100	100	100	
Subtotal	2,037	5,100	5,100	5,100	5,100	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	271	450	450	550	550	
42 65 Retiree Recognition Program Expenses	14,951	12,600	12,600	12,600	12,600	
42 70 Employee Recognition Program Expenses	11,421	25,000	25,000	25,000	30,000	
43 30 Medical - Employee Recruitment	11,185	22,000	22,000	22,000	22,000	
43 32 Employee Drug Screening	7,406	10,000	10,000	10,000	10,000	
43 90 Other Prof Services	15,545	12,000	12,000	12,000	12,000	
51 20 General Insurance	404	500	500	635	700	
52 20 Postage	152	400	400	400	400	
53 10 Advertising	-	600	600	600	600	
54 10 Printing and Binding	45	400	400	400	400	
55 10 Education and Training	5,041	6,000	6,000	6,000	6,000	
57 10 Other Contractual Services	4,402	14,000	14,000	14,000	14,000	
Subtotal	70,825	103,950	103,950	104,185	109,250	5.1%
Total Expenditures	\$ 341,392	\$ 406,775	\$ 406,775	\$ 385,949	\$ 406,100	-0.2%

PROGRAM DESCRIPTION:

The Rosenberg Development Corporation is the catalyst for growth and innovation to improve the quality of life for the citizens of Rosenberg. The Economic Development Department exists to recruit new, retain and assist in the expansion of existing businesses in the City including commercial, industrial and retail opportunities. The Economic Development Department is funded through a portion of sales tax receipts dedicated to the Rosenberg Development Corporation.

The Director of Economic Development is the staff liaison and Executive Director of the Rosenberg Development Corporation (RDC). The Director is the initial point of contact for new retail, commercial and industrial prospects and recruitment. The department consists of a Director of Economic Development, Assistant Economic Development Director, and a Senior Administrative Specialist

CITY STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal #1: Facilitate Business Recruitment Efforts.**Objectives:**

- Continue aggressive recruitment efforts to attract new manufacturing, logistical, commercial and retail opportunities by attending various manufacturing, logistics, retail and site selector conferences to introduce new businesses and franchises to Rosenberg.
- Continue networking with the Governor's Office of Economic Development and Tourism, Greater Houston Partnership, Houston-Galveston Area Partnership, Fort Bend EDC, Port of Freeport, Port of Houston, Hwy 36A Coalition, Houston Region Economic Development Alliance and the Brazoria Fort Bend Rail District to promote logistical operations in Rosenberg.
- Refresh the RDC Website including property listings to make it more attractive and usable for site selectors and businesses researching opportunities in Rosenberg.
- Partner with Fort Bend Global Initiatives on conducting prospect and consulate visits that promote Foreign Direct Investment opportunities (FDI).
- Promote Available Property.
- Attend Fort Bend Society of Commercial Realtor Meetings to promote available property in Rosenberg.

Department Goal #2: Continue Business Retention and Expansion Efforts.**Objectives:**

- Continue Business Retention visits attempting to achieve 8 visits per quarter. Through the BRE program and discussions with business leaders, we anticipate gaining a better understanding of our changing business climate.
- Offer competitive incentives for the expansion of existing Rosenberg business enterprises.
- Continue to connect Rosenberg businesses with opportunities for training and educational seminars offered by local Chambers of Commerce, the Small Business Development Center, and through the Governor's Office of Economic Development through social media engagement.



Economic Development

- ❖ **The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.**

Department Goal #3: Coordinate the efforts of the Rosenberg Development Corporation.

Objectives:

- Increase visibility of the RDC Board with quarterly site visits to new and expanded businesses and attendance at public events, such as Rosenberg’s State of the City, and the State of the County.
- Identify commercial areas in need of City infrastructure to allow for business growth and expansion.
- Incentivizing major new industrial and manufacturing enterprises.
- Identify, fund, and increase public awareness of eligible quality of life improvement projects, such as parks improvements, new sidewalks, and community amenities.

Department Goal #4: Facilitate revitalization efforts for the Avenue H/Highway 90A corridor through Rosenberg. (Note: Committee on hold until new Economic Development Director hired in 2022.)

Objectives:

- Establish and appoint members to the Avenue H/Highway 90A Revitalization Blue Ribbon Committee and adopt Bylaws for the operation of the Committee.
- Establish Goals and Objectives for revitalization targets.
- Facilitate professional services to assist in planning and execution of objectives.
- Coordinate aggressive public outreach to property owners and citizens and maintain public dialogue on Project goals and progress.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-2023
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
• Number of Site Visits Hosted	8	5	7
• Number of Business Retention Visits	32	15	35
• Total Jobs Announced from RDC Projects	63	75	80
• Total Investment Announced by RDC Projects	\$22,500,000	\$10,000,000	12,000,000

RELEVANT ECONOMIC INDICATORS:

	2020-21	2021-22	2022-2023
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
• Population	39,230	41,700	42,200
• Total Employment	17,100	17,700	18,500
• Unemployment Rate	6.5%	4.5%	4.1%
• Sales Tax Receipts (City and RDC)	\$24,307,044	\$27,620,000	\$26,050,000
• Number of Homes Built (City and ETJ)	1,192	667	800
• Number of Homes Platted (City and ETJ)	1,048	3,700	3,200
• Hotel Occupancy Tax Receipts	\$422,500	\$550,000	\$550,000

FY2023 BUDGET NOTES:

1. No significant changes from FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Economic Development **FUNCTION:** General Government **ACCOUNT:** 101-1211-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 288,224	\$ 289,287	\$ 289,287	\$ 289,287	\$ 341,710	
Maintenance and Services	1,439	1,025	1,025	1,125	1,175	
Total Expenditures	\$ 289,663	\$ 290,312	\$ 290,312	\$ 290,412	\$ 342,885	18.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Assistant Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	0.0%
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 10 Salaries and Wages	\$ 200,762	\$ 200,179	\$ 200,179	\$ 200,179	\$ 244,649	
10 30 Longevity	1,935	1,904	1,904	1,904	1,658	
20 10 Retirement	34,791	34,685	34,685	34,685	41,438	
20 20 Social Security	15,534	16,194	16,194	16,194	19,577	
20 40 Insurance	24,844	25,952	25,952	25,952	23,872	
20 50 Workers' Compensation	231	233	233	233	256	
20 55 Long Term Disability	528	540	540	540	661	
20 60 Auto Allowance	9,600	9,600	9,600	9,600	9,600	
Subtotal	288,224	289,287	289,287	289,287	341,710	18.1%
Maintenance and Services:						
51 20 General Insurance	325	400	400	500	550	
52 10 Telephone/Communications	1,114	625	625	625	625	
Subtotal	1,439	1,025	1,025	1,125	1,175	14.6%
Total Expenditures	\$ 289,663	\$ 290,312	\$ 290,312	\$ 290,412	\$ 342,885	18.1%

PROGRAM DESCRIPTION:

The City Secretary is primarily responsible for providing accurate records of minutes, ordinances, resolutions, and proclamations; preparing agenda packets and attending all Council meetings, public hearings, bid openings; maintaining easily accessible files of legal documents, including records management activities for all City-related official documents; preparing legal notices for advertisement; informing Council of conferences and related events, scheduling appointments and meetings, and making related itinerary arrangements; planning and organizing City-related events; and conducting City elections. The City Secretary is appointed by the Mayor/Council and is supervised by the City Manager.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal #1: Operational Excellence and Efficiency.

Objectives:

- Environmental stewardship, including reduction of City expense on records storage and standardization of records management across departments.
- Enhance the preservation of and access to City's historically valuable records yet maintain integrity of protected records.
- Deliver superior service to City Council, to exceed their expectations and enhance the public awareness of their roles, members, and jurisdiction.

Department Goal #2: Legal Compliance.

Objectives:

- Conduct legal City elections.
- Comply with current/new legislation through resource management and transparency in local government.

Department Goal #3: Customer Service.

Objectives:

- Enhance and promote accessibility to and services provided by the office of the City Secretary.
- Expand self-service solutions.

PERFORMANCE INDICATORS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
% of agendas available to citizens within legally required timeframe posted on website	100%	100%	100%
% of Freedom of Information Act requests provided within legal timeframe:	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Number of agendas and public notices posted on website 72 hours in advance of meeting/hearing:	214	300	300
Number of Regular/Workshop/Special Council meetings:	44	50	50
Number of hours of council meeting and minute transcription preparation:	325/375	300/325	300/325
Number of proclamations/certificates/awards prepared:	32	40	40
Number of Freedom of Information Act requests:	374	750	800

FY2023 BUDGET NOTES:

1. No significant changes from the FY2022 budget.

[City Secretary's Office Receives State Achievement of Excellence Award](#)



Pictured left to right:
City Secretary Danyel Swint, Mayor Kevin Raines, Assistant City Secretary Cynthia Sullivan

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 257,431	\$ 288,196	\$ 288,196	\$ 301,609	\$ 313,993	
Supplies	353	1,950	1,950	1,950	1,950	
Maintenance and Services	52,438	56,810	56,810	56,810	56,860	
Total Expenditures	\$ 310,222	\$ 346,956	\$ 346,956	\$ 360,369	\$ 372,803	7.4%

~ AUTHORIZED POSITIONS ~

Position Title						
City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 190,105	\$ 214,240	\$ 214,240	\$ 220,000	\$ 227,345	
10 20 Overtime	176	300	300	-	300	
10 30 Longevity	1,148	1,463	1,463	1,215	1,530	
10 40 Incentive Pay	2,961	2,400	2,400	4,343	4,500	
20 10 Retirement	32,250	35,538	35,538	36,500	38,227	
20 20 Social Security	14,752	16,892	16,892	17,150	18,060	
20 40 Insurance	12,934	14,148	14,148	19,250	20,758	
20 50 Workers' Compensation	215	220	220	221	236	
20 55 Long Term Disability	492	595	595	530	637	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
Subtotal	257,431	288,196	288,196	301,609	313,993	9.0%
Supplies:						
31 10 Office Supplies	335	1,500	1,500	1,500	1,500	
31 35 Business Expenses	18	450	450	450	450	
Subtotal	353	1,950	1,950	1,950	1,950	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	836	900	900	900	900	
51 20 General Insurance	569	800	800	800	850	
52 10 Telephone/Communications	859	660	660	660	660	
52 20 Postage	297	700	700	700	700	
52 30 Freight and Express	46	250	250	250	250	
53 10 Advertising	9,532	17,500	17,500	17,500	17,500	
54 10 Printing and Binding	5,022	9,000	9,000	9,000	9,000	
55 10 Education and Training	3,481	5,000	5,000	5,000	5,000	
57 10 Other Contractual Services- Shredding	1,500	2,000	2,000	2,000	2,000	
57 20 Election Services	30,295	20,000	20,000	20,000	20,000	
Subtotal	52,438	56,810	56,810	56,810	56,860	0.1%
Total Expenditures	\$ 310,222	\$ 346,956	\$ 346,956	\$ 360,369	\$ 372,803	7.4%

MISSION STATEMENT:

The finance department is committed to serving our community with financial expertise by promoting accountability, professionalism and transparency while providing all stakeholders with reliable, timely and accurate financial information.

PROGRAM DESCRIPTION:

The Finance Department is under the direction of the Director of Finance. The finance department staffs seven (7) full-time positions and serves both external and internal customers. The services provided include developing the annual budget, delivering reliable financial information, advocating for responsible use of taxpayer dollars, managing the City's debt and investments, purchasing, as well as performing accounting duties such as accounts payable, payroll, grant management, capital asset management, general ledger reconciliations and project accounting. The finance department also coordinates the property and liability claims with the City's insurance carrier. The Director of Finance is also responsible for the operations of the Customer Service and Municipal Court Departments.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.

Objectives:

- Use the department strategic plans as a tool to develop and prioritize a comprehensive list of capital improvements for the next five years.
- Ensure adequate funding is available to support new facilities and infrastructure projects while maintaining an appropriate debt level.
- Ensure adequate funding to provide on-going improvements and the necessary maintenance for existing facilities and infrastructure.

Department Goal# 2: Ensure City's Financial Sustainability – Provide wise stewardship of financial resources to meet service demands and obligations for short and long-term goals.

Objectives:

- Maintain diverse source of revenues and a suitable and comparable property tax rate.
- Maintain adequate reserves to ease the impact of economic fluctuations.

❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 3: Organizational excellence and customer service – by maintaining effective internal systems and processes, we enhance overall organizational performance and responsiveness to customer needs and expectations.

Objectives:

- Promote financial best practices and accountability.
- Web-Based Applications – Identify financial processes that can be automated to improve efficiencies for Department staff and City employees
- Provide software training for users of the Accounting software.

❖ ***The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.***

Department Goal# 4: Increase public access to use and timely information.

Objectives:

- Successfully apply for the Texas Comptroller’s STARS program, which recognizes local governments across Texas who meet high standard for financial transparency online for various areas in the finance department.
- Communicate financial information in a simple and easy-to-understand format to citizens and other stakeholders.
- Continue to apply for and receive the Distinguished Budget Presentation Award while improving quality and effectiveness of the annual budget document.
- Continue to apply for and receive the Annual Comprehensive Financial Report (ACFR) Certificate of Achievement Award, as well as an unmodified audit opinion.
- Create a Popular Annual Finance Report (PAFR) to communicate financial information in a simple and easy-to understand format to citizens and other stakeholders without a background in public finance.

Department Goal# 5: Workforce development and management – attracting, developing and retaining a high quality, diverse and professional staff.

Objectives:

- Evaluate staffing levels that directly affect the finance and accounting operations
- Provide high-value educational and training opportunities to facilitate success.

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
% of invoices paid within 30 days	91%	90%	90%
% Rate of Collection - Current Taxes	99%	99%	99%
% of “Proficient” or higher ratings for Budget Book Criteria	99%	100%	100%
% of “Proficient” or higher ratings for ACFR Criteria	99%	100%	100%
% of “Proficient” or higher ratings for PAFR Criteria	85%	90%	100%
Electronic payments issued, as a % of total # of payments	13%	15%	20%
General Fund unassigned fund balance, as a % of expenditures	46%	57%	61%

ACTIVITY MEASURES:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average # of days to process invoices	28	28	25
Average # of days to publish monthly reports after month-end	27	30	25
Accounts payable invoices processed	12,899	13,100	13,300
Number of paper checks issued versus electronic payments	3,663/525	3,740/660	3,520/880
Number of training hours for staff development	60	75	80
Received GFOA Budget Award	Yes	Yes	Yes
Received GFOA Award for Excellence in Financial Reporting	Yes	Yes	Yes
Received GFOA Award for Popular Annual Financial Report	Yes	Yes	Yes
Received Achievement of Excellence in Procurement Award	Yes	Yes	Yes

FY2023 BUDGET NOTES:

1. The Assistant City Manager/Director of Finance position is being converted to two positions. The Assistant City Manager will be expensed 100% in the City Manager’s budget and the Director of Finance will be expensed 100% in Finance.
2. Increase to Audit Services in the amount of \$10,000 based on contracted amount.
3. Increase to Appraisal District Services, as assessed by the Fort Bend Appraisal District, due to growth in the city and number of parcels appraised.

City of Rosenberg Awarded 2022 Annual Achievement of Excellence in Procurement Award



Purchasing Manager Blake Skiles holds the 2022 Achievement of Excellence in Procurement Award.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 541,498	\$ 611,166	\$ 611,166	\$ 601,383	\$ 700,298	
Supplies	2,142	2,900	2,900	2,900	2,900	
Maintenance and Services	177,980	201,690	201,690	201,170	225,470	
Subtotal	721,620	815,756	815,756	805,453	928,668	13.8%
Total Expenditures	\$ 721,620	\$ 815,756	\$ 815,756	\$ 805,453	\$ 928,668	13.8%

~ AUTHORIZED POSITIONS ~

Position Title	2020-21	2021-22 Adopted	2021-22 Adjusted	2021-22 Estimate	2022-23	Var %
Assistant City Manager	0.50	0.50	0.50	0.50	-	
Director of Finance	-	-	-	-	1.00	
Assistant Director of Finance	1.00	1.00	1.00	1.00	1.00	
Budget Coordinator	1.00	1.00	1.00	1.00	1.00	
Purchasing Manager	1.00	1.00	1.00	1.00	1.00	
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	
Payroll Technician	1.00	1.00	1.00	1.00	1.00	
Accounts Payable Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	6.50	6.50	6.50	6.50	7.00	7.7%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 393,374	\$ 442,870	\$ 442,870	\$ 435,000	\$ 514,100	
10 20 Overtime	113	-	-	950	-	
10 30 Longevity	3,836	4,118	4,118	4,463	3,218	
10 40 Incentive Pay	533	2,100	2,100	500	2,700	
20 10 Retirement	65,549	72,806	72,806	72,000	84,394	
20 20 Social Security	30,061	34,605	34,605	34,000	39,869	
20 40 Insurance	44,438	49,694	49,694	49,500	48,090	
20 50 Workers' Compensation	420	452	452	450	520	
20 55 Long Term Disability	1,025	1,221	1,221	1,220	1,407	
20 60 Auto Allowance	1,200	2,400	2,400	2,400	4,800	
20 65 Cell Phone Allowance	950	900	900	900	1,200	
Subtotal	541,498	611,166	611,166	601,383	700,298	14.6%
Supplies:						
31 10 Office Supplies	867	1,500	1,500	1,500	1,500	
31 35 Business Expenses	456	900	900	900	900	
31 90 Other Supplies	819	500	500	500	500	
Subtotal	2,142	2,900	2,900	2,900	2,900	0.0%
Maintenance and Services:						
41 10 Tax Assessing and Collecting Services	6,384	6,500	6,500	6,480	6,500	
42 35 Dues, Subscriptions, Memberships	2,685	3,100	3,100	3,100	3,100	
43 10 Audit Services	57,052	51,090	51,090	51,090	61,070	
43 90 Other Professional Services - Sales Tax Analysis	17,588	25,000	25,000	25,000	25,000	
51 20 General Insurance	1,632	2,000	2,000	2,000	2,300	
52 20 Postage	2,466	3,000	3,000	2,500	3,000	
54 10 Printing and Binding	3,784	3,500	3,500	3,500	3,500	
55 10 Education and Training	2,185	8,500	8,500	8,500	9,000	
57 10 Other Contractual Services - CAD	84,205	99,000	99,000	99,000	112,000	
Subtotal	177,980	201,690	201,690	201,170	225,470	11.8%
Total Expenditures	\$ 721,620	\$ 815,756	\$ 815,756	\$ 805,453	\$ 928,668	13.8%



Municipal Court

MISSION STATEMENT:

The mission of the Municipal Court is to provide all citizens a high level of confidence and exceptional customer service by effectively and efficiently processing municipal court cases providing fair and impartial justice in a safe, professional, technologically advanced environment.

PROGRAM DESCRIPTION:

The Municipal Court support staff is under the direction of the Court Administrator and Director of Finance. The Municipal Court Judge and City Prosecutor are appointed by the Mayor and City Council.

The Municipal Court is primarily responsible for providing administrative support for the City's justice system, processing traffic citations, Class C misdemeanors, and City Ordinance cases. The Court support staff is responsible for maintaining complete, accurate records prescribed by law and consistent with effective management of the court.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: The Municipal Court will provide a safe, professional, technologically advanced environment.

Objectives:

- Continually update the Court's technology to meet current and future needs.
- Improve the safety and security of the court facilities.
- Advance the Court case management system to Paperless by coordinating with our IT Department's time schedule.

Department Goal# 2: The Municipal Court will meet the current and future facility needs of the court customers and staff.

Objectives:

- Improve, modernize, and expand facility space including courtrooms, meeting rooms, waiting areas, and staff offices/work areas.

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.***

Department Goal# 3: The Municipal Court will provide citizens a high level of confidence and exceptional customer service.

Objectives:

- Provide court staff with the information, resources, and training to provide excellent service to court customers.
- Serve court users in a timely and courteous manner.
- Develop and implement communication strategies that increase the Court's transparency and make the Court more accessible, open, and helpful to all court customers.
- Increase and improve the Municipal Court staff.



Municipal Court

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Court Security Committee meetings	0	1	4
Documents sent for electronic signatures	2,049	555	455
Training hours for staff development	224	128	184
Clerk certification level: Clerks	No Cert: 1 Level I: 1 Level II: 3 Level III: 0	No Cert: 2 Level I: 1 Level II: 2 Level III: 0	No Cert: 1 Level I: 2 Level II: 2 Level III: 0

ACTIVITY MEASURES:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Case Dispositions			
New Cases filed	10,461	8,870	9,000
Dispositions:			
Bond Forfeitures/Applied	224	435	450
Dismissed/Not Guilty (other cases)	1,150	1,490	1,700
Dismissed Driving Safety Course	448	460	475
Dismissed Deferred Disposition	1,017	1,070	1,110
Dismissed Proof Financial Responsibility	70	105	140
Dismissed Compliance	320	525	550
Community Service - Partial & Full	55	11	15
Juvenile Activity			
Transportation Code Cases Filed	99	83	85
Non-Driving Alcoholic Beverage Code Cases Filed	22	30	32
Violation of local daytime curfew ordinance cases filed	1	9	10
All other Non-Traffic Fine-Only Cases Filed	63	62	65
Number of Juvenile Cases Filed (total)	185	184	192
Warrant Activity			
Warrant Issued	3,733	4,475	5,000
Warrant Cleared	2,042	2600	2900
Trials Activity			
Number of Non-Jury and Jury Trials	2	7	16
Number of Jury Notices Mailed	0	100	1000
Other Activity			
Cases Assessed	9,463	7,781	7,876
Cases Satisfied by Jail Credit	938	1,070	1,100
Magistrate Warnings	1,131	1,750	2,300

FY2023 BUDGET NOTES:

1. Part-Time Salaries and Wages increased in FY2022 due to the addition of two-part time clerks to assist with the backlog in the courts and the warrant process.
2. Other Contracted services – Presiding Judge increased \$29,000 due to increase in the cost of contracted services.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 425,616	\$ 347,086	\$ 347,086	\$ 363,613	\$ 407,232	
Supplies	5,373	5,700	5,700	6,200	5,700	
Maintenance and Services	47,537	137,150	137,150	139,140	156,800	
Total Expenditures	\$ 478,526	\$ 489,936	\$ 489,936	\$ 508,953	\$ 569,732	16.3%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Senior Court Clerk	1.00	1.00	1.00	1.00	1.00	
Clerk I	3.00	3.00	3.00	3.96	3.96	
Total Personnel	5.00	5.00	5.00	5.96	5.96	19.2%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 211,698	\$ 246,147	\$ 246,147	\$ 235,000	\$ 252,013	
10 20 Overtime	620	2,000	2,000	2,100	2,000	
10 30 Longevity	2,919	3,308	3,308	3,293	2,948	
10 40 Incentive Pay	5,370	5,400	5,400	4,750	5,400	
11 10 Salaries and Wages - Part Time	111,792	-	-	20,000	39,860	
20 10 Retirement	36,134	41,341	41,341	40,000	42,482	
20 20 Social Security	24,263	19,650	19,650	19,500	23,121	
20 40 Insurance	31,821	28,296	28,296	38,000	38,403	
20 50 Workers' Compensation	362	256	256	270	303	
20 55 Long Term Disability	637	688	688	700	703	
Subtotal	425,616	347,086	347,086	363,613	407,232	17.3%
Supplies:						
31 10 Office Supplies	4,778	4,800	4,800	5,300	4,800	
31 35 Business Expenses	595	900	900	900	900	
Subtotal	5,373	5,700	5,700	6,200	5,700	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	684	4,600	4,600	4,600	4,600	
51 20 General Insurance	536	700	700	765	850	
52 10 Telephone/Communications	-	-	-	425	500	
52 20 Postage	1,791	2,000	2,000	2,000	2,000	
54 10 Printing and Binding	503	1,550	1,550	1,050	1,550	
55 10 Education and Training	1,842	4,300	4,300	4,300	4,300	
57 10 Other Cont Services - Juror Fees/Translation	117	3,000	3,000	3,000	3,000	
57 11 Other Cont Services - Presiding Judge	39,480	96,000	96,000	110,000	125,000	
57 16 Other Cont Services - Associate Judge(s)	2,585	25,000	25,000	13,000	15,000	
Subtotal	47,537	137,150	137,150	139,140	156,800	14.3%
Total Expenditures	\$ 478,526	\$ 489,936	\$ 489,936	\$ 508,953	\$ 569,732	16.3%



PROGRAM DESCRIPTION:

The City Attorney is responsible for providing legal services to the Mayor/City Council and City staff; attending all City Council meetings and other meetings as needed in order to provide legal representation for the City; reviewing and approving all legal instruments such as ordinances, contracts and/or agreements; and representing the City in all related litigation in which the City may be involved. The City Attorney also provides legal representation for City-appointed committees, such as the Rosenberg Development Corporation, the Planning Commission, and other committees as directed. The City Attorney is currently contracted by the City. Additionally, the City utilizes other legal counsels on specific issues that require specific expertise such as employment law, water rights, Department of Justice compliance, alcohol licenses, etc.

FY2023 BUDGET NOTES:

1. Decrease to Other Professional Services by \$20,000 to remove specialized legal services for redistricting project completed in FY22 but to add legal services for charter review.
2. Increase Other Contractual Services for increased rate for City Attorney fees.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** City Attorney **FUNCTION:** General Government **ACCOUNT:** 101-1500-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 206,547	\$ 295,000	\$ 295,000	\$ 295,000	\$ 300,000	
Total Expenditures	\$ 206,547	\$ 295,000	\$ 295,000	\$ 295,000	\$ 300,000	1.7%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 90 Other Professional Services	10,190	70,000	70,000	70,000	50,000	
57 10 Other Contractual Services	196,357	225,000	225,000	225,000	250,000	
Total Expenditures	\$ 206,547	\$ 295,000	\$ 295,000	\$ 295,000	\$ 300,000	1.7%



PROGRAM DESCRIPTION:

The City Prosecutor is responsible for prosecuting all cases involving violations of city ordinances in the Municipal Court.

FY2023 BUDGET NOTES:

1. Prosecutor Services increased \$16,000 due to increase in the cost of contracted services.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** City Prosecutor **FUNCTION:** General Government **ACCOUNT:** 101-1600-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 68,550	\$ 60,000	\$ 60,000	\$ 60,000	\$ 76,000	
Total Expenditures	\$ 68,550	\$ 60,000	\$ 60,000	\$ 60,000	\$ 76,000	26.7%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 20 Municipal Court Prosecutor Services	\$ 68,550	\$ 60,000	\$ 60,000	\$ 60,000	\$ 76,000	
Total Expenditures	\$ 68,550	\$ 60,000	\$ 60,000	\$ 60,000	\$ 76,000	26.7%

MISSION STATEMENT:

To build and maintain a leading digital city; and to provide innovative technology solutions that support City departments in delivering quality services to the community and that promote transparency, open government, citizen engagement, and sound resource management practices throughout the organization.

PROGRAM DESCRIPTION:

The Technology Department, under the direction and supervision of the Director of Technology, is primarily responsible for directing, coordinating and managing the planning, installation, implementation, and maintenance of information technology hardware, software, and training related to the City's information systems. The Department handles day-to-day system and user support, and coordinates with vendors as required.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal #1: Formalize information security.

Objectives:

- Redesign and expand citywide network infrastructure.
- Implement Network security, with Replication and Backup infrastructure.
- Implement change auditor for tracking.

Department Goal #2: Standardize and enhance internal service delivery.

Objectives:

- Recruit, retain, and train highly qualified staff.
- Champion career development and excellence in service provision.
- Improve Technology service level standards and track progress.

Department Goal #3: Centralize and Consolidate.

Objectives:

- Complete and improve Server Virtualization
- Continue to use Active Directory as single point of authentication
- Continue to bring functional systems together with technology systems framework.

Department Goal #4: Improve Standards.

Objectives:

- Follow ITIL best practices in Technology service areas
- Continue to implement hardware and software standards
- Implement Service Level Agreement for technology services

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Service Request Percent Complete	99.3%	99.8%	99.8%
Network Up Time	99%	100%	100%

ACTIVITY MEASURES:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total Service Requests	2,139	1,866	1,624
Total Completed Service Requests	2,126	1,863	1,621

FY2023 BUDGET NOTES:

1. No significant changes from the FY2022 budget.



*Pictured Left to Right, Technology Specialists:
Steve Treviño and James Doran*

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1720-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 451,193	\$ 582,716	\$ 582,716	\$ 507,070	\$ 618,244	
Supplies	1,826	2,900	2,900	2,900	2,900	
Maintenance and Services	8,182	14,500	14,500	14,850	15,000	
Subtotal	461,202	600,116	600,116	524,820	636,144	6.0%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 461,202	\$ 600,116	\$ 600,116	\$ 524,820	\$ 636,144	6.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Director of Information Technology	1.00	1.00	1.00	1.00	1.00	
Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Senior Information Technology Support Specialist	1.00	1.00	1.00	1.00	1.00	
Information Technology Support Specialist	2.00	2.00	2.00	2.00	2.00	
Senior Administrative Specialist	0.50	1.00	1.00	1.00	1.00	
Total Personnel	5.50	6.00	6.00	6.00	6.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1720-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 316,426	\$ 418,080	\$ 418,080	\$ 360,000	\$ 441,356	
10 20 Overtime	3,663	2,000	2,000	1,000	2,000	
10 30 Longevity	1,620	1,920	1,920	1,920	2,378	
10 40 Incentive Pay	1,416	2,400	2,400	3,100	3,300	
20 10 Retirement	54,033	69,466	69,466	58,500	73,876	
20 20 Social Security	23,272	33,018	33,018	30,000	34,903	
20 40 Insurance	43,037	47,041	47,041	44,000	51,550	
20 50 Workers' Compensation	357	431	431	400	455	
20 55 Long Term Disability	819	1,160	1,160	950	1,226	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	1,750	2,400	2,400	2,400	2,400	
Subtotal	451,193	582,716	582,716	507,070	618,244	6.1%
Supplies:						
31 10 Office Supplies	51	500	500	500	500	
31 35 Business Expenses	1,775	1,400	1,400	1,400	1,400	
36 10 Small Tools and Equipment	-	1,000	1,000	1,000	1,000	
Subtotal	1,826	2,900	2,900	2,900	2,900	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	446	500	500	500	500	
43 90 Other Professional Services	-	3,200	3,200	3,200	3,200	
51 20 General Insurance	547	600	600	950	1,100	
52 20 Postage	224	200	200	200	200	
55 10 Education and Training	6,966	10,000	10,000	10,000	10,000	
Subtotal	8,182	14,500	14,500	14,850	15,000	3.4%
Total Expenditures	\$ 461,202	\$ 600,116	\$ 600,116	\$ 524,820	\$ 636,144	6.0%

MISSION STATEMENT:

To facilitate communications, programs, messages and values clearly and accurately in order to build trust and create an engaged and informed community; and to serve the City as a whole and the community and region at large through the timely formulation and dissemination of accurate, relevant information regarding City services, programs, special events and projects; to educate the public by means of all City communication tools including publications, website, social media, municipal television, digital billboards, media relations, emergency communications and community engagement and events; to serve as a resource to City departments for their specific communication needs; and to encourage understanding and participation in city government while creating a sense of community and enhancing awareness and pride in the City's rich history, accomplishments, programs and services.

PROGRAM DESCRIPTION:

The Communications Department, under the leadership of the Director of Communications, develops and implements strategies and plans to communicate the City's message to residents, media and the general public to encourage understanding and participation in city government while creating a sense of community and enhancing awareness and pride in the City's rich history, accomplishments, programs and services.

The Department is responsible for community and regional engagement, special event production, the Discover Downtown Program, the Rosenberg Civic Center, media relations, developing, planning and coordinating internal and external communications and campaigns to inform and educate the community on City programs, tourism services and goals that promote and/or impact the overall quality of life, development and the safety and welfare of our community.

The Communications Team produces the city's two newsletters: the monthly Rosenberg Insider and the monthly Discover Downtown Rosenberg, manages the Discover Downtown Rosenberg program including all merchant relations, events, marketing and promotions, manages the city's website, social media channels, municipal cable channel, digital billboards, graphics, designs needs and formulates press releases, statements, talking points and messaging for the City, as well as handling media relations. Services include print material, advertising, tourism, photography, videography, graphics, editorial and marketing direction, building management and special event production.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Anticipate and meet the changing needs and desires of the community and organization.

Objectives:

- Gather, manage, track and analyze data continually.
- Establish guidelines for methods to survey and receive citizen opinions on City services, programs, etc. to ensure we are meeting citizen satisfaction and needs.
- Reevaluate, grow and/or reallocate resources as needed.

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Continue to grow the department and utilize the unique talents that each position's role possesses to enhance our overall goals for the City and expand our marketing, tourism and branding efforts.

Objectives:

- Organize, train and build a solid City communications team.
- Continue to use innovative ways to address demand on department.
- Champion career development and professional growth.
- Creation of city-wide branding and graphic standards to create an identifiable, cohesive look and feel to the City.
- Development of Communications department-specific policies and procedures.

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.***

Department Goal# 3: Increase and build public confidence.

Objectives:

- Strive for transparency and excellence.
- Public engagement with relevant topics and information to educate citizens on City initiatives.
- Explore avenues to enhance services to citizens through technology improvements.

Department Goal# 4: Increase social presence.

Objectives:

- Educate, inform and engage the public.
- Increase social media reach, engagement and interactions.
- Use social media to share timely, City-related information, events and initiatives.
- Evaluate social media's effectiveness and evaluate, expand or redirect as necessary.

Department Goal #5: Discover Downtown Rosenberg

Objectives:

- Serve as City Liaison Downtown Merchants
- Host a minimum of one event per month in Historic Downtown Rosenberg to encourage tourism to the area.
- Continue to build on the momentum from the rebrand to Discover Downtown Rosenberg and increase promotions and engagements with residents and tourists alike.
- Continue to work on items as outlined in the Discover Downtown Rosenberg Improvement Plan

Department Goal #6: City Special Events/Tourism

Objectives:

- Create, manage and deliver exceptional City hosted events, attractions and activities for residents and visitors alike.
- Host high-quality events that bring people together, encourage community pride, and increase tourism to Rosenberg.

PERFORMANCE INDICATORS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
% Growth of social media followers on main pages (10% growth per year goal)	35%	15%	15%

ACTIVITY MEASURES:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Press releases distributed	46*	30	35
City-Sponsored Downtown Events Hosted	7	12	12
City-Sponsored Events Hosted	4	6	10
Website Views	243.8k	250k	275k
Social Media Followers on Main Pages	25,089	26,000	27,500

*Covid related releases artificially increased the average

FY2023 BUDGET NOTES:

1. The Communications Coordinator was reclassified to a Communications & Events Manager.



Pictured L to R:

Kaylee Manville, Communications & Events Manager; Jake Norsworthy, Content Specialist; Tanya Kveton, Director of Communications

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1750-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 218,203	\$ 240,410	\$ 240,410	\$ 248,336	\$ 262,563	
Supplies	2,994	3,250	3,250	3,250	3,325	
Maintenance and Services	26,094	26,600	26,600	26,770	26,900	
Total Expenditures	\$ 247,292	\$ 270,260	\$ 270,260	\$ 278,356	\$ 292,788	8.3%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Communications	1.00	1.00	1.00	1.00	1.00	
Communications Coordinator	-	0.50	0.50	0.50	-	
Communications & Events Manager	-	-	-	-	0.50	
Content Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	-	-	-	-	
Total Personnel	2.50	2.50	2.50	2.50	2.50	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1750-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 156,389	\$ 172,912	\$ 172,912	\$ 174,000	\$ 184,986	
10 20 Overtime	-	1,000	1,000	1,000	1,000	
10 30 Longevity	701	840	840	345	608	
10 40 Incentive Pay	121	-	-	580	600	
20 10 Retirement	26,189	28,577	28,577	29,000	30,765	
20 20 Social Security	11,424	13,582	13,582	13,150	14,534	
20 40 Insurance	20,182	18,038	18,038	24,850	24,564	
20 50 Workers' Compensation	188	179	179	176	191	
20 55 Long Term Disability	409	482	482	435	516	
20 60 Auto Allowance	2,600	4,800	4,800	4,800	4,800	
Subtotal	218,203	240,410	240,410	248,336	262,563	9.2%
Supplies:						
31 10 Office Supplies	340	600	600	600	600	
31 35 Business Expenses	1,424	1,500	1,500	1,500	1,500	
31 90 Other Supplies	1,230	1,150	1,150	1,150	1,225	
Subtotal	2,994	3,250	3,250	3,250	3,325	2.3%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	5,868	4,200	4,200	4,200	4,200	
43 90 Other Professional Services	734	1,000	1,000	1,000	1,000	
51 20 General Insurance	276	400	400	420	500	
52 10 Telephone/Communications	1,159	1,600	1,600	1,600	1,600	
52 20 Postage	8	-	-	150	200	
54 10 Newsletter Printing and Insertion Fees	16,849	17,400	17,400	17,400	17,400	
55 10 Education and Training	1,200	2,000	2,000	2,000	2,000	
Subtotal	26,094	26,600	26,600	26,770	26,900	1.1%
Total Expenditures	\$ 247,292	\$ 270,260	\$ 270,260	\$ 278,356	\$ 292,788	8.3%

PROGRAM DESCRIPTION:

The General Government activity includes expenditures and activities for general services and functions, such as funding for interns, health insurance contributions, City Hall building maintenance, and utilities including electricity and natural gas. All related activities which are not allocated to the various departments are recorded in the General Government Department. Funding for special committees, including the Planning Commission, is included within the General Government activity.

FY2023 BUDGET NOTES:

1. Increase in Technology Fees due to an increase in technology costs and additional software services used by General Fund departments.
2. Increase to General Insurance due to overall rate increases.
3. Increase of \$25,000 in MUD Developer Reimbursements due to the addition of MUD 225 to the list of MUDs receiving drainage tax reimbursements based on utility agreements and increase due to property value increases.
4. No Transfer to General Supplemental Fund is included in the FY2023 Budget. A budget adjustment was approved during FY22 for one-time supplemental requests that were requested during FY23 budget process and funding was available during FY22.
5. Transfer to Street Improvement Fund and Transfer to Capital Improvement Fund are to properly account for the street and capital improvements. The street improvement line item was formerly funded in the Public Works (5022) Street Overlay Program account (7030).
6. There is no Transfer to Water/Wastewater Fund due to the payoff of the Energy Efficiency Lease Agreement in FY22.
7. Slight decrease of \$10,000 to the Transfer to the Civic Center due to an increase in the revenues at the Civic Center.



Employee Appreciation Luncheon 2022

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 402,251	\$ 439,712	\$ 439,712	\$ 422,152	\$ 440,774	
Supplies	27,594	36,000	36,000	36,000	34,250	
Maintenance and Services	847,344	912,211	912,211	940,426	1,025,230	
Other Expenses	3,570	10,000	10,000	10,000	10,000	
Transfers	7,845,205	1,340,708	1,340,708	4,237,168	1,755,422	
Subtotal	9,125,964	2,738,631	2,738,631	5,645,746	3,265,676	19.2%
Capital Outlay	-	-	-	-	-	
Total Expenditures	\$ 9,125,964	\$ 2,738,631	\$ 2,738,631	\$ 5,645,746	\$ 3,265,676	19.2%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Full-time equivalents:						
Administrative Interns	1.80	1.80	1.80	1.80	1.80	
Total Personnel	1.80	1.80	1.80	1.80	1.80	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

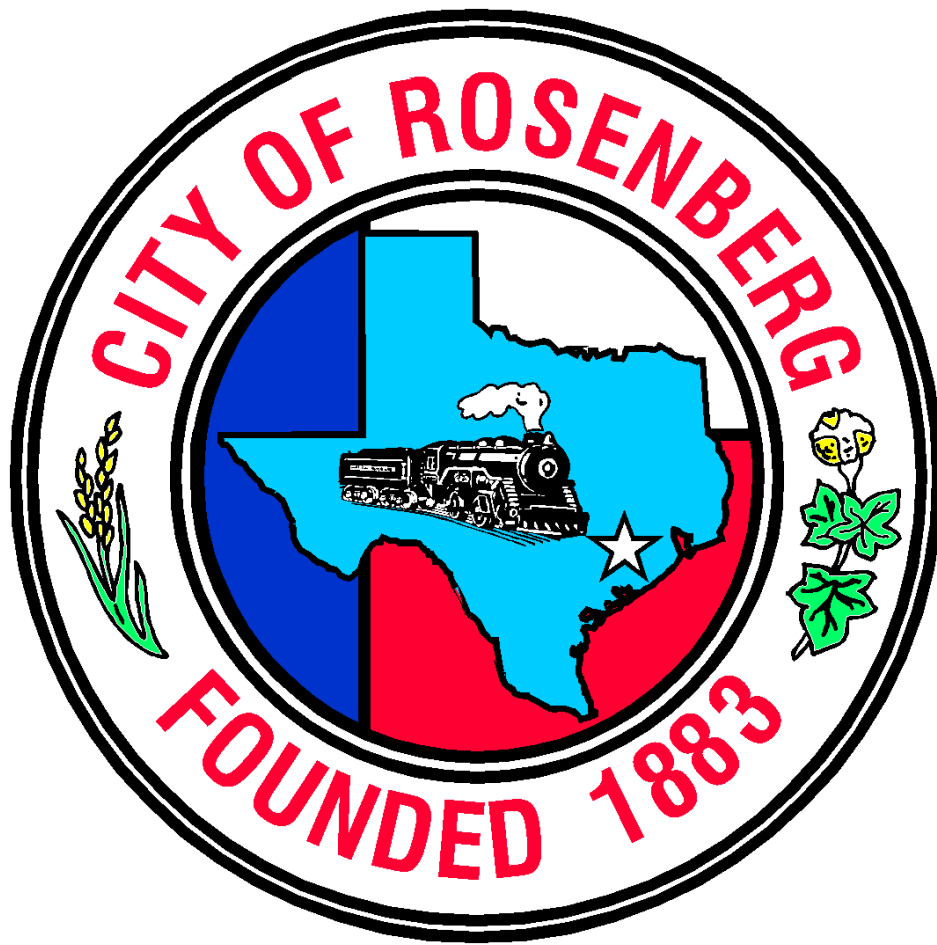
FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
11 10 Salaries and Wages - Part Time	\$ 27,197	\$ 51,240	\$ 51,240	\$ 30,000	\$ 51,240	
11 15 Part Time Wages - Janitorial	17,959	22,000	22,000	20,000	22,000	
20 10 Retirement	2,928	3,500	3,500	3,500	3,562	
20 20 Social Security	3,454	3,920	3,920	3,600	3,920	
20 30 Unemployment Claims	5,211	15,000	15,000	20,000	15,000	
20 40 Insurance Admin/Contingency	50,000	50,000	50,000	50,000	50,000	
20 45 Insurance-City's Portion Retiree	295,471	294,000	294,000	295,000	295,000	
20 50 Workers' Compensation	30	52	52	52	52	
Subtotal	402,251	439,712	439,712	422,152	440,774	0.2%
Supplies:						
31 10 Office Supplies	2,773	5,000	5,000	5,000	5,000	
31 90 Other Supplies	6,458	8,000	8,000	8,000	8,000	
37 10 Natural Gas	813	1,000	1,000	1,000	1,250	
37 20 Electricity	17,550	22,000	22,000	22,000	20,000	
Subtotal	27,594	36,000	36,000	36,000	34,250	-4.9%
Maintenance and Services:						
41 15 Credit Card Processing	254	-	-	-	-	
42 20 Special Committee Expense	-	1,000	1,000	1,000	1,000	
42 25 Planning Commission Expenses	-	500	500	500	500	
42 35 Dues, Subscriptions, Memberships	9,199	12,500	12,500	12,500	12,500	
42 45 Safety Committee Expenses	-	200	200	200	200	
42 60 Technology Fees	678,683	698,011	698,011	698,011	777,630	
42 70 Employee Holiday Party	17,418	19,000	19,000	19,000	19,000	
42 75 Employee Appreciation	10,464	12,500	12,500	12,500	12,500	
43 35 Taxes Due Fees	-	500	500	500	500	
43 50 Volunteer Committees	-	1,000	1,000	1,000	1,000	
43 90 Outside Professional Services	2,685	10,000	10,000	10,000	10,000	
51 20 General Insurance	12,939	14,000	14,000	15,115	17,400	
52 10 Radio/Communications	35,412	40,000	40,000	40,000	40,000	
55 10 Education and Training	-	8,000	8,000	8,000	8,000	
56 24 Equipment Rentals	1,165	3,000	3,000	3,000	3,000	
57 10 Other Contractual Services	980	1,000	1,000	1,000	1,000	
57 35 MUD Developer Reimbursement	38,738	45,000	45,000	65,000	70,000	
63 10 Building Repair and Maintenance	39,270	40,000	40,000	47,100	45,000	
63 25 Equipment Repair and Maintenance	138	6,000	6,000	6,000	6,000	
Subtotal	847,344	912,211	912,211	940,426	1,025,230	12.4%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~						
Other Expenses:						
85 30 Bad Debt Expense	3,570	10,000	10,000	10,000	10,000	
Subtotal	3,570	10,000	10,000	10,000	10,000	0.0%
Transfers:						
92 30 Transfer to Fire Station No. 3 Operating Fund	94,469	94,469	94,469	94,469	94,469	
93 01 Transfer to Debt Service Fund	600,000	-	-	-	-	
94 10 Transfer to General Supplemental Fund	573,145	-	-	646,460	-	
94 11 Transfer to Street Improvement Fund	2,376,363	1,050,000	1,050,000	1,050,000	1,205,000	
94 12 Transfer to Capital Improvements Fund	1,102,450	100,000	100,000	2,350,000	395,953	
94 14 Transfer to CDBG-MIT Drainage Improvements	85,500	-	-	-	-	
94 30 Transfer to County Mobility Fund	1,937,500	-	-	-	-	
95 01 Transfer to Water/Wastewater Fund	47,278	26,239	26,239	26,239	-	
95 60 Transfer to Civic Center Fund	28,500	70,000	70,000	70,000	60,000	
96 02 Transfer to Fleet Replacement Fund	1,000,000	-	-	-	-	
Subtotal	7,845,205	1,340,708	1,340,708	4,237,168	1,755,422	30.9%
Total Expenditures	\$ 9,125,964	\$ 2,738,631	\$ 2,738,631	\$ 5,645,746	\$ 3,265,676	19.2%

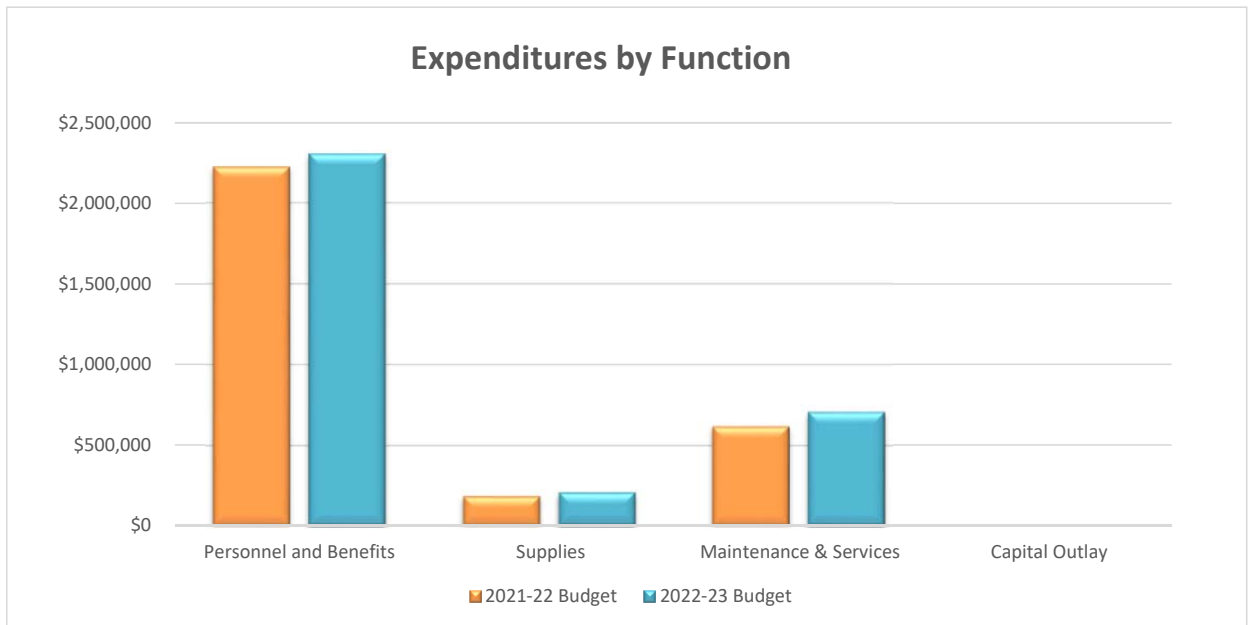
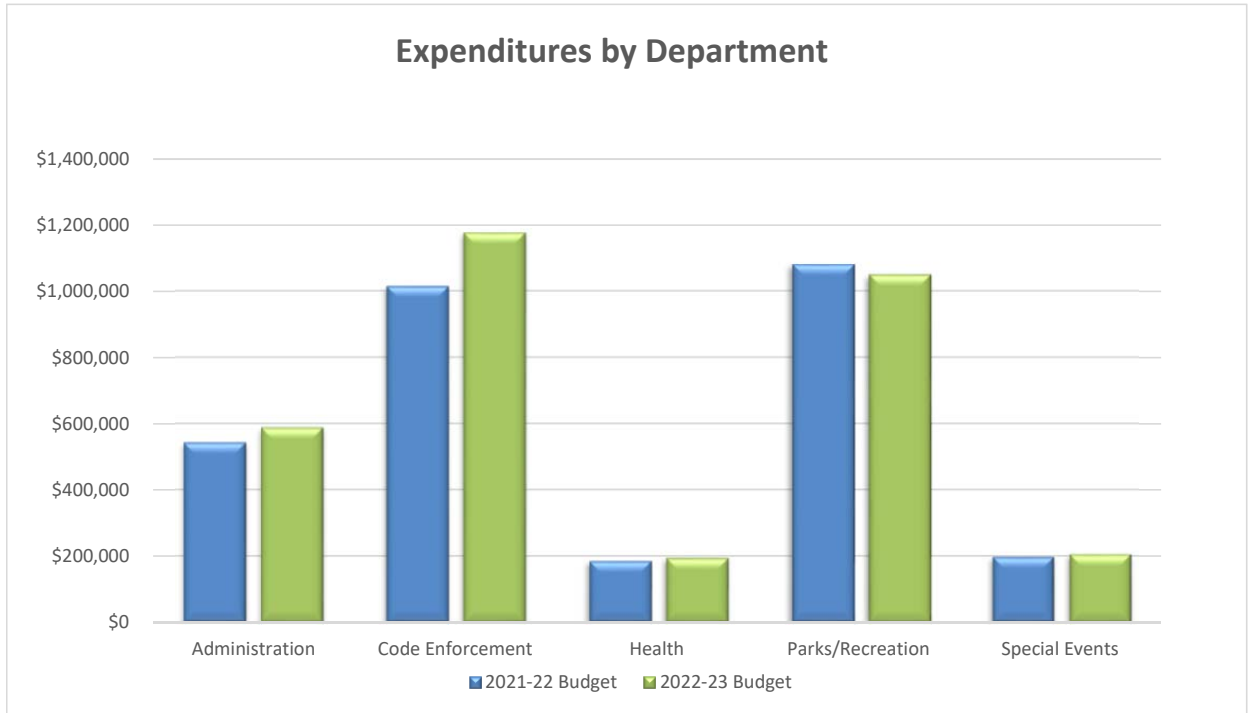


COMMUNITY DEVELOPMENT



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Community Development



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Community Development Summary **FUNCTION:** N/A **ACCOUNT:** 101-19XX

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,952,097	\$ 2,221,836	\$ 2,221,836	\$ 2,095,818	\$ 2,304,807	
Supplies	\$ 163,150	\$ 183,830	\$ 183,830	\$ 185,530	\$ 204,830	
Maintenance and Services	\$ 526,393	\$ 602,545	\$ 614,545	\$ 741,100	\$ 704,944	
Subtotal	2,641,640	3,008,211	3,020,211	3,022,448	3,214,581	6.4%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 2,641,640	\$ 3,008,211	\$ 3,020,211	\$ 3,022,448	\$ 3,214,581	6.4%

~ AUTHORIZED POSITIONS ~

Position Title	2020-21	2021-22	2021-22	2021-22	2022-23	Var %
Full-time equivalents:						
Planning	5.00	5.00	5.00	5.00	5.00	
Code Enforcement	11.00	12.00	12.00	12.00	12.00	
Health	2.00	2.00	2.00	2.00	2.00	
Parks and Recreation	8.00	8.00	8.00	8.00	7.50	
Total Personnel	26.00	27.00	27.00	27.00	26.50	-1.9%

MISSION STATEMENT:

The mission of the City of Rosenberg's Planning and GIS Department is to effectively manage growth and development in accordance with ordinances adopted by City Council; to facilitate ordinance amendments and new policies as necessary; and to provide excellent internal and external customer service in a growing city.

PROGRAM DESCRIPTION:

The Planning and GIS Department is under the direction of the Executive Director of Community Development and is primarily responsible for the logical and systematic planning of the City's growth by providing professional support to citizens, developers, the Planning Commission, City Council, and other City Departments. The Department is also responsible for the maintenance and expansion of the Geographic Information System (GIS), an integrated collective of computer software and data to view and manage geographic elements, such as streets, subdivision layouts, establishment of boundaries for fire stations and police beats, identification of voting districts, and infrastructure data.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goals:

- Continue implementing the UDC and make administrative corrections as necessary. Work with the Fire Marshal and City Engineer as well as Planning Commission, to identify inconsistencies and make corrections. Update various sections of the UDC per conversations with the Planning Commission
- Perform an assessment of MUDs within the City limits and Extraterritorial Jurisdiction
- Reinforce the process of electronic submittals for Plats, Land Plans, PUDs, and Variances by continuing to educate the applicants
- Continue to work with Senior Administrative Specialist to better document Planning cases in EnerGov, documenting backdated plats and Planning Commission items to develop a functional database
- Continue working on a functional database that coincides with EnerGov to easily document Impact Fee, Park Land, and Detention Fee payments
- Work to improve electronic review of plat submittals by all reviewing departments
- Update the Comprehensive Plan with any necessary changes identified through implementation (i.e. remove goals that have been completed, and add new goals the City wishes to reach)
- Work with GIS to expand on the Cemetery database and map by adding ownership information
- Conduct a field survey of the WOW Cemetery to maintain an accurate record of ownership.



Planning

- ❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goals:

- Promote greater availability and access to City data
- Install a customer portal at the front of the City Hall Annex with assistance from the Information Technology Department to allow citizens and developers access to simple online applications and maps, and address requests. This will help walk-in customers learn that they can accomplish this from the comfort of their own home or office.
- Update the Unified Development Code (UDC) to reflect growth in Rosenberg and in Fort Bend County overall
- Update Master Thoroughfare Plan with any necessary changes identified through implementation, conversations with Fort Bend County, and needs brought forth by the U.S. Hwy 59/Interstate 69 expansion

- ❖ ***The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.***

Department Goals:

- Continue updating website and creating documents to improve ease of access
- Install a customer portal at the front of the City Hall Annex with aid from Information Services
- Explore avenues to supply up-to-date and relevant information to the public and developers
- Utilize budget as necessary to accommodate potential new training opportunities
- Create editable web maps
- Create web maps for citizen reporting and interaction
- Plan for future growth of GIS Division to facilitate the above

ACTIVIY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
# of plats reviewed	76	120	120
# of Planned Unit Developments/variances reviewed	8	8	8
Addresses Assigned	229	500	750
Web map hits	11,029	12,500	14,000
Total water main line mileage mapped in GIS system	295	305	315
Total sanitary sewer main line mileage mapped in GIS system	244	252	260
Total storm sewer main line mileage mapped in GIS system	236	246	256
# of ordinance updates presented to Planning Commission	7	10	10
# of ordinance updates presented to City Council	3	8	8

FY2023 BUDGET NOTES:

1. No significant changes from the FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 502,392	\$ 526,195	\$ 526,195	\$ 538,975	\$ 573,529	
Supplies	1,631	1,880	1,880	1,880	1,880	
Maintenance and Services	3,040	14,400	14,400	11,950	12,300	
Total Expenditures	\$ 507,064	\$ 542,475	\$ 542,475	\$ 552,805	\$ 587,709	8.3%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
GIS Technology Supervisor	1.00	1.00	1.00	1.00	1.00	
Planning Administrator	1.00	1.00	1.00	1.00	1.00	
GIS Technician	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 359,567	\$ 379,995	\$ 379,995	\$ 390,000	\$ 418,101	
10 30 Longevity	2,820	3,180	3,180	3,270	3,630	
10 40 Incentive Pay	1,055	900	900	900	900	
20 10 Retirement	60,445	62,686	62,686	65,000	69,309	
20 20 Social Security	27,065	29,795	29,795	30,500	32,744	
20 40 Insurance	44,713	42,797	42,797	42,500	41,862	
20 50 Workers' Compensation	399	390	390	405	427	
20 55 Long Term Disability	930	1,052	1,052	1,000	1,156	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	502,392	526,195	526,195	538,975	573,529	9.0%
Supplies:						
31 10 Office Supplies	1,631	1,880	1,880	1,880	1,880	
Subtotal	1,631	1,880	1,880	1,880	1,880	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,073	1,500	1,500	1,500	1,500	
51 20 General Insurance	1,778	2,000	2,000	2,200	2,400	
52 10 Telephone/Communications	-	-	-	350	500	
52 20 Postage	87	100	100	100	100	
54 10 Printing and Binding	-	300	300	300	300	
55 10 Education and Training	102	8,000	8,000	5,000	5,000	
57 10 Other Contractual Services	-	2,000	2,000	2,000	2,000	
63 25 Equipment Repair and Maintenance	-	500	500	500	500	
Subtotal	3,040	14,400	14,400	11,950	12,300	-14.6%
Total Expenditures	\$ 507,064	\$ 542,475	\$ 542,475	\$ 552,805	\$ 587,709	8.3%



Code Enforcement

MISSION STATEMENT:

To provide quality, affordable, and timely services that ensure the health, life and safety of citizens, while collaborating throughout the community to support its economic, social and environmental vitality.

PROGRAM DESCRIPTION:

The Code Enforcement activity, under the direction of the Executive Director of Community Development and Director of Code Compliance, is made up of three divisions: 1) building permits and inspections, 2) general code enforcement, and 3) health services. It is primarily responsible for the enforcement of the various codes and ordinances of the City to safeguard the public health, welfare, and safety of the citizens. This activity includes enforcement of codes for buildings, plumbing, gas, electrical, sign, and mechanical inspections and issuing permits. Additional duties involve high grass control, debris removal, and the investigation and demolition of dangerous structures.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide staffing to accommodate our City's accelerated growth.

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Provide a safe and functional facility for staff and public convenience.

Objectives:

- Provide a secure facility for staff.
- Provide a facility that allows for growth and expansion.
- Set an example for those we serve.
- Provide a "one-stop-shop" environment for citizens seeking assistance.

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff, and its services.***

Department Goal# 3: Research technology trends and address technology threats.

Objectives:

- Provide real-time inspection results and make them available on the web.
- Develop a five-year technology plan for the department.
- Provide online scheduling, which will provide the convenience of scheduling inspections and submitting meeting requests.
- Online plan-tracking and plat-tracking for contractors and developers.



Code Enforcement

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Percent of plans reviewed in one week (Residential)	97%	97%	98%
Percent of plans reviewed in two weeks (Commercial)	95%	96%	96%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total number of permits issued	4,983	6,000	7,000
Total number of plans checked	2086	2,800	3,000
Field inspections conducted (building)	15823	16,000	16,300
Code Complaints investigated	1339	1650	1800
Junk vehicle investigation	291	380	420
Number of training hours for state licenses	44	44	50
Number of training hours for certification	140	140	160

FY2023 BUDGET NOTES:

1. Increase to Other Professional Services for the use of an outside party for plan reviews and inspections.
2. Fleet Replacement increased by \$11,600 due to increase cost to replace vehicles.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 762,858	\$ 902,298	\$ 902,298	\$ 771,875	\$ 964,186	
Supplies	32,463	26,450	26,450	25,050	26,150	
Maintenance and Services	60,266	85,770	85,770	222,570	185,470	
Total Expenditures	\$ 855,587	\$ 1,014,518	\$ 1,014,518	\$ 1,019,495	\$ 1,175,806	15.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Code Compliance/Building Officia	1.00	1.00	1.00	1.00	1.00	
Plans Examiner	1.00	1.00	1.00	1.00	1.00	
Code Compliance Coordinator	1.00	2.00	2.00	2.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Code Compliance Officer	3.00	3.00	3.00	3.00	3.00	
Administrative Specialist	1.00	1.00	1.00	1.00	2.00	
Administrative Technician	2.00	2.00	2.00	2.00	2.00	
Total Personnel	11.00	12.00	12.00	12.00	12.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 526,705	\$ 626,807	\$ 626,807	\$ 550,000	\$ 677,708	
10 20 Overtime	-	1,500	1,500	-	1,500	
10 30 Longevity	3,940	5,355	5,355	5,350	3,953	
10 40 Incentive Pay	11,637	12,000	12,000	8,500	8,100	
11 15 Part Time Wages - Janitorial	3,044	7,500	7,500	7,500	7,500	
20 10 Retirement	90,368	105,030	105,030	85,000	112,905	
20 20 Social Security	40,786	49,920	49,920	38,500	53,340	
20 40 Insurance	77,992	84,886	84,886	72,000	90,645	
20 50 Workers' Compensation	288	953	953	300	1,089	
20 55 Long Term Disability	1,498	1,447	1,447	1,275	1,447	
20 60 Auto Allowance	4,800	4,800	4,800	2,400	4,800	
20 65 Cell Phone Allowance	1,800	2,100	2,100	1,050	1,200	
Subtotal	762,858	902,298	902,298	771,875	964,186	6.9%
Supplies:						
31 10 Office Supplies	1,680	2,200	2,200	2,200	2,200	
31 40 Clothing	1,645	4,200	4,200	4,200	4,200	
31 90 Other Supplies	3,120	3,000	3,000	3,000	3,000	
35 10 Motor Vehicle Repair Supplies	14,214	3,000	3,000	3,000	3,000	
36 10 Small Tools and Equipment	689	1,250	1,250	1,250	1,250	
37 20 Electricity	4,444	4,800	4,800	4,800	4,500	
37 30 Fuel, Oil and Lubricants	6,671	8,000	8,000	6,600	8,000	
Subtotal	32,463	26,450	26,450	25,050	26,150	-1.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	242	1,200	1,200	1,200	1,200	
43 90 Other Professional Services	-	15,750	15,750	150,000	100,000	
51 20 General Insurance	5,330	6,000	6,000	5,750	6,600	
52 10 Telephone/Communications	3,879	2,400	2,400	2,400	2,400	
52 20 Postage	7,681	5,250	5,250	8,050	8,500	
54 10 Printing and Binding	-	1,200	1,200	1,200	1,200	
55 10 Education and Training	11,501	14,170	14,170	14,170	14,170	
56 25 Fleet Replacement	4,800	4,800	4,800	4,800	16,400	
57 10 Other Cont Services (Mowing, Dangerous Bldgs)	19,707	30,000	30,000	30,000	30,000	
63 10 Building Repair and Maintenance	7,126	4,500	4,500	4,500	4,500	
63 26 Radio Repair and Maintenance	-	500	500	500	500	
Subtotal	60,266	85,770	85,770	222,570	185,470	116.2%
Total Expenditures	\$ 855,587	\$ 1,014,518	\$ 1,014,518	\$ 1,019,495	\$ 1,175,806	15.9%



MISSION STATEMENT:

To provide quality, affordable and timely services that ensure the health, life and safety of citizens and consumers, while collaborating throughout the community to support its economic, social and environmental vitality.

PROGRAM DESCRIPTION:

The Consumer Health Division, under the direction of the Executive Director of Community Development and Director of Code Compliance, is primarily responsible for enforcing all city, state and federal codes that regulate the food industry and the general sanitation of the City. Duties include the inspection of and permit issuance to all food service establishments and temporary food service establishments operating within the City. Inclusive are restaurants, retail grocery outlets, caterers, bars, schools, child care centers, hospitals, geriatric and rehabilitation institutions, mobile food units, hotel/motel food service facilities, and any other food service operation requiring inspections. Additionally, consumer complaints pertaining to food borne illnesses, food products, or food service establishments are investigated.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide staffing to accommodate our City’s accelerated growth.

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.

- ❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 2: Ensure public health standards and food-safety handling practices are met.

Objectives:

- Ensure great customer service by providing prompt inspections for food establishments and health-related permitting
- Perform two annual inspections for each food establishment with updated restaurant scores posted online

PERFORMANCE INDICATORS:

	<u>2020-21</u> <u>Actual</u>	<u>2021-22</u> <u>Estimate</u>	<u>2022-23</u> <u>Projected</u>
Percent increase (decrease) in temporary permits % of food service establishments inspected at least bi-annually	10%	10%	10%
% of food service establishments inspected within 24 to 72 hours of complaint	100%	100%	100%



ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Food establishment permits issued	275	307	325
Temporary food permits issued	250	275	300
Food establishment inspections/investigations	570	600	630
Temporary establishment inspections	150	160	170
Consumer complaints/investigations	30	30	30
Public health consultations	2,090	2,100	2,200
Plans reviewed	25	30	35

FY2023 BUDGET NOTES:

1. Fleet Replacement increase by \$2,500 due to increased cost to replace vehicles.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 129,337	\$ 169,601	\$ 169,601	\$ 171,425	\$ 176,691	
Supplies	2,712	4,000	4,000	4,400	4,600	
Maintenance and Services	6,590	11,150	11,150	11,165	13,850	
Total Expenditures	\$ 138,639	\$ 184,751	\$ 184,751	\$ 186,990	\$ 195,141	5.6%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Sanitarian	2.00	2.00	2.00	2.00	2.00	0.0%
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 89,637	\$ 121,222	\$ 121,222	\$ 120,000	\$ 123,802	
10 30 Longevity	285	375	375	375	600	
10 40 Incentive Pay	1,076	900	900	1,450	1,500	
20 10 Retirement	14,908	19,715	19,715	19,700	20,386	
20 20 Social Security	6,371	9,372	9,372	9,350	9,632	
20 40 Insurance	16,641	17,331	17,331	20,000	20,066	
20 50 Workers' Compensation	174	355	355	250	365	
20 55 Long Term Disability	245	331	331	300	340	
Subtotal	129,337	169,601	169,601	171,425	176,691	4.2%
Supplies:						
31 10 Office Supplies	30	1,050	1,050	1,050	1,050	
31 40 Clothing	240	550	550	550	550	
31 90 Other Supplies	564	600	600	600	600	
35 10 Motor Vehicle Repair Supplies	524	600	600	600	600	
37 30 Fuel, Oil and Lubricants	1,355	1,200	1,200	1,600	1,800	
Subtotal	2,712	4,000	4,000	4,400	4,600	15.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	500	500	500	500	
51 20 General Insurance	1,403	1,600	1,600	1,615	1,800	
52 10 Telephone/Communications	-	1,200	1,200	1,200	1,200	
52 20 Postage	-	650	650	650	650	
54 10 Printing and Binding	427	400	400	400	400	
55 10 Education and Training	2,360	4,400	4,400	4,400	4,400	
56 25 Fleet Replacement	2,400	2,400	2,400	2,400	4,900	
Subtotal	6,590	11,150	11,150	11,165	13,850	24.2%
Total Expenditures	\$ 138,639	\$ 184,751	\$ 184,751	\$ 186,990	\$ 195,141	5.6%

MISSION STATEMENT:

The City of Rosenberg's Parks and Recreation Department is committed to providing quality outdoor spaces, recreational and educational programming, and family-oriented special events to enhance the health, quality of life and leisure time of our citizens and community.

PROGRAM DESCRIPTION:

The Parks and Recreation Department, under the direction of the Executive Director of Community Development and the Director of Parks and Recreation, is primarily responsible for the services and maintenance of all park areas and athletic fields owned by the City. Park areas include nine (9) parks, eight (8) playgrounds, eight (8) basketball courts, and fourteen (14) athletic fields. This includes all recreational equipment, picnic facilities, structures and utility infrastructure. Other duties include trash removal in the Downtown area. The Director also supervises various recreational programs offered to the public. Staff assists with local events which include the Easter Egg Hunt, the annual Children's Fishing Tournament, Booberg, Memorial Day, Rosenberg Christmas Nights, and the Family 4th event.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.

Objectives:

- Start implementation on recently approved comprehensive Parks and Recreation Master Plan Update.
- Create and implement a plan for Dry Creek parkland.
- Add amenities and additions to our existing parks that will help to enhance the livability and desirability of Rosenberg as a community.

Department Goal# 2: To provide a consistent level of staffing that will allow the Department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Objectives:

- Acquire the needed personnel to consistently enforce existing Parks Ordinances.
- Evaluate staffing levels to effectively maintain Parks and provide for operational safety.
- Acquire temporary staff and volunteers necessary to allow us to increase the number of programs we offer and increase the participation levels of Special Events.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the Department to provide a professional level of service that meets the demands of our citizens.

Objectives:

- Research and offer educational training opportunities to our staff that will also reinforce safety and job performance skills.
- Offer training opportunities with other agencies to improve working relationships other professionals in the field of Parks and Recreation.
- Offer incentives and challenges for our employees to seek out additional training.



Department Goal# 4: To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

Objectives:

- Creation of a replacement schedule that allows for replacement of equipment while it is still in working condition and can return value to the City.
- Purchase additional equipment that will maximize use of existing staff and make the department less dependent upon other departments' equipment and staff to accomplish parks projects.

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 5: To increase sustainability and offer a wider variety of recreational and education programming to the community.

Objectives:

- Continue to use social media to increase public awareness of classes/programs.
- Research comparable programs in other cities/communities.
- Secure qualified leaders/instructors.
- Maximize use of available RCC rooms and parks for programming.
- Monitor program enrollment, as well as public demand for class viability and adjust as needed.

Department Goal# 6: To increase sustainability, visibility and participation in all Special Events offered by the Department.

Objectives:

- Use social media to enhance all aspects of special events.
- Consistent scheduling of all special events on an annual basis.
- Continue partnerships with local organizations to promote, plan and execute all events.
- Continue to solicit volunteer participation from individuals/ groups.
- Solicit more sponsorship from local businesses.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Projected</u>	<u>Estimate</u>
Park acreage maintained (developed)	451	451	451
# of training hours for staff development	40	89	60
# of landscaping hours	3,070	2,905	3,000
# of playground/park safety inspections	47	97	100
# of hours picking up trash, debris and refuse	4,310	4,342	4,300
# of park maintenance hours	2,874	1,899	2,400

FY2023 BUDGET NOTES:

1. Salaries & Wages decreased due to the reorganization of Civic Center staff previously budgeted in Parks which are now being budgeted 100% to the Civic Center.
2. Added a part-time Administrative Technician to assist with administrative duties.
3. Reallocated \$9,000 from Recreational Program Supplies to a new line item in the Special Events department due to the reorganization of the Civic Center and Communications departments now handling several of the current programs and adding new events.
4. Fuel, Oil and Lubricants increased by \$5,000 due to increase in fuel costs.
5. An increase of \$2,500 in General Insurance due to an increase in the cost for property and liability insurance.
6. Other Contracted Services – LCISD for resident’s use of LCISD Natatoriums is removed due to inability to negotiate contract in FY2022.
7. The cleaning services contract line item was increased by \$2,400 to reflect actual contract amount.
8. Structure Repair and Maintenance was increased by \$5,000 to cover the increasing cost of repairing the aging infrastructure.
9. Equipment Repair and Maintenance was increased by \$5,000 to cover the increasing cost of repairing the aging equipment.

Ribbon Cutting Held for Tony Becerra Park Shade Structure



Mayor Kevin Raines, Councilor Alicia Casias, City Staff, RDC Board Members and several members of the community gathered for the ribbon-cutting ceremony.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Parks & Recreation **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 554,368	\$ 596,724	\$ 596,724	\$ 591,075	\$ 557,052	
Supplies	126,344	151,500	151,500	152,200	149,700	
Maintenance and Services	316,795	332,975	332,975	325,125	342,974	
Total Expenditures	\$ 997,508	\$ 1,081,199	\$ 1,081,199	\$ 1,068,400	\$ 1,049,726	-2.9%

~ AUTHORIZED POSITIONS ~

Position Title	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
Civic Center & Events Manager	0.50	0.50	0.50	0.50	-	
Administrative Technician	0.50	0.50	0.50	0.50	-	
Administrative Technician	-	-	-	-	0.50	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Total Personnel	8.00	8.00	8.00	8.00	7.50	-6.3%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Parks & Recreation **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 368,741	\$ 391,852	\$ 391,852	\$ 395,000	\$ 370,718	
10 20 Overtime	11,572	16,000	16,000	16,000	16,000	
10 30 Longevity	7,133	6,075	6,075	6,075	6,420	
10 40 Incentive Pay	987	300	300	1,450	900	
11 15 Program Salaries and Wages	210	7,443	7,443	1,000	2,520	
20 10 Retirement	64,338	68,641	68,641	68,650	64,989	
20 20 Social Security	28,521	32,625	32,625	32,500	30,705	
20 40 Insurance	65,326	64,372	64,372	61,000	55,355	
20 50 Workers' Compensation	2,512	3,508	3,508	3,500	3,604	
20 55 Long Term Disability	1,030	1,108	1,108	1,100	1,040	
20 60 Auto Allowance	4,000	4,800	4,800	4,800	4,800	
Subtotal	554,368	596,724	596,724	591,075	557,052	-6.6%
Supplies:						
31 10 Office Supplies	281	600	600	600	600	
31 40 Clothing	2,784	3,500	3,500	3,500	3,500	
31 90 Other Supplies	2,758	5,000	5,000	5,000	5,000	
34 10 Botanical & Agricultural Supplies	16,838	17,500	17,500	17,500	17,500	
34 20 Medical Supplies	244	600	600	600	600	
34 30 Cleaning Supplies	7,434	8,000	8,000	8,000	8,000	
35 10 Motor Vehicle Repair Supplies	2,939	3,000	3,000	4,000	3,000	
35 20 Building Materials and Supplies	1,088	4,500	4,500	4,500	4,500	
35 30 Plumbing Supplies	4,008	6,000	6,000	6,000	8,500	
35 35 Electrical Supplies	6,442	7,000	7,000	7,000	7,000	
36 10 Small Tools and Equipment	5,725	6,000	6,000	6,000	6,000	
36 50 Recreation Program Supplies	8,333	13,000	13,000	10,000	4,000	
37 10 Natural Gas	548	1,300	1,300	1,000	1,000	
37 20 Electricity	56,549	63,000	63,000	63,000	63,000	
37 30 Fuel, Oil and Lubricants	10,374	12,500	12,500	15,500	17,500	
Subtotal	126,344	151,500	151,500	152,200	149,700	-1.2%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	339	1,250	1,250	1,250	1,250	
51 20 General Insurance	15,515	17,000	17,000	17,150	19,500	
52 10 Telephone/Communications	1,685	1,800	1,800	1,800	1,800	
52 20 Postage	1	100	100	100	100	
55 10 Education and Training	1,111	2,500	2,500	2,500	2,500	
56 24 Equipment Rentals	4,218	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	15,825	15,825	15,825	15,825	15,424	
57 10 Other Contractual Services - LCISD	-	10,000	10,000	-	-	
57 12 Other Contractual Services - YMCA	15,000	15,000	15,000	15,000	15,000	
57 14 Other Contractual Services - Restrooms	25,056	25,100	25,100	25,100	27,500	
57 16 Nuisance Animals	1,754	3,000	3,000	3,000	3,000	
57 20 Other Contractual Services - Tree Trimming	2,800	4,000	4,000	4,000	4,000	
62 40 Grounds Maintenance Services	49,986	48,900	48,900	48,900	48,900	
62 45 Grounds Maintenance - Park Mowing	72,636	70,000	70,000	70,000	70,000	
62 50 Grounds Maintenance - Sports Complex	72,762	73,000	73,000	73,000	75,000	
63 10 Building Repair and Maintenance	3,136	4,500	4,500	5,500	8,000	
63 15 Structure Repair and Maintenance	26,168	27,000	27,000	28,000	32,000	
63 25 Equipment Repair and Maintenance	8,804	10,000	10,000	10,000	15,000	
Subtotal	316,795	332,975	332,975	325,125	342,974	3.0%
Total Expenditures	\$ 997,508	\$ 1,081,199	\$ 1,081,199	\$ 1,068,400	\$ 1,049,726	-2.9%

PROGRAM DESCRIPTION:

The City of Rosenberg Special Events are under the direction of the Director of Communications. It is the Event Production team’s objective to create, manage and deliver exceptional City hosted events and activities that promote unity, tourism and a sense of community amongst visitors and residents alike.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, it’s staff and it’s services.*

Department Goal #1: City Special Events/Tourism

Objectives:

- Create, manage and deliver exceptional City hosted events, attractions and activities for residents and visitors alike.
- Host high-quality events that bring people together, encourage community pride, and increase tourism to Rosenberg.

ACTIVITY MEASURES:

	<u>2020-21 Actual</u>	<u>2021-22 Estimate</u>	<u>2022-23 Projected</u>
City-Sponsored Events Hosted	4	6	10

FY2023 BUDGET NOTES:

1. Added a line item for Overtime - City Special Events for personnel expenditures related to city-sponsored events other than Family 4th and Rosenberg Christmas Nights.
2. Added a line item for Special Event Program Supplies in the amount of \$22,500. This addition is partially off-set by special event sponsorships and a reduction in the events line item in the Parks budget.



Events Pictured L to R: Downtown Winewalk, Cinco de Mayo and Hometown Holiday Festival

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Special Events **FUNCTION:** Community Development **ACCOUNT:** 101-1955-540

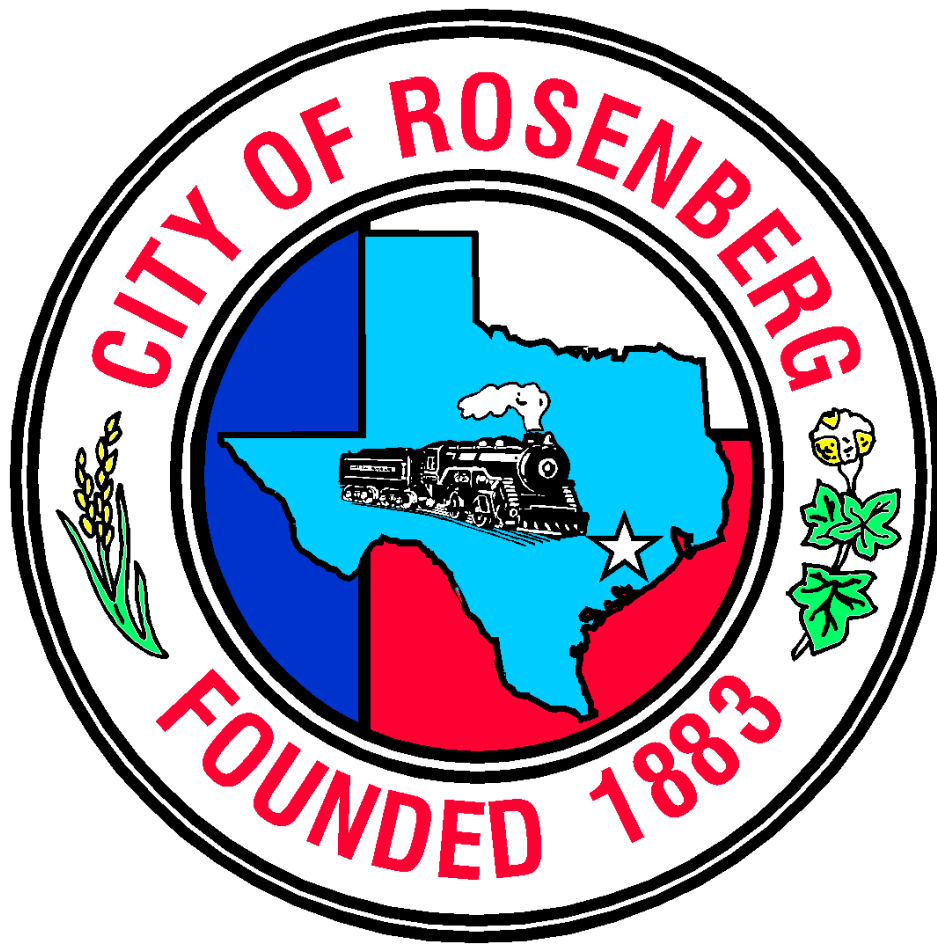
Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 3,141	\$ 27,018	\$ 27,018	\$ 22,468	\$ 33,349	
Maintenance and Services	139,701	158,250	170,250	170,290	150,350	
Total Expenditures	\$ 142,843	\$ 185,268	\$ 197,268	\$ 194,758	\$ 206,199	4.5%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 15 Overtime - Family 4th Celebration	\$ -	\$ 9,000	\$ 9,000	\$ 9,000	9,000	
10 17 Overtime - Rosenberg Christmas Nights	2,288	11,000	11,000	6,700	11,000	
10 25 Overtime - City Special Events	-	-	-	-	5,000	
20 10 Retirement	373	3,220	3,220	3,000	4,048	
20 20 Social Security	169	1,530	1,530	1,500	1,913	
20 40 Health Insurance	291	2,000	2,000	2,000	2,000	
20 50 Workers' Compensation	15	214	214	214	320	
20 55 Long Term Disability	5	54	54	54	68	
Subtotal	3,141	27,018	27,018	22,468	33,349	23.4%
Supplies:						
36 50 Recreation Program Supplies	-	-	-	2,000	22,500	
Subtotal	-	-	-	2,000	22,500	100.0%
Maintenance and Services:						
51 20 General Insurance	202	250	250	290	350	
53 15 Family 4th Celebration	68,754	70,000	70,000	70,000	70,000	
53 25 Rosenberg Christmas Nights	70,745	88,000	100,000	100,000	80,000	
Subtotal	139,701	158,250	170,250	170,290	150,350	-11.7%
Total Expenditures	\$ 142,843	\$ 185,268	\$ 197,268	\$ 194,758	\$ 206,199	4.5%

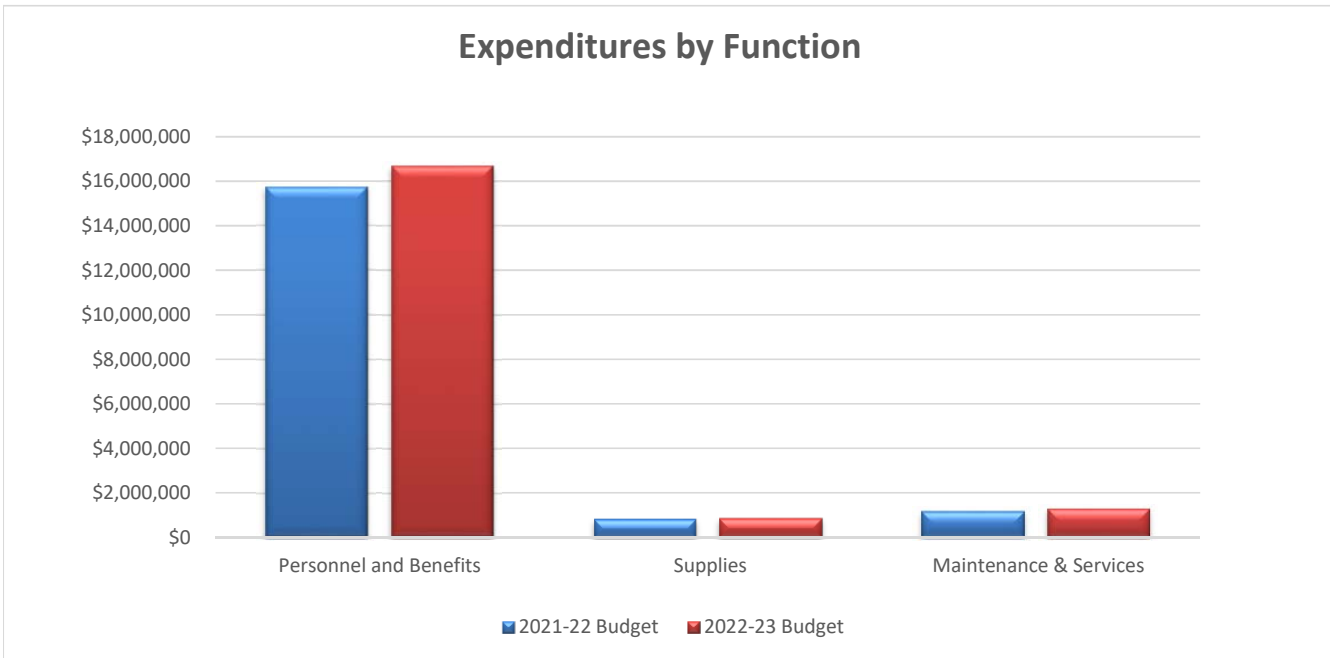
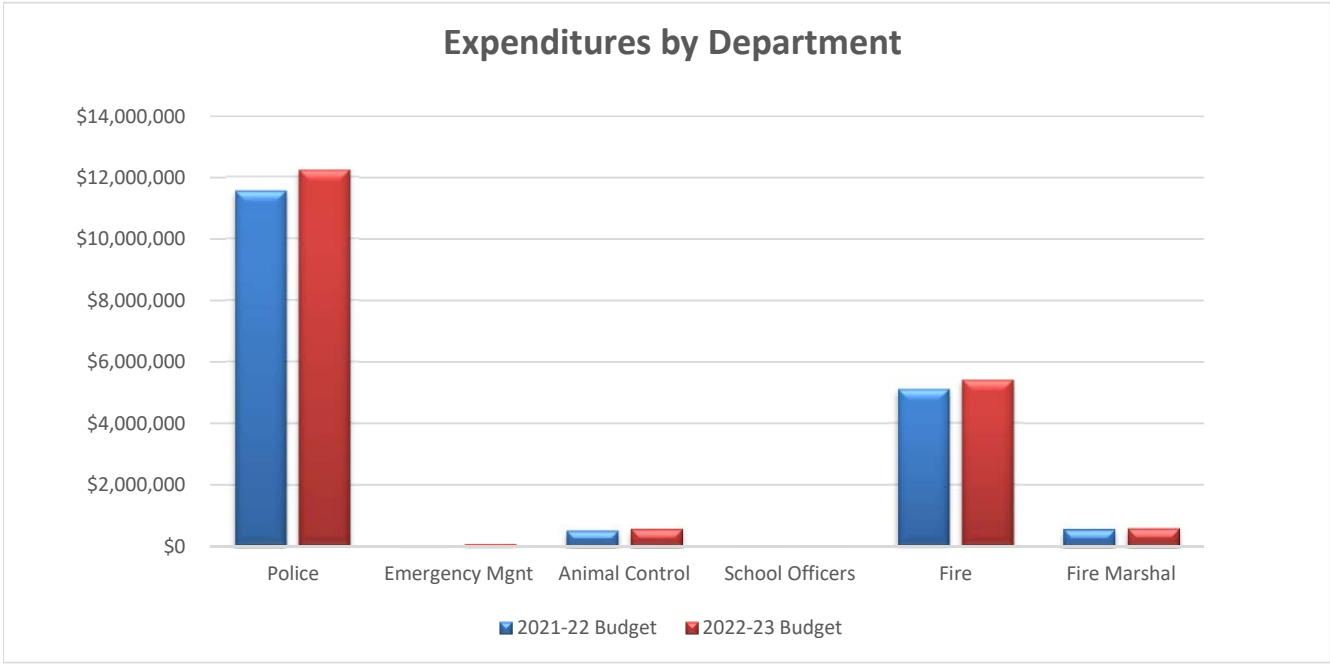


PUBLIC SAFETY



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Public Safety



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Public Safety Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 14,838,764	\$ 15,727,234	\$ 15,727,234	\$ 14,702,559	\$ 16,682,386	
Supplies	781,656	799,550	799,550	874,200	847,900	
Maintenance and Services	1,016,319	1,154,845	1,154,845	1,174,230	1,279,702	
Subtotal	16,636,738	17,681,629	17,681,629	16,750,989	18,809,988	6.4%
Total Expenditures	\$ 16,636,738	\$ 17,681,629	\$ 17,681,629	\$ 16,750,989	\$ 18,809,988	6.4%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Police	100.00	103.00	103.00	103.00	103.00	
Animal Control	5.48	5.48	5.48	5.48	6.48	
School Officers and Crossing Guards	20.86	-	-	-	-	
Fire	43.96	43.96	43.96	43.96	43.96	
Emergency Management	-	-	-	-	-	
Fire Marshal	4.00	4.48	4.48	4.48	4.48	
Total Personnel	174.30	156.92	156.92	156.92	157.92	0.6%

MISSION STATEMENT:

Pursue excellence through the relentless challenge of the status quo in leadership, education, and accountability. Policing with the community to enhance safety and quality of life.

PROGRAM DESCRIPTION:

The Police Department is under the direction and supervision of the Chief of Police, who is appointed by the City Council. The Department is responsible for enforcement of traffic laws, accident investigations, community education and crime prevention programs, investigation of crimes against persons and property, and narcotic investigations. In addition, the Department is responsible for the maintenance of criminal records, files, prisoner processing and detention, and radio communications and teletype services. The Police Department also supervises the Animal Control Division.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide professional police services to our community

Objectives:

- Achieve and maintain full staffing levels
- Leadership development and succession planning through mentorships, formal training, and education
- Maintain emergency response time to priority one calls of less than 6 minutes
- Continue proactive follow-up investigations to improve our clearance rates for criminal offenses
- Continue our recruitment program at area colleges and academies to reflect our community diversity
- Participate in multi-agency task forces, to include federal agencies to increase intelligence gathering and build strong partnerships
- Maintain and improve our facilities to create a more productive working environment
- Improve relationships with community leaders and businesses by hosting citizens' police academy
- Reorganize personnel structure to improve accountability and effectiveness
- Research and utilize grant funds to obtain special equipment

Department Goal# 2: Continue to research technology needs related to policing

Objectives:

- Develop a multi-year technology plan for the department
- Use technology to improve allocation of resources
- Develop partnership with Internet Crimes Against Children (ICAC) task force
- Focus investigative needs and training involving white collar crimes
- Improve technological capabilities in evidence collection and documentation
- Utilize software to increase organization and planning

❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal # 3: Actively involve residents and the business community in crime prevention and promoting safety awareness.

Objectives:

- Host neighborhood meetings to inform citizens of crime trends and the police department’s response
- Partner with private businesses and HOA’s to supplement funding for equipment
- Use Chief’s Advisory Panel to promote community involvement and awareness
- Increase transparency via social media, city website, and local newspaper to inform citizens of current events
- Strengthen Seniors and First Responders program to increase the quality of life for our senior citizen population
- Provide quality police services to our community by utilizing the community relations program
- Maintain TPCA best practices accreditation

❖ ***The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.***

Department Goal # 4: Assess and improve 25-year-old facility

Objectives:

- Analyze the blue-ribbon facility survey conducted in 2015
- Make repairs to damaged property
- Conduct yearly assessments of facility needs
- Create “curb-appeal” to the outside of the facility
- Research cost effective renovations to high traffic areas (flooring)
- Research expansion plans to accommodate personnel growth

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Total Group A crime	2,133	2,156	2178
Violent crime rate	2.64	2.35	2.06
Complaints against employees	15	20	25
Adult arrests	1652	1815	2000
Community events	22	39	48
Traffic stops	12,300	14,538	15,000

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Total calls for service	63,319	69,485	75,000
Total 911 calls received requiring police response	6,929	7,525	10,460
Violent crime solved	76%	80%	84%
Complaints against employees disposed within 45 days	81%	90%	98%
Traffic hazards investigated	2014	2550	3085
Traffic accidents investigated	971	942	950
Number of reports taken by officers	3,761	4,038	4,320

FY2023 BUDGET NOTES:

1. Included a separate line item for city-funded Selective Traffic Enforcement Program (STEP) initiative in the amount of \$75,000.
2. Added line item for newly implemented Shift Differential Pay in the amount of \$90,000 for those employees working evening and overnight shifts.
3. Increase of \$2,500 in Brazos Town Center due to increased use of the facility.
4. Increase the Motor Vehicle Repairs line item by \$10,000 to more accurately reflect historical data and increased cost.
5. An increase of \$34,000 in General Insurance due to an increase in the cost for property and liability insurance.
6. Increase of \$2,500 in Travel, Education, and Training due to cost and increase in training needs.
7. Increase in Lease of Motor Vehicles – CID by \$24,300 which is reimbursed to the General Fund through a grant program.
8. Increase in Lease of Equipment for License Plate Reader’s which is reimbursed by the developer.



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2020-21	2021-22	2021-22	2021-22	2022-23	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 9,115,622	\$ 10,436,858	\$ 10,436,858	\$ 9,713,000	\$ 11,020,974	
Supplies	387,796	458,600	458,600	461,600	469,100	
Maintenance and Services	639,436	647,200	647,200	663,200	744,236	
Total Expenditures	\$ 10,142,854	\$ 11,542,658	\$ 11,542,658	\$ 10,837,800	\$ 12,234,310	6.0%

~ AUTHORIZED POSITIONS ~

Position Title	2020-21	2021-22	2021-22	2021-22	2022-23	Var %
Chief of Police	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	4.00	5.00	5.00	5.00	5.00	
Police Sergeant	11.00	10.00	10.00	10.00	10.00	
Police Officer	50.00	53.00	53.00	53.00	53.00	
Detectives	8.00	8.00	8.00	8.00	8.00	
Director of Public Safety Dispatch	1.00	1.00	1.00	1.00	1.00	
Public Safety Support Supervisor	2.00	2.00	2.00	2.00	2.00	
Public Safety Support Specialist	13.00	13.00	13.00	13.00	13.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	3.00	3.00	3.00	3.00	3.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Total Personnel	100.00	103.00	103.00	103.00	103.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 5,926,835	\$ 6,910,419	\$ 6,910,419	\$ 6,425,000	\$ 7,195,750	
10 20 Overtime	250,536	200,000	200,000	200,000	200,000	
10 25 Overtime - STEP Initiative	-	-	-	-	75,000	
10 30 Longevity	63,427	69,485	69,485	64,000	73,378	
10 40 Incentive Pay	154,440	150,300	150,300	155,000	144,300	
10 45 Shift Differential Pay	-	-	-	22,500	90,000	
10 50 Holiday Pay	216,161	286,897	286,897	225,000	310,319	
20 10 Retirement	1,094,379	1,226,454	1,226,454	1,135,000	1,310,353	
20 20 Social Security	479,021	582,941	582,941	550,000	619,063	
20 40 Insurance	856,150	917,478	917,478	850,000	890,181	
20 50 Workers' Compensator	56,370	69,863	69,863	65,000	87,937	
20 55 Long Term Disability	15,291	20,021	20,021	18,500	21,093	
20 70 Uniforms - Taxable	3,012	3,000	3,000	3,000	3,000	
Subtotal	9,115,622	10,436,858	10,436,858	9,713,000	11,020,974	5.6%
Supplies:						
31 10 Office Supplies	5,702	8,000	8,000	8,000	8,000	
31 15 Training Supplies	9,677	30,000	30,000	30,000	30,000	
31 35 Business Expenses	3,793	1,500	1,500	1,500	1,500	
31 40 Clothing	27,513	30,000	30,000	30,000	30,000	
31 45 Uniforms	38,015	40,000	40,000	40,000	40,000	
31 55 Personal Protective Equipment	6,360	4,000	4,000	4,000	4,000	
31 95 Other Expenses - Donations	-	2,000	2,000	9,000	2,000	
32 10 Jail Operation Supplies	16,567	25,000	25,000	25,000	25,000	
32 25 Firing Range Operations	518	2,100	2,100	2,100	2,100	
32 30 Brazos Town Center Office	1,713	3,500	3,500	6,000	6,000	
33 20 Community Education Supplies	2,641	8,000	8,000	8,000	8,000	
34 25 Laboratory Supplies	376	4,000	4,000	4,000	4,000	
34 30 Cleaning Supplies	698	4,000	4,000	1,500	4,000	
35 10 Motor Vehicle Repair Supplies	90,748	80,000	80,000	90,000	90,000	
35 15 Equipment Repair Supplies	2,484	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	497	500	500	500	500	
37 20 Electricity	47,029	55,000	55,000	53,000	53,000	
37 30 Fuel, Oil and Lubricants	133,464	160,000	160,000	148,000	160,000	
Subtotal	387,796	458,600	458,600	461,600	469,100	2.3%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 15 Investigative Costs	19,800	25,000	25,000	25,000	25,000	
42 35 Dues, Subscriptions, Membership:	457	1,700	1,700	1,700	1,700	
43 50 Volunteer Activities - Police Explorers Program	-	5,000	5,000	5,000	5,000	
51 20 General Insurance	127,544	134,000	134,000	150,000	168,000	
52 10 Telephone/Communication:	35,317	39,000	39,000	39,000	39,000	
52 20 Postage	1,273	1,500	1,500	1,500	1,500	
52 30 Freight and Express	57	500	500	500	500	
54 10 Printing and Binding	1,389	3,000	3,000	3,000	3,000	
55 10 Education and Training	22,684	27,500	27,500	27,500	30,000	
56 24 Equipment Rentals:	1,666	1,600	1,600	1,600	1,600	
56 25 Fleet Replacement	289,536	278,600	278,600	278,600	279,836	
57 10 Other Contractual Svcs-Profiling/Collection	22,590	22,500	22,500	22,500	22,500	
57 15 Janitorial Services:	15,184	15,000	15,000	15,000	15,000	
57 27 Lease of Motor Vehicles - CIL	26,325	24,300	24,300	24,300	48,600	
57 28 Lease of Equipment - License Plate Reader	-	-	-	-	35,000	
63 10 Building Repair and Maintenance	50,263	30,000	30,000	30,000	30,000	
63 25 Equipment Repair and Maintenance	23,661	33,000	33,000	33,000	33,000	
63 26 Radio Repair and Maintenance	1,691	5,000	5,000	5,000	5,000	
Subtotal	639,436	647,200	647,200	663,200	744,236	15.0%
Total Expenditures	\$ 10,142,854	\$ 11,542,658	\$ 11,542,658	\$ 10,837,800	\$ 12,234,310	6.0%

MISSION STATEMENT:

To enforce animal regulations and assist the public with animal-related concerns to protect citizens and animals in our community. To increase pet adoptions, lost pet claims, rescue partnerships. To emphasize humane care such as standard municipal veterinary care and safety nets for lost, unwanted, or displaced pets in need to increase and sustain live outcomes of at least 90% of sheltered pets. To provide animal services to the public in order to educate and prevent animal homelessness and promote humane, compassionate treatment of animals and responsible pet ownership.

PROGRAM DESCRIPTION:

The Animal Control division, under the direction and supervision of the Chief of Police and Director of Animal Control, is responsible for protecting citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through enforcement of various state statutes and City Ordinances. The department is also responsible for the operation and maintenance of the animal shelter. Shelter aims to increase the live release rate of animals under its care and meet modern No Kill standards. This entails maximizing adoption opportunities, educating the community on humane treatment, and collaborating with other animal welfare groups.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 1: Exemplary Customer Service – To deliver the highest level of service to the citizens of Rosenberg by offering solutions, providing assistance, information, and alternatives to make sure the needs of the public are met.

Objectives:

- Take the time to explain to customers what we can do to help their situation even if it is just to refer them to the appropriate party.
- Maintain extended business hours to accommodate working families on weekdays and increase accessibility to services on Saturdays.
- Continue to build partnerships that enhance our outreach and services provided to the public.
- Grow Trap, Neuter and Release (TNR) program through outreach, volunteer participation, and grant funding.
- Follow up with customers to ensure their experience remains positive.
- Enhance visibility of Animal Control Officers (ACOs) within community by continuous patrols in areas receiving high call volume.

Department Goal# 2: Live Outcomes - Continue to administer a successful animal adoption program to find forever homes for as many animals as possible and limit euthanasia to meet “No Kill” shelter criteria.

Objectives:

- Strengthen relationships within adoption, foster, and rescue placement initiatives that have thus far helped the department achieve live outcomes for over 90% of shelter animals for 39 consecutive months as of May 2022.
- Prioritize “fast-tracking” of highly adoptable or easily placed animals through prompt adoption marketing or networking with existing partners.
- Continue exploration of innovative practices within sheltering field designed to facilitate animal placements after COVID-19.
- Fill need gaps in shelter programs according to standards of No Kill Equation.

Department Goal# 3: Online Customer Satisfaction - Continue to expand our public outreach and customer service oriented philosophy via social media to build partnerships within the community.

Objectives:

- Maintain upbeat and positive brand through Facebook, Instagram, Twitter, TikTok, and other platforms.
- Reinforce customer-friendly values through content creation and customer interactions.
- Prioritize follower growth and interactions with posts, which increase visibility of shelter and field programs.
- Further growth of online communication options, which include Google Voice, Google Forms, Trello, that increase positive customer touchpoints and convenience.

PERFORMANCE INDICATORS:

	2020-21 Actual	2021-22 Estimated	2022-23 Projected
Live Release Rate % (goal 90% or higher for No-Kill)	97%	96%	96%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 Actual	2021-22 Estimated	2022-23 Projected
Calls into Front Desk	5,368	6,753	8,500
Dispatched ACO Calls	997	1,347	1,825
Animal Intakes	1,464	1,108	1,200
Animals Adopted	631	429	290
Animals Fostered	346	433	550
TNR Felines	238	93	150

FY2023 BUDGET NOTES:

1. A full-time Kennel Technician was added increasing salaries and wages, and other benefits.



Pictured to the left are Omar Polio, Director of Animal Control with our newest office intern, Bear.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 316,411	\$ 368,966	\$ 368,966	\$ 323,300	\$ 423,161	
Supplies	140,135	101,700	101,700	132,700	103,450	
Maintenance and Services	20,161	24,300	24,300	25,320	19,700	
Total Expenditures	\$ 476,708	\$ 494,966	\$ 494,966	\$ 481,320	\$ 546,311	10.4%

~ AUTHORIZED POSITIONS ~

Position Title	2020-21	2021-22 Adopted	2021-22 Adjusted	2021-22 Estimate	2022-23	Var %
Full-time equivalents						
Director of Animal Contro	1.00	1.00	1.00	1.00	1.00	
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Kennel Technician	0.48	0.48	0.48	0.48	1.48	
Total Personnel	5.48	5.48	5.48	5.48	6.48	18.2%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 218,912	\$ 253,177	\$ 253,177	\$ 215,000	\$ 286,084	
10 20 Overtime	1,749	3,600	3,600	4,000	3,600	
10 30 Longevity	2,595	1,875	1,875	500	293	
10 40 Incentive Pay	1,135	1,200	1,200	500	1,800	
11 10 Salaries and Wages - Part Time	9,102	14,360	14,360	17,500	15,330	
20 10 Retirement	36,770	41,824	41,824	38,500	47,246	
20 20 Social Security	17,486	20,977	20,977	19,000	23,493	
20 40 Insurance	24,609	28,296	28,296	25,000	41,517	
20 50 Workers' Compensation	3,438	2,926	2,926	2,600	2,979	
20 55 Long Term Disability	614	731	731	700	819	
Subtotal	316,411	368,966	368,966	323,300	423,161	14.7%
Supplies:						
31 10 Office Supplies	520	500	500	500	500	
31 35 Business Expenses	14	200	200	200	200	
31 45 Uniforms	1,443	1,250	1,250	1,250	1,500	
31 90 Other Supplies	2,888	2,000	2,000	2,000	2,000	
31 95 Other Expenses-Donation:	40,420	9,000	9,000	25,000	9,000	
34 20 Medical Supplies	60,390	58,000	58,000	58,000	58,000	
34 25 Trap Neuter Release (TNR) Supplie:	18,977	10,000	10,000	9,000	10,000	
34 30 Cleaning Supplies	4,500	4,000	4,000	4,500	4,500	
34 35 Animal Feed	180	2,000	2,000	3,000	2,000	
35 10 Motor Vehicle Repair Supplie:	212	750	750	750	750	
36 10 Small Tools and Equipment	2,581	2,000	2,000	16,000	3,000	
37 10 Natural Gas	348	1,500	1,500	1,000	1,000	
37 20 Electricity	5,931	8,000	8,000	8,000	7,000	
37 30 Fuel, Oil and Lubricant:	1,731	2,500	2,500	3,500	4,000	
Subtotal	140,135	101,700	101,700	132,700	103,450	1.7%
Maintenance and Services:						
51 20 General Insurance	3,215	3,500	3,500	3,820	4,200	
52 10 Telephone/Communication:	1,803	1,900	1,900	1,900	1,900	
52 20 Postage	115	200	200	200	200	
54 10 Printing and Binding	-	700	700	700	700	
54 15 Community Education	-	500	500	500	500	
55 10 Education and Training	600	1,500	1,500	1,500	1,500	
56 24 Equipment Rentals	-	100	100	100	100	
56 25 Fleet Replacement	6,000	6,000	6,000	6,000	-	
57 10 Other Contractual Service:	821	1,000	1,000	1,000	1,000	
62 10 Carcass Disposal	1,724	1,300	1,300	2,000	2,000	
63 10 Building Repair and Maintenance	5,818	5,000	5,000	5,000	5,000	
63 25 Equipment Repair and Maintenance	66	2,600	2,600	2,600	2,600	
Subtotal	20,161	24,300	24,300	25,320	19,700	-18.9%
Total Expenditures	\$ 476,708	\$ 494,966	\$ 494,966	\$ 481,320	\$ 546,311	10.4%



FY2023 BUDGET NOTES:

1. On January 21, 2020, City Council authorized the delivery of a formal, written notice of termination of the agreement for School Resource Officers in Lamar Consolidated ISD by July 2, 2021. The SRO Program officially ended on February 22, 2021. The SRO budget document remains in the budget for historical data purposes for FY2021. There is no budget for FY2023.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** School Officers and Crossing Guards **FUNCTION:** Public Safety **ACCOUNT:** 101-3036-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 948,801	\$ -	\$ -	\$ -	\$ -	
Supplies	7,083	-	-	-	-	
Maintenance and Services	698	-	-	-	-	
Total Expenditures	\$ 956,582	\$ -	\$ -	\$ -	\$ -	100.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Police Lieutenant	1.00	-	-	-	-	
Police Sergeant	2.00	-	-	-	-	
Police Officer	15.00	-	-	-	-	
School Crossing Guards	2.86	-	-	-	-	
Total Personnel	20.86	-	-	-	-	100.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** School Officers and Crossing Guards **FUNCTION:** Public Safety **ACCOUNT:** 101-3036-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 561,350	\$ -	\$ -	\$ -	\$ -	
10 20 Overtime	107,400	-	-	-	-	
10 30 Longevity	22,842	-	-	-	-	
10 40 Incentive Pay	12,444	-	-	-	-	
10 50 Holiday Pay	3,888	-	-	-	-	
11 10 Salaries and Wages - PT Crossing Guard:	10,867	-	-	-	-	
20 10 Retirement	114,111	-	-	-	-	
20 20 Social Security	53,307	-	-	-	-	
20 40 Insurance	54,305	-	-	-	-	
20 50 Workers' Compensator	7,113	-	-	-	-	
20 55 Long Term Disability	1,174	-	-	-	-	
Subtotal	948,801	-	-	-	-	100.0%
Supplies:						
31 45 Uniforms	7,083	-	-	-	-	
31 50 Crossing Guard Supplies	-	-	-	-	-	
Subtotal	7,083	-	-	-	-	100.0%
Maintenance and Services:						
52 10 Telephone/Communication:	698	-	-	-	-	
Subtotal	698	-	-	-	-	100.0%
Total Expenditures	\$ 956,582	\$ -	\$ -	\$ -	\$ -	100.0%

MISSION STATEMENT:

To minimize the destructive impact on life and property caused by fires, accidents, and illness.

PROGRAM DESCRIPTION:

The Fire Department is under the direction of the Fire Chief, who is primarily responsible for suppression, fire administration, rescue/EMS operations, vehicle and facility maintenance, training, and public relations. The Fire Department provides the manpower to assist the Fire Marshal's Office in fire prevention and fire safety education. Annual classes are provided to all of the schools and day care facilities within the community. As a public service, firefighters install smoke detectors when requested by residents. The Fire Department also participates in regional programs such as the Hazardous Materials team and the Heavy Rescue and Structural Collapse teams. Due to the recent flooding events, the department has organized and began training personnel in swift water rescue. These programs have equipment that was funded through Federal Grants. The Department coordinates with Fort Bend EMS to provide Emergency Medical Services to our citizens with Fire Department personnel performing first response medical service.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Maintain or Enhance Critical Facilities.

Objectives:

- Provide funding for continual improvements to fire stations.
- Seek funding for remodel at Fire Station #1 .
- Operate Ladder Company out of Fort Bend EMS Fire Administration to receive recognition of having a fourth Fire Station.

Department Goal# 2: Maintain Reliable Equipment.

Objectives:

- Purchase Station Alerting system for Fire Station #4
- Put the new Ladder truck in service with new up-to- date equipment.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: Personnel.

Objectives:

- To hire Fire fighters towards meeting the NFPA minimum standard of 4 personnel per Engine/Ladder and to provide additional staffing by hiring three (3) Firefighters per year to reach 1.33 Firefighters for each Firefighter position.
- Promote three Firefighters positions to Captains positions to provide supervision at Fire Station 4.
- Promote three Firefighter positions to Engineers positions to operate the Engine/Ladder from Fire Station 4.
- Hire three firefighters in January to replace the three firefighter promoted to Captain.
- Hire Three Firefighter in July to replace the three firefighters promoted to Engineer.

❖ *The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 4: Evaluating Customer Needs.

Objectives:

- Continue to use data received by customers and staff to improve our customer service.

Department Goal# 5: Professional Development.

Objectives:

- Initiate the review process of the Best Practices Program.
- Analyze and modify annual training programs.
- Continue the Officer Development Training Program.
- Create positional task books for field operations.

Department Goal# 6: Seek Opportunities for Public and Private Partnerships.

Objectives:

- Evaluate our Partnership with the Boy Scouts of America Explorer program and modify as necessary.
- Analyze the program that improves communication between Non-English speaking customers and public servants.

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average Number of responses per Fire Station	1,588	1,600	1,650
Response Time (call received – on location)	6:21	6:43	6:10
% of First Arriving Engine in under 6 minutes (fires)	26%	25%	25%
% of Firefighters that exceeded 70 hours of training	57%	70%	90%
Number of reportable injuries (civilian and firefighter)	4	6	10

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of responses	6,352	6,400	6,600
Percent of responses for fires/alarms	9.43%	9%	10%
Percent of responses for rescues	66.23%	70%	70%
Percent of responses for hazardous conditions	3.84%	4%	5%
Percent of responses for service calls	20.5%	17%	15%

FY2023 BUDGET NOTES:

1. Cleaning Supplies increased by \$2,000 for the increase cost of cleaning for Fire Station No. 4 and the EMS building.
2. Increase the Motor Vehicle Repairs line item by \$17,500 to more accurately reflect historical data and increased costs.
3. Fuel, Oil and Lubricants increased by \$12,000 due to increase in fuel costs.
4. Fleet Replacement increased by \$21,670 due to increased cost to replace vehicles and the new ladder truck.
5. An increase of \$6,000 in General Insurance is due to an increase in the cost for property and liability insurance.



Fire Department at the annual Fort Bend County Parade

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 4,088,397	\$ 4,430,785	\$ 4,430,785	\$ 4,232,156	\$ 4,678,244	
Supplies	223,746	215,100	215,100	252,350	247,600	
Maintenance and Services	338,285	445,395	445,395	446,625	469,345	
Total Expenditures	\$ 4,650,428	\$ 5,091,280	\$ 5,091,280	\$ 4,931,131	\$ 5,395,189	6.0%

~ AUTHORIZED POSITIONS ~

Position Title	2020-21	2021-22	2021-22	2021-22	2022-23	Var %
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	6.00	6.00	6.00	6.00	9.00	
Fire Engineer	6.00	6.00	6.00	6.00	6.00	
Senior Firefighter	10.00	14.00	14.00	16.00	16.00	
Firefighter	14.00	10.00	10.00	8.00	5.00	
Firefighter	0.96	0.96	0.96	0.96	0.96	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	43.96	43.96	43.96	43.96	43.96	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 2,697,883	\$ 2,970,562	\$ 2,970,562	\$ 2,800,000	3,175,154	
10 20 Overtime	70,695	30,000	30,000	50,000	30,000	
10 30 Longevity	34,420	33,608	33,608	33,206	34,215	
10 40 Incentive Pay	54,122	59,700	59,700	49,000	44,700	
10 50 Holiday Pay	113,614	127,416	127,416	115,000	132,833	
11 10 Salaries and Wages - Part Time	333	10,121	10,121	7,000	10,011	
20 10 Retirement	485,628	513,735	513,735	510,000	548,523	
20 20 Social Security	212,895	247,249	247,249	240,000	262,209	
20 40 Insurance	381,010	391,538	391,538	385,000	382,989	
20 50 Workers' Compensator	30,634	37,638	37,638	34,500	47,864	
20 55 Long Term Disability	6,564	8,618	8,618	7,850	9,146	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	4,088,397	4,430,785	4,430,785	4,232,156	4,678,244	5.6%
Supplies:						
31 10 Office Supplies	2,229	2,300	2,300	2,300	2,300	
31 15 Training Supplies	6,197	6,400	6,400	6,400	6,400	
31 35 Business Expenses	211	300	300	600	500	
31 40 Clothing	15,926	25,500	25,500	25,500	25,500	
31 45 Uniforms	18,311	24,600	24,600	24,600	26,400	
31 90 Other Supplies	4,523	4,000	4,000	4,000	4,000	
31 95 Other Supplies - Grant	8,019	-	-	4,950	-	
34 15 Chemical Supplies	2,619	4,750	4,750	4,750	4,750	
34 20 Medical Supplies	5,310	7,500	7,500	7,500	7,500	
34 30 Cleaning Supplies	6,009	6,000	6,000	6,000	8,000	
35 10 Motor Vehicle Repair Supplie:	84,957	52,500	52,500	72,500	70,000	
35 15 Equipment Repair Supplie:	1,593	4,500	4,500	4,500	4,500	
35 20 Building Materials and Supplie:	2,542	2,700	2,700	2,700	2,700	
36 10 Small Tools and Equipment	13,684	15,700	15,700	15,700	15,700	
36 30 Safety Equipment	2,054	2,500	2,500	2,500	2,500	
37 10 Natural Gas	2,345	2,850	2,850	2,850	2,850	
37 20 Electricity	20,952	23,000	23,000	23,000	22,000	
37 30 Fuel, Oil and Lubricants	26,264	30,000	30,000	42,000	42,000	
Subtotal	223,746	215,100	215,100	252,350	247,600	15.1%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2020-21	2021-22	2021-22	2021-22	2022-23	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 35 Dues, Subscriptions, Membership:	1,565	2,450	2,450	2,450	2,450	
42 36 Volunteer Pension/Dues:	43,833	55,000	55,000	55,000	55,000	
42 75 Volunteer Holiday Party	-	1,190	1,190	1,433	1,600	
43 40 License and Inspection Fees:	4,395	10,970	10,970	11,000	11,000	
43 50 Outside Prof Svcs - Retention & Recruitmen	4,731	10,000	10,000	9,457	4,640	
51 20 General Insurance	28,369	30,000	30,000	31,500	36,000	
52 10 Telephone/Communication:	14,016	9,735	9,735	9,735	9,735	
52 20 Postage	27	400	400	400	200	
54 10 Printing and Binding	442	1,100	1,100	1,100	1,100	
55 10 Education and Training	14,176	25,600	25,600	25,600	25,600	
56 25 Fleet Replacement	144,645	190,000	190,000	190,000	211,670	
57 10 Other Contractual Svcs	6,000	7,500	7,500	7,500	7,500	
57 11 Other Contractual Svcs - Fire Fighter Physical	28,560	30,000	30,000	30,000	30,000	
62 32 Laundry and Other Sanitation Service	731	850	850	850	850	
63 10 Building Repair and Maintenance	24,025	42,000	42,000	42,000	42,000	
63 25 Equipment Repair and Maintenance	16,567	21,000	21,000	21,000	21,000	
63 26 Radio Repair	6,204	7,600	7,600	7,600	9,000	
Subtotal	338,285	445,395	445,395	446,625	469,345	5.4%
Total Expenditures	\$ 4,650,428	\$ 5,091,280	\$ 5,091,280	\$ 4,931,131	\$ 5,395,189	6.0%



Emergency Management

PROGRAM DESCRIPTION:

The Office of Emergency Management is under the supervision of the Fire Chief and is primarily responsible for an emergency management strategy that incorporates the four principles of emergency management: preparation, mitigation, response and recovery. The Office of Emergency Management is prepared to activate an Emergency Operations Center during any major disaster to facilitate the coordination of support agencies and resources needed to provide continuity of government services to the public.

FY2023 BUDGET NOTES:

1. Incentive Pay line item was reduced to cover the cost of an incentive payment until the part-time position is filled.
2. Part-time Emergency Management Coordinator position was added.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Emergency Management **FUNCTION:** Public Safety **ACCOUNT:** 101-3132-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ 9,253	\$ 8,246	\$ 8,246	\$ 9,004	\$ 59,859	
Supplies	-	5,100	5,100	5,100	5,100	
Maintenance and Services	25	8,650	8,650	8,635	8,650	
Total Expenditures	\$ 9,277	\$ 21,996	\$ 21,996	\$ 22,739	\$ 73,609	234.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Emergency Management Coordinator	-	-	-	-	0.48	
Total Personnel	-	-	-	-	0.48	100.0%

~ EXPENDITURE DETAIL ~

Personal Services:						
10 40 Incentive Pay	\$ 6,065	\$ 6,000	\$ 6,000	\$ 6,000	\$ 2,400	
11 10 Salaries and Wages - Part Time	-	-	-	-	50,000	
20 10 Retirement	1,092	1,062	1,062	1,062	1,360	
20 20 Social Security	463	505	505	505	4,514	
20 40 Insurance	945	-	-	750	-	
20 50 Workers' Compensation	75	79	79	75	850	
20 55 Long Term Disability	12	-	-	12	135	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	9,253	8,246	8,246	9,004	59,859	625.9%
Supplies:						
31 15 Training Supplies	-	700	700	700	700	
31 35 Business Expenses	-	300	300	300	300	
31 90 Other Supplies	-	1,600	1,600	1,600	1,600	
33 20 Community Education Supplies	-	2,500	2,500	2,500	2,500	
Subtotal	-	5,100	5,100	5,100	5,100	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	700	700	700	700	
51 20 General Insurance	25	50	50	35	50	
52 10 Telephone/Communications	-	-	-	-	-	
55 10 Education and Training	-	4,000	4,000	4,000	4,000	
57 10 Other Contractual Services - Emergency Notification	-	1,900	1,900	1,900	1,900	
63 40 Computer Software Repair and Maintenance	-	2,000	2,000	2,000	2,000	
Subtotal	25	8,650	8,650	8,635	8,650	0.0%
Total Expenditures	\$ 9,277	\$ 21,996	\$ 21,996	\$ 22,739	\$ 73,609	234.6%



Fire Marshal

MISSION STATEMENT:

To minimize the destructive impact on life and property caused by Fire, Accidents and Illness

PROGRAM DESCRIPTION:

The Fire Marshal’s Office is under the supervision of the Fire Chief. The Fire Marshal’s Office is charged with public fire and life safety education and enforcement of federal, state, and local laws as they pertain to fire safety. Utilizing firefighters, we produce educational programs for all age groups in the community. To bridge the difference in education and enforcement, the Fire Marshal’s Office reviews building plans to ensure that state and local fire code requirements are met. After construction has begun, fire inspectors ensure the building is being built according to approved plans. Fire prevention is further assisted by our annual business inspection program. Should a fire happen, it is investigated to determine the cause. By determining the cause, we can use the information to educate the public to ensure their safety. The Fire Marshal’s Office also has the responsibility of the rental registration program. Through the program, the city ensures a safe structure for the occupants to live in.

PERFORMANCE INDICATORS:

	2020-21* Actual	2021-22 Estimate	2022-23 Projected
• Conduct ten fire safety classes	10%	30%	50%
• Inspect existing non-licensed commercial occupancies on a biennial basis	15%	5%	15%
• Complete 16 hours of fire investigation training annually for all investigators assigned to the division to enhance the investigative technique/processes.	75%	70%	75%
• Complete plan reviews within 10 business days.	70%	80%	85%

*new indicator started tracking in FY21

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 Actual	2021-22 Estimate	2022-23 Projected
Site inspections and contacts	536	300	350
Permits	110	107	100
Plan reviews	323	189	200
Development meetings	59	90	75
Fire cause investigations by Fire Marshal’s Office	4	9	6
Care facility complaint investigations	3	5	4

FY2023 BUDGET NOTES:

1. Fuel, Oil and Lubricants increased by \$3,600 due to increase in fuel costs.
2. Fleet Replacement increased by \$5,871 due to increased cost to replace vehicles.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 360,280	\$ 482,379	\$ 482,379	\$ 425,099	\$ 500,148	
Supplies	22,895	19,050	19,050	22,450	22,650	
Maintenance and Services	17,715	29,300	29,300	30,450	37,771	
Total Expenditures	\$ 400,889	\$ 530,729	\$ 530,729	\$ 477,999	\$ 560,569	5.6%

~ AUTHORIZED POSITIONS ~						
Position Title						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	3.48	3.48	3.48	3.48	
Total Personnel	4.00	4.48	4.48	4.48	4.48	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

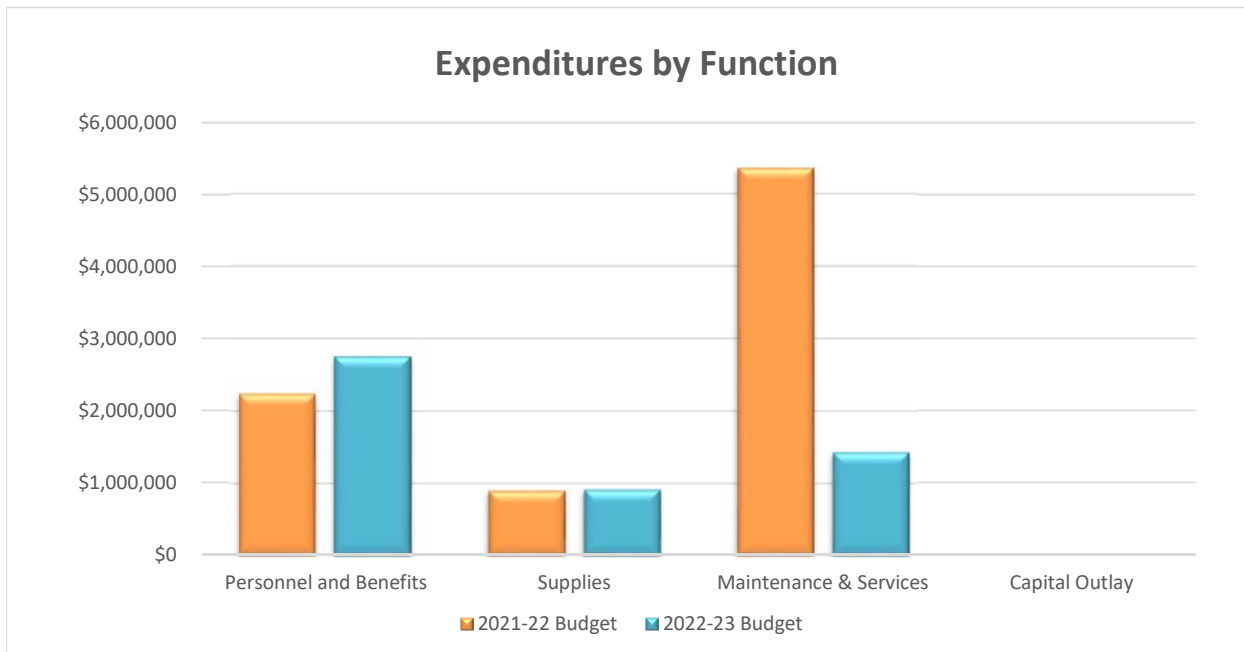
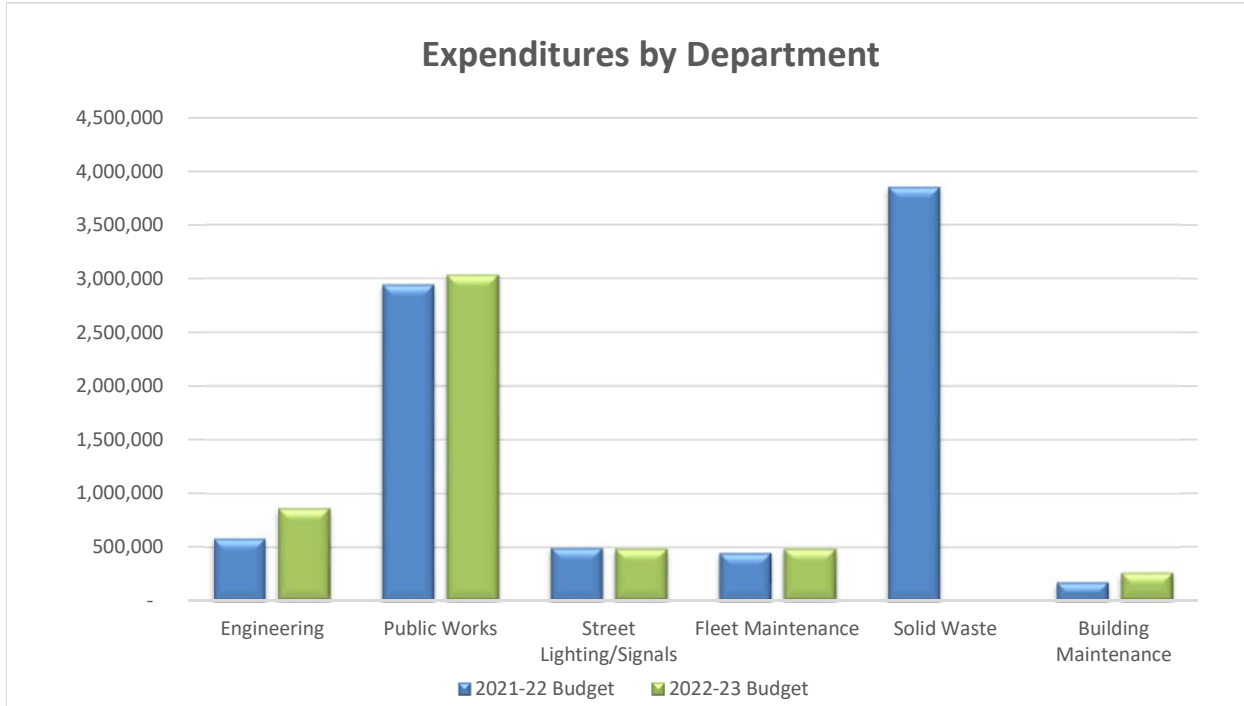
Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 250,182	\$ 304,013	\$ 304,013	\$ 285,000	\$ 318,198	
10 20 Overtime	826	4,500	4,500	2,500	4,500	
10 30 Longevity	870	1,553	1,553	1,553	1,403	
10 40 Incentive Pay	6,535	11,700	11,700	8,000	11,700	
11 10 Salaries and Wages - Part Time	-	30,610	30,610	5,000	30,610	
20 10 Retirement	39,255	51,546	51,546	51,546	54,132	
20 20 Social Security	17,798	26,956	26,956	25,000	28,029	
20 40 Insurance	41,397	46,334	46,334	42,000	45,322	
20 50 Workers' Compensation	2,852	4,228	4,228	3,800	5,277	
20 55 Long Term Disability	565	939	939	700	977	
Subtotal	360,280	482,379	482,379	425,099	500,148	3.7%
Supplies:						
31 10 Office Supplies	327	300	300	300	300	
31 15 Training Supplies	1,001	1,250	1,250	1,250	1,250	
31 40 Clothing	2,374	1,500	1,500	1,500	1,500	
31 45 Uniform Allowance	1,176	3,000	3,000	3,000	3,000	
31 55 Personal Protective Equipmen	3,725	4,650	4,650	4,650	4,650	
31 90 Other Supplies	7,492	3,300	3,300	3,300	3,300	
35 10 Motor Vehicle Repair Supplie:	3,002	2,500	2,500	2,500	2,500	
36 10 Small Tools and Equipment	602	350	350	350	350	
37 30 Fuel, Oil and Lubricants	3,196	2,200	2,200	5,600	5,800	
Subtotal	22,895	19,050	19,050	22,450	22,650	18.9%
Maintenance and Services:						
42 35 Dues, Subscriptions, Membership:	531	2,400	2,400	2,400	2,400	
43 40 License and Inspection Fee:	768	1,100	1,100	1,100	1,100	
51 20 General Insurance	1,725	2,000	2,000	2,150	2,400	
52 10 Telephone/Communications:	-	-	-	1,000	2,200	
52 20 Postage	-	300	300	300	300	
54 10 Printing and Binding	173	300	300	300	300	
55 10 Education and Training	232	6,000	6,000	6,000	6,000	
56 25 Fleet Replacement	14,286	17,000	17,000	17,000	22,871	
63 25 Equipment Repair and Maintenance	-	200	200	200	200	
Subtotal	17,715	29,300	29,300	30,450	37,771	28.9%
Total Expenditures	\$ 400,889	\$ 530,729	\$ 530,729	\$ 477,999	\$ 560,569	5.6%

PUBLIC WORKS



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Public Works



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Public Works Summary **FUNCTION:** N/A **ACCOUNT:** 101-50XX

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 2,005,916	\$ 2,234,143	\$ 2,234,143	\$ 2,283,408	\$ 2,751,654	
Supplies	800,100	894,100	894,100	913,000	914,050	
Maintenance and Services	5,344,887	5,335,780	5,353,829	5,828,300	1,428,012	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	8,176,742	8,489,862	8,507,911	9,050,547	5,119,555	-39.8%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 8,176,742	\$ 8,489,862	\$ 8,507,911	\$ 9,050,547	\$ 5,119,555	-39.8%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents						
City Engineer	-	-	1.00	1.00	2.00	
Public Works	19.24	20.24	20.24	20.24	20.24	
Fleet Maintenance	5.00	5.00	5.00	5.00	5.00	
Building Maintenance	2.00	2.00	2.00	2.00	3.00	
Total Personnel	26.24	27.24	28.24	28.24	30.24	7.1%

PROGRAM DESCRIPTION:

The Engineering Division is under the general direction of the City Manager. The City Engineer is administratively responsible for providing engineering services for City projects, subdivision plat review, planning, and project inspection. The City Engineer also monitors the Groundwater Reduction Plan, and assists with the operations of the City's Water/Wastewater system, both of which are charged to the Water Wastewater Fund. The City Engineer's duties also include design and construction management for in-house construction and/or maintenance projects, and the City Engineer serves as a staff member for the Planning Commission and City Council.

FY2023 BUDGET NOTES:

1. During the FY2022 budget year, a City Engineer position was added as a city staff position instead of contracting the service.
2. Added an Assistant City Engineer to not only assist with duties but also to learn about the City's infrastructure from the current City Engineer.
3. The appropriation for Infrastructure Inspection Fees relates to inspections of public infrastructure, such as streets, water and sewer lines in new development, which will eventually be maintained by the City.
4. Infrastructure Inspection Fees increased by \$70,000 due to increase in development and MUD infrastructure improvements.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** City Engineer **FUNCTION:** Public Works **ACCOUNT:** 101-5021-530

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	-	-	-	97,905	327,936	
Supplies	-	-	-	1,500	500	
Maintenance and Services	\$ 653,733	\$ 585,000	\$ 585,000	\$ 866,455	\$ 531,300	
Subtotal	653,733	585,000	585,000	965,860	859,736	47.0%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 653,733	\$ 585,000	\$ 585,000	\$ 965,860	\$ 859,736	47.0%

~ AUTHORIZED POSITIONS ~

Position Title					
City Engineer	-	-	1.00	1.00	1.00
Assistant City Engineer	-	-	-	-	1.00
Total Personnel	-	-	1.00	1.00	2.00

~ EXPENDITURE DETAIL ~

Personal Services:						
10 10 Salaries and Wages	-	-	-	75,000	249,808	
10 30 Longevity	-	-	-	-	-	
20 10 Retirement	-	-	-	12,500	40,450	
20 20 Social Security	-	-	-	5,400	19,110	
20 40 Insurance	-	-	-	4,750	17,645	
20 50 Workers' Compensation	-	-	-	90	249	
20 55 Long Term Disability	-	-	-	165	674	
Subtotal	-	-	-	97,905	327,936	100.0%
Supplies:						
31 10 Office Supplies	-	-	-	1,500	500	
Subtotal	-	-	-	1,500	500	100.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Membership:	-	-	-	500	1,000	
43 15 Engineering and Architectural Services	188,639	155,000	155,000	190,000	25,000	
43 95 Infrastructure Inspection Fee:	465,094	430,000	430,000	575,000	500,000	
52 10 Telephone/Communications:	-	-	-	450	1,200	
52 20 Postage	-	-	-	100	100	
55 10 Education and Training	-	-	-	1,000	4,000	
Subtotal	653,733	585,000	585,000	767,050	531,300	-9.2%
Total Expenditures	\$ 653,733	\$ 585,000	\$ 585,000	\$ 866,455	\$ 859,736	47.0%

MISSION STATEMENT:

The mission of the Public Works Department is to improve the quality of life of our customers – the citizens, taxpayers, transportation users, and internal City Partners by effectively planning, developing, implementing, and administering public works projects and provide maintenance of city roads, bridges, alleys, traffic signs, sidewalks, drainage infrastructure, and mosquito spraying.

PROGRAM DESCRIPTION:

The Public Works Department, is under the direction of the Executive Director of Public Services and Director of Public Works, and are primarily responsible for the maintenance of streets, including street overlay, street reconstruction, drainage ditches, storm sewers, street sign repair and installation; as well as culvert installation and maintenance. The department also administers and monitors the street sweeping, tree trimming, sidewalk replacement, right of way mowing, concrete paving, street pavement markings, and mosquito spraying contracts to ensure that contractual operations and maintenance are in accordance with existing agreement and all state and federal regulations. The Public Works Department reviews and comments on infrastructure plans. The department performs inspections and accepts new infrastructure once it meets the City's design criteria. The Program Director of Capital Projects (CIP Director) is under the direction of the Executive Director of Public Services and coordinates and oversees the Capital Improvement Projects citywide.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal #1: Improve the condition of our public infrastructure.**Objectives:**

- Develop 15-year plan to overlay/reconstruct asphalt streets.
- Expand efforts to clean ditches and culverts by contracting rural areas
- Expand efforts to alleviate birdbaths on concrete streets.
- Expand efforts to alleviate trip hazards on sidewalks by grinding or raising sidewalk panels. Replace sidewalk panels where needed.
- Develop proactive plan to maintain alleys on a scheduled basis.
- Continue the annual tree-trimming program.
- Utilize TV inspections of storm drainage system to proactively identify and correct problems.
- Enhance street sweeping, pavement marking, and street sign maintenance program.
- Conduct traffic surveys of potential traffic concerns.
- Foster partnerships with Fort Bend County, Fort Bend Drainage District, TXDOT and other agencies to leverage local dollars and resources for infrastructure improvements.
- Research and develop innovative strategies to help minimize traffic mobility concerns.
- Coordinate work within City R-O-W with other entities and Utilities to minimize damage to City paving and utilities.
- Monitor, repair or replace city sidewalks with available funds.
- Oversee reconstruction of select roads and utility relocations or improvements, as necessary.
- Oversee major utility capital projects; including, water, storm sewer, sanitary sewer and water reuse.

- Continue to oversee major City facility improvements and upgrades including: new building construction, major and minor building renovations, re-roofs and HVAC
- Work with City Manager's Office on future City facility's needs

❖ **Department Goal #2: Continue to research technology trends and address technology threats.**

Objectives:

- In conjunction with Information Services, develop a five-year technology plan for the department.
- Research and enhance equipment used to initiate and track service requests.
- Use technology to distribute personnel and allocate resources.
- Use technology to map and inventory public infrastructure; including, storm drains, drainage outfalls, and street signage.
- Use technology to conduct televised surveys and inspections of underground infrastructure to determine condition and maintenance needs.
- Use technology to manage and oversee construction projects in real time, accessing construction plans, electronic submittals, communications and related data at the job site through mobile technology.
- CIP Director to use technology to communicate with the entire project team in real time; including, engineers, contractors, utilities, and all major stakeholders. Coordinate multiple re-occurring monthly meetings for effective project management.
- Continue to implement e-filing of project related documents for quick access and to reduce paper handling.
- CIP Director to continue to manage multiple concurrent projects from design to construction with efficient technology systems.
- CIP Director to monitor receipt of electronic as-built files upon completion of Capital Projects.

❖ **Department Goal #3: Provide quality public works service to our community.**

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.
- Maintain initial response time to service requests of less than 24-hours.
- Continue proactive follow-up of service requests to improve our efficiency and to ensure the citizens' expectations are met.
- Reduce backlog of service requests.
- Monitor street sweeping and right-of-way monitoring contracts.
- Participate in a multi-agency effort, to include Fort Bend County and TXDOT.
- Remodel break room.
- Continue training and education to address emerging maintenance trends, methods, and new materials.
- Reorganize personnel structure to improve accountability and effectiveness.
- Centralize Public Works facilities – office space need assessment.
- Host Texas Public Works Association Annual Picnic.



Public Works

PERFORMANCE INDICATORS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2021-22 <u>Projected</u>
Number of safety programs conducted per year	12	12	12
% of work orders with initial response time within 24 hours or less	100%	100%	100%
% of work orders completed with 24 to 72 hours	98%	99%	98%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 <u>Actual</u>	2021-2022 <u>Estimate</u>	2022-2023 <u>Projected</u>
Public Road Mileage maintained by City (miles)	169.66	169.66	169.66
Concrete Streets maintained by City (miles)	85.90	85.90	86.11
Asphalt Streets maintained by City (miles)	82.12	82.12	82.12
Gravel Streets maintained by City (miles)	1.64	1.64	1.64
Alley Mileage maintained by City (miles)	25.38	25.38	25.38
Alleys repaired (linear feet)	52,650	53,000	53,000
Ditch regrading (linear feet)	15,000	16,000	15,550
Number of storm sewer drain markers installed or replaced	50	50	50
Number of street signs installed or replaced	523	550	500
Number of linear feet striped per year	73,920	75,000	75,000
Number of work orders received and completed	1,000	1,100	1,100
Concrete Roadway Construction/Reconstruction (LF)	4,951	4,951	3,751
Asphalt Roadway Reconstruction/Overlay (LF)	33,285	31,940	39,105
Public sidewalks on road reconstruction projects	1,500	1,000	1,000
Public sidewalks improved City Wide (LF)	13,000	13,000	13,000
Mowing by contract rough acres per year	2,249.20	2,249.20	5,345.00
Mowing by contract finish acres per year	846.80	846.80	872.00
Mowing by contract wastewater plants acres per year	608.80	608.80	608.80
Mowing by contract open acreage acres per year	2,057.40	2,057.40	3,122.04
Street sweeping base miles per month	121.13	121.13	126.87
Street sweeping alternate miles per month	81.40	81.40	85.64

FY2023 BUDGET NOTES:

1. Increase in Chemicals of \$1,000 due to increase in cost.
2. Fuel, Oil and Lubricants increased by \$27,000 due to increase in fuel costs.
3. An increase of \$7,500 in General Insurance due to an increase in the cost for property and liability insurance.
4. Equipment repair and maintenance was increased by \$6,000 due to an increase in the number of repairs due to aging equipment and the increase in repair costs. A line item was added for other Contractual Services – I-69 Street Sweeping in the amount of \$80,000 to clean up the interstate through the City limits. The line item for sidewalk repairs and maintenance in the amount of \$110,000 was moved to the Street Improvements Fund.
5. The appropriation for vehicle loan is for the reimbursement to the Fleet Replacement Fund for the loans to purchase a dump truck (\$8,350 yearly payments FY2013-FY2027) and a Gradall (\$17,489 yearly payments FY2015-FY2029).



National Public Works Week Proclamation

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

<u>Classification</u>	<u>2020-21 Actual</u>	<u>2021-22 Adopted Budget</u>	<u>2021-22 Adjusted Budget</u>	<u>2021-22 Estimate</u>	<u>2022-23 Budget</u>	<u>Var %</u>
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 1,485,498	\$ 1,682,494	\$ 1,682,494	\$ 1,633,829	\$ 1,775,094	
Supplies	359,367	373,950	373,950	401,650	401,950	
Maintenance and Services	873,556	843,760	861,809	856,000	831,431	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	2,744,260	2,926,043	2,944,092	2,917,318	3,034,314	3.1%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 2,744,260	\$ 2,926,043	\$ 2,944,092	\$ 2,917,318	\$ 3,034,314	3.1%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Executive Director of Public Service	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.24	0.24	0.24	0.24	0.24	
Public Works Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	2.00	
M&O Specialist	3.00	3.00	3.00	3.00	3.00	
M&O Technician	9.00	9.00	9.00	9.00	9.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Right-of-Way Inspector/Contract Administrator	-	1.00	1.00	1.00	1.00	
Total Personnel	19.24	20.24	20.24	20.24	20.24	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2020-21	2021-22	2021-22	2021-22	2022-23	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 1,001,912	\$ 1,149,096	\$ 1,149,096	\$ 1,130,000	\$ 1,238,121	
10 20 Overtime	13,793	10,300	10,300	10,300	10,300	
10 30 Longevity	17,223	16,226	16,226	13,999	15,634	
10 40 Incentive Pay	14,085	12,600	12,600	11,705	12,600	
11 10 Salaries and Wages - Part Time	6,386	9,235	9,235	6,500	9,370	
20 10 Retirement	171,908	191,869	191,869	190,500	207,258	
20 20 Social Security	75,297	91,901	91,901	91,000	98,635	
20 40 Insurance	163,513	175,609	175,609	155,000	156,552	
20 50 Workers' Compensation	15,219	18,567	18,567	18,500	19,897	
20 55 Long Term Disability	2,763	3,191	3,191	3,100	3,428	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	1,000	1,500	1,500	825	900	
Subtotal	1,485,498	1,682,494	1,682,494	1,633,829	1,775,094	5.5%
Supplies:						
31 10 Office Supplies	1,132	1,000	1,000	1,200	1,200	
31 35 Business Expenses	41	750	750	750	750	
31 40 Clothing	6,580	8,000	8,000	8,000	8,000	
31 90 Other Supplies	950	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	2,908	3,000	3,000	3,500	4,000	
34 30 Cleaning Supplies	775	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	16,501	18,000	18,000	18,000	18,000	
35 40 Street Repair Supplies	206,333	212,500	212,500	212,500	212,500	
35 50 Sidewalk Repair Supplies	1,047	10,000	10,000	10,000	10,000	
36 10 Small Tools and Equipment	5,157	5,000	5,000	6,000	6,000	
36 25 Street Sign Maintenance Supplies	77,827	67,500	67,500	67,500	67,500	
36 30 Safety Equipment	3,444	7,500	7,500	7,500	7,500	
37 20 Electricity	2,668	4,200	4,200	4,200	3,000	
37 30 Fuel, Oil and Lubricants	34,004	35,000	35,000	61,000	62,000	
Subtotal	359,367	373,950	373,950	401,650	401,950	7.5%
Maintenance and Services:						
42 35 Dues, Subscriptions, Membership	1,374	1,680	1,680	1,680	1,880	
43 80 Storm Water Management Program	30,282	20,500	33,799	20,500	20,500	
43 81 Speed Hump Program	22,695	15,000	15,000	17,900	15,000	
51 20 General Insurance	23,051	25,000	25,000	25,340	28,000	
52 10 Telephone/Communications	4,952	5,150	5,150	5,150	5,150	
52 20 Postage	-	100	100	100	100	
55 10 Education and Training	550	4,000	4,000	4,000	4,000	
56 24 Equipment Rentals	3,125	3,030	3,030	3,030	4,030	
56 25 Fleet Replacement	105,581	101,700	101,700	101,700	104,671	
57 11 Other Contractual Services - Mosquito Sprayin	47,353	50,000	50,000	50,000	50,000	
57 12 Other Contractual Services - Street Stripin	33,475	50,000	50,000	50,000	50,000	
57 13 Other Contractual Services - Street Sweepin	94,784	95,000	95,000	98,000	99,500	
57 14 Other Contractual Services - ROW Mowin	180,354	210,000	210,000	210,000	210,000	
57 15 Other Contractual Services - I-69 Cleanu	-	-	-	-	80,000	
57 20 Other Contractual Services - Concrete Raisin	37,754	49,000	49,000	49,000	49,000	
62 40 Grounds Maintenance - Annual Tree Trimmin	43,570	49,000	49,000	49,000	49,000	
63 10 Building Repair and Maintenance	1,671	4,600	4,600	4,600	4,600	
63 25 Equipment Repair and Maintenance	56,294	49,000	53,750	55,000	55,000	
63 26 Radio Repair and Maintenance	-	1,000	1,000	1,000	1,000	
63 28 Sidewalk Repair and Replacemen	186,691	110,000	110,000	110,000	-	
Subtotal	873,556	843,760	861,809	856,000	831,431	-3.5%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Other Expenses:						
81 70 Vehicle Loan	25,839	25,839	25,839	25,839	25,839	
Subtotal	25,839	25,839	25,839	25,839	25,839	0.0%
Total Expenditures	\$ 2,744,260	\$ 2,926,043	\$ 2,944,092	\$ 2,917,318	\$ 3,034,314	3.1%



Street Lighting and Traffic Signals

PROGRAM DESCRIPTION:

The Street Lighting and Traffic Signals activity is under the direction of the Executive Director of Public Services and is primarily responsible for providing construction, maintenance, and operation for City controlled traffic signals. Coordinate street lighting services on City streets with CenterPoint Energy.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Improve the condition of our public infrastructure.

Objectives:

- Perform annual preventive maintenance on all of the City owned traffic signals.
- Stock replacement parts for traffic signals.
- Coordinate the signal timing along Reading Road from FM 2218 to FM 2977.
- Coordinate with TXDOT on the operation of the State run traffic signals.

Department Goal# 2: Provide quality public works service to our community.

- Respond to traffic signal complaints within a reasonable time.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	<u>2020-21</u> <u>Actual</u>	<u>2021-22</u> <u>Estimate</u>	<u>2022-23</u> <u>Projected</u>
Preventive Maintenance performed on Traffic Signals	3	3	4
Traffic signal complaint response times within 24 to 48 hours	100%	100%	100%
New Street Light installed	80	80	80

FY2023 BUDGET NOTES:

1. Decrease in Electricity by \$15,000 to more closely reflect historical data.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Street Lighting and Signals **FUNCTION:** Public Works **ACCOUNT:** 101-5023-530

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 403,427	\$ 480,000	\$ 480,000	\$ 465,000	\$ 465,000	
Maintenance and Services	586	17,950	17,950	18,025	18,100	
Total Expenditures	\$ 404,013	\$ 497,950	\$ 497,950	\$ 483,025	\$ 483,100	-3.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

<u>Supplies:</u>						
35 45 New Light Installatio	\$ 3,516	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
37 20 Electricity	399,911	465,000	465,000	450,000	450,000	
Subtotal	403,427	480,000	480,000	465,000	465,000	-3.1%
<u>Maintenance and Services:</u>						
51 20 General Insurance	586	700	700	775	850	
63 25 Equipment Repair and Maintenance	-	17,250	17,250	17,250	17,250	
Subtotal	586	17,950	17,950	18,025	18,100	0.8%
Total Expenditures	\$ 404,013	\$ 497,950	\$ 497,950	\$ 483,025	\$ 483,100	-3.0%



Fleet Maintenance

MISSION STATEMENT:

“We Are Not an Expense; We Are an Opportunity to Save Money”

PROGRAM DESCRIPTION:

The Fleet Maintenance activity is under the direction of the Executive Director Public Services and Fleet Director. The department is primarily responsible for providing internal support for vehicle and equipment maintenance activities. The department maintains detailed records of repair and maintenance costs of the fleet by use of a micro computer-based fleet management system. With the assistance of this system, a program of preventative maintenance procedures was implemented in order to keep the fleet in proper operating order and to extend the life of the fleet by performing routine preventative maintenance services.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Maintain and update our current facilities to bring up to current standards.

Objectives:

- Update waste oil recovery system.
- Install covered working area in front of bays.
- Update parts storage area.

- ❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 2: Train personnel properly in order to maintain a professional level of service to the entire fleet.

Objectives:

- Allow all personnel to gain new training on current vehicle and equipment technology.
- Continue AC Delco online training program.
- Attend Pierce Fire Truck Training.
- Attend Emergency Vehicle Technician training conference.
- Encourage more technicians to test for ASE Certifications
- Encourage technicians to test for Emergency Vehicle Technician certifications.

Department Goal # 3: Acquire a new fleet facility and fuel site for the City of Rosenberg.

Objectives:

- Replace existing underground fuel tanks with above ground tanks.
- Begin conversations and provide information necessary to the City Manager and/or Planning Dept. to acquire new or expanding facility.

PERFORMANCE INDICATORS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Total work orders completed within a week	90%	95%	95%
Fueling station 100% compliance	2	2	2
Relevant education classes attended	2	3	5

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Total work orders completed	210	275	300
ASE Master Automobile Technician	1	1	1
ASE Master Medium/Heavy Truck Technician	1	1	1
Medium/Heavy Truck Technician	1	1	2
ASE Truck Equipment Technician	1	1	2
ASE Automobile Technician	1	1	2
Number of times bulk fuel tanks tested	1	1	1
Number of times bulk fuel lines tested	1	1	1

FY2023 BUDGET NOTES:

1. Small Tools and Equipment increased by \$2,000.
2. Fleet Replacement increased by \$3,661 due to increased cost to replace vehicles.



Pictured above is Fleet Maintenance Technician, Patrick Spillers.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5025-530

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 379,838	\$ 402,880	\$ 402,880	\$ 397,792	\$ 427,606	
Supplies	21,460	25,250	25,250	24,950	27,400	
Maintenance and Services	16,028	23,570	23,570	23,215	27,431	
Total Expenditures	\$ 417,326	\$ 451,700	\$ 451,700	\$ 445,957	\$ 482,437	6.8%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Fleet	1.00	1.00	1.00	1.00	1.00	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5025-530

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 275,107	\$ 292,551	\$ 292,551	\$ 292,000	\$ 311,980	
10 20 Overtime	1,541	1,500	1,500	500	1,500	
10 30 Longevity	2,693	3,143	3,143	3,143	3,593	
10 40 Incentive Pay	302	300	300	290	300	
20 10 Retirement	45,827	47,881	47,881	47,500	51,392	
20 20 Social Security	21,045	22,128	22,128	22,100	24,280	
20 40 Insurance	28,718	28,926	28,926	27,500	27,678	
20 50 Workers' Compensator	3,853	5,652	5,652	4,000	6,030	
20 55 Long Term Disability	751	799	799	760	853	
Subtotal	379,838	402,880	402,880	397,792	427,606	6.1%
Supplies:						
31 10 Office Supplies	51	300	300	300	300	
31 40 Clothing	1,889	1,900	1,900	1,900	1,900	
31 90 Other Supplies	595	800	800	800	800	
34 30 Cleaning Supplies	752	800	800	800	800	
35 10 Motor Vehicle Repair Supplie:	1,773	2,000	2,000	2,000	2,000	
35 12 Supply Inventory	1,315	1,500	1,500	1,500	1,500	
36 10 Small Tools and Equipment	9,962	10,000	10,000	10,000	12,000	
36 30 Safety Equipment	325	350	350	350	600	
37 10 Natural Gas	1,033	2,100	2,100	1,500	1,500	
37 20 Electricity	1,027	2,000	2,000	1,500	1,500	
37 30 Fuel, Oil and Lubricant:	2,738	3,500	3,500	4,300	4,500	
Subtotal	21,460	25,250	25,250	24,950	27,400	8.5%
Maintenance and Services:						
51 20 General Insurance	3,886	4,500	4,500	3,800	4,200	
52 10 Telephone/Communications:	-	-	-	345	500	
55 10 Education and Training	-	5,300	5,300	5,300	5,300	
56 25 Fleet Replacement	3,197	3,200	3,200	3,200	6,861	
57 10 Other Contractual Service:	1,730	3,070	3,070	3,070	3,070	
63 10 Building Repair and Maintenance	2,438	3,000	3,000	3,000	3,000	
63 25 Equipment Repair and Maintenance	4,776	4,500	4,500	4,500	4,500	
Subtotal	16,028	23,570	23,570	23,215	27,431	16.4%
Total Expenditures	\$ 417,326	\$ 451,700	\$ 451,700	\$ 445,957	\$ 482,437	6.8%



Solid Waste

PROGRAM DESCRIPTION:

The Solid Waste Division, through contracted services, provides for the collection and disposal of residential and commercial garbage. Recycling services are included in the cost of service for residents and are offered to commercial entities for an additional fee.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of residential solid waste customers	10,381	10,450	10,500
Number of commercial solid waste customers/month	1,073	1,125	1,150

FY2023 BUDGET NOTES:

1. The expenditures and corresponding revenues for solid waste were transferred to a newly created fund to properly account for the Solid Waste activities.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Solid Waste **FUNCTION:** Public Works **ACCOUNT:** 101-5026-530

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 3,788,256	\$ 3,850,000	\$ 3,850,000	\$ 4,050,000	\$ -	
Total Expenditures	\$ 3,788,256	\$ 3,850,000	\$ 3,850,000	\$ 4,050,000	\$ -	-100.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

<u>Maintenance and Services:</u>						
62 15 Garbage Collection	3,788,256	\$ 3,850,000	\$ 3,850,000	\$ 4,050,000	\$ -	
Subtotal	3,788,256	3,850,000	3,850,000	4,050,000	-	-100.0%
Total Expenditures	\$ 3,788,256	\$ 3,850,000	\$ 3,850,000	\$ 4,050,000	\$ -	-100.0%



Building Maintenance

MISSION STATEMENT:

The mission of the City of Rosenberg's Building Maintenance Division is to proactively maintain and improve existing municipal facilities in order to provide safe and work-friendly environments for visitors and City staff. The Building Maintenance Division is committed to providing facilities support services that meet and exceed customer expectations through the establishment of the following goals:

PROGRAM DESCRIPTION:

The Building Maintenance Division, under the direction of the Executive Director of Public Services and Director of Public Works, is responsible for all City-owned buildings. The division performs skilled work in the repair and maintenance of these facilities. The Building Maintenance Division will develop a schedule for the regular inspection of City-owned facilities. These inspections will allow timely, routine documentation of maintenance needs, and this will facilitate planning and the budget process with the goal of reducing costs in the long-run.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal #1: Exceptional levels of customer satisfaction

- Determine level of customer satisfaction analyze responses to identify patterns
- Identify and implement improvements that will increase the level of customer satisfaction
- Implement new work order system to maximize efficiency

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal #2: Highly motivated, well-trained and stable workforce

- Provide training that enhances performance and broadens work skills
- Add a second Building Services Technician within next year or two

Department Goal #3: Excellent facilities maintenance, operation and services

- Identify required resources for facilities maintenance, operation and services
- Develop, evaluate and refine checklists for routine preventative maintenance

PERFORMANCE INDICATORS:

	2020-21 Actual	2021-22 Estimate	2022-23 Projected
Percent of smaller job work orders completed within 5 business days (Goal 100%)	98%	96%	100%
Satisfaction survey results (goal 95%):	96%	97%	95%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 Actual	2021-22 Estimate	2022-23 Projected
Work orders received:	400	425	450
Work orders completed:	400	425	450

FY2023 BUDGET NOTES:

1. A position was added for a Maintenance and Operations Technician.
2. Fuel, Oil and Lubricants increased by \$3,800 due to increase in fuel costs.
3. Fleet Replacement increased by \$4,000 due to increased cost to replace vehicles.



Pictured above is Jesus Vargas, Building Maintenance Technician winning 1st Place Artwork at the American Public Works Association – Texas Chapter

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5040-530

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
----------------	-------------------	------------------------------	-------------------------------	---------------------	-------------------	-------

~ DEPARTMENT SUMMARY ~

Personnel and Benefits	\$ 140,581	\$ 148,769	\$ 148,769	\$ 153,883	\$ 221,018	
Supplies	15,846	14,900	14,900	19,900	19,200	
Maintenance and Services	12,727	15,500	15,500	14,605	19,750	
Total Expenditures	\$ 169,154	\$ 179,169	\$ 179,169	\$ 188,388	\$ 259,968	45.1%

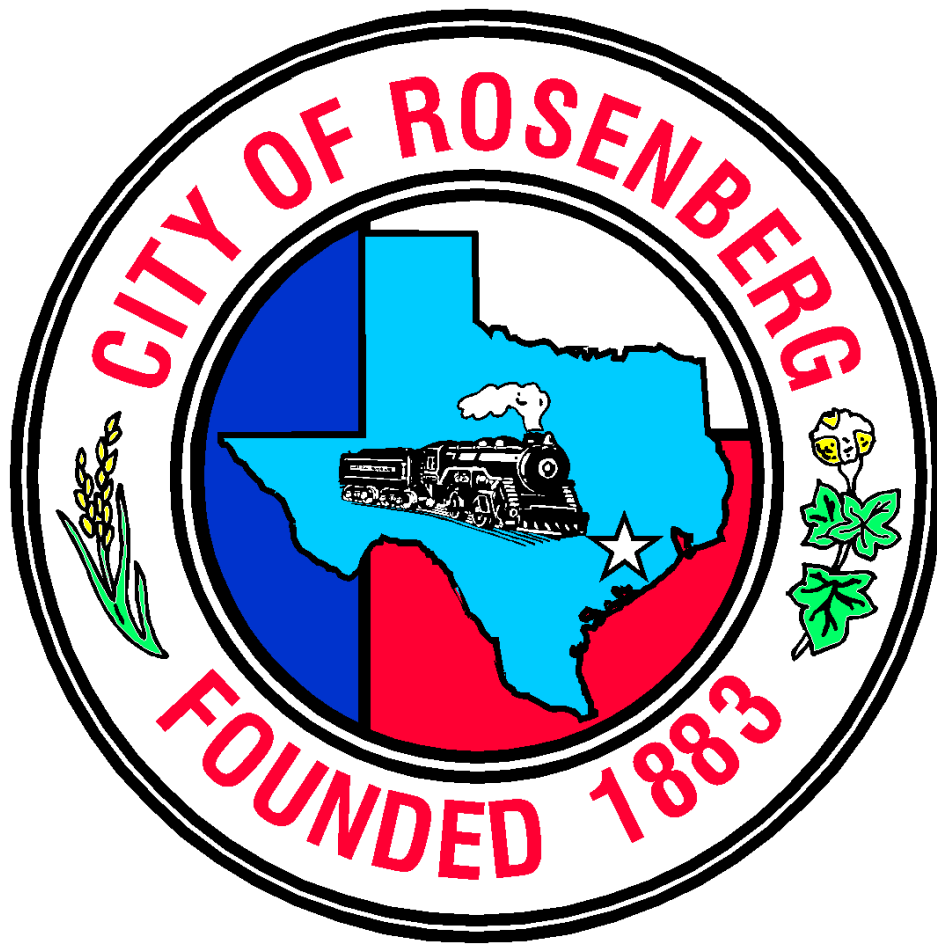
~ AUTHORIZED POSITIONS ~

Position Title	2020-21	2021-22 Adopted	2021-22 Adjusted	2021-22 Estimate	2022-23	Var %
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	2.00	
Total Personnel	2.00	2.00	2.00	2.00	3.00	50.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5040-530

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 97,076	\$ 104,437	\$ 104,437	\$ 108,250	\$ 155,106	
10 20 Overtime	1,036	400	400	1,500	1,200	
10 30 Longevity	1,793	1,973	1,973	1,793	2,153	
10 40 Incentive Pay	603	600	600	579	1,200	
20 10 Retirement	16,470	17,287	17,287	18,000	25,851	
20 20 Social Security	7,500	8,218	8,218	8,300	12,215	
20 40 Insurance	14,548	14,148	14,148	13,750	20,758	
20 50 Workers' Compensation	1,292	1,417	1,417	1,420	2,107	
20 55 Long Term Disability	263	289	289	291	428	
Subtotal	140,581	148,769	148,769	153,883	221,018	48.6%
Supplies:						
31 10 Office Supplies	147	300	300	300	300	
31 40 Clothing	936	1,000	1,000	1,000	1,000	
31 90 Other Supplies & Equipment	2,728	3,000	3,000	3,000	3,000	
34 20 Medical Supplies	66	200	200	200	200	
34 30 Cleaning Supplies	208	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	2,740	1,000	1,000	1,500	1,500	
36 10 Small Tools and Equipment	6,160	6,700	6,700	6,700	6,700	
36 30 Safety Equipment	442	1,000	1,000	1,000	1,000	
37 30 Fuel, Oil and Lubricants	2,419	1,200	1,200	5,700	5,000	
Subtotal	15,846	14,900	14,900	19,900	19,200	28.9%
Maintenance and Services:						
51 20 General Insurance	1,389	1,500	1,500	1,605	1,750	
52 10 Telephone/Communications	1,002	1,300	1,300	1,300	1,300	
55 10 Education and Training	-	1,000	1,000	-	1,000	
56 24 Equipment Rentals	-	1,000	1,000	1,000	1,000	
56 25 Fleet Replacement	6,400	6,400	6,400	6,400	10,400	
63 25 Equipment Repair and Maintenance	3,936	4,300	4,300	4,300	4,300	
Subtotal	12,727	15,500	15,500	14,605	19,750	27.4%
Total Expenditures	\$ 169,154	\$ 179,169	\$ 179,169	\$ 188,388	\$ 259,968	45.1%



SPECIAL REVENUE FUNDS



Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

Hotel/Motel Fund (212) - This fund is used to account for revenues derived from hotel occupancy taxes, which are legally restricted to certain expenditures, such as those expenditures associated with promotion of tourism.

Municipal Court Technology Fund (213) - This fund is used to account for revenues derived from State imposed court fees. These funds are legally restricted to the funding of enhanced technology for Municipal Court.

Beautification Fund (214) - This fund is used to account for revenue derived from contributions which are committed to be used for City-wide beautification and recycling projects.

Law Enforcement Fund (215) - This fund is used to account for revenues derived from seizure and/or sale of assets from illegal narcotics activities. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

Community Development Block Grant Fund (216) - This fund is used to account for grant revenues that are restricted for expenditures approved through the CDBG program.

Police Asset Forfeiture Fund (218) – This fund is used to account for revenues derived from seizure and/or sale of assets related to enforcement and abatement of criminal statutes. Expenditures are restricted to improve activities related to general law enforcement programs or law enforcement equipment.

Park Land Dedication Fund (221) – This fund is used to account for revenues derived from developments, which have chosen to give funds in-lieu of creating parks within new residential communities. Expenditures are restricted to create new or upgrade existing parks in the applicable park zones.

Juvenile Case Manager Fund (222) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance the salary and benefits of a juvenile case manager.

Child Safety Fund (223) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance programs designed to enhance child safety.

Building Security Fund (224) – This fund is used to account for revenue derived from State imposed court fees. These fees are legally restricted to finance security personnel for Municipal Court or to finance items for the purpose of providing security services for buildings housing Municipal Court.

MUD Fire Services Fund (226) – This fund is used to account for revenues derived from fees paid by the Municipal Utility Districts in the City's ETJ. Expenditures are restricted for the purposes of providing fire services.

Police Federal Forfeiture Fund (227) – This fund is used to account for revenues derived from the proceeds of assets seized, in partnership with Federal Law Enforcement Officials, for activities related to enforcement and abatement of criminal statutes. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

PEG Capital Fund (228) – This fund is used to account for revenues derived from the one percent cable tv franchise fee. Expenditures are restricted to fund capital expenditures associated with the City's municipal cable channel.

Fire Station No. 3 Operating (230) – This fund is used to account for the operating cost of Fire Station No. 3.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2022-23 BUDGET							
	Hotel/ Motel Fund (212)	Municipal Court Technology Fund (213)	Beauti- fication Fund (214)	Law Enforcement Fund (215)	CDBG Fund (216)	Police Asset Forfeiture Fund (218)	Park Land Dedication Fund (221)
RESOURCES:							
Total Beginning Balance	\$ 648,802	\$ 4,918	\$ 185,413	\$ 380,773	\$ 171,101	\$ 23,799	\$ 529,980
REVENUES:							
Sales Taxes	-	-	-	-	-	-	-
Other Taxes	550,000	-	-	-	-	-	-
Municipal Court Revenue	-	21,000	-	-	-	-	-
Narcotics seizure revenue	-	-	-	-	-	-	-
Grants	-	-	-	-	650,000	-	-
Interest Earnings	300	10	200	500	-	25	350
Miscellaneous Income	5,000	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Intergovernmental Revenue	-	-	-	-	-	-	-
Contributions	-	-	10,000	-	-	-	5,000
TOTAL REVENUES	555,300	21,010	10,200	500	650,000	25	5,350
TOTAL FUNDS AVAILABLE	1,204,102	25,928	195,613	381,273	821,101	23,824	535,330
EXPENDITURES/EXPENSES:							
Personnel and Benefits	35,437	-	-	-	-	-	-
Supplies	2,550	-	-	26,000	-	10,000	-
Maintenance and Services	210,850	25,000	33,000	40,000	-	-	-
Subtotal	248,837	25,000	33,000	66,000	-	10,000	-
Capital Outlay	-	-	-	-	700,000	-	-
Other Expenditures	-	-	-	-	-	-	-
Transfers	463,124	-	-	-	-	-	-
TOTAL EXPENDITURES	711,962	25,000	33,000	66,000	700,000	10,000	-
ENDING FUND BALANCE:							
Total Ending Balance	492,140	928	162,613	315,273	121,101	13,824	535,330
Restricted Balance	492,140	928	-	315,273	121,101	13,824	535,330
Committed Balance	-	-	162,613	-	-	-	-
FUND TOTAL	\$ 1,204,102	\$ 25,928	\$ 195,613	\$ 381,273	\$ 821,101	\$ 23,824	\$ 535,330

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2022-23 BUDGET							
Juvenile Case Manager Fund (222)	Child Safety Fund (223)	Building Security Fund (224)	MUD Fire Services Fund (226)	Police Federal Forfeiture Fund (227)	PEG Capital Fund (228)	Fire Station No 3 Operating Fund (230)	2022-23 Total Budget
\$ 128,885	\$ 198,531	\$ 35,240	\$ 454,939	\$ 144,747	\$ 248,487	\$ 34,360	\$ 3,189,977
-	-	-	-	-	-	-	-
-	-	-	-	-	55,000	-	605,000
25,500	41,000	24,000	-	-	-	-	111,500
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	650,000
50	100	-	250	100	175	200	2,260
-	-	-	-	-	-	-	5,000
-	-	-	-	-	-	1,713,431	1,713,431
-	-	-	1,480,000	-	-	-	1,480,000
-	-	-	-	-	-	-	15,000
25,550	41,100	24,000	1,480,250	100	55,175	1,713,631	4,582,191
154,435	239,631	59,240	1,935,189	144,847	303,662	1,747,992	7,772,168
-	-	-	-	-	-	1,444,406	1,479,844
-	23,000	-	-	10,000	-	120,650	192,200
2,000	30,000	-	-	-	-	148,575	489,425
2,000	53,000	-	-	10,000	-	1,713,631	2,161,469
-	-	-	-	-	75,000	-	775,000
-	-	-	-	-	-	-	-
41,516	7,800	10,000	1,618,962	-	-	-	2,141,403
43,516	60,800	10,000	1,618,962	10,000	75,000	1,713,631	5,077,871
110,919	178,831	49,240	316,227	134,847	228,662	34,360	2,694,297
110,919	178,831	49,240	316,227	134,847	228,662	-	2,497,323
-	-	-	-	-	-	34,360	196,974
\$ 154,435	\$ 239,631	\$ 59,240	\$ 1,935,189	\$ 144,847	\$ 303,662	\$ 1,747,992	\$ 7,772,168



Hotel Occupancy Tax Fund – 212

PROGRAM DESCRIPTION:

Marketing/Tourism:

The Hotel Occupancy Tax (HOT) Fund accounts for revenue and expenditures from the City's hotel occupancy tax. The State of Texas allows cities to assess hotel occupancy taxes at a rate of up to seven percent (7%). The current occupancy tax rate for the City of Rosenberg is seven percent (7%) of the room rental rate. Rosenberg's HOT also applies in the ETJ. Hotel occupancy tax is collected from all applicable hotel/motel occupants by lodging providers, and remitted to the City on a monthly basis.

Expenditures of HOT funds must meet the requirements of Chapter 351 of the Tax Code and meet a two-part test: 1. The expenditures must promote tourism and the convention and hotel industry, *and* 2. The expenditures must clearly fit into one of nine statutory categories: (1) convention and visitors centers; (2) convention registration; (3) advertising the municipality or its vicinity; (4) promotion of the arts; (5) historical restoration and preservation; (6) sporting events in a county under one million in population; (7) enhancing or upgrading existing sports facilities or sports fields (only in certain cities); (8) tourist transportation systems; and (9) signage directing the public to sights and attractions that are visited frequently by hotel guests in the city.

HOT Funds were used for two programs in the past: Main Street Program and Marketing/Tourism Program.

The Main Street Program, which was on temporary Leave of Absence from the Texas Historical Commission Main Street Program due to the COVID-19 pandemic, has formally withdrawn from participating in the program. The program has been rebranded into the Discover Downtown Rosenberg program, which is now under the direction of the Communications Department.

The Marketing/Tourism Program, which is under the direction of the Communications Director, consists of advertising and promotion to attract those living outside the City to Rosenberg. This program promotes events and attractions that brings visitors to Rosenberg and increases business for the hotel industry.

FY2023 BUDGET NOTES:

Revenues:

1. Hotel Occupancy Taxes increased by nearly \$30,000 in FY2022 and this increase will be budgeted for FY2023.

Expenditures/Expenses:

1. The Communications Coordinator was reclassified to a Communications & Events Manager. 50% of this position is budgeted for Marketing/Tourism efforts.
2. Contributions to qualified entities through the HOT Grant program was increased by \$25,000 back to \$100,000 as it was prior to the COVID-19 pandemic.
3. Downtown Events was increased from \$25,000 to \$30,000 due to additional events held in downtown.
4. Transfer to General Fund for Rosenberg Christmas Nights (100%) and Communications Director (25%).
5. Transfer to Civic Center was increased back to pre-pandemic level of \$335,000.
6. The Main Street Program was discontinued in FY2021 and all expenditures have been either transferred to the Marketing/Tourism budget or removed from the budget.
7. Budget includes the use of \$156,662 of fund balance to balance the FY2023 Budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
HOTEL/MOTEL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 936,048	\$ 669,586	\$ 730,969	\$ 730,969	\$ 648,802
Revenues and Transfers In	<u>516,820</u>	<u>521,750</u>	<u>521,750</u>	<u>558,358</u>	<u>555,300</u>
Total Funds Available	<u>1,452,868</u>	<u>1,191,336</u>	<u>1,252,719</u>	<u>1,289,327</u>	<u>1,204,102</u>
 Uses/Deductions:					
Expenditures and Transfers	721,899	640,525	640,525	640,525	711,962
 Ending Fund Balance:					
Total Ending Balance	730,969	550,811	612,194	648,802	492,140
Fund Total	<u>\$ 1,452,868</u>	<u>\$ 1,191,336</u>	<u>\$ 1,252,719</u>	<u>\$ 1,289,327</u>	<u>\$ 1,204,102</u>
 Net Revenues (Expenditures)	 (205,079)	 (118,775)	 (118,775)	 (82,167)	 (156,662)

**CITY OF ROSENBERG
2022-23 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40500 Hotel/Motel Occupancy Taxes	\$ 515,834	\$ 520,000	\$ 520,000	\$ 550,000	\$ 550,000	
45100 Interest Earnings	986	750	750	300	300	
46670 Downtown Event Sponsorships	-	1,000	1,000	8,058	5,000	
TOTAL REVENUES	516,820	521,750	521,750	558,358	555,300	6.4%

FUNCTION AND CLASSIFICATION SUMMARY						
EXPENDITURES:						
Personnel and Benefits	\$ 562	\$ 33,149	\$ 33,149	\$ 33,149	\$ 35,437	
Supplies	1,053	2,550	2,550	2,550	2,550	
Maintenance and Services	29,131	180,850	180,850	180,850	210,850	
Transfers to Other Funds	491,562	423,976	423,976	423,976	463,124	
Subtotal	522,308	640,525	640,525	640,525	711,962	11.2%
Capital Outlay	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 522,308	\$ 640,525	\$ 640,525	\$ 640,525	\$ 711,962	11.2%

~ AUTHORIZED POSITIONS ~

Position Title					
Full-time equivalents:					
Communications Coordinator	-	0.50	0.50	0.50	-
Communications & Events Manager	-	-	-	-	0.50
Main Street Manager	1.00	-	-	-	-
Total Personnel	1.00	0.50	0.50	0.50	0.50

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Communications **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1211-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Personnel and Benefits	562	33,149	33,149	33,149	35,437	
Supplies	1,053	2,550	2,550	2,550	2,550	
Maintenance and Services	29,131	180,850	180,850	180,850	210,850	
Subtotal	30,746	216,549	216,549	216,549	248,837	14.9%
Capital Outlay	-	-	-	-	-	
Transfers	491,562	423,976	423,976	423,976	463,124	
TOTAL EXPENDITURES	\$ 522,308	\$ 640,525	\$ 640,525	\$ 640,525	\$ 711,962	11.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Communications Coordinator	-	0.50	0.50	0.50	-	
Communications & Events Manager	-	-	-	-	0.50	
Main Street Manager	1.00	-	-	-	-	
Total Personnel	1.00	0.50	0.50	0.50	0.50	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Communications **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1211-510

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 408	\$ 23,754	\$ 23,754	\$ 23,754	\$ 25,594	
10 30 Longevity	-	105	105	105	150	
20 10 Retirement	67	3,840	3,840	3,840	4,169	
20 20 Social Security	31	1,825	1,825	1,825	1,969	
20 40 Insurance	56	3,537	3,537	3,537	3,460	
20 50 Workers' Compensation	-	24	24	24	26	
20 55 Long Term Disability	0	64	64	64	70	
Subtotal	562	33,149	33,149	33,149	35,437	9.9%
Supplies:						
31 10 Office Supplies	-	500	500	500	500	
31 35 Business Expenses	-	500	500	500	500	
31 90 Other Supplies	-	250	250	250	250	
37 20 Electricity	1,053	1,300	1,300	1,300	1,300	
Subtotal	1,053	2,550	2,550	2,550	2,550	0.0%
Maintenance and Services:						
41 20 Contributions to Other Entities	-	75,000	75,000	75,000	100,000	
42 35 Dues, Subscriptions, Memberships	810	2,200	2,200	2,200	2,200	
43 90 Other Professional Services	-	3,000	3,000	3,000	3,000	
51 20 General Insurance	228	250	250	250	250	
52 20 Postage	16	1,000	1,000	1,000	1,000	
53 10 Advertising/Marketing	28,012	50,400	50,400	50,400	50,400	
53 15 Façade Improvement Program	-	10,000	10,000	10,000	10,000	
53 20 Physical Improvement Program	-	10,000	10,000	10,000	10,000	
53 25 Downtown Events	65	25,000	25,000	25,000	30,000	
54 10 Printing and Binding	-	1,000	1,000	1,000	1,000	
55 10 Education and Training	-	3,000	3,000	3,000	3,000	
Subtotal	29,131	180,850	180,850	180,850	210,850	16.6%
Capital Outlay:						
70 20 Buildings	199,592	-	-	-	-	
Subtotal	199,592	-	-	-	-	0.0%
Transfers:						
91 01 Transfer to General Fund	157,562	178,976	178,976	178,976	128,124	
95 60 Transfer to Civic Center Fund	334,000	245,000	245,000	245,000	335,000	
Subtotal	491,562	423,976	423,976	423,976	463,124	9.2%
Total Expenditures	\$ 721,899	\$ 640,525	\$ 640,525	\$ 640,525	\$ 711,962	11.2%



Municipal Court Technology Fund – 213

PROGRAM DESCRIPTION:

The Municipal Court Technology Fund is under the general direction of the Court Administrator and Director of Finance. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.0172 of the Code of Criminal Procedures to certain expenditures. Expenditures for the Municipal Court Technology Fund are restricted to the funding of enhanced technology for the Court.

FY2023 BUDGET NOTES:

1. The appropriation for Computer Software Repair and Maintenance includes a portion of the annual maintenance cost for Incode software. The remaining cost is charged to Fund 603.
2. Budget includes the use of \$3,990 of fund balance to balance the FY2023 Budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
MUNICIPAL COURT TECHNOLOGY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 2,160	\$ 1,870	\$ 3,863	\$ 3,863	\$ 4,918
Revenues and Transfers In	<u>21,703</u>	<u>18,010</u>	<u>18,010</u>	<u>21,055</u>	<u>21,010</u>
Total Funds Available	<u>23,863</u>	<u>19,880</u>	<u>21,873</u>	<u>24,918</u>	<u>25,928</u>
 Uses/Deductions:					
Expenditures and Transfers	20,000	18,310	18,310	20,000	25,000
 Ending Fund Balance:					
Total Ending Balance	<u>3,863</u>	<u>1,570</u>	<u>3,563</u>	<u>4,918</u>	<u>928</u>
Fund Total	<u>\$ 23,863</u>	<u>\$ 19,880</u>	<u>\$ 21,873</u>	<u>\$ 24,918</u>	<u>\$ 25,928</u>
 Net Revenues (Expenditures)	 1,703	 (300)	 (300)	 1,055	 (3,990)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44160 Time Payment Fees	\$ 665	\$ 1,000	\$ 1,000	\$ 550	\$ 1,000	
44196 Municipal Court Tech Fund Fee	21,030	17,000	17,000	20,500	20,000	
45100 Interest Earnings	8	10	10	5	10	
TOTAL REVENUES	\$ 21,703	\$ 18,010	\$ 18,010	\$ 21,055	\$ 21,010	16.7%
EXPENDITURES:						
Maintenance and Services	20,000	18,310	18,310	20,000	25,000	
Subtotal	20,000	18,310	18,310	20,000	25,000	36.5%
TOTAL EXPENDITURES	\$ 20,000	\$ 18,310	\$ 18,310	\$ 20,000	\$ 25,000	36.5%

~ AUTHORIZED POSITIONS ~

Position Title
None

Maintenance and Services:						
63 40 Computer Software Repair and Maintenance	20,000	18,310	18,310	20,000	25,000	
Subtotal	20,000	18,310	18,310	20,000	25,000	36.5%
Total Expenditures	\$ 20,000	\$ 18,310	\$ 18,310	\$ 20,000	\$ 25,000	36.5%

PROGRAM DESCRIPTION:

The Beautification Fund is under the general direction of the Director of Economic Development. Revenues of the fund consist primarily of contributions made by the City's solid waste collection contractor to be used for beautification and recycling projects.

FY2023 BUDGET NOTES:

1. New solid waste contract with GFL provided for a \$10,000 Beautification donation.
2. Other Contracted Services includes two events: Paper Shredding and Tire Disposal.
3. Budget includes the use of \$22,800 of fund balance to balance the FY2023 Budget.



Public Works Employees working the City's 2nd annual tire collection event.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
BEAUTIFICATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 177,582	\$ 171,283	\$ 194,213	\$ 194,213	\$ 185,413
Revenues and Transfers In	<u>22,251</u>	<u>24,200</u>	<u>24,200</u>	<u>24,200</u>	<u>10,200</u>
Total Funds Available	<u>199,833</u>	<u>195,483</u>	<u>218,413</u>	<u>218,413</u>	<u>195,613</u>
 Uses/Deductions:					
Expenditures and Transfers	5,620	33,000	33,000	33,000	33,000
 Ending Fund Balance:					
Total Ending Balance	194,213	162,483	185,413	185,413	162,613
Fund Total	<u>\$ 199,833</u>	<u>\$ 195,483</u>	<u>\$ 218,413</u>	<u>\$ 218,413</u>	<u>\$ 195,613</u>
 Net Revenues (Expenditures)	 16,631	 (8,800)	 (8,800)	 (8,800)	 (22,800)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 251	\$ 200	\$ 200	\$ 200	\$ 200	
47110 Contributions - Beautification	22,000	24,000	24,000	24,000	10,000	
TOTAL REVENUES	\$ 22,251	\$ 24,200	\$ 24,200	\$ 24,200	\$ 10,200	-57.9%
EXPENDITURES:						
Supplies	101	-	-	-	-	100.0%
Maintenance and Services	\$ 5,519	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	
TOTAL EXPENDITURES	\$ 5,620	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 90 Other Supplies	101	-	-	-	-	100.0%
Subtotal	101	-	-	-	-	100.0%
Maintenance and Services:						
42 50 Keep Rosenberg Beautiful Program	\$ 175	\$ 100	\$ 100	\$ 100	\$ 100	
42 52 Rosenberg Image Committee Expenses	1,228	3,000	3,000	3,000	3,000	
54 15 Community Education	-	2,400	2,400	2,400	2,400	
57 10 Other Contractual Services	4,116	27,500	27,500	27,500	27,500	
Subtotal	5,519	33,000	33,000	33,000	33,000	0.0%
Total Expenditures	\$ 5,620	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	0.0%

PROGRAM DESCRIPTION:

The Law Enforcement Fund is under the general direction of the Police Chief. Revenues of the Fund are derived from the proceeds of contraband seized by or forfeited to local, state or federal law enforcement officials for activities related to enforcement and abatement of illegal narcotics. Seizure and forfeiture of contraband in Texas is governed by Chapter 59 of the Texas Code of Criminal Procedure. Revenues and expenditures of the fund are reported on a yearly basis to the Office of the Texas Attorney General for audit compliance. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

PERFORMANCE INDICATOR/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Police Department.

FY2023 BUDGET NOTES:

1. Budget includes the use of \$65,500 of fund balance to balance the FY2023 Budget.



Pictured above are Rosenberg K9 handler Josh Manriquez and K9 Vader

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
LAW ENFORCEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 565,991	\$ 321,457	\$ 402,083	\$ 402,083	\$ 380,773
Revenues and Transfers In	<u>1,865</u>	<u>500</u>	<u>500</u>	<u>200,350</u>	<u>500</u>
Total Funds Available	<u>567,856</u>	<u>321,957</u>	<u>402,583</u>	<u>602,433</u>	<u>381,273</u>
 Uses/Deductions:					
Expenditures and Transfers	165,773	113,500	221,660	221,660	66,000
 Ending Fund Balance:					
Total Ending Balance	402,083	208,457	180,923	380,773	315,273
Fund Total	<u>\$ 567,856</u>	<u>\$ 321,957</u>	<u>\$ 402,583</u>	<u>\$ 602,433</u>	<u>\$ 381,273</u>
 Net Revenues (Expenditures)	 (163,908)	 (113,000)	 (221,160)	 (21,310)	 (65,500)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42330 Intergovernmental - Narcotics Revenue	\$ 1,296	\$ -	\$ -	\$ 200,000	\$ -	
45100 Interest Earnings	570	500	500	350	500	
46900 Miscellaneous Income	-	-	-	-	-	
TOTAL REVENUES	\$ 1,865	\$ 500	\$ 500	\$ 200,350	\$ 500	0.0%
EXPENDITURES:						
Supplies	\$ 53,049	\$ 41,000	\$ 41,000	\$ 41,000	\$ 26,000	
Maintenance and Services	14,823	37,500	37,500	37,500	40,000	
Subtotal	67,872	78,500	78,500	78,500	66,000	-15.9%
Transfers to Other Funds	-	-	-	-	-	
Capital Outlay	97,901	35,000	143,160	143,160	-	
TOTAL EXPENDITURES	\$ 165,773	\$ 113,500	\$ 221,660	\$ 221,660	\$ 66,000	-70.2%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
32 20 Police Operation Supplies	\$ 1,584	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
36 10 Small Tools and Equipment	51,465	35,000	35,000	35,000	20,000	
Subtotal	53,049	41,000	41,000	41,000	26,000	-36.6%
Maintenance and Services:						
55 10 Education and Training	14,823	27,500	27,500	27,500	30,000	
56 24 Equipment Rentals	-	10,000	10,000	10,000	10,000	0.0%
Subtotal	14,823	37,500	37,500	37,500	40,000	6.7%
Capital Outlay:						
70 40 Machinery and Equipment	84,186	35,000	35,000	35,000	-	
70 42 Motor Vehicles	13,715	-	108,160	108,160	-	
Subtotal	97,901	35,000	143,160	143,160	-	-100.0%
Total Expenditures	\$ 165,773	\$ 113,500	\$ 221,660	\$ 221,660	\$ 66,000	-70.2%



PROGRAM DESCRIPTION:

The Community Development Block Grant (CDBG) Fund is under the direction of the Executive Director of Public Services and Director of Capital Projects. Community Development Block Grant Funds are received as a pass through grant from the State of Texas through Fort Bend County. For the past several years, the City of Rosenberg has been using these grant proceeds to reconstruct the sanitary sewer lines in north Rosenberg. In FY2015 through FY2021, the funds were being used to reconstruct water lines in north Rosenberg.

FY2023 BUDGET NOTES:

1. The City will use the grant funds for the completion of North Side Water and Wastewater Improvements – Phase VIII.
2. The City will also use grant funds for Blume Road Service Area Sanitary Sewer Rehabilitation – Phase I.
3. The City will also use grant funds for Blume Road Service Area Sanitary Sewer Rehabilitation – Phase II.
4. Budget includes the use of \$50,000 of fund balance to balance the FY2023 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
COMMUNITY DEVELOPMENT BLOCK GRANT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 310,086	\$ 303,798	\$ 303,846	\$ 303,846	\$ 171,101
Revenues and Transfers In	<u>421,611</u>	<u>1,194,701</u>	<u>1,194,701</u>	<u>1,194,701</u>	<u>650,000</u>
Total Funds Available	<u>731,697</u>	<u>1,498,499</u>	<u>1,498,547</u>	<u>1,498,547</u>	<u>821,101</u>
Uses/Deductions:					
Expenditures and Transfers	427,851	1,327,446	1,327,446	1,327,446	700,000
Ending Fund Balance:					
Total Ending Balance	303,846	171,053	171,101	171,101	121,101
Fund Total	<u>\$ 731,697</u>	<u>\$ 1,498,499</u>	<u>\$ 1,498,547</u>	<u>\$ 1,498,547</u>	<u>\$ 821,101</u>
Net Revenues (Expenditures)	(6,240)	(132,745)	(132,745)	(132,745)	(50,000)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42220 Intergovernmental - CDBG Grants	\$ 421,611	\$ 1,194,701	\$ 1,194,701	\$ 1,194,701	\$ 650,000	
48501 Transfer from Water/Wastewater Fund	-	-	-	-	-	
TOTAL REVENUES	\$ 421,611	\$ 1,194,701	\$ 1,194,701	\$ 1,194,701	\$ 650,000	-45.6%
EXPENDITURES:						
Capital Outlay	\$ 427,851	\$ 1,327,446	\$ 1,327,446	\$ 1,327,446	\$ 700,000	
TOTAL EXPENDITURES	\$ 427,851	\$ 1,327,446	\$ 1,327,446	\$ 1,327,446	\$ 700,000	-47.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 36 North Side Water/Sewer Improvements - Phase VII	427,851	-	-	-	-	
70 37 North Side Water/Sewer Improvements - Phase VIII	-	666,675	666,675	666,675	(A)	
70 38 Blume Road Service Area Sanitary Sewer Rehab. - I	-	660,771	660,771	660,771	(A)	
70 38 Blume Road Service Area Sanitary Sewer Rehab. - II	-	-	-	-	700,000	
Subtotal	427,851	1,327,446	1,327,446	1,327,446	700,000	-47.3%
Total Expenditures	\$ 427,851	\$ 1,327,446	\$ 1,327,446	\$ 1,327,446	\$ 700,000	-47.3%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2023.



PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by local and state law enforcement officials for activities related to enforcement and abatement of criminal statutes or from proceeds of assets deemed abandoned or unclaimed property. These funds are classified as revenues under Chapter 18 or Chapter 47 of the Code of Criminal Procedures. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

PERFORMANCE INDICATORS/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Police Department.

FY2023 BUDGET NOTES:

1. No significant changes from the FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
POLICE ASSET FORFEITURE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 39,321	\$ 29,369	\$ 33,774	\$ 33,774	\$ 23,799
Revenues and Transfers In	<u>64</u>	<u>50</u>	<u>50</u>	<u>25</u>	<u>25</u>
Total Funds Available	<u>39,385</u>	<u>29,419</u>	<u>33,824</u>	<u>33,799</u>	<u>23,824</u>
Uses/Deductions:					
Expenditures and Transfers	5,611	10,000	10,000	10,000	10,000
Ending Fund Balance:					
Total Ending Balance	33,774	19,419	23,824	23,799	13,824
Fund Total	<u>\$ 39,385</u>	<u>\$ 29,419</u>	<u>\$ 33,824</u>	<u>\$ 33,799</u>	<u>\$ 23,824</u>
Net Revenues (Expenditures)	(5,547)	(9,950)	(9,950)	(9,975)	(9,975)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 64	\$ 50	\$ 50	\$ 25	\$ 25	
TOTAL REVENUES	\$ 64	\$ 50	\$ 50	\$ 25	\$ 25	-50.0%
EXPENDITURES:						
Supplies	\$ 5,611	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Maintenance and Services	-	-	-	-	-	
Subtotal	5,611	10,000	10,000	10,000	10,000	0.0%
TOTAL EXPENDITURES	\$ 5,611	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ 5,611	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Subtotal	5,611	10,000	10,000	10,000	10,000	0.0%
Total Expenditures	\$ 5,611	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%



Parkland Dedication Fund – 221

PROGRAM DESCRIPTION:

The Park Land Dedication Fund is designed to create new or to upgrade existing parks within the applicable park zones. The funding is derived from developments that are established within the City, which have chosen to give the City funds in-lieu of creating parks within new residential communities. The allocation of these funds is restricted to the zone from which the revenues are derived and must be spent within ten years of being collected.

FY2023 BUDGET NOTES:

1. Expenditure amounts carried over from FY2022:

●	Add decomposed granite to trails – Travis Park	\$ 6,000
●	Replace chain-linked fence – Travis Park	27,000
●	New playground equipment and improvements – Becerra Park	30,000
●	New surfacing for basketball court & repaint covering – Becerra Park	20,000
●	Splash Pad Site Improvements	102,000
●	Sunset Park Improvements	18,000
●	SCRSC Field Renovations	<u>20,000</u>
	Total	<u>\$223,000</u>

2. There are no new improvements budgeted for FY2023.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
----------------	-------------------	------------------------------	-------------------------------	---------------------	-------------------

PARK LAND DEDICATION FUND SUMMARY

Resources:

Total Beginning Balance	\$ 702,830	\$ 348,329	\$ 784,430	\$ 784,430	\$ 529,980
Revenues and Transfers In	<u>128,850</u>	<u>5,500</u>	<u>145,500</u>	<u>307,500</u>	<u>5,350</u>
Total Funds Available	831,680	353,829	929,930	1,091,930	535,330

Uses/Deductions:

Expenditures and Transfers	47,250	90,500	561,950	561,950	-
----------------------------	--------	--------	---------	---------	---

Ending Fund Balance:

Total Ending Balance	784,430	263,329	367,980	529,980	535,330
Fund Total	\$ 831,680	\$ 353,829	\$ 929,930	\$ 1,091,930	\$ 535,330

Net Revenues (Expenditures)	81,600	(85,000)	(416,450)	(254,450)	5,350
-----------------------------	--------	----------	-----------	-----------	-------

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 1,010	\$ 500	\$ 500	\$ 350	\$ 350	
47130 Developer Contributions	127,840	5,000	145,000	307,150	5,000	
TOTAL REVENUES	\$ 128,850	\$ 5,500	\$ 145,500	\$ 307,500	\$ 5,350	-96.3%
EXPENDITURES:						
Supplies	-	-	-	-	-	
Subtotal	-	-	-	-	-	100.0%
Transfers to Other Funds	-	-	-	-	-	
Capital Outlay	\$ 47,250	\$ 90,500	\$ 561,950	\$ 561,950	\$ -	
TOTAL EXPENDITURES	\$ 47,250	\$ 90,500	\$ 561,950	\$ 561,950	\$ -	-100.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
Capital Outlay:						
70 31 Imp O/T Bldgs - Nature Center Design	\$ 47,250	\$ -	\$ 331,450	\$ 331,450	\$ -	
70 32 Imp O/T Bldgs - Splash Pad Site Improvements	-	-	102,000	102,000	(A)	
70 33 Imp O/T Bldgs - Sunset Park Improvements	-	-	18,000	18,000	(A)	
70 34 Imp O/T Bldgs - Park Improvements	-	90,500	90,500	90,500	(A)	
70 35 Imp O/T Bldgs - SCRSC Field Renovations	-	-	20,000	20,000	(A)	
Subtotal	47,250	90,500	561,950	561,950	-	-100.0%
Total Expenditures	\$ 47,250	\$ 90,500	\$ 561,950	\$ 561,950	\$ -	-100.0%



Juvenile Case Manager Fund – 222

PROGRAM DESCRIPTION:

The Juvenile Case Manager Fund is under the general direction of the Court Administrator and Director of Finance. Revenues of the Fund are derived from State authorized court fees, which are legally restricted by Articles 102.015 and 102.0174 of the Code of Criminal Procedures, and Section 134.156 of the Local Government Code to certain expenditures. This fund can be used to fund a juvenile case manager.

FY2023 BUDGET NOTES:

1. A portion of the salaries and benefits for the Court Administrator (10%) and the Senior Court Clerk position (40%) that is assigned as the Juvenile Case Manager is reimbursed by this fund through a transfer to the General Fund.
2. Budget includes the use of \$17,966 of fund balance to balance the FY2023 Budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
JUVENILE CASE MANAGER FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 149,863	\$ 142,079	\$ 143,164	\$ 143,164	\$ 128,885
Revenues and Transfers In	<u>26,935</u>	<u>23,100</u>	<u>23,100</u>	<u>25,550</u>	<u>25,550</u>
Total Funds Available	<u>176,798</u>	<u>165,179</u>	<u>166,264</u>	<u>168,714</u>	<u>154,435</u>
 Uses/Deductions:					
Expenditures and Transfers	33,634	41,829	41,829	39,829	43,516
 Ending Fund Balance:					
Total Ending Balance	143,164	123,350	124,435	128,885	110,919
Fund Total	<u>\$ 176,798</u>	<u>\$ 165,179</u>	<u>\$ 166,264</u>	<u>\$ 168,714</u>	<u>\$ 154,435</u>
 Net Revenues (Expenditures)	 (6,699)	 (18,729)	 (18,729)	 (14,279)	 (17,966)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44166 Truancy Prevention Fees	\$ 559	\$ 3,000	\$ 3,000	\$ 500	\$ 500	
44199 Other Fines and Forfeitures	26,183	20,000	20,000	25,000	25,000	
45100 Interest Earnings	192	100	100	50	50	
TOTAL REVENUES	\$ 26,935	\$ 23,100	\$ 23,100	\$ 25,550	\$ 25,550	10.6%
EXPENDITURES:						
Maintenance and Services	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	
Subtotal	-	2,000	2,000	-	2,000	0.0%
Transfers	33,634	39,829	39,829	39,829	41,516	
TOTAL EXPENDITURES	\$ 33,634	\$ 41,829	\$ 41,829	\$ 39,829	\$ 43,516	4.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
55 10 Education and Training	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	0.0%
Subtotal	-	2,000	2,000	-	2,000	0.0%
Transfers:						
91 01 Transfer to General Fund	33,634	39,829	39,829	39,829	41,516	
Subtotal	33,634	39,829	39,829	39,829	41,516	4.2%
Total Expenditures	\$ 33,634	\$ 41,829	\$ 41,829	\$ 39,829	\$ 43,516	4.0%



PROGRAM DESCRIPTION:

The Child Safety Fund is under the general direction of the Court Administrator and Director of Finance. Revenues of the Fund are derived from state authorized court fees, which are legally restricted by Article 102.014 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance programs designed to enhance child safety, health, or nutrition, and include programs for child abuse prevention and intervention, and drug and alcohol abuse prevention.

FY2023 BUDGET NOTES:

1. Child Safety Program Supplies in the amount of \$8,000 are included from the Police and Fire Departments.
2. The appropriation for \$30,000 will fund street striping and crosswalk markings in designated school zones, as well as school zone sign repair and maintenance.
3. The Transfer to the General Fund of \$7,800 will fund Police Department overtime for oversight and compliance monitoring of registered sex offenders within the City.
4. Budget includes the use of \$19,700 of fund balance to balance the FY2023 Budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
CHILD SAFETY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 219,059	\$ 205,009	\$ 218,231	\$ 218,231	\$ 198,531
Revenues and Transfers In	<u>46,473</u>	<u>41,200</u>	<u>41,200</u>	<u>41,100</u>	<u>41,100</u>
Total Funds Available	<u>265,532</u>	<u>246,209</u>	<u>259,431</u>	<u>259,331</u>	<u>239,631</u>
 Uses/Deductions:					
Expenditures and Transfers	47,301	60,800	60,800	60,800	60,800
 Ending Fund Balance:					
Total Ending Balance	218,231	185,409	198,631	198,531	178,831
Fund Total	<u>\$ 265,532</u>	<u>\$ 246,209</u>	<u>\$ 259,431</u>	<u>\$ 259,331</u>	<u>\$ 239,631</u>
 Net Revenues (Expenditures)	 (828)	 (19,600)	 (19,600)	 (19,700)	 (19,700)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44150 School Zone Court Costs	\$ 3,101	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
44199 Other Fines and Forfeitures	43,082	40,000	40,000	40,000	40,000	
45100 Interest Earnings	289	200	200	100	100	
46900 Miscellaneous Income	-	-	-	-	-	
TOTAL REVENUES	\$ 46,473	\$ 41,200	\$ 41,200	\$ 41,100	\$ 41,100	-0.2%
EXPENDITURES:						
Supplies	\$ 20,545	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	
Maintenance and Services	18,955	30,000	30,000	30,000	30,000	
Subtotal	39,501	53,000	53,000	53,000	53,000	0.0%
Transfers	7,800	7,800	7,800	7,800	7,800	
TOTAL EXPENDITURES	\$ 47,301	\$ 60,800	\$ 60,800	\$ 60,800	\$ 60,800	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
33 30 Child Safety Program Supplies	\$ 4,530	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	0.0%
36 25 School Zone Street Sign	16,015	15,000	15,000	15,000	15,000	
Subtotal	20,545	23,000	23,000	23,000	23,000	0.0%
Maintenance and Services:						
57 10 Other Contractual Services	18,955	30,000	30,000	30,000	30,000	
Subtotal	18,955	30,000	30,000	30,000	30,000	0.0%
Transfers:						
91 01 Transfer to General Fund	7,800	7,800	7,800	7,800	7,800	
Subtotal	7,800	7,800	7,800	7,800	7,800	0.0%
Total Expenditures	\$ 47,301	\$ 60,800	\$ 60,800	\$ 60,800	\$ 60,800	0.0%



PROGRAM DESCRIPTION:

The Building Security Fund is under the general direction of the Court Administrator and Director of Finance. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.017 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance security personnel for Municipal Court, or to finance items used for providing security services for buildings housing Municipal Court including, but not limited to:

- (1) the purchase or repair of X-ray machines and conveying systems;
- (2) handheld metal detectors;
- (3) walkthrough metal detectors;
- (4) identification cards and systems;
- (5) electronic locking and surveillance equipment;
- (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing security services;
- (7) signage;
- (8) confiscated weapons inventory and tracking systems; or
- (9) locks, chains, or other security hardware.

FY2023 BUDGET NOTES:

1. This budget includes the reimbursement to the General Fund for a portion of the Bailiff/Warrant Officer position.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
BUILDING SECURITY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 6,637	\$ 20,147	\$ 21,230	\$ 21,230	\$ 35,240
Revenues and Transfers In	<u>24,593</u>	<u>20,000</u>	<u>20,000</u>	<u>24,010</u>	<u>24,000</u>
Total Funds Available	<u>31,230</u>	<u>40,147</u>	<u>41,230</u>	<u>45,240</u>	<u>59,240</u>
Uses/Deductions:					
Expenditures and Transfers	10,000	10,000	10,000	10,000	10,000
Ending Fund Balance:					
Total Ending Balance	<u>21,230</u>	<u>30,147</u>	<u>31,230</u>	<u>35,240</u>	<u>49,240</u>
Fund Total	<u>\$ 31,230</u>	<u>\$ 40,147</u>	<u>\$ 41,230</u>	<u>\$ 45,240</u>	<u>\$ 59,240</u>
Net Revenues (Expenditures)	14,593	10,000	10,000	14,010	14,000

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44165 Municipal Court Bldg Security Fees	\$ 24,571	\$ 20,000	\$ 20,000	\$ 24,000	\$ 24,000	
45100 Interest Earnings	22	-	-	10	-	
TOTAL REVENUES	\$ 24,593	\$ 20,000	\$ 20,000	\$ 24,010	\$ 24,000	20.0%
EXPENDITURES:						
Transfers	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
TOTAL EXPENDITURES	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Transfers:						
91 01 Transfer to General Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Subtotal	10,000	10,000	10,000	10,000	10,000	0.0%
Total Expenditures	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

PROGRAM DESCRIPTION:

The Municipal Utility District (MUD) Fire Services Fund is under the general direction of the Fire Chief. Revenues of the Fund consist primarily of contributions made by the Municipal Utility Districts in the ETJ that have approved Fire Service Agreements with the City of Rosenberg.

FY2023 BUDGET NOTES:

1. Budget includes the use of \$138,712 of fund balance to balance the FY2023 budget.



Fire Department at the City's Touch-a-Truck Event

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
MUD FIRE SERVICES FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 469,476	\$ 376,580	\$ 473,402	\$ 473,402	\$ 454,939
Revenues and Transfers In	<u>1,447,072</u>	<u>1,394,250</u>	<u>1,394,250</u>	<u>1,480,250</u>	<u>1,480,250</u>
Total Funds Available	<u>1,916,548</u>	<u>1,770,830</u>	<u>1,867,652</u>	<u>1,953,652</u>	<u>1,935,189</u>
 Uses/Deductions:					
Expenditures and Transfers	1,443,146	1,498,713	1,498,713	1,498,713	1,618,962
 Ending Fund Balance:					
Total Ending Balance	473,402	272,117	368,939	454,939	316,227
Fund Total	<u>\$ 1,916,548</u>	<u>\$ 1,770,830</u>	<u>\$ 1,867,652</u>	<u>\$ 1,953,652</u>	<u>\$ 1,935,189</u>
 Net Revenues (Expenditures)	 3,926	 (104,463)	 (104,463)	 (18,463)	 (138,712)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42340 Intergovernmental - Other Entities	\$ 1,446,510	\$ 1,394,000	\$ 1,394,000	\$ 1,480,000	\$ 1,480,000	
45100 Interest Earnings	562	250	250	250	250	
TOTAL REVENUES	\$ 1,447,072	\$ 1,394,250	\$ 1,394,250	\$ 1,480,250	\$ 1,480,250	6.2%
EXPENDITURES:						
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	\$ 1,443,146	\$ 1,498,713	\$ 1,498,713	\$ 1,498,713	\$ 1,618,962	
TOTAL EXPENDITURES	\$ 1,443,146	\$ 1,498,713	\$ 1,498,713	\$ 1,498,713	\$ 1,618,962	8.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Transfers:						
92 30 Transfer to Fire Station No. 3 Operating Fund	\$ 1,443,146	\$ 1,498,713	\$ 1,498,713	\$ 1,498,713	\$ 1,618,962	
Subtotal	1,443,146	1,498,713	1,498,713	1,498,713	1,618,962	8.0%
Total Expenditures	\$ 1,443,146	\$ 1,498,713	\$ 1,498,713	\$ 1,498,713	\$ 1,618,962	8.0%



Police Federal Forfeiture Fund – 227

PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by federal law enforcement officials that are transferred to any state or local law enforcement agency that directly participated in an investigation or prosecution that resulted in a federal forfeiture. The U.S. Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that helps deter crime and fosters cooperation among federal, state, and local law enforcement agencies. The Department of Justice administers the Equitable Sharing Program and requires each agency to comply with guidelines by completing a yearly Equitable Sharing Agreement and Certification every year the agency receives funds. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

PERFORMANCE INDICATORS/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Police Department.

FY2023 BUDGET NOTES:

1. The Grant Reimbursement and the expenditure for Lease of Motor Vehicles for CID was moved from the Police Federal Forfeiture Fund to the General Fund to meet the Federal Fund requirements.
2. Budget includes the use of \$9,900 of fund balance to balance the FY2023 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
POLICE FEDERAL FORFEITURE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 217,422	\$ 188,591	\$ 187,747	\$ 187,747	\$ 144,747
Revenues and Transfers In	<u>13,882</u>	<u>8,200</u>	<u>8,200</u>	<u>100</u>	<u>100</u>
Total Funds Available	<u>231,304</u>	<u>196,791</u>	<u>195,947</u>	<u>187,847</u>	<u>144,847</u>
 Uses/Deductions:					
Expenditures and Transfers	43,557	43,100	43,100	43,100	10,000
 Ending Fund Balance:					
Total Ending Balance	<u>187,747</u>	<u>153,691</u>	<u>152,847</u>	<u>144,747</u>	<u>134,847</u>
Fund Total	<u>\$ 231,304</u>	<u>\$ 196,791</u>	<u>\$ 195,947</u>	<u>\$ 187,847</u>	<u>\$ 144,847</u>
 Net Revenues (Expenditures)	 (29,675)	 (34,900)	 (34,900)	 (43,000)	 (9,900)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
----------------	-------------------	------------------------------	-------------------------------	---------------------	-------------------	-------

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

42150 Int'gov - Federal Narcotics Revenue	\$ 13,614	\$ -	\$ -	\$ -	\$ -	
45100 Interest Earnings	268	100	100	100	100	
46720 Reimbursement-Vehicle Rental	-	8,100	8,100	-	-	
TOTAL REVENUES	\$ 13,882	\$ 8,200	\$ 8,200	\$ 100	\$ 100	0.0%

EXPENDITURES:

Supplies	\$ 4,362	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Maintenance and Services	39,195	33,100	33,100	33,100	-	
Subtotal	43,557	43,100	43,100	43,100	10,000	
Capital Outlay	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 43,557	\$ 43,100	\$ 43,100	\$ 43,100	\$ 10,000	-76.8%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ 4,362	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Subtotal	4,362	10,000	10,000	10,000	10,000	0.0%

~ EXPENDITURE DETAIL CONTINUED~

Maintenance and Services:						
57 27 Lease of Motor Vehicles	39,195	33,100	33,100	33,100	-	
Subtotal	39,195	33,100	33,100	33,100	-	-100.0%
Total Expenditures	\$ 43,557	\$ 43,100	\$ 43,100	\$ 43,100	\$ 10,000	-76.8%

PROGRAM DESCRIPTION:

The Public, Educational or Governmental (PEG) Capital Fund was created to account for the 1% PEG fee that began to be collected and remitted by franchised cable television providers in the City of Rosenberg pursuant to the State of Texas cable franchise effective January 1, 2012. These funds are restricted to fund capital expenditures associated with the City’s municipal cable channel and programming, and are administered by Communications Department.

FY2023 BUDGET NOTES:

1. \$75,000 is included for any expenses associated with upgrades or repair/replacement of equipment in the City Council Chamber.
2. Budget includes the use of \$19,825 of fund balance to balance the FY2023 Budget.



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
PEG CAPITAL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 285,650	\$ 325,950	\$ 338,327	\$ 338,327	\$ 248,487
Revenues and Transfers In	<u>54,516</u>	<u>55,300</u>	<u>55,300</u>	<u>55,160</u>	<u>55,175</u>
Total Funds Available	<u>340,166</u>	<u>381,250</u>	<u>393,627</u>	<u>393,487</u>	<u>303,662</u>
 Uses/Deductions:					
Expenditures and Transfers	1,839	145,000	145,000	145,000	75,000
 Ending Fund Balance:					
Total Ending Balance	338,327	236,250	248,627	248,487	228,662
Fund Total	<u>\$ 340,166</u>	<u>\$ 381,250</u>	<u>\$ 393,627</u>	<u>\$ 393,487</u>	<u>\$ 303,662</u>
 Net Revenues (Expenditures)	 52,677	 (89,700)	 (89,700)	 (89,840)	 (19,825)

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
----------------	-------------------	------------------------------	-------------------------------	---------------------	-------------------	-------

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

40440 Franchise Tax - Cable TV	\$ 54,105	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	
45100 Interest Earnings	411	300	300	160	175	
TOTAL REVENUES	\$ 54,516	\$ 55,300	\$ 55,300	\$ 55,160	\$ 55,175	-0.2%

EXPENDITURES:

Capital Outlay	\$ 1,839	\$ 145,000	\$ 145,000	\$ 145,000	\$ 75,000	
TOTAL EXPENDITURES	\$ 1,839	\$ 145,000	\$ 145,000	\$ 145,000	\$ 75,000	-48.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ 1,839	\$ 145,000	\$ 145,000	\$ 145,000	\$ 75,000	
Subtotal	1,839	145,000	145,000	145,000	75,000	-48.3%
Total Expenditures	\$ 1,839	\$ 145,000	\$ 145,000	\$ 145,000	\$ 75,000	-48.3%

PROGRAM DESCRIPTION:

The Fire Station No. 3 Operating Fund has been established to separate the annual operating costs for Fire Station No. 3 from the General Fund Fire Department Budget. Revenues from the General Fund and the MUD Fire Services Fund provide funds to operate Fire Station No. 3. This fund enables the City to conduct the administrative review which is required by the Fire Service Agreements.

PERFORMANCE INDICATORS/ACTIVITY MEASURES:

Performance Indicators for Fire Station No. 3 are included in the overall Performance Indicators for the Fire Department.

FY2023 BUDGET NOTES:

1. Increase Personal Protective Equipment (PPE) by \$8,500 to cover increased cost of PPE for replacement.
2. Increase of \$4,000 in Motor Vehicle Repair due cost increase and aging vehicles.
3. Fuel, Oil and Lubricants increased by \$2,500 due to increase in fuel costs.
4. Technology Fees for internal technology services increased by approximately \$8,654 due to an increase in technology costs and usage by Fire Station No. 3.
5. The Association Assessment Fees in the amount of \$11,649 for the annual assessment payable to Summer Park Property Owners Association, Inc. will not be budgeted in FY2023.



Pictured above is Fire Station No. 3

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
----------------	-------------------	------------------------------	-------------------------------	---------------------	-------------------

FIRE STATION NO. 3 OPERATING FUND SUMMARY

Resources:

Total Beginning Balance	\$ 33,596	\$ 39,783	\$ 86,069	\$ 86,069	\$ 34,360
Revenues and Transfers In	<u>1,544,717</u>	<u>1,593,382</u>	<u>1,593,382</u>	<u>1,593,382</u>	<u>1,713,631</u>
Total Funds Available	1,578,313	1,633,165	1,679,451	1,679,451	1,747,992

Uses/Deductions:

Expenditures and Transfers	1,492,243	1,633,165	1,633,165	1,645,091	1,713,631
----------------------------	-----------	-----------	-----------	-----------	-----------

Ending Fund Balance:

Total Ending Balance	86,069	-	46,286	34,360	34,360
Fund Total	\$ 1,578,313	\$ 1,633,165	\$ 1,679,451	\$ 1,679,451	\$ 1,747,992

Net Revenues (Expenditures)	52,473	(39,783)	(39,783)	(51,709)	-
-----------------------------	--------	----------	----------	----------	---

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42141 CARES Act Funding	\$ 6,736	\$ -	\$ -	\$ -	\$ -	
45100 Interest Earnings	365	200	200	200	200	
48101 Transfer from General Fund	94,469	94,469	94,469	94,469	94,469	
48226 Transfer from MUD Fire Services	1,443,146	1,498,713	1,498,713	1,498,713	1,618,962	
TOTAL REVENUES	\$ 1,544,717	\$ 1,593,382	\$ 1,593,382	\$ 1,593,382	\$ 1,713,631	7.5%
EXPENDITURES:						
Personnel and Benefits	\$ 1,295,102	\$ 1,390,744	\$ 1,390,744	\$ 1,391,970	\$ 1,444,406	
Supplies	71,562	104,550	104,550	113,050	120,650	
Maintenance and Services	125,579	137,871	137,871	140,071	148,575	
Subtotal	1,492,243	1,633,165	1,633,165	1,645,091	1,713,631	4.9%
Capital Outlay	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 1,492,243	\$ 1,633,165	\$ 1,633,165	\$ 1,645,091	\$ 1,713,631	4.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Professional Standards/Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Senior Firefighter	1.00	1.00	1.00	5.00	5.00	
Firefighter	5.00	5.00	5.00	1.00	1.00	
Total Personnel	13.00	13.00	13.00	13.00	13.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

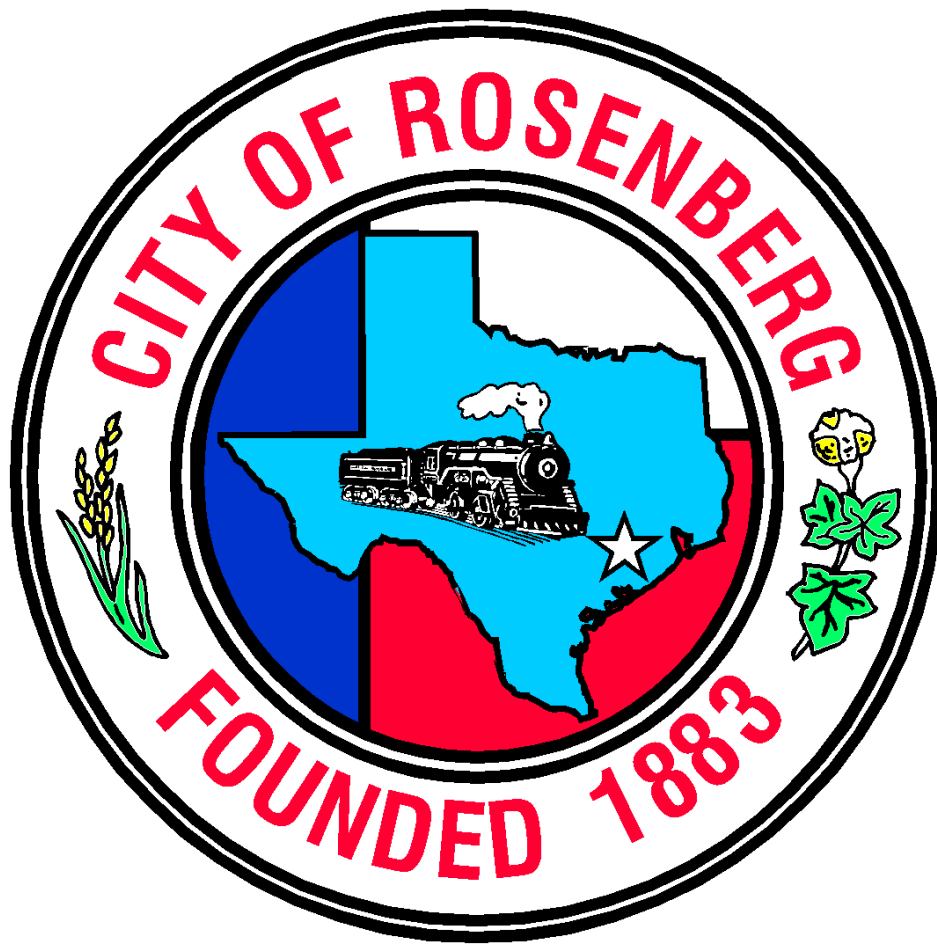
Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 851,174	\$ 924,283	\$ 924,283	\$ 926,000	\$ 967,528	
10 20 Overtime	16,820	12,000	12,000	15,000	12,000	
10 30 Longevity	10,879	11,790	11,790	11,520	12,690	
10 40 Incentive Pay	8,989	14,700	14,700	12,500	13,800	
10 50 Holiday Pay	36,322	40,418	40,418	40,450	42,256	
20 10 Retirement	151,446	162,753	162,753	163,000	171,037	
20 20 Social Security	64,748	77,355	77,355	77,500	80,807	
20 40 Insurance	142,528	132,635	132,635	132,000	126,279	
20 50 Workers' Compensation	10,130	12,134	12,134	11,800	15,211	
20 55 Long Term Disability	2,066	2,676	2,676	2,200	2,798	
Subtotal	1,295,102	1,390,744	1,390,744	1,391,970	1,444,406	3.9%
Supplies:						
31 10 Office Supplies	370	500	500	500	500	
31 40 Clothing	3,560	9,500	9,500	9,500	9,500	
31 45 Uniforms	5,587	13,200	13,200	13,200	13,200	
31 55 Personal Protective Equipment	29,408	47,000	47,000	47,000	55,500	
31 90 Other Supplies	1,088	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	710	1,500	1,500	1,500	1,500	
34 20 Medical Supplies	1,841	1,000	1,000	1,000	1,000	
34 30 Cleaning Supplies	1,359	1,400	1,400	1,400	2,000	
35 10 Motor Vehicle Repair Supplies	13,831	10,000	10,000	16,000	14,000	
35 15 Equipment Repair Supplies	448	750	750	750	750	
35 20 Building Materials and Supplies	293	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	314	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	711	1,200	1,200	1,200	1,200	
37 10 Natural Gas	1,824	1,500	1,500	1,800	2,000	
37 20 Electricity	6,049	8,000	8,000	8,000	8,000	
37 30 Fuel, Oil and Lubricants	4,171	6,000	6,000	8,200	8,500	
Subtotal	71,562	104,550	104,550	113,050	120,650	15.4%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Maintenance and Services:						
42 60 Technology Fees	67,147	75,871	75,871	75,871	84,525	
43 40 License and Inspection Fees	1,972	2,600	2,600	2,600	2,600	
51 20 General Insurance	2,326	3,000	3,000	3,200	3,550	
52 10 Telephone/Communications	-	4,000	4,000	4,000	4,000	
55 10 Education and Training	4,368	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	29,403	29,400	29,400	29,400	29,400	
62 32 Laundry and Other Sanitation Services	-	400	400	400	400	
62 40 Grounds Maintenance Services	6,291	7,000	7,000	7,000	7,000	
63 10 Building Repair and Maintenance	10,085	4,500	4,500	6,500	6,000	
63 25 Equipment Repair and Maintenance	3,988	7,100	7,100	7,100	7,100	
Subtotal	125,579	137,871	137,871	140,071	148,575	7.8%
Total Expenditures	\$ 1,492,243	\$ 1,633,165	\$ 1,633,165	\$ 1,645,091	\$ 1,713,631	4.9%



DEBT SERVICE FUND



**Debt Service Fund
(Fund 301)**

The debt service fund is used to account for revenues designated for debt retirement. Expenditures are legally restricted for payment of principal and interest on general obligation or tax-supported debt. Revenue bond debt issued for water and wastewater purposes is paid by the appropriate enterprise fund(s) while general obligation debt issued for water and wastewater purposes is supported by a transfer from enterprise funds to the debt service fund.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

DEBT SERVICE FUND

FUND: 301

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
DEBT SERVICE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 5,386,168	\$ 5,097,984	\$ 5,077,025	\$ 5,077,025	\$ 4,830,833
Revenues and Transfers In	<u>10,207,873</u>	<u>8,884,708</u>	<u>8,884,708</u>	<u>8,651,449</u>	<u>6,881,549</u>
Total Funds Available	<u>15,594,041</u>	<u>13,982,692</u>	<u>13,961,733</u>	<u>13,728,474</u>	<u>11,712,382</u>
 Uses/Deductions:					
Expenditures and Transfers	10,517,016	8,897,641	8,897,641	8,897,641	6,665,404
 Ending Fund Balance:					
Total Ending Balance	5,077,025	5,085,051	5,064,092	4,830,833	5,046,978
Fund Total	<u>\$ 15,594,041</u>	<u>\$ 13,982,692</u>	<u>\$ 13,961,733</u>	<u>\$ 13,728,474</u>	<u>\$ 11,712,382</u>
 Net Revenues (Expenditures)	 (309,143)	 (12,933)	 (12,933)	 (246,192)	 216,145

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

DEBT SERVICE FUND

FUND: 301

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40110 Current Taxes	\$ 3,808,901	\$ 4,784,784	\$ 4,784,784	\$ 4,555,025	\$ 6,611,451	
40111 Current Taxes - Penalty and Interest	18,588	20,000	20,000	20,000	20,000	
40120 Delinquent Taxes	34,241	45,000	45,000	45,000	45,000	
40121 Delinquent Taxes-Penalty and Interest	10,280	12,000	12,000	12,000	12,000	
Subtotal	3,872,009	4,861,784	4,861,784	4,632,025	6,688,451	37.6%
Other Revenue:						
45100 Interest Earnings	6,422	6,500	6,500	3,000	3,000	
48101 Transfer from General Fund	600,000	-	-	-	-	
48219 Transfer from RDC Fund	628,564	189,582	189,582	189,582	190,098	
48501 Transfer from W/WW Fund	4,740,245	3,522,372	3,522,372	3,522,372	-	
48514 Transfer from Subsidence Fund	303,846	304,470	304,470	304,470	-	
48560 Transfer from Civic Center Fund	56,787	-	-	-	-	
TOTAL REVENUES	\$ 10,207,873	\$ 8,884,708	\$ 8,884,708	\$ 8,651,449	\$ 6,881,549	-22.5%
EXPENDITURES:						
561-8110 Principal Retirement	\$ 8,910,000	\$ 7,474,250	\$ 7,474,250	\$ 7,474,250	\$ 5,375,000	
562-8120 Interest Expense	1,592,566	1,393,391	1,393,391	1,393,391	1,260,404	
563-8130 Fiscal Agent Fees	14,450	30,000	30,000	30,000	30,000	
TOTAL EXPENDITURES	\$ 10,517,016	\$ 8,897,641	\$ 8,897,641	\$ 8,897,641	\$ 6,665,404	-25.1%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Total General Obligation Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2023	5,375,000	1,260,404	6,635,404
2024	3,670,000	1,143,564	4,813,564
2025	3,800,000	1,021,201	4,821,201
2026	3,940,000	890,115	4,830,115
2027	4,090,000	757,617	4,847,617
2028	3,625,000	632,532	4,257,532
2029	2,965,000	480,400	3,445,400
2030	2,955,000	399,298	3,354,298
2031	2,165,000	328,926	2,493,926
2032	2,235,000	265,025	2,500,025
2033	2,300,000	198,969	2,498,969
2034	2,365,000	130,839	2,495,839
2035	1,780,000	72,340	1,852,340
2036	1,185,000	33,423	1,218,423
2037	615,000	9,225	624,225
Total	\$43,065,000	\$7,623,875	\$50,688,875

NOTE:

A The Principal payment for FY2023 includes the pay-off of the 2013 Certificates of Obligation in the amount of \$1,505,000.

RDC Portion - Fiscal Year 2023

Total Principal	Total Interest	Total Principal & Interest
\$ 157,413	\$ 32,685	\$ 190,098

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2013**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	1,815,000	47,401.25	44,313	91,714	1,906,714
2024	-	-	-	85,061	85,061
2025	-	-	-	77,723	77,723
2026	-	-	-	70,175	70,175
2027	-	-	-	62,427	62,427
2028	-	-	-	54,479	54,479
2029	-	-	-	-	-
2030	-	-	-	-	-
2031	-	-	-	-	-
2032	-	-	-	-	-
2033	-	-	-	-	-
Total	\$ 1,815,000	\$ 47,401	\$ 44,313	\$ 441,579	\$ 2,256,579

Total amount authorized: \$9,000,000

Ordinance # 2013-01

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%
	2024-2028	2.25%
	2029	2.35%
	2030	2.45%
	2031-2033	2.55-2.75%

Bond Rating: S&P AA-

Purpose: Acquire, construct and improve public works projects

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**General Obligation Bonds
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	80,000	16,525	15,125	31,650	111,650
2024	80,000	15,125	13,925	29,050	109,050
2025	80,000	13,925	12,725	26,650	106,650
2026	80,000	12,725	11,525	24,250	104,250
2027	80,000	11,525	10,125	21,650	101,650
2028	75,000	10,125	8,813	18,938	93,938
2029	75,000	8,813	7,500	16,313	91,313
2030	75,000	7,500	6,000	13,500	88,500
2031	75,000	6,000	4,500	10,500	85,500
2032	75,000	4,500	3,000	7,500	82,500
2033	75,000	3,000	1,500	4,500	79,500
2034	75,000	1,500	-	1,500	76,500
Total	\$ 925,000	\$ 111,263	\$ 94,738	\$ 206,000	\$ 1,131,000

Total amount authorized: \$1,565,000

Ordinance # 2014-02

Interest Rates:	Year of Maturity	Interest Rate
	2021-2023	3.50%
	2024-2026	3.00%
	2027-2029	3.50%
	2030-2034	4.00%

Bond Rating: Moody's: Aa3

Purpose: Acquire and construct drainage and detention improvements - Dry Creek Drainage

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	225,000	54,056	51,244	105,300	330,300
2024	235,000	51,244	48,306	99,550	334,550
2025	240,000	48,306	45,006	93,313	333,313
2026	250,000	45,006	41,256	86,263	336,263
2027	265,000	41,256	37,281	78,538	343,538
2028	275,000	37,281	33,156	70,438	345,438
2029	285,000	33,156	28,525	61,681	346,681
2030	300,000	28,525	23,275	51,800	351,800
2031	310,000	23,275	17,850	41,125	351,125
2032	325,000	17,850	12,163	30,013	355,013
2033	340,000	12,163	6,213	18,375	358,375
2034	355,000	6,213	-	6,213	361,213
Total	\$ 3,405,000	\$ 398,331	\$ 344,275	\$ 742,606	\$ 4,147,606

Total amount authorized: \$5,000,000

Ordinance # 2014-22

Interest Rates:	Year of Maturity	Interest Rate
	2021-2024	2.50%
	2025	2.75%
	2026-2034	3.00%-3.50%

Bond Rating: S&P: AA-

Purpose: Water and sewer system improvements

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	140,000	33,125	30,675	63,800	203,800
2024	145,000	30,675	28,138	58,813	203,813
2025	145,000	28,138	25,963	54,100	199,100
2026	155,000	25,963	23,638	49,600	204,600
2027	160,000	23,638	21,238	44,875	204,875
2028	165,000	21,238	18,763	40,000	205,000
2029	170,000	18,763	16,000	34,763	204,763
2030	175,000	16,000	13,156	29,156	204,156
2031	180,000	13,156	10,119	23,275	203,275
2032	190,000	10,119	6,913	17,031	207,031
2033	195,000	6,913	3,500	10,413	205,413
2034	200,000	3,500	-	3,500	203,500
Total	\$ 2,020,000	\$ 231,225	\$ 198,100	\$ 429,325	\$ 2,449,325

Total amount authorized: \$3,000,000
Ordinance # 2014-41

Interest Rates:	Year of Maturity	Interest Rate
	2015-2022	4.00%
	2023-2024	3.50%
	2025-2028	3.00%
	2029-2030	3.25%
	2031-2032	3.375%
	2033-2034	3.50%

Bond Rating: S&P: AA-
Purpose: Street, drainage and utility improvements for Airport Rd, Bryan Rd, Ave H and Ave I

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2015**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	450,000	94,956	90,456	185,413	635,413
2024	460,000	90,456	84,706	175,163	635,163
2025	470,000	84,706	78,831	163,538	633,538
2026	485,000	78,831	72,769	151,600	636,600
2027	495,000	72,769	66,581	139,350	634,350
2028	510,000	66,581	59,569	126,150	636,150
2029	525,000	59,569	52,350	111,919	636,919
2030	540,000	52,350	44,250	96,600	636,600
2031	555,000	44,250	35,925	80,175	635,175
2032	570,000	35,925	27,375	63,300	633,300
2033	590,000	27,375	18,525	45,900	635,900
2034	610,000	18,525	9,375	27,900	637,900
2035	625,000	9,375	-	9,375	634,375
Total	\$ 6,885,000	\$ 735,669	\$ 640,713	\$ 1,376,381	\$ 8,261,381

Total amount authorized: \$9,760,000

Ordinance # 2015-33

Interest Rates:	Year of Maturity	Interest Rate
	2016-2023	2.00%
	2024-2027	2.50%
	2028-2029	2.75%
	2030-2035	3.00%

Bond Rating: S&P: AA-

Purpose: Street, drainage and utility imp. for Old Richmond Rd/Avenue F, Chloramine Conv, and Water Plant No. 8, Lift Station No. 2 and Sanitary Sewer Improvements – Phase II.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2016**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	455,000	73,926	69,376	143,303	598,303
2024	465,000	69,376	64,726	134,103	599,103
2025	475,000	64,726	59,976	124,703	599,703
2026	480,000	59,976	55,176	115,153	595,153
2027	490,000	55,176	50,276	105,453	595,453
2028	500,000	50,276	45,151	95,428	595,428
2029	510,000	45,151	39,924	85,075	595,075
2030	525,000	39,924	34,543	74,466	599,466
2031	535,000	34,543	29,059	63,601	598,601
2032	545,000	29,059	23,473	52,531	597,531
2033	555,000	23,473	17,784	41,256	596,256
2034	565,000	17,784	11,993	29,776	594,776
2035	580,000	11,993	6,048	18,040	598,040
2036	590,000	6,048	-	6,048	596,048
Total	\$ 7,270,000	\$ 581,430	\$ 507,504	\$ 1,088,934	\$ 8,358,934

Total amount authorized: \$9,825,000

Ordinance # 2016-30

Interest Rates:	Year of Maturity	Interest Rate
	2017-2027	2.00%
	2028-2036	2.05%

Bond Rating: S&P: AA-

Purpose: Street, drainage and utility improvements to the Bryan/Spacek Road improvements and repairs to the City's water and waste water system and professional services

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**General Obligation Refunding Bonds
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	720,000	73,800	59,400	133,200	853,200
2024	740,000	59,400	48,300	107,700	847,700
2025	770,000	48,300	32,900	81,200	851,200
2026	805,000	32,900	16,800	49,700	854,700
2027	845,000	16,800	4,125	20,925	865,925
2028	275,000	4,125	-	4,125	279,125
Total	\$ 4,155,000	\$ 235,325	\$ 161,525	\$ 396,850	\$ 4,551,850

Total amount authorized: \$7,390,000

Ordinance #2016-35

Interest Rates:	Year of Maturity	Interest Rate
	2018-2028	2.00%

Bond Rating: S&P: AA-

Purpose: Refund Cert of Obl, Ser 2006; Gen Obl Bonds, Ser 2007; Cert of Obl, Ser 2007

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**Tax and Revenue Certificates of Obligation
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	405,000	112,800	106,725	219,525	624,525
2024	415,000	106,725	100,500	207,225	622,225
2025	430,000	100,500	94,050	194,550	624,550
2026	440,000	94,050	87,450	181,500	621,500
2027	455,000	87,450	80,625	168,075	623,075
2028	470,000	80,625	73,575	154,200	624,200
2029	480,000	73,575	66,375	139,950	619,950
2030	495,000	66,375	58,950	125,325	620,325
2031	510,000	58,950	51,300	110,250	620,250
2032	530,000	51,300	43,350	94,650	624,650
2033	545,000	43,350	35,175	78,525	623,525
2034	560,000	35,175	26,775	61,950	621,950
2035	575,000	26,775	18,150	44,925	619,925
2036	595,000	18,150	9,225	27,375	622,375
2037	615,000	9,225	-	9,225	624,225
Total	\$ 7,520,000	\$ 965,025	\$ 852,225	\$ 1,817,250	\$ 9,337,250

Total amount authorized: \$9,320,000

Ordinance #2017-30

Interest Rates:	Year of Maturity	Interest Rate
	2018-2037	3.00%

Bond Rating: S&P: AA-

Purpose: Street, drainage & utility improv, repairs to the City's water & waste water system, railroad and wayside horn improv and repairs

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**General Obligation Refunding Bonds
Series 2017A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	460,000	47,775	40,875	88,650	548,650
2024	480,000	40,875	33,675	74,550	554,550
2025	505,000	33,675	26,100	59,775	564,775
2026	525,000	26,100	18,225	44,325	569,325
2027	545,000	18,225	10,050	28,275	573,275
2028	565,000	10,050	1,575	11,625	576,625
2029	105,000	1,575	-	1,575	106,575
Total	\$ 3,185,000	\$ 178,275	\$ 130,500	\$ 308,775	\$ 3,493,775

Total amount authorized: \$4,945,000
Ordinance #2017-29

Interest Rates:	Year of Maturity	Interest Rate
	2018-2029	3.00%

Bond Rating: S&P: AA-
Purpose: Refund Cert of Obl, Series 2008; Cert of Obl, Series 2008A

RDC Portion - Fiscal Year 2023

Total Principal	Total Interest	Total Principal & Interest
\$ 142,600	\$ 27,482	\$ 170,082

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**General Obligation Refunding Bonds
Series 2020**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2023	625,000	105,175	92,675	197,850	822,850
2024	650,000	92,675	79,675	172,350	822,350
2025	685,000	79,675	65,975	145,650	830,650
2026	720,000	65,975	51,575	117,550	837,550
2027	755,000	51,575	36,475	88,050	843,050
2028	790,000	36,475	20,675	57,150	847,150
2029	815,000	20,675	8,450	29,125	844,125
2030	845,000	8,450	-	8,450	853,450
Total	\$ 5,885,000	\$ 460,675	\$ 355,500	\$ 816,175	\$ 6,701,175

Total amount authorized: \$7,785,000

Ordinance #2019-54 (11/05/2019)

Interest Rates:	Year of Maturity	Interest Rate
	2021-2030	3.00%

Bond Rating: S&P: AA-

Purpose: Refund General Obl, Ser 2010; Cert of Obl, Ser 2010A; Cert of Obl, Ser 2010B

RDC Portion - Fiscal Year 2023

Total Principal	Total Interest	Total Principal & Interest
\$ 14,813	\$ 5,203	\$ 20,016

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

COMPUTATION OF DEBT MARGIN

Classification	2020-21 Actual (1)	2021-22 Budget (3)	2022-23 Budget (3)
Net Taxable Value	\$2,814,049,253	\$3,059,975,522	\$3,623,757,055
Plus exempt property	334,238,744	538,901,244	644,913,521
Total Assessed Value	<u>3,148,287,997</u>	<u>3,598,876,766</u>	<u>4,268,670,576</u>
TEN PERCENT OF TOTAL ASSESSED VALUE - NOTE A	314,828,800	359,887,677	426,867,058
Less net bonded debt:			
Total bonded debt outstanding	59,640,000	50,730,000	43,065,000
Less assets in debt service funds	<u>5,077,025</u>	<u>4,830,833</u>	<u>5,046,978</u>
NET BONDED DEBT	<u>54,562,975</u>	<u>45,899,167</u>	<u>38,018,022</u>
DEBT MARGIN	<u>\$260,265,825</u>	<u>\$313,988,510</u>	<u>\$388,849,036</u>

Note A -

No statutory debt limit is imposed by either State law or City Charter. However, the City's Financial Goals and Objectives Policy limits debt to ten percent (10%) of the assessed value of taxable property.

(1) - Value as of September 30, 2021

(2) - Value as of September 30, 2022

(3) - Certified Values

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

COMPUTATION OF DIRECT AND OVERLAPPING DEBT

Taxing Entity	Gross Debt Outstanding	Percentage Applicable to City of Rosenberg	City of Rosenberg's Share of Debt
Fort Bend County	\$ 839,325,542	3.33%	\$ 27,949,541
Fort Bend County Drainage District	24,530,000	3.33%	816,849
Lamar Consolidated Independent School District	1,705,940,000	14.80%	252,479,120
Fort Bend Municipal Utility District No. 94	3,225,000	100%	3,225,000
Fort Bend Municipal Utility District No. 144	34,360,000	100%	34,360,000
Fort Bend Municipal Utility District No. 147	10,530,000	100%	10,530,000
Fort Bend Municipal Utility District No. 148	5,330,000	100%	5,330,000
Fort Bend Municipal Utility District No. 152	29,435,000	0.42%	123,627
Fort Bend Municipal Utility District No. 159	4,125,000	100%	4,125,000
Fort Bend Municipal Utility District No. 167	25,400,000	100%	25,400,000
Fort Bend Municipal Utility District No. 225	4,900,000	100%	4,900,000
Fort Bend Municipal Utility District No. 233	4,205,000	100%	4,205,000
TOTAL OVERLAPPING DEBT			<u>\$ 373,444,137</u>
TOTAL OVERLAPPING DEBT PER CAPITA			\$ 8,721.66
City of Rosenberg	43,065,000	100%	<u>\$ 43,065,000</u>
TOTAL DIRECT DEBT PER CAPITA			\$ 1,005.77
COMBINED DIRECT AND TOTAL OVERLAPPING DEBT			<u><u>\$ 416,509,137</u></u>
COMBINED DIRECT AND OVERLAPPING DEBT PER CAPITA			\$ 9,727.43

CAPITAL PROJECT FUNDS



Capital Project Funds

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by other funds. These funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. Accordingly, these funds are not included in the summary budget totals, but are presented for disclosure purposes only.

Seabourne Creek Capacity Fund (401) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Seabourne Creek watershed. Revenues are restricted for drainage improvements to the Seabourne Creek watersheds.

Dry Creek Capacity Fund (402) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Dry Creek watershed. Revenues are restricted for drainage improvements to the Dry Creek watersheds.

General Supplemental Fund (410) – This fund is used to account for the one-time supplemental requests and improvements that are to be funded by the General Fund.

Street Improvement Fund (411) – This fund is used to account for the street overlay program improvements.

Capital Improvements Fund (412) – This fund is used to account for the one-time capital improvements.

American Rescue Plan Act (ARPA) Fund (413) – This fund is used to account for the infrastructure improvement projects related to the American Rescue Plan Act.

2017 Hurrican Harvey CDBG-MIT Drainage Improvement Fund (414) – This fund is used to account for the infrastructure improvement projects related to the CDBG-Mitigation project.

2014 General Obligation Fund (415) – This fund is used to account for the Dry Creek Drainage Project.

2017 Certificates of Obligation Fund (427) – This fund is used to account for improvements to roads, Spacek Road, Railroad Quiet Zones, Park Place/Fairgrounds and Sanitary Sewer projects.

County Mobility Projects (430) – This fund is used to account for the County Mobility Projects.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

SEABOURNE CREEK CAPACITY FUND

FUND: 401

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Total beginning balance	\$ -	\$ 40,973	\$ 40,973	\$ 40,973	\$ 40,973
Revenues & Transfers In	40,973	-	-	-	-
TOTAL FUNDS AVAILABLE	\$ 40,973	\$ 40,973	\$ 40,973	\$ 40,973	\$ 40,973
 <u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
 <u>ENDING FUND BALANCE:</u>					
Total ending balance	40,973	40,973	40,973	40,973	40,973
FUND TOTAL	\$ 40,973	\$ 40,973	\$ 40,973	\$ 40,973	\$ 40,973

~ REVENUE & EXPENDITURE SUMMARY ~

<u>REVENUES:</u>					
43270 Detention Capacity Fees	\$ 40,943	\$ -	\$ -	\$ -	\$ -
45100 Interest Earnings	30	-	-	-	-
TOTAL REVENUES	\$ 40,973	\$ -	\$ -	\$ -	\$ -
 <u>EXPENDITURES:</u>					
70 31 Seabourne Creek Drainage	-	-	-	-	-
94 15 Transfer to 2007 GO Bond Fund	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -

Budget Notes:

This fund receives revenue from Seabourne Creek Detention Fees paid by property owners.
The Funds must be used to improve drainage along Seabourne Creek and the regional detention facility.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

DRY CREEK DETENTION CAPACITY FUND

FUND: 402

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Total beginning balance	\$ -	\$ -	\$ 1,405,312	\$ 1,405,312	\$ 1,405,312
Revenues & Transfers In	1,405,312	-	-	-	-
TOTAL FUNDS AVAILABLE	\$ 1,405,312	\$ -	\$ 1,405,312	\$ 1,405,312	\$ 1,405,312
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ENDING FUND BALANCE:</u>					
Total ending balance	1,405,312	-	1,405,312	1,405,312	1,405,312
FUND TOTAL	\$ 1,405,312	\$ -	\$ 1,405,312	\$ 1,405,312	\$ 1,405,312

~ REVENUE & EXPENDITURE SUMMARY ~

<u>REVENUES:</u>					
43270 Detention Capacity Fees	\$ 1,404,273	\$ -	\$ -	\$ -	\$ -
45100 Interest Earnings	1,039	-	-	-	-
TOTAL REVENUES	\$ 1,405,312	\$ -	\$ -	\$ -	\$ -
<u>EXPENDITURES:</u>					
70 31 Dry Creek Drainage	-	-	-	-	-
94 15 Transfer to 2007 GO Bond Fund	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -

Budget Notes:

This fund receives revenue from Dry Creek Detention Fees paid by property owners.
The Funds must be used to improve drainage along Dry Creek and the regional detention facility.



General Supplemental Fund – 410

PROGRAM DESCRIPTION:

The General Supplemental Fund is under the general direction of the Assistant City Manager and Director of Finance. Revenues of the Fund consist primarily of contributions made by the City's General Fund as budgeted on an annual basis. This allows separate accounting for various one-time supplemental purchases that may extend beyond one fiscal year.

FY2023 BUDGET NOTES:

1. During FY2022, the city approved budget adjustment 22-03 for the following supplemental budget requests that were submitted during the FY23 budget process where funding was available with excess sales tax:

Technology Disaster Recovery	\$	25,000
Brazos Park Tennis Court Resurfacing		12,860
Police Station Renovations		80,000
Police Station Chiller Replacement		165,000
Two Marked Police Units		144,000
Heating Systems for Kennels		20,000
Fire Station No. 4 Mach Alerting System		85,000
Lunch Room HVAC Replacement – Fleet		8,950
Tractor with Loader and Blade – Public Works		<u>62,550</u>
	Total	\$ 603,360

2. No new improvements included in FY23 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
GENERAL SUPPLEMENTAL FUND					
Resources:					
Total Beginning Balance	\$ 2,611,774	\$ 519,735	\$ 907,554	\$ 907,554	\$ 127,020
Revenues and Transfers In	<u>2,625,376</u>	<u>40,500</u>	<u>693,310</u>	<u>719,993</u>	<u>2,000</u>
Total Funds Available	<u>5,237,150</u>	<u>560,235</u>	<u>1,600,864</u>	<u>1,627,546</u>	<u>129,020</u>
 Uses/Deductions:					
Expenditures and Transfers Out	4,329,599	394,500	1,463,188	1,500,526	-
 Ending Fund Balance:					
Total Ending Balance	907,554	165,735	137,675	127,020	129,020
Fund Total	<u>\$ 5,237,152</u>	<u>\$ 560,235</u>	<u>\$ 1,600,864</u>	<u>\$ 1,627,546</u>	<u>\$ 129,020</u>
 Net Revenues (Expenditures)	 (1,704,222)	 (354,000)	 (769,878)	 (780,533)	 2,000

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42120 Grants - FEMA	\$ 729,455	\$ -	\$ -	\$ -	\$ -	
42121 CARES Act Funding	1,274,286	-	-	26,683	-	
42130 Grants - Other Agencies	46,425	-	-	-	-	
45100 Interest Earnings	2,066	2,000	2,000	2,000	2,000	
47130 Contributions - Developer	-	38,500	38,500	38,500	-	
48101 Transfer from General Fund	573,145	-	652,810	652,810	-	
TOTAL REVENUES	\$ 2,625,376	\$ 40,500	\$ 693,310	\$ 719,993	\$ 2,000	-99.7%
EXPENDITURES:						
Supplies	\$ 1,020,481	\$ 44,500	\$ 64,155	\$ 84,080	\$ -	
Maintenance and Services	70,754	54,000	54,000	54,000	-	
Subtotal	1,091,235	98,500	118,155	138,080	-	-100.0%
Transfers to Other Funds	1,397,795	-	-	-	-	
Capital Outlay	1,840,569	296,000	1,345,034	1,362,446	-	
TOTAL EXPENDITURES	\$ 4,329,599	\$ 394,500	\$ 1,463,188	\$ 1,500,526	\$ -	-100.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 90 Other Supplies	\$ 26,761	\$ -	\$ -	\$ 611	\$ -	
31 90 Other Supplies - COVID-19	53,851	-	-	4,160	-	
36 10 Small Tools and Equipment	56,702	44,500	47,880	47,880	-	
36 11 Tools and Equipment - COVID 19	21,875	-	-	-	-	
36 15 Computer Equipment - COVID 19	858,792	-	16,275	33,500	-	
36 20 Small Tools and Equipment - Grant	2,500	-	-	2,700	-	
Subtotal	1,020,481	44,500	64,155	84,080	-	-100.0%
Maintenance and Services:						
56 24 Equipment Rentals	\$ -	\$ 38,500	\$ 38,500	\$ 38,500	\$ -	
57 11 Other Contractual Services	21,142	15,500	15,500	15,500	-	
57 50 Recovery and Relief Assistance Grant	10,273	-	-	-	-	
63 10 Building Repair and Maintenance	39,339	-	-	-	-	
Subtotal	70,754	54,000	54,000	54,000	-	-100.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
Capital Outlay:						
70 20 Building Improvements - Police	\$ -	\$ -	\$ 245,000	\$ 245,000	(A)	
70 20 Building Improvements - Animal Control	-	-	20,000	20,000	-	
70 20 Building Improvements - Public Works	-	-	25,000	25,000	-	
70 21 Building Imp & Renov - COVID - Restro	13,037	-	-	12,790	-	
70 22 Building Imp & Renov - COVID - Doors	123,355	-	-	-	-	
70 30 Improvements O/T Buildings	23,705	35,000	35,000	35,000	-	
70 30 Improvements O/T Buildings - Sidewalks	-	55,000	55,000	55,000	-	
70 30 Improvements O/T Buildings - Police	-	-	11,000	11,000	-	
70 34 Improv - Railroad Quiet Zones	-	-	66,614	66,587	(A)	
70 38 Improv - Bamore Rd Extension	763,008	-	268,334	268,334	(A)	
70 40 Machinery and Equipment	31,650	155,000	155,000	155,000	(A)	
70 40 Machinery and Equipment - Parks	-	-	20,360	20,360	-	
70 40 Machinery and Equipment - Public Works	-	-	77,450	77,450	-	
70 41 Computer Hardware/Software	-	-	34,401	39,050	-	
70 41 Computer Hardware/Software	-	-	25,000	25,000	-	
70 41 Computer Hardware/Software - Fire	-	-	85,000	85,000	-	
70 42 Motor Vehicles	-	51,000	77,875	77,875	-	
70 42 Motor Vehicles - Police	-	-	144,000	144,000	-	
70 44 Personal Protective Equipment - SCBA	817,362	-	-	-	-	
70 56 IT Network Infrastructure	3,942	-	-	-	-	
71 41 Computer Hardware/Software - COVID	64,510	-	-	-	-	
Subtotal	1,840,569	296,000	1,345,034	1,362,446	-	-100.0%
Transfers:						
94 30 Transfer to County Mobility Fund	1,397,795	-	-	-	-	100.0%
Subtotal	1,397,795	-	-	-	-	
Total Expenditures	\$ 4,329,599	\$ 394,500	\$ 1,463,188	\$ 1,500,526	\$ -	-100.0%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2023.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

STREET IMPROVEMENT FUND

FUND: 411

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Total beginning balance	\$ -	\$ -	\$ 2,378,005	\$ 2,378,005	\$ 110,562
Revenues & Transfers In	2,378,005	1,050,000	1,050,000	1,053,000	1,205,000
TOTAL FUNDS AVAILABLE	\$ 2,378,005	\$ 1,050,000	\$ 3,428,005	\$ 3,431,005	\$ 1,315,562
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ 1,050,000	\$ 3,320,443	\$ 3,320,443	\$ 1,160,000
<u>ENDING FUND BALANCE:</u>					
Total ending balance	2,378,005	-	107,562	110,562	155,562
FUND TOTAL	\$ 2,378,005	\$ 1,050,000	\$ 3,428,005	\$ 3,431,005	\$ 1,315,562

~ REVENUE & EXPENDITURE SUMMARY ~

<u>REVENUES:</u>					
48101 Transfer from General Fund	\$ 2,376,363	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ 1,205,000
45100 Interest Earnings	1,642	-	-	3,000	-
TOTAL REVENUES	\$ 2,378,005	\$ 1,050,000	\$ 1,050,000	\$ 1,053,000	\$ 1,205,000
<u>EXPENDITURES:</u>					
63 28 Sidewalk Repair and Replacement	-	-	-	-	110,000
70 30 Street Overlay Program	-	1,050,000	3,320,443	3,320,443	1,050,000
TOTAL EXPENDITURES	\$ -	\$ 1,050,000	\$ 3,320,443	\$ 3,320,443	\$ 1,160,000

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

CAPITAL IMPROVEMENT FUND

FUND: 412

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Total beginning balance	\$ -	\$ -	\$ 1,103,212	\$ 1,103,212	\$ 2,262
Revenues & Transfers In	1,103,212	1,103,212	2,350,000	2,351,500	295,953
TOTAL FUNDS AVAILABLE	\$ 1,103,212	\$ 1,103,212	\$ 3,453,212	\$ 3,454,712	\$ 298,215
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ 100,000	\$ 3,452,450	\$ 3,452,450	\$ 295,953
<u>ENDING FUND BALANCE:</u>					
Total ending balance	1,103,212	1,003,212	762	2,262	2,262
FUND TOTAL	\$ 1,103,212	\$ 1,103,212	\$ 3,453,212	\$ 3,454,712	\$ 298,215

~ REVENUE & EXPENDITURE SUMMARY ~

<u>REVENUES:</u>					
48101 Transfer from General Fund	\$ 1,102,450	\$ 1,102,450	\$ 2,350,000	\$ 2,350,000	\$ 295,953
45100 Interest Earnings	762	762	-	1,500	-
TOTAL REVENUES	\$ 1,103,212	\$ 1,103,212	\$ 2,350,000	\$ 2,351,500	\$ 295,953
<u>EXPENDITURES:</u>					
70 20 Fire Station #1 Renovation	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	295,953
70 30 Cummings/Baker Road Extension	-	100,000	500,000	500,000	(A)
70 31 Fairgrounds Road	-	-	100,000	100,000	(A)
70 34 Rosenberg Business Park	-	-	852,450	852,450	(A)
TOTAL EXPENDITURES	\$ -	\$ 100,000	\$ 3,452,450	\$ 3,452,450	\$ 295,953

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2023

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

AMERICAN RESCUE PLAN ACT (ARPA) FUND

FUND: 413

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
----------------	-------------------	------------------------------	-------------------------------	---------------------	-------------------

FUND SUMMARY

RESOURCES:

Beginning Balance	\$ -	\$ -	\$ 62	\$ 62	\$ 12,562
Revenues & Transfers In	62	9,491,936	9,491,936	9,504,436	-
TOTAL FUNDS AVAILABLE	\$ 62	\$ 9,491,936	\$ 9,491,998	\$ 9,504,498	\$ 12,562

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ -	\$ 9,491,936	\$ 9,491,936	\$ 9,491,936	\$ -
------------------------------	------	--------------	--------------	--------------	------

ENDING FUND BALANCE:

Total Ending Balance	62	-	62	12,562	12,562
----------------------	----	---	----	--------	--------

FUND TOTAL

	\$ 62	\$ 9,491,936	\$ 9,491,998	\$ 9,504,498	\$ 12,562
--	--------------	---------------------	---------------------	---------------------	------------------

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

42220 Intergovernmental - Grant Funds	\$ -	\$ 9,491,936	\$ 9,491,936	\$ 9,491,936	\$ -
45100 Interest earnings	62	-	-	12,500	-
TOTAL SOURCES OF FUNDS	\$ 62	\$ 9,491,936	\$ 9,491,936	\$ 9,504,436	\$ -

USE OF FUNDS:

Capital Improvements:

57 10 - Grant Administrative Services	\$ -	\$ 285,000	\$ 285,000	\$ 285,000	(A)
70 31 - WWTP 1A Bar Screen/Headworks	-	2,300,000	2,300,000	2,300,000	(A)
70 32 - WWTP 2 Sewer Pipe Bursting	-	3,200,000	3,200,000	3,200,000	(A)
70 33 - Waterline Replacement	-	1,100,000	1,100,000	1,100,000	(A)
70 34 - Lift Station No. 8 Improvements	-	2,606,936	2,606,936	2,606,936	(A)
Subtotal	\$ -	\$ 9,491,936	\$ 9,491,936	\$ 9,491,936	\$ -

TOTAL USE OF FUNDS

	\$ -	\$ 9,491,936	\$ 9,491,936	\$ 9,491,936	\$ -
--	-------------	---------------------	---------------------	---------------------	-------------

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2023.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

2017 HURRICANE HARVEY CDBG-MIT DRAINAGE IMPROVEMENT FUND

FUND: 414

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 85,667	\$ 85,667	\$ 100
Revenues & Transfers In	85,667	47,500,455	47,500,455	47,500,555	-
TOTAL FUNDS AVAILABLE	\$ 85,667	\$ 47,500,455	\$ 47,586,122	\$ 47,586,222	\$ 100
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ 47,510,500	\$ 47,510,500	\$ 47,586,122	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	85,667	(10,045)	75,622	100	100
FUND TOTAL	\$ 85,667	\$ 47,500,455	\$ 47,586,122	\$ 47,586,222	\$ 100

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
42220 Intergovernmental - Grant Funds	\$ -	\$ 47,110,955	\$ 47,110,955	\$ 47,110,955	\$ -
45100 Interest earnings	167	-	-	100	-
48101 Transfer from General Fund	85,500	-	-	-	-
48415 Transfer from 2014 GO Fund	-	389,500	389,500	389,500	-
TOTAL SOURCES OF FUNDS	\$ 85,667	\$ 47,500,455	\$ 47,500,455	\$ 47,500,555	\$ -

USE OF FUNDS:

Capital Improvements:					
43 15 - Engineering Services	\$ -	\$ 4,960,819	\$ 4,960,819	\$ 4,960,819	(A)
57 10 - Grant Administrative Services	-	2,855,157	2,855,157	2,855,157	(A)
70 31 - Dry Creek Improvements (CP2206)	-	31,144,524	31,144,524	31,220,146	(A)
70 32 - Rabbs Bayou Improvements (CP2206)	-	8,550,000	8,550,000	8,550,000	(A)
Subtotal	-	47,510,500	47,510,500	47,586,122	-
TOTAL USE OF FUNDS	\$ -	\$ 47,510,500	\$ 47,510,500	\$ 47,586,122	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2023.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

2014 GENERAL OBLIGATION FUND

FUND: 415

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
-----------------------	---------------------------	---------------------------------------	--	-----------------------------	---------------------------

FUND SUMMARY

RESOURCES:

Beginning Balance	\$ 703,234	\$ 389,500	\$ 348,796	\$ 348,796	\$ -
Revenues & Transfers In	779	-	-	300	-
TOTAL FUNDS AVAILABLE	\$ 704,013	\$ 389,500	\$ 348,796	\$ 349,096	\$ -

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 355,217	\$ -	\$ 389,500	\$ 349,096	\$ -
------------------------------	------------	------	------------	------------	------

ENDING FUND BALANCE:

Total Ending Balance	348,796	389,500	(40,704)	-	-
----------------------	---------	---------	----------	---	---

FUND TOTAL

	\$ 704,013	\$ 389,500	\$ 348,796	\$ 349,096	\$ -
--	------------	------------	------------	------------	------

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

45100 Interest earnings	\$ 779	\$ -	\$ -	\$ 300	\$ -
TOTAL SOURCES OF FUNDS	\$ 779	\$ -	\$ -	\$ 300	\$ -

USE OF FUNDS:

Capital Improvements:

Dry Creek Improvements (CP1908)	\$ 355,217	\$ -	\$ -	\$ -	\$ -
Subtotal	355,217	-	-	-	-

Other Costs and Expenses:

9414 Transfer to CDBG-MIT Drainage	-	-	389,500	349,096	-
Subtotal	-	-	389,500	349,096	-

TOTAL USE OF FUNDS

	\$ 355,217	\$ -	\$ 389,500	\$ 349,096	\$ -
--	------------	------	------------	------------	------

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

2017 CERTIFICATES OF OBLIGATION FUND

FUND: 427

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ 4,602,851	\$ 1,441,292	\$ 4,347,821	\$ 4,347,821	\$ 1,253,217
Revenues & Transfers In	4,634	-	-	9,850	-
TOTAL FUNDS AVAILABLE	\$ 4,607,485	\$ 1,441,292	\$ 4,347,821	\$ 4,357,671	\$ 1,253,217
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 259,664	\$ 675,000	\$ 3,104,454	\$ 3,104,454	-
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	\$ 4,347,821	\$ 766,292	\$ 1,243,367	\$ 1,253,217	\$ 1,253,217
FUND TOTAL	\$ 4,607,485	\$ 1,441,292	\$ 4,347,821	\$ 4,357,671	\$ 1,253,217

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
45100 Interest Earnings	\$ 4,634	\$ -	\$ -	\$ 9,850	\$ -
TOTAL SOURCES OF FUNDS	\$ 4,634	\$ -	\$ -	\$ 9,850	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 31 Road Improvements	\$ -	\$ 675,000	\$ 675,000	\$ 675,000	(A)
70 33 Railroad Quiet Zones	59,564	-	306,849	306,849	(A)
70 36 Sanitary Sewer Pipe Bursting Phase IV	-	-	2,122,605	2,122,605	(A)
Subtotal	59,564	675,000	3,104,454	3,104,454	-
Other Costs and Expenses:					
95 01 Transfer to W/WW Fund	\$ 200,100	\$ -	\$ -	\$ -	-
Subtotal	200,100	-	-	-	-
TOTAL USE OF FUNDS	\$ 259,664	\$ 675,000	\$ 3,104,454	\$ 3,104,454	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2023.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

COUNTY MOBILITY PROJECT FUND

FUND: 430

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
FUND SUMMARY					
RESOURCES:					
Beginning Balance	\$ 2,544,779	\$ 3,305,272	\$ 4,560,608	\$ 4,560,608	\$ -
Revenues & Transfers In	3,464,201	5,120,000	5,120,000	5,126,000	-
TOTAL FUNDS AVAILABLE	\$ 6,008,980	\$ 8,425,272	\$ 9,680,608	\$ 9,686,608	\$ -
USES/DEDUCTIONS:					
Expenditures & Transfers Out	\$ 1,448,372	\$ 5,580,295	\$ 10,773,205	\$ 9,686,608	\$ -
ENDING FUND BALANCE:					
Total Ending Balance	4,560,608	2,844,977	(1,092,597)	-	-
FUND TOTAL	\$ 6,008,980	\$ 8,425,272	\$ 9,680,608	\$ 9,686,608	\$ -

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:					
42320 Intergov Revenue - Fort Bend County (Benton)	\$ -	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ -
42320 Intergov Revenue - Fort Bend County (Bamore)	-	-	-	-	-
42320 Intergov Revenue - Fort Bend County (Koeblen)	-	2,320,000	2,320,000	2,320,000	-
47130 Contributions - Developers (Koeblen)	-	-	-	-	-
48101 Transfer from General Fund (Benton)	1,937,500	-	-	-	-
48101 Transfer from General Fund (Koeblen)	-	-	-	-	-
48410 Transfer from General Supplemental (Koeblen)	1,397,795	-	-	-	-
47130 Developer Contributions	125,000	-	-	-	-
45100 Interest Earnings	3,906	-	-	6,000	-
TOTAL SOURCES OF FUNDS	\$ 3,464,201	\$ 5,120,000	\$ 5,120,000	\$ 5,126,000	\$ -

USE OF FUNDS:

Capital Improvements:

70 32 Benton Rd Project (CP1901)	\$ 544,128	\$ -	\$ 4,775,673	\$ 4,775,673	(A)
70 33 Bamore Rd Project (CP2003)	704,244	-	417,237	417,237	(A)
70 34 Koeblen Rd Project (CP2104)	200,000	5,580,295	5,580,295	4,493,698	(A)
Subtotal	1,448,372	5,580,295	10,773,205	9,686,608	-
TOTAL USE OF FUNDS	\$ 1,448,372	\$ 5,580,295	\$ 10,773,205	\$ 9,686,608	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2023.

ENTERPRISE FUNDS



Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of these funds is to separate costs of providing goods or services to the general public on a continuing basis. Such funds are to be financed or recovered primarily through user charges. Separation is necessary in order to provide a periodic determination of net income for accountability purposes and to determine appropriate user rate schedules.

Water & Wastewater Fund (501) - This fund is used to account for Water and Sewer activities and operations.

Water/Wastewater Capital Improvement Fund (512) – This fund is used to account for the one-time supplemental requests and improvements that are to be funded by the Water/Wastewater Fund.

Subsidence Fund (514) – This fund is used to account for funds which are restricted for the conversion to surface water and subsidence compliance.

Water & Wastewater Supplemental Fund (515) – This Fund is used to account for the one-time supplemental requests and improvements that are to be funded by the Water & Wastewater Fund.

Water Impact Fee Fund (517) – This fund is used to account for the City’s water impact fee revenues, which are to be used for the expansion of the City water system facilities and capacity. Such projects include the Surface Water Project and related capital improvements.

Sewer Impact Fee Fund (518) – This fund is used to account for the City’s sewer impact fee revenues, which are to be used for the expansion of the City’s wastewater system facilities and capacity.

Solid Waste Fund (550) – This fund is used to account for the activities and operations pertaining to the solid waste activities.

Civic Center Fund (560) – This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

Water & Wastewater Fund

The Water & Wastewater (W/WW) Fund is an enterprise fund providing for the administration, billing and collection activities, and operation and maintenance of the City's water and wastewater system. Strategies used in the generation of this financial plan are aimed to ensure the fund is self-supporting and that capital improvement funding is adequate to maintain or expand the City's infrastructure. The financial condition of the W/WW Fund has improved, but continues to be underfunded for future infrastructure needs. Based on the forecast, the fund meets all current reserve and bond coverage requirements.

Users of the utility system generate revenues through service charges to support operations of the water and wastewater systems, along with all related debt service payments and operating transfers. Revenues are dependent on the number of users in the system as well as weather experienced during the year. The forecast assumes average rainfall for each year; however, variation from the average can have a significant impact on water demand and subsequent revenues.

The Long-Term Financial Plan presents the W/WW Fund over six fiscal years: actual amounts for the previous audited fiscal year (FY21), the adjusted budget for FY22, ending estimate for FY22, and four projected years (FY23 - FY26).

The City of Rosenberg must anticipate and effectively manage the growth that will occur in Rosenberg in the coming years in order to meet the increasing service needs of an expanding community.

Assumptions

Revenues:

- **Water and Wastewater sales** are projected to slightly increase (5%) over the next three years due to growth and expansion within and around the City. No rate increases are budgeted in FY23 but staff will continue to monitor rates to ensure rates are sufficient to cover current and future operating and non-operating expenses.
- **The other water-related fees** are also projected to increase by 2% with the increased growth in the City of Rosenberg.

Expenses:

- **Personnel and Benefits** are projected to increase at a rate of 4% each year for FY23 to FY26 due to increases in the cost of employee benefits and the need for additional personnel due to continued growth in the City.
- **Supplies and maintenance and services** are also projected to increase by 3% due to the increasing costs of supplies along with the residential and commercial growth in the City of Rosenberg. Staff will continue to monitor due to inflationary costs.
- **Non-Operating Expenses** for Debt Service in FY2023 includes the one-time reallocation of Debt Service to a Transfer Out to allow those funds to be used to pay for infrastructure improvements, which includes \$2,200,000 for a Transfer to Water/Water CIP Projects for partial funding for a new water well instead of issuing new debt.

FY23 Water & Wastewater Fund Long-Term Financial Plan

	Actual 2020-21	Adjusted Budget 2021-22	Estimate 2021-22	Adopted Budget 2022-23	Projection 2023-24	Projection 2024-25	Projection 2025-26
Beginning Fund Balance	8,727,767	5,291,675	5,291,675	4,354,009	4,534,773	4,472,382	4,352,660
Revenues:							
Operating Revenues:							
Water Sales	5,748,198	5,550,000	6,025,000	5,750,000	5,922,500	6,100,175	6,283,180
Wastewater sales	4,888,234	4,725,000	4,950,000	4,850,000	4,995,500	5,145,365	5,299,726
Water Tap Fees	331,606	200,000	250,000	200,000	204,000	208,080	212,242
Connect fees	35,115	30,000	30,000	30,000	30,600	31,212	31,836
Reconnect fees	40,540	30,000	35,000	30,000	30,600	31,212	31,836
Wastewater tap fees	333,255	200,000	250,000	200,000	204,000	208,080	212,242
Penalty revenue	187,037	180,000	190,000	180,000	183,600	187,272	191,017
Reclaimed Water Sales	9,105	10,000	10,000	10,000	10,200	10,404	10,612
Returned check fees	1,625	2,000	2,000	2,000	2,040	2,081	2,122
Interest earnings	13,810	10,000	10,000	10,000	10,200	10,404	10,612
Backflow permit revenue	500	1,000	1,000	1,000	1,000	1,000	1,000
Property lease revenue	182,115	175,000	175,000	175,000	175,000	175,000	175,000
Miscellaneous	62,459	5,000	55,000	5,000	5,000	5,000	5,000
Operating Revenues	11,833,599	11,118,000	11,983,000	11,443,000	11,774,240	12,115,285	12,466,426
Non Operating Revenues:							
Transfers In	47,278	26,239	26,239	26,239	-	-	-
Total Revenues	11,880,877	11,144,239	12,009,239	11,469,239	11,774,240	12,115,285	12,466,426
Expenses:							
Operating Expenses							
Personnel and Benefits	2,236,947	2,455,680	2,347,894	2,716,534	2,825,195	3,038,043	3,209,485
Supplies	1,134,637	1,201,525	1,263,375	1,288,075	1,326,717	1,366,519	1,407,514
Maintenance and Services	2,629,350	2,730,695	2,807,770	2,895,016	2,981,866	3,071,322	3,163,462
Other Expense	15,459	32,000	32,000	32,000	32,640	33,293	33,959
Total Operating Expenses	6,016,393	6,419,900	6,451,039	6,931,625	7,166,419	7,509,177	7,814,420
Non-Operating Expenses							
Debt Service	5,092,658	3,846,693	3,846,693	24,850	2,274,055	2,281,750	2,288,720
Transfers Out	2,040,842	2,349,173	2,349,173	4,332,000	2,396,156	2,444,080	2,492,961
Capital Outlay	2,167,076	300,000	300,000	-	-	-	-
Total Non-Operating Expenses	9,300,576	6,495,866	6,495,866	4,356,850	4,670,211	4,725,830	4,781,681
Total Expenditures	15,316,969	12,915,766	12,946,905	11,288,475	11,836,631	12,235,007	12,596,101
Ending Fund Balance	5,291,675	3,520,148	4,354,009	4,534,773	4,472,382	4,352,660	4,222,985
Calculation of available funds:							
Ending fund balance	5,291,675	3,520,148	4,354,009	4,534,773	4,472,382	4,352,660	4,222,985
Less required contingency	459,509	387,473	388,407	338,654	355,099	367,050	377,883
Less 25% required minimum balance	2,014,309	2,192,268	2,200,053	2,815,906	2,390,644	2,488,314	2,576,845
Excess funds available for capital projects	2,817,857	940,407	1,765,549	1,380,213	1,726,640	1,497,296	1,268,257
Debt Service Coverage Ratio	1.14	1.22	1.44	181.54	2.03	2.02	2.03

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

WATER & WASTEWATER FUND

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget (3)	2021-22 Estimate (4)	2022-23 Budget	Var %
~ WATER & WASTEWATER FUND SUMMARY ~						
Resources:						
Total Beginning Balance (2)	\$ 8,727,767	\$ 8,061,446	\$ 5,291,676	\$ 5,291,676	\$ 4,395,843	-16.9%
Revenues and Transfers In	<u>11,880,878</u>	<u>11,144,239</u>	<u>11,144,239</u>	<u>12,051,072</u>	<u>11,469,239</u>	2.9%
Total Funds Available	<u>20,608,645</u>	<u>19,205,685</u>	<u>16,435,915</u>	<u>17,342,748</u>	<u>15,865,082</u>	-3.5%
Uses/Deductions:						
Expenditures and Transfers Out	15,316,969	12,601,239	12,915,764	12,946,905	11,288,475	-12.6%
Ending Fund Balance:						
Total Ending Balance	5,291,676	6,604,446	3,520,151	4,395,843	4,576,607	30.0%
Reserved for Contingencies (1)	300,000	300,000	300,000	300,000	300,000	0.0%
Unreserved ending balance	<u>4,991,676</u>	<u>6,304,446</u>	<u>3,220,151</u>	<u>4,095,843</u>	<u>4,276,607</u>	32.8%
Fund Total	<u>\$ 20,608,645</u>	<u>\$ 19,205,685</u>	<u>\$ 16,435,915</u>	<u>\$ 17,342,748</u>	<u>\$ 15,865,082</u>	-3.5%
Net Revenues (Expenditures)	(3,436,091)	(1,457,000)	(1,771,525)	(895,833)	180,764	

(1) 3% of expenditures

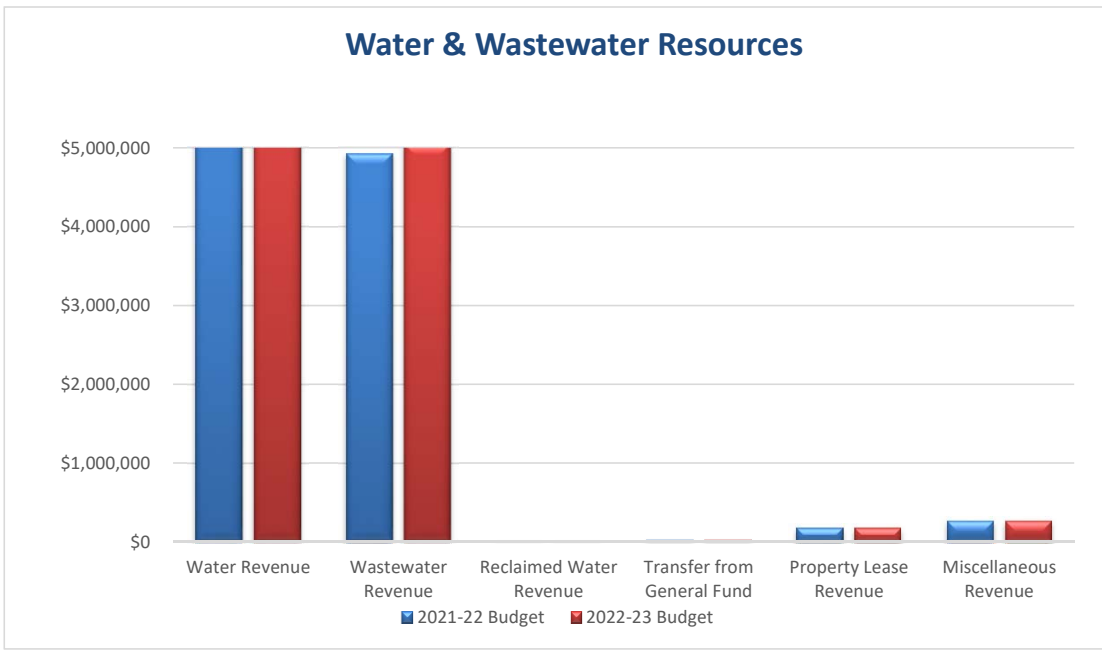
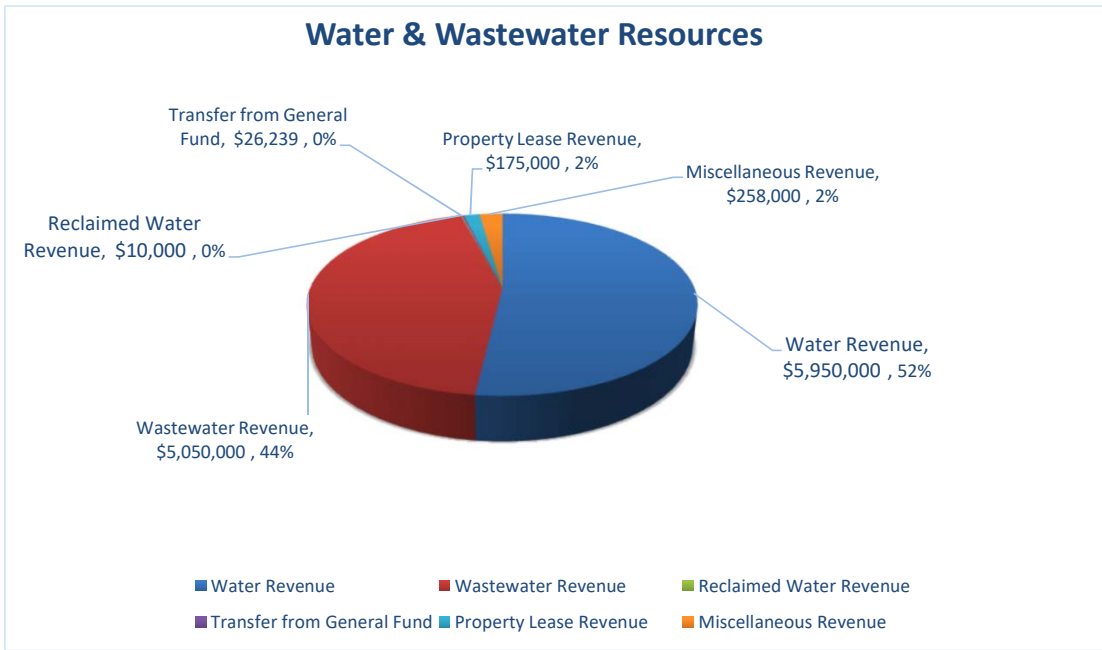
(2) Working Capital Basis

(3) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(4) Staff's estimate of year-end

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Water & Wastewater Fund Summary



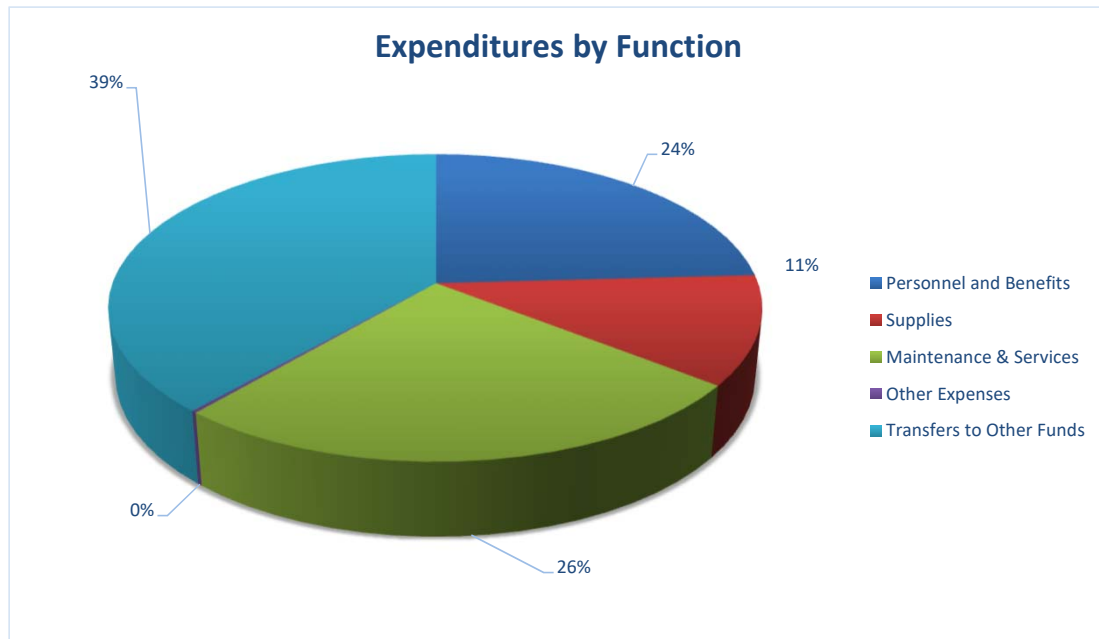
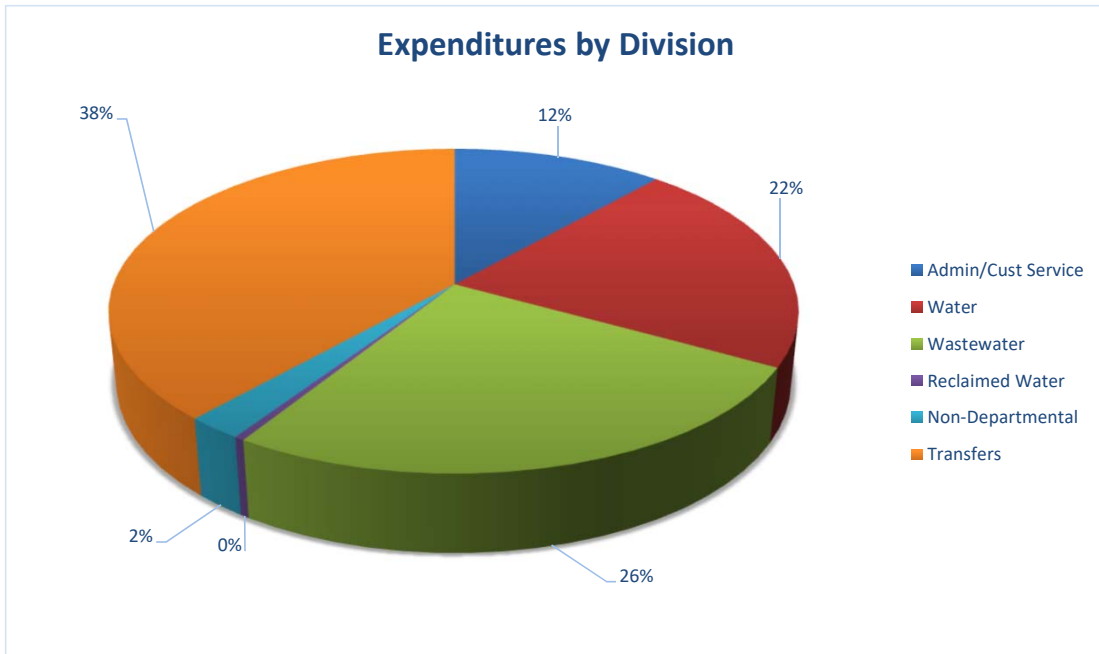
**CITY OF ROSENBERG
2020-21 BUDGET**

WATER & WASTEWATER FUND

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
RESOURCES						
<u>OPERATING REVENUES:</u>						
43111 Water sales	\$ 5,748,198	\$ 5,550,000	\$ 5,550,000	\$ 6,025,000	\$ 5,750,000	3.6%
43112 Water tap fees	331,606	200,000	200,000	250,000	200,000	0.0%
43115 Connect fees	35,115	30,000	30,000	30,000	30,000	0.0%
43116 Administration fees	40,540	30,000	30,000	35,000	30,000	0.0%
43121 Wastewater sales	4,888,234	4,725,000	4,725,000	4,950,000	4,850,000	2.6%
43122 Wastewater tap fees	333,255	200,000	200,000	250,000	200,000	0.0%
43130 Penalty revenue	187,037	180,000	180,000	190,000	180,000	0.0%
43150 Reclaimed Water Source	9,105	10,000	10,000	10,000	10,000	0.0%
43280 Returned check fees	1,625	2,000	2,000	2,000	2,000	0.0%
Subtotal	11,574,715	10,927,000	10,927,000	11,742,000	11,252,000	3.0%
<u>OTHER REVENUE:</u>						
45100 Interest earnings	\$ 13,810	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
41226 Backflow permit revenue	500	1,000	1,000	1,000	1,000	0.0%
46540 Property lease revenue	182,115	175,000	175,000	175,000	175,000	0.0%
46710 Insurance Proceeds	35,159	-	-	35,000	-	100.0%
46900 Miscellaneous	27,300	5,000	5,000	20,000	5,000	0.0%
48101 Transfer from General Fund	47,278	26,239	26,239	68,072	26,239	0.0%
Subtotal	306,162	217,239	217,239	309,072	217,239	0.0%
TOTAL REVENUES	11,880,878	11,144,239	11,144,239	12,051,072	11,469,239	2.9%

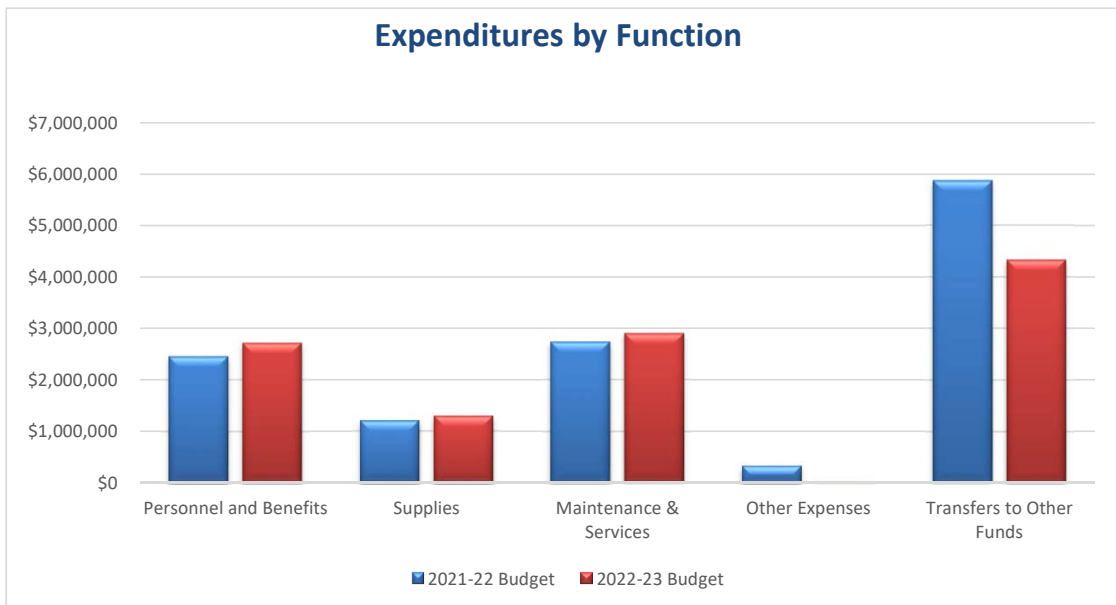
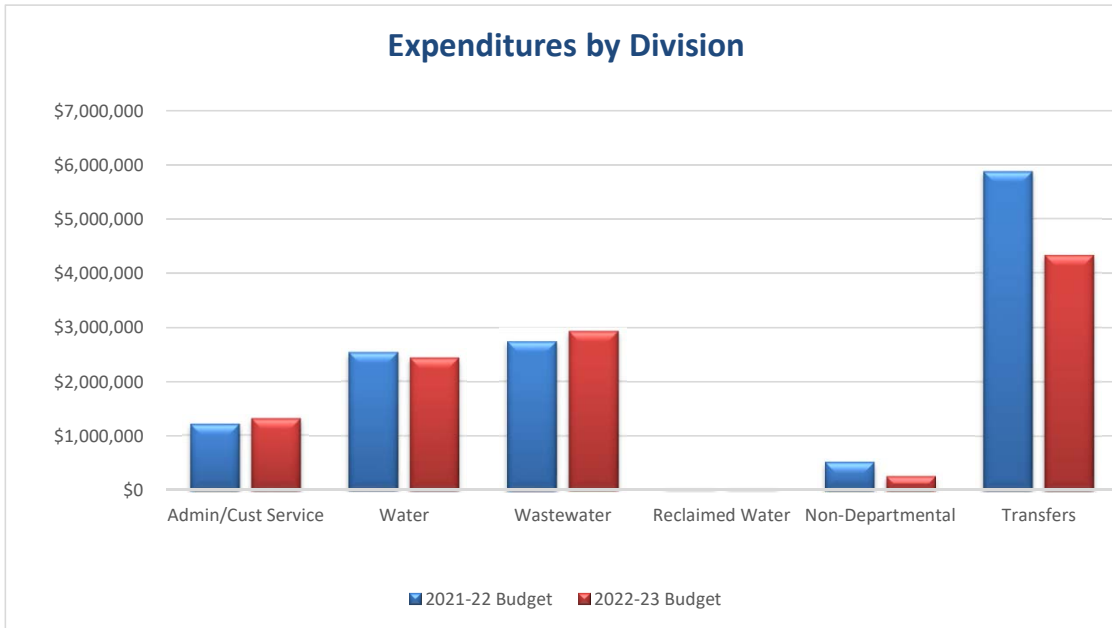
**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Function Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 2,236,947	\$ 2,455,681	\$ 2,455,680	\$ 2,347,894	\$ 2,716,534	
Supplies	1,134,637	1,201,525	1,201,525	1,263,375	1,288,075	
Maintenance and Services	2,629,350	2,716,167	2,730,695	2,807,770	2,895,016	
Debt Expense	352,413	324,321	324,321	324,321	24,850	
Other Expense	15,459	32,000	32,000	32,000	32,000	
Transfers to Other Funds	6,781,087	5,871,545	5,871,545	5,871,545	4,332,000	
Subtotal	13,149,894	12,601,239	12,615,766	12,646,905	11,288,475	-10.5%
Capital Outlay	2,167,076	-	300,000	300,000	-	
Total Expenditures	\$ 15,316,969	\$ 12,601,239	\$ 12,915,766	\$ 12,946,905	\$ 11,288,475	-12.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Administration	2.24	3.24	3.24	3.24	3.24	
Water Production/Purification	1.00	1.00	1.00	1.00	1.00	
Water Distribution	9.50	9.50	9.50	9.50	10.50	
Wastewater Collection	9.50	11.50	11.50	11.50	11.50	
Wastewater Treatment	0.00	0.00	0.00	0.00	0.00	
Reclaimed Water	0.00	0.00	0.00	0.00	0.00	
Customer Services	7.00	7.00	7.00	7.00	7.00	
Total Personnel	29.24	32.24	32.24	32.24	33.24	3.1%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Department Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
DEPARTMENT SUMMARY						
SUMMARY BY PROGRAM/DEPARTMENT:						
<u>DEPARTMENTAL:</u>						
Administration	\$ 365,649	\$ 412,739	\$ 412,739	\$ 398,221	\$ 455,553	
Customer Services	713,159	787,462	787,462	786,186	848,905	
Subtotal	1,078,807	1,200,201	1,200,201	1,184,407	1,304,458	8.7%
Water:						
Water Production/Purification	1,182,861	1,004,054	1,304,053	1,292,528	1,011,959	
Water Distribution	1,831,402	1,225,080	1,225,080	1,297,503	1,416,962	
Subtotal	3,014,263	2,229,134	2,529,133	2,590,030	2,428,921	-4.0%
Wastewater:						
Wastewater Collection	2,355,015	1,347,716	1,347,716	1,248,242	1,434,846	
Wastewater Treatment	1,875,129	1,371,900	1,386,428	1,471,938	1,483,900	
Subtotal	4,230,143	2,719,616	2,734,144	2,720,180	2,918,746	6.8%
Reclaimed Water						
Reclaimed Water	20,440	46,100	46,100	46,100	46,100	
Subtotal	20,440	46,100	46,100	46,100	46,100	0.0%
TOTAL DEPARTMENTAL	8,343,654	6,195,051	6,509,578	6,540,717	6,698,225	2.9%
<u>NON-DEPARTMENTAL:</u>						
Personnel and Benefits	8,000	8,000	8,000	8,000	8,000	
Debt Service	24,882	292,321	292,321	292,321	24,850	
Transfers to Other Funds	6,781,087	5,871,545	5,871,545	5,871,545	4,332,000	
Maintenance and Services	143,887	202,322	202,322	202,322	225,400	
TOTAL NON-DEPARTMENTAL	6,957,856	6,374,188	6,374,188	6,374,188	4,590,250	-28.0%
TOTAL EXPENDITURES	<u>\$ 15,301,510</u>	<u>\$ 12,569,239</u>	<u>\$ 12,883,766</u>	<u>\$ 12,914,905</u>	<u>\$ 11,288,475</u>	-12.4%



Customer Service

MISSION STATEMENT:

The Customer Service Department is dedicated to providing the highest standards in customer service, with accuracy, professionalism and integrity while meeting customers' needs efficiently with reliable information and services.

PROGRAM DESCRIPTION:

The Customer Service Division is under the general direction and supervision of the Director of Finance and Customer Service Supervisor. The Division is primarily responsible for billing and collecting of water, wastewater, solid waste, and sales taxes on solid waste. Other division responsibilities include monitoring all utility accounts for non-payment, high consumption, and unauthorized usage, handling customer inquiries and requests, processing all service requests for field personnel and monitoring their completion, processing customer requested service connects, disconnects, and transfers and accepting payments for miscellaneous charges and fees.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Objectives:

- Implementation of additional alternative for customers to make payments.
- Implementation of InvoiceCloud will allow customers to pay their utility bills with text to pay, directly from e-bill., IVR, web payment. Also, InvoiceCloud promotes to increase paperless bills and decrease printed bills.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Objectives:

- Provide customers with the ability to monitor their own consumption.
- Implementation of WaterSmart would provide customers troubleshooting instructions and the ability to analyze consumption through the online account portal. The following features are configurable within the application and access to this information can be provided to the customers: water usage graphs and reports, leak and high consumption alert monitoring and notification, comparison of usage against utility defined groups.
- Provide mobile access ability for customers to access their accounts, receive alerts and request services.

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal# 3: Provide quality customer service in a timely and convenient manner.

Objectives:



Customer Service

- Provide staff training for prompt, accurate service in a professional manner.
- Improve workstation layout and front counter set-up to improve efficiencies and allow customers a clear sight and access to customer service representatives.
- Increase customer satisfaction and service level by implementing dash board ticketing system.
- Implementation of WaterSmart would provide customers troubleshooting instructions and the ability to analyze consumption through the online account portal.

PERFORMANCE INDICATORS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Average wait time processing applications for new service	10min	8min	8min
First contact call resolution	90%	90%	95%
% of phone calls answered within first 2 rings	98%	99%	99%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Total water meters billed by City	11,979	12,505	13,105
Customer utility bills processed annually	126,401	131,800	141,560
Annual amount collected for utility bills (water, sewer, garbage)	\$18,261,115	\$18,481,476	\$19,100,000
Annual # of Payments Processed			
• Staff	54,550	58,741	59,400
• Over the Phone	3,652	4,270	4,900
• IVR system	15,025	15,000	15,200
• Online services	46,089	48,500	49,200
• Bank Draft	19,165	19,360	19,960
• Amegy payment Import	4,737	5,045	5,100
Annual customer applications for service	2,281	2,400	3,000
• Online	702	1,125	2,000
• In Person	1,579	1,280	1,200
Annual miscellaneous service requests processed	11,333	11,010	13,415
Customers notified annually of high consumption	2,421	1,900	2,100
Annual customer service training sessions per employee	12	16	16
Annual courtesy notifications	3,482	3,400	3,500
Annual meter rereads			
• AMI successful meter readings	135,111	136,000	136,200
• Read by Service Tech	360	360	360
• Re-Read by Service Tech	4,787	4,800	4,800

FY2023 BUDGET NOTES:

1. Transaction Fees increased due to the increase in utilization of on-line and IVR/over-the-phone payments by utility customers.
2. Software Subscription Services slightly increased for 2nd year of contract. Service allows for automated meter readings and eventually will allow customers to view there account consumption/information online.



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 441,945	\$ 460,262	\$ 460,262	\$ 443,661	\$ 498,075	
Supplies	2,420	4,850	4,850	4,850	4,850	
Maintenance and Services	253,335	290,350	290,350	305,675	313,980	
Other Expense	15,459	32,000	32,000	32,000	32,000	
Subtotal	713,159	787,462	787,462	786,186	848,905	7.8%
Total Expenditures	\$ 713,159	\$ 787,462	\$ 787,462	\$ 786,186	\$ 848,905	7.8%

~ AUTHORIZED POSITIONS ~

Position Title	2020-21	2021-22	2021-22	2021-22	2022-23	Var %
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Assistant Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Utility Billing Specialist	1.00	2.00	2.00	2.00	2.00	
Fiscal Services Technician	4.00	3.00	3.00	3.00	3.00	
Total Personnel	7.00	7.00	7.00	7.00	7.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 277,579	\$ 320,134	\$ 320,134	\$ 315,000	\$ 348,192	
10 20 Overtime	768	500	500	770	500	
10 30 Longevity	1,965	2,288	2,288	2,288	2,963	
10 40 Incentive Pay	3,405	2,700	2,700	2,700	1,800	
20 10 Retirement	24,482	52,328	52,328	52,328	57,153	
20 20 Social Security	19,591	24,872	24,872	24,872	27,001	
20 40 Insurance	113,067	56,237	56,237	44,500	59,161	
20 50 Workers' Compensation	314	327	327	327	354	
20 55 Long Term Disability	775	876	876	876	952	
Subtotal	441,945	460,262	460,262	443,661	498,075	8.2%
Supplies:						
31 10 Office Supplies	1,094	1,400	1,400	1,400	1,400	
31 35 Business Expenses	303	750	750	750	750	
31 90 Other Supplies	-	1,300	1,300	1,300	1,300	
36 10 Small Tools and Equipment	1,023	1,400	1,400	1,400	1,400	
Subtotal	2,420	4,850	4,850	4,850	4,850	0.0%
Maintenance and Services:						
41 15 Transaction Fees	171,766	160,000	160,000	175,000	180,000	
42 35 Software Subscription Service	-	16,100	16,100	16,100	18,880	
51 20 General Insurance	807	900	900	1,225	1,350	
52 10 Telephone/Communications	935	3,000	3,000	3,000	3,000	
52 20 Postage	1,723	2,200	2,200	2,200	2,600	
54 10 Printing and Binding	443	3,900	3,900	3,900	3,900	
54 15 Community Education	-	6,000	6,000	6,000	6,000	
55 10 Education and Training	250	3,900	3,900	3,900	3,900	
57 10 Other Contractual Services-Bill Printing Services	77,410	94,350	94,350	94,350	94,350	
Subtotal	253,335	290,350	290,350	305,675	313,980	8.1%
Other Expenses:						
85 30 Bad Debt Expense	15,459	32,000	32,000	32,000	32,000	
Subtotal	15,459	32,000	32,000	32,000	32,000	0.0%
Total Expenditures	\$ 713,159	\$ 787,462	\$ 787,462	\$ 786,186	\$ 848,905	7.8%

MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

PROGRAM DESCRIPTION:

The Water and Wastewater Administration division, under the direction of the Executive Director of Public Services and Director of Utilities, are primarily responsible for the supervision of all municipal utilities divisions, with the exception of Customer Service. Included in the oversight activities for utilities are water production and purification, water distribution, wastewater collection, wastewater treatment, and reclaimed water divisions, and the related maintenance and construction of water and wastewater assets. The division is responsible to maintain the City's general compliance with TCEQ regulations and permit requirements related to the public drinking water and wastewater utility systems. In addition, the Executive Director of Public Services is responsible for the supervision of the Program Director of Capital Projects, City Engineer and the Public Works Department.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal #1: Provide an effective wastewater treatment system and aggressively complete the smoke testing program to eliminate sanitary sewer overflows and protect public health.

Objectives:

- Aggressively complete Capital Improvement Projects Plan to replace deteriorated sanitary sewer collection system lines and lift stations to minimize inflow/infiltration.
- Eliminate sanitary sewer overflows by smoke testing all zones within jurisdiction and reduce inflow/infiltration.
- Outsource wastewater treatment plant operations and maintenance.

Department Goal #2: Provide safe, potable and palatable drinking water for the community of Rosenberg and complete the surface water conversion.

Objectives:

- Comply with Fort Bend Subsidence District mandate to reduce groundwater production by 60% by 2027. City is currently taking delivery of 3 MGD of treated surface water from Brazosport Water Authority and is currently utilizing approximately 50% Surface Water and 50% Groundwater.
- Aggressively complete Capital Improvement Projects necessary to comply with unfunded mandates and sustain local growth.
- Provide water quality that meets or exceeds all federal and state regulatory standards.
- Provide pleasant tasting tap water without tastes, color, or odor. Provide no harmful levels of chemicals, elements or bacteria in the drinking water.
- Provide adequate pressure for daily use and produce and distribute safe, high quality water for domestic and commercial uses and fire protection.
- The Utilities Department water conservation education program consists of a partnership between local schools and City of Rosenberg on a quarterly basis.
- Expand use of reclaimed water to reduce potable water demand.



Water/Wastewater Administration

❖ *The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.*

Department Goal #3: Customer Satisfaction by responding to all non-emergency calls with in twenty-four to forty eight hours of receipt.

Objectives:

- Provide for succession planning and cross-training
- Inventory and map water and sanitary sewer utility systems.
- Comply with TCEQ, EPA, and other regulatory agencies. Perform better than national utility standards.
- Extend the life of systems and equipment through preventative and predictive maintenance.
- Maintain reliable operations at all times.
- Maintain effective equipment and vehicle replacement programs.
- Develop a well-trained, certified and professional utility staff by updating employee pay scales and incentive pay for licensed individuals to attract and retain high quality employees. Increase minimum training requirements of employees and train employees on Standard Operating Procedures.
- Maintain consolidated, up-to-date and usable emergency management plan.
- Centralize facilities and provide adequate office space.
- Build organizational and system capacity to support growing customer base and system expansion.
- Know our customers and meet their expectations.
- Use technology to increase productivity and to reduce costs – SCADA.
- Emphasis safety first in all our actions.

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of licensed water/wastewater operators	16	16	17
Percent emergency repairs made within 24 hours	100%	100%	100%
Number of safety meetings per year	12	12	12
Percent of employees that attended safety meetings	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Inflow/Infiltration (I/I) Reduction Program Identified	95	200	200
Inflow/Infiltration (I/I) Reduction Program Repaired	32	150	150

FY2023 BUDGET NOTES:

1. No significant changes from the FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Administration
FUNCTION: Water & Wastewater
ACCOUNT: 501-6050-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 264,308	\$ 347,139	\$ 347,139	\$ 332,366	\$ 389,503	
Supplies	3,445	6,650	6,650	6,700	6,700	
Maintenance and Services	30,259	58,950	58,950	59,155	59,350	
Subtotal	365,649	412,739	412,739	398,221	455,553	10.4%
Total Expenditures	\$ 365,649	\$ 412,739	\$ 412,739	\$ 398,221	\$ 455,553	10.4%

~ AUTHORIZED POSITIONS ~

Position Title	2020-21	2021-22	2021-22	2021-22	2022-23	Var %
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Utilities Superintendent	-	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.24	0.24	0.24	0.24	0.24	
Total Personnel	2.24	3.24	3.24	3.24	3.24	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Administration
FUNCTION: Water & Wastewater
ACCOUNT: 501-6050-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 171,574	\$ 249,517	\$ 249,517	\$ 238,000	\$ 283,463	
10 20 Overtime	1,087	250	250	250	250	
10 30 Longevity	1,084	1,361	1,361	1,264	1,586	
11 10 Salaries and Wages - Part Time	6,386	9,235	9,235	7,300	9,370	
20 10 Retirement	17,838	40,934	40,934	39,000	46,707	
20 20 Social Security	13,809	20,170	20,170	19,500	22,794	
20 40 Insurance	49,226	21,398	21,398	23,000	20,931	
20 50 Workers' Compensation	268	263	263	416	298	
20 55 Long Term Disability	437	711	711	711	804	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	200	900	900	525	900	
Subtotal	264,308	347,139	347,139	332,366	389,503	12.2%
Supplies:						
31 10 Office Supplies	411	450	450	500	500	
31 35 Business Expenses	231	500	500	500	500	
31 40 Clothing	135	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	26	800	800	800	800	
37 20 Electricity	2,643	3,200	3,200	3,200	3,200	
37 30 Fuel, Oil and Lubricants	-	1,200	1,200	1,200	1,200	
Subtotal	3,445	6,650	6,650	6,700	6,700	0.8%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	4,673	4,500	4,500	4,500	4,500	
43 15 Engineering and Architectural Services	14,861	25,000	25,000	25,000	25,000	
43 60 Impact Fee Services	315	5,000	5,000	5,000	5,000	
51 20 General Insurance	948	1,100	1,100	1,305	1,500	
52 10 Radio/Telephone/Communications	8,844	7,300	7,300	7,300	7,300	
52 20 Postage	-	250	250	250	250	
55 10 Education and Training	618	3,800	3,800	3,800	3,800	
63 10 Building Repair and Maintenance	-	12,000	12,000	12,000	12,000	
Subtotal	30,259	58,950	58,950	59,155	59,350	0.7%
Other Expenses:						
85 10 Depreciation Expense	67,637	-	-	-	-	
Subtotal	67,637	-	-	-	-	100.0%
Total Expenditures	\$ 365,649	\$ 412,739	\$ 412,739	\$ 398,221	\$ 455,553	10.4%



Water Purification/Production

PROGRAM DESCRIPTION:

The Water Purification/Production division, under the direction of the Executive Director of Public Services and Director of Utilities, are primarily responsible for providing an adequate, uninterrupted quantity and quality of water to meet the demands of the City's water users, and the operation of seven (7) water plants that receive water from six (6) source-of-supply water wells and treated surface water. The water plants treat water pumped from the wells into storage tanks and then into the distribution lines with chemicals for disinfection and water conditioning agents. The treated water is tested regularly to ensure compliance with standards established by the Texas Commission on Environmental Quality (TCEQ) and other regulatory agencies.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Maximum daily well pumping capacity*	12.8	12.8	12.8
Number of water supply wells maintained	6	6	6
Surface water daily contract supply*	3	3	3
Surface water daily pumping capacity*	7.6	7.6	7.6
Number of water plants maintained	7	7	7
Total water pumped**	2.36	1.95	2.10
Peak day pumpage*	8.3	8.3	8.3
Total storage capacity*	10.425	10.425	10.425
Number of ground storage tanks	8	8	8
Ground storage capacity*	7.025	7.025	7.025
Number of elevated storage tanks	5	5	5
Elevated tank storage capacity*	3.4	3.4	3.4
Number of hydro pneumatic tanks	1	1	1
Hydro pneumatic storage capacity*	0.015	0.015	0.015
Number of bacteriological samples collected	480	480	480

* Million gallons

**Billion gallons

FY2023 BUDGET NOTES:

1. An increase of \$8,000 in Fuel, Oil and Lubricants due to the increased cost of fuel is offset by an \$8,000 decrease in the cost of Electricity.
2. An increase of \$6,500 in General Insurance due to an increase in the cost for property and liability insurance.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Production/Purification
FUNCTION: Water & Wastewater
ACCOUNT: 501-6052-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 93,702	\$ 88,804	\$ 88,803	\$ 90,898	\$ 93,959	
Supplies	382,448	446,550	446,550	453,850	446,550	
Maintenance and Services	462,276	468,700	468,700	447,780	471,450	
Subtotal	1,182,861	1,004,054	1,004,053	992,528	1,011,959	0.8%
Total Expenditures	\$ 1,182,861	\$ 1,004,054	\$ 1,304,053	\$ 1,292,528	\$ 1,011,959	-22.4%

~ AUTHORIZED POSITIONS ~						
<u>Position Title</u>						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
Total Personnel	1.00	1.00	1.00	1.00	1.00	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Production/Purification
FUNCTION: Water & Wastewater
ACCOUNT: 501-6052-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 52,156	\$ 53,716	\$ 53,716	\$ 55,500	\$ 57,824	
10 20 Overtime	8,859	12,000	12,000	12,000	12,000	
10 30 Longevity	885	675	675	975	765	
10 40 Incentive Pay	1,357	1,350	1,350	1,303	1,350	
20 10 Retirement	6,289	8,972	8,972	9,050	9,706	
20 20 Social Security	4,845	4,264	4,264	4,320	4,586	
20 40 Insurance	18,432	7,074	7,074	6,990	6,919	
20 50 Workers' Compensation	730	602	602	608	647	
20 55 Long Term Disability	149	151	151	152	162	
Subtotal	93,702	88,804	88,803	90,898	93,959	5.8%
Supplies:						
31 10 Office Supplies	282	450	450	450	450	
31 20 Computer Supplies	-	200	200	200	200	
31 35 Business Expenses	-	900	900	900	900	
31 40 Clothing	994	800	800	800	800	
34 15 Chemical Supplies	123,560	170,000	170,000	170,000	170,000	
35 10 Motor Vehicle Repair Supplies	34	2,500	2,500	2,500	2,500	
35 20 Building Materials and Supplies	154	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	560	4,000	4,000	4,000	4,000	
37 10 Natural Gas	505	700	700	700	700	
37 20 Electricity	246,530	260,000	260,000	260,000	252,000	
37 30 Fuel, Oil and Lubricants	9,830	6,000	6,000	13,300	14,000	
Subtotal	382,448	446,550	446,550	453,850	446,550	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	300	300	300	300	
43 40 License and Inspection Fees	36,316	40,000	40,000	40,000	40,000	
51 20 General Insurance	26,434	27,500	27,500	29,580	34,000	
52 10 Telephone/Communications - Scada	581	1,200	1,200	1,200	1,200	
52 20 Postage	499	500	500	500	500	
54 10 Printing and Binding	2,402	2,000	2,000	2,000	2,000	
54 15 Community Education	-	2,750	2,750	2,750	2,750	
55 10 Education and Training	1,711	2,800	2,800	2,800	2,800	
56 25 Fleet Replacement	7,500	8,100	8,100	8,100	4,350	
57 10 Other Contractual Services	147,919	148,000	148,000	148,000	148,000	
57 20 Water Sample Testing Services	16,025	15,000	15,000	15,000	15,000	
62 40 Grounds Maintenance Services	11,723	14,550	14,550	14,550	14,550	
63 10 Building Repair and Maintenance	1,298	6,000	6,000	10,000	6,000	
63 25 Equipment Repair and Maintenance	185,428	150,000	150,000	150,000	150,000	
63 30 Tank Maintenance	24,441	50,000	50,000	23,000	50,000	
Subtotal	462,276	468,700	468,700	447,780	471,450	0.6%
Capital Outlay:						
70 30 Improvements OT Buildings - Water Well #7	-	-	300,000	300,000	-	
Subtotal	-	-	300,000	300,000	-	0.0%
Other Expenses:						
85 10 Depreciation Expense	244,435	-	-	-	-	
Subtotal	244,435	-	-	-	-	100.0%
Total Expenditures	\$ 1,182,861	\$ 1,004,054	\$ 1,304,053	\$ 1,292,528	\$ 1,011,959	-22.4%



Water Distribution

PROGRAM DESCRIPTION:

The Water Distribution division, under the direction of the Executive Director of Public Services and Director of Utilities, are primarily responsible for the operation and maintenance of the City's water distribution and transmission system. Activities include maintenance and installation of piping, valves, fittings, fire hydrants, water meter reading, metering equipment, water taps, booster pump stations and storage facilities. The department is also responsible for providing emergency after-hours responses to water distribution problems.

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Non-Emergency work orders completed within 48 – 72 hours	90%	95%	95%
Average initial response time (hours)	1 or less	1 or less	1 or less
Percentage of lost/unaccounted for water	15.5%	9.50%	10.5%
Average length of time per service disruption (hours)	1.5	1.5	1.5
Percent increase (decrease) in the number of water taps (growth)	35%	36%	37%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Water mains replace/upgraded (linear feet)	5,000	10,000	8,000
Water meters replaced	64	70	70
Water meters electronically read monthly	16,536	16,800	17,000
Number of meter re-reads	3,286	1,800	1,600
Percent increase (decrease) in water meters read monthly	31%	32%	33%
Broken mains/leaks repaired	189	220	210
New water taps installed (excluding out of City MUD's)	531	560	600
Total number of water connections (excluding out of city MUD's)	16,536	16,800	17,000
Total number of water connections for out of city MUD's receiving wholesale water from City	4,781	4,900	5,000
Number of fire hydrants	1,596	1,750	1,760
Number of fire hydrants flushed	1,596	1,750	1,760
Average water pressure (P.S.I)	55	55	55
Number of customer water quality complaints	149	100	100
Water billed to city customers - gallons**	1.26	1.50	1.50
Water billed to wholesale MUD's-gallons*	419	500	490
Gallons of lost/unaccounted for water*	299	150	145
Percentage of water billed to in-city/wholesale MUDs	74/26%	87%/13%	70/30%
Number of customer connect work orders completed	2,269	2,300	2,400
Number of customer disconnect work orders completed	869	980	1,000
Number of non-payment disconnects	1,397	1,300	1,300
Number of non-payment reconnects	1,207	900	1,100
Miles of water lines	203	205	210

* Million gallons

** Billion gallons

FY2023 BUDGET NOTES:

1. A Maintenance and Operations Assistant position was added to the budget.
2. Water Meters increased by \$75,000 due to an increase in the number of water meters being installed and growth within the City.
3. Fuel, Oil and Lubricants increased by \$7,500 due to an increase in fuel costs.
4. An increase of \$7,500 in General Insurance due to an increase in the cost for property and liability insurance.
5. The line item for Water Leakage Survey was removed while the City focuses on reducing inflow and infiltration.
6. Other Contractual Services – Emergency Repairs was added in the amount of \$20,000.



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Water Distribution **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6053-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 739,438	\$ 737,780	\$ 737,780	\$ 756,048	\$ 838,671	
Supplies	351,718	303,300	303,300	380,300	386,300	
Maintenance and Services	128,639	184,000	184,000	161,155	191,991	
Subtotal	1,219,795	1,225,080	1,225,080	1,297,503	1,416,962	15.7%
Capital Outlay	611,608	-	-	-	-	100.0%
Total Expenditures	\$ 1,831,402	\$ 1,225,080	\$ 1,225,080	\$ 1,297,503	\$ 1,416,962	15.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	3.50	3.50	3.50	3.50	3.50	
M&O Technician	5.50	5.50	5.50	5.50	5.50	
M&O Assistant	-	-	-	-	1.00	
Total Personnel	9.50	9.50	9.50	9.50	10.50	10.5%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-6053-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 412,683	\$ 445,474	\$ 445,474	\$ 458,000	\$ 516,487	
10 20 Overtime	58,680	72,500	72,500	72,500	72,500	
10 30 Longevity	5,970	5,726	5,726	6,083	6,544	
10 40 Incentive Pay	3,375	2,700	2,700	3,015	2,400	
20 10 Retirement	47,744	80,299	80,299	83,000	96,821	
20 20 Social Security	34,456	38,165	38,165	40,000	45,743	
20 40 Insurance	169,700	86,301	86,301	86,500	90,298	
20 50 Workers' Compensation	5,629	5,389	5,389	5,700	6,459	
20 55 Long Term Disability	1,200	1,226	1,226	1,250	1,419	
Subtotal	739,438	737,780	737,780	756,048	838,671	13.7%
Supplies:						
31 10 Office Supplies	383	500	500	500	500	
31 40 Clothing	3,546	5,000	5,000	5,000	5,000	
31 90 Other Supplies	1,593	3,000	3,000	3,000	3,000	
34 10 Botanical & Agricultural Supplies	1,187	1,400	1,400	1,400	1,400	
34 15 Chemical Supplies	1,722	4,500	4,500	5,000	5,000	
34 25 Laboratory Supplies	-	3,000	3,000	3,000	3,000	
34 30 Cleaning Supplies	608	1,500	1,500	1,500	1,500	
35 10 Motor Vehicle Repair Supplies	8,401	11,000	11,000	15,000	11,000	
35 20 Building Materials and Supplies	837	900	900	900	900	
35 30 Plumbing Supplies	81,600	80,000	80,000	80,000	80,000	
35 32 Water Meters	209,442	150,000	150,000	215,000	225,000	
35 40 Street Repair Supplies	60	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	9,355	7,000	7,000	7,000	7,000	
36 30 Safety Equipment	1,667	6,000	6,000	6,000	6,000	
37 20 Electricity	138	500	500	500	500	
37 30 Fuel, Oil and Lubricants	31,179	28,000	28,000	35,500	35,500	
Subtotal	351,718	303,300	303,300	380,300	386,300	27.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	8,151	8,000	8,000	8,000	8,000	
43 40 License and Inspection Fees	334	1,000	1,000	1,000	1,000	
51 20 General Insurance	26,628	28,000	28,000	34,905	40,000	
52 10 Telephone/Communications	1,002	1,050	1,050	1,050	1,050	
52 20 Postage	136	500	500	500	500	
55 10 Education and Training	4,102	6,400	6,400	6,400	6,400	
56 24 Equipment Rentals	1,740	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	37,733	43,000	43,000	43,000	48,741	
57 10 Other Contractual Services	9,695	16,000	16,000	16,000	16,000	
57 15 Water Leakage Survey	-	29,750	29,750	-	-	
57 20 Water Sample Testing Services	24,318	25,000	25,000	25,000	25,000	
57 25 Other Cont Svcs - Emergency Repairs	-	-	-	-	20,000	
63 25 Equipment Repair and Maintenance	13,531	20,000	20,000	20,000	20,000	
63 27 Radio Repair and Maintenance	1,268	1,300	1,300	1,300	1,300	
Subtotal	128,639	184,000	184,000	161,155	191,991	4.3%
Capital Outlay:						
85 10 Depreciation	611,608	-	-	-	-	
Subtotal	611,608	-	-	-	-	100.0%
Total Expenditures	\$ 1,831,402	\$ 1,225,080	\$ 1,225,080	\$ 1,297,503	\$ 1,416,962	15.7%



Wastewater Collection

PROGRAM DESCRIPTION:

The Wastewater Collection division, under the direction of the Executive Director of Public Services and the Director of Utilities, are primarily responsible for the operation and maintenance of the City's wastewater collection system. Activities include maintenance and installation of piping, valves, fittings, wastewater taps and twenty-nine (29) lift stations. The collection system is designed to collect and transport the wastewater for eventual treatment at the City's wastewater treatment plants. Additional responsibilities include continuation of the wastewater main replacement program, cleaning line stoppages, and installing sewer taps.

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average response time to sewer complaints (hours)	1	1	1
% increase (decrease) in number of wastewater taps	1.3%	4%	4%
Average length of time per service disruption in hours	1.5	2%	2%
% of tap installs within 7 business days	96%	98%	98%
% increase in the total number of wastewater connections	36%	38%	40%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Sewer mains replaced/upgraded (linear feet)	3,228	4,217	6,850
Number of times per day each lift station maintained	1	1	1
Number of lift stations	27	28	28
Broken main/leaks repaired including stoppages	159	250	350
New wastewater taps installed excluding out of city MUD's	472	485	500
Total number of wastewater connections without MUD's	16,536	16,800	17,000
Total number of wastewater connections for out of city MUD's served by the city	500	550	550
Number of SCADA systems installed in lift stations	27	28	28
Miles of sanitary sewer lines	169	175	178

FY2023 BUDGET NOTES:

1. An increase of \$6,500 in Fuel, Oil and Lubricants due to the increased cost of fuel is partially offset by a \$3,000 decrease in the cost of Electricity.
2. An increase of \$4,000 in General Insurance due to an increase in the cost for property and liability insurance.
3. Other Contractual Services – Vacuum Services was removed in the amount of \$15,000 due to the purchase of a vacuum truck.
4. Other Contractual Services – Emergency Repairs was added in the amount of \$20,000.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Wastewater Collection **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6054-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 689,554	\$ 813,696	\$ 813,696	\$ 716,922	\$ 888,326	
Supplies	142,436	144,175	144,175	140,675	147,675	
Maintenance and Services	441,232	389,845	389,845	390,645	398,845	
Subtotal	1,273,222	1,347,716	1,347,716	1,248,242	1,434,846	6.5%
Capital Outlay	1,081,793	-	-	-	-	100.0%
Total Expenditures	\$ 2,355,015	\$ 1,347,716	\$ 1,347,716	\$ 1,248,242	\$ 1,434,846	6.5%

~ AUTHORIZED POSITIONS ~

Position Title						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	2.50	3.50	3.50	3.50	3.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.50	1.50	1.50	1.50	1.50	
M&O Assistant	3.00	4.00	4.00	4.00	4.00	
Total Personnel	9.50	11.50	11.50	11.50	11.50	0.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Wastewater Collection
FUNCTION: Water & Wastewater
ACCOUNT: 501-6054-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 404,761	\$ 534,052	\$ 534,052	\$ 460,000	\$ 579,382	
10 20 Overtime	43,973	39,000	39,000	39,000	39,000	
10 30 Longevity	5,963	6,544	6,544	6,833	7,331	
10 40 Incentive Pay	7,129	6,750	6,750	6,839	6,150	
20 10 Retirement	47,251	93,811	93,811	80,000	101,748	
20 20 Social Security	32,805	44,591	44,591	40,000	48,070	
20 40 Insurance	142,168	81,173	81,173	77,000	98,256	
20 50 Workers' Compensation	4,361	6,296	6,296	6,000	6,787	
20 55 Long Term Disability	1,143	1,479	1,479	1,250	1,602	
Subtotal	689,554	813,696	813,696	716,922	888,326	9.2%
Supplies:						
31 10 Office Supplies	1,055	1,000	1,000	1,000	1,000	
31 40 Clothing	3,430	4,000	4,000	4,000	4,000	
34 15 Chemical Supplies	8,104	7,000	7,000	7,000	7,000	
34 30 Cleaning Supplies	1,508	1,500	1,500	1,500	1,500	
35 10 Motor Vehicle Repair Supplies	6,184	4,000	4,000	4,000	4,000	
35 20 Building Materials and Supplies	984	1,500	1,500	1,500	1,500	
35 30 Plumbing Supplies	23,242	20,000	20,000	20,000	20,000	
35 33 Sewer Taps	-	1,000	1,000	1,000	1,000	
35 35 Electrical Supplies	-	175	175	175	175	
35 40 Street Repair Supplies	2,952	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	7,689	5,000	5,000	5,000	5,000	
36 30 Safety Equipment	2,559	6,500	6,500	6,500	6,500	
37 10 Natural Gas	858	1,000	1,000	1,000	1,000	
37 20 Electricity	68,519	75,000	75,000	65,000	72,000	
37 30 Fuel, Oil and Lubricants	15,353	15,500	15,500	22,000	22,000	
Subtotal	142,436	144,175	144,175	140,675	147,675	2.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,732	320	320	320	320	
43 40 License and Inspection Fees	392	750	750	750	750	
51 20 General Insurance	19,762	21,000	21,000	21,800	25,000	
52 10 Telephone/Communications	2,619	1,825	1,825	1,825	1,825	
52 20 Postage	749	2,500	2,500	2,500	2,500	
55 10 Education and Training	4,769	7,500	7,500	7,500	7,500	
56 24 Equipment Rentals	1,184	300	300	300	300	
56 25 Fleet Replacement	30,369	22,800	22,800	22,800	22,800	
57 10 Other Contractual Services - Vector Services	17,280	15,000	15,000	15,000	-	
57 13 Other Contractual Services - Lift Station Operator	142,088	142,100	142,100	142,100	142,100	
57 25 Other Cont Svcs - Emergency Repair & Maint	-	-	-	-	20,000	
62 40 Grounds Maintenance Services	10,366	9,750	9,750	9,750	9,750	
63 25 Equipment Repair and Maintenance	208,922	165,000	165,000	165,000	165,000	
63 27 Radio Repair and Maintenance	1,000	1,000	1,000	1,000	1,000	
Subtotal	441,232	389,845	389,845	390,645	398,845	2.3%
Capital Outlay:						
85 10 Depreciation	1,081,793	-	-	-	-	
Subtotal	1,081,793	-	-	-	-	100.0%
Total Expenditures	\$ 2,355,015	\$ 1,347,716	\$ 1,347,716	\$ 1,248,242	\$ 1,434,846	6.5%



Wastewater Treatment Plant

PROGRAM DESCRIPTION:

The Wastewater Treatment division, under the direction of the Executive Director of Public Services and the Director of Utilities, are responsible for providing proper treatment of all wastewater received from the collection system and monitoring the effluent discharge and bio-solids in accordance with state and federal requirements. Included within the activities are the operation and maintenance of the City's three (3) wastewater treatment plants that process the collected wastewater. The division also performs process analysis for various local, state and federal regulatory agencies. The operations of this division have been outsourced to a private entity.

PERFORMANCE INDICATORS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Permit Violations	0	0	0
Compliance	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Daily average flow of wastewater treated annually:			
Plant No. 1A - Permit capacity 2.0 mgd	1.1	1.23	1.2
Plant No. 2 - Permit capacity 4.5 mgd	2.0	2.2	2.2
Plant No. 3 - Permit capacity 0.025 mgd	0.0037	0.0035	0.0038
Percent of permitted capacity:			
Plant No. 1A	55%	62%	62%
Plant No. 2	44%	48%	50%
Plant No. 3	15%	14%	20%

FY2023 BUDGET NOTES:

1. An account in the amount of \$10,000 was added Fuel, Oil and Lubricants to properly track the fuel usage for the generators at Wastewater Treatment Plant #1 and #2.
2. The fuel is offset by a \$10,000 decrease in the cost of Electricity.
3. An increase of \$12,000 in General Insurance is due to an increase in the cost for property and liability insurance.
4. Equipment Repair and Maintenance was increased by \$100,000 to cover the increasing cost of maintaining and repairing the aging infrastructure.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Wastewater Treatment **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6055-600

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 248,385	\$ 275,000	\$ 275,000	\$ 256,000	\$ 275,000	
Maintenance and Services	1,153,069	1,096,900	1,111,428	1,215,938	1,208,900	
Subtotal	1,401,454	1,371,900	1,386,428	1,471,938	1,483,900	7.0%
Capital Outlay	473,675	-	-	-	-	100.0%
Total Expenditures	\$ 1,875,129	\$ 1,371,900	\$ 1,386,428	\$ 1,471,938	\$ 1,483,900	7.0%

~ AUTHORIZED POSITIONS ~

Position Title

N/A

~ EXPENDITURE DETAIL ~

Supplies:						
37 20	Electricity	\$ 248,385	\$ 275,000	\$ 275,000	\$ 256,000	\$ 265,000
37 30	Fuel, Oil and Lubricants	-	-	-	-	10,000
	Subtotal	248,385	275,000	275,000	256,000	275,000
						0.0%
Maintenance and Services:						
43 15	Engineering and Architectural Services	3,473	40,000	54,528	54,528	40,000
43 40	License and Inspection Fees	48,277	55,000	55,000	55,000	55,000
51 20	General Insurance	42,935	45,000	45,000	49,510	57,000
52 10	Telephone/Communications	-	1,300	1,300	1,300	1,300
57 10	Other Cont Svcs - Plant Operation Services	685,565	685,600	685,600	685,600	685,600
57 20	Other Cont Svcs - Pretreatment Program	7,475	30,000	30,000	30,000	30,000
62 40	Grounds Maintenance Services	26,026	30,000	30,000	30,000	30,000
63 10	Building Repair and Maintenance	98	10,000	10,000	10,000	10,000
63 25	Equipment Repair and Maintenance	339,220	200,000	200,000	300,000	300,000
	Subtotal	1,153,069	1,096,900	1,111,428	1,215,938	1,208,900
						8.8%
Capital Outlay:						
85 10	Depreciation	473,675	-	-	-	-
	Subtotal	473,675	-	-	-	-
						0.0%
	Total Expenditures	\$ 1,875,129	\$ 1,371,900	\$ 1,386,428	\$ 1,471,938	\$ 1,483,900
						7.0%



Reuse /Reclaimed Water

PROGRAM DESCRIPTION:

The Reclaimed Water is Water/Wastewater Department, which tracks the operational costs for providing reclaimed water for irrigation purposes to different facilities and parks with in the City. To help offset these costs, a revenue line item in the Water/Wastewater Fund was created for Reclaimed Water Sales.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Reuse line installed (linear feet)	2,000	6,350	2,500
Reclaimed water pumpage *	163	165	165
Meter Installed	2	4	5

* Million gallons

FY2023 BUDGET NOTES:

1. No significant changes from the FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Reclaimed Water **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6057-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 3,785	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	
Maintenance and Services	16,655	25,100	25,100	25,100	25,100	
Subtotal	20,440	46,100	46,100	46,100	46,100	0.0%
Total Expenditures	\$ 20,440	\$ 46,100	\$ 46,100	\$ 46,100	\$ 46,100	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
N/A

~ EXPENDITURE DETAIL ~

Supplies:						
34 15 Chemical Supplies	\$ 306	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
37 20 Electricity	3,479	6,000	6,000	6,000	6,000	
Subtotal	3,785	21,000	21,000	21,000	21,000	0.0%
Maintenance and Services:						
42 30 Water Reuse Plan	-	1,000	1,000	1,000	1,000	
51 20 General Insurance	53	100	100	100	100	
57 38 Educational Material & Signage	661	500	500	500	500	
63 10 Building Repair and Maintenance	-	500	500	500	500	
63 25 Equipment Repair and Maintenance	15,941	23,000	23,000	23,000	23,000	
Subtotal	16,655	25,100	25,100	25,100	25,100	0.0%
Total Expenditures	\$ 20,440	\$ 46,100	\$ 46,100	\$ 46,100	\$ 46,100	0.0%

PROGRAM DESCRIPTION:

The expenditures for the Water & Wastewater Non-Departmental Fund are comprised of various administrative and maintenance charges, as well as debt payments and transfers to other funds.

FY2023 BUDGET NOTES:

1. A transfer of \$8,000 to the City Health Insurance Fund is for administrative costs.
2. Technology Fees for internal technology services increased by approximately \$23,000 due to an increase in technology costs and usage by the Water/Wastewater departments.
3. The Principal payment for the Water/Wastewater Fund was decreased to \$21,000/year. The quarterly payments for the Capital Lease Agreement - 2009 Energy Efficiency Project were complete in FY2022.
4. The Transfer to the General Fund of \$2,107,000 is to reimburse the General Fund for support services and the Payment In Lieu of Taxes (PILOT). The PILOT is calculated at 4% of operating revenue.
5. The Transfer to Debt Service Fund for current debt obligations was removed from the budget to allow the funds to be used to pay for infrastructure improvements, which includes \$2,200,000 for Transfer to Water/Wastewater CIP Projects for partial funding for a new water well.
6. The Transfer to W/WW Supplemental includes \$25,000 for a camera to inspect the interior of sanitary sewer lines.



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Non-Departmental
FUNCTION: Water & Wastewater
ACCOUNT: 501-6090-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	
Maintenance and Services	143,887	202,322	202,322	202,322	225,400	
Debt Service	24,882	292,321	292,321	292,321	24,850	
Transfers to Other Funds	6,781,087	5,871,545	5,871,545	5,871,545	4,332,000	
Subtotal	6,957,856	6,374,188	6,374,188	6,374,188	4,590,250	-28.0%
Total Expenditures	\$ 6,957,856	\$ 6,374,188	\$ 6,374,188	\$ 6,374,188	\$ 4,590,250	-28.0%

~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
20 40	Insurance Admin/Contingency	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	Subtotal	8,000	8,000	8,000	8,000	8,000 0.0%
Maintenance and Services:						
42 60	Technology Fees	143,887	202,322	202,322	202,322	225,400
	Subtotal	143,887	202,322	202,322	202,322	225,400 11.4%
Debt Service:						
81 10	Principal	-	283,393	283,393	283,393	21,000
81 20	Interest	24,882	5,078	5,078	5,078	-
81 30	Fiscal Agent Fees	-	3,850	3,850	3,850	3,850
	Subtotal	24,882	292,321	292,321	292,321	24,850 -91.5%
Transfers:						
91 01	Transfer to General Fund-Administration	1,686,842	1,871,793	1,871,793	1,871,793	2,107,000
93 01	Transfer to Debt Service Fund	4,740,245	3,522,372	3,522,372	3,522,372	-
95 13	Transfer to Water/Wastewater CIP	-	-	-	-	2,200,000
95 15	Transfer to Water/Wastewater Supplemental	354,000	477,380	477,380	477,380	25,000
	Subtotal	6,781,087	5,871,545	5,871,545	5,871,545	4,332,000 -26.2%
	Total Expenditures	\$ 6,957,856	\$ 6,374,188	\$ 6,374,188	\$ 6,374,188	\$ 4,590,250 -28.0%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

Classification	2022-23 Budget			
	2020-21 Actual Totals	2021-22 Budget Totals	Water & Wastewater Operations (501)	Capital Improvement Fund (512)
RESOURCES:				
BEGINNING BALANCE	\$ 25,285,872	\$ 18,061,079	\$ 4,354,010	\$ -
OPERATING REVENUES:				
Water revenue	6,088,909	5,760,000	5,960,000	-
State of Texas TxDot				
Wastewater revenue	5,221,489	4,925,000	5,050,000	-
Subsidence Fee	4,385,588	4,420,000	-	-
Miscellaneous revenue	509,392	423,000	423,000	-
TOTAL OPERATING REVENUES	16,205,378	15,528,000	11,433,000	-
TOTAL FUNDS AVAILABLE	41,491,250	33,589,079	15,787,010	-
EXPENSES:				
Administration	365,649	412,739	455,553	-
Water production/purification	1,182,861	1,304,053	1,011,959	-
Water distribution	1,831,402	1,225,080	1,416,962	-
Wastewater collection	2,355,015	1,347,716	1,434,846	-
Wastewater treatment	1,875,129	1,386,428	1,483,900	-
Customer services	713,159	787,462	848,905	-
Groundwater Reduction Costs	5,484,043	5,621,000	-	-
Reclaimed Water	-	46,100	46,100	-
TOTAL EXPENSES	13,807,257	12,130,578	6,698,225	-
Non-Operating Revenues (Expenses):				
Capital impact revenue	2,892,710	-	-	-
Interest revenue	33,683	13,000	10,000	-
Debt service and fiscal agent fees	(24,882)	(292,321)	(24,850)	-
Transfers in	47,278	26,239	26,239	2,200,000
Personnel and Benefits	(8,000)	(8,000)	(8,000)	-
Maintenance and Services	(143,887)	(242,322)	(225,400)	-
Grant	-	-	-	-
Capital	179,353	(470,439)	-	(2,200,000)
Intergovernmental	1,131,482	750,000	-	-
TOTAL NON-OPERATING REVENUE (EXPENSES)	4,107,735	(223,843)	(222,011)	-
NET INCOME BEFORE OPERATING TRANSFERS	6,505,856	3,173,580	4,512,764	-
Operating transfers out	(6,781,087)	(5,871,545)	(4,332,000)	-
INCREASE (DECREASE) IN WORKING CAPITAL	(275,231)	(2,697,966)	180,764	-
ENDING BALANCE	\$ 25,010,641	\$ 15,363,113	\$ 4,534,774	\$ -

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

2022-23 Budget				
Water Subsid. Fund (514)	W/WW Supplemental Fund (515)	Water Impact Fee Fund (517)	Sewer Impact Fee Fund (518)	2022-23 Budget Totals
\$ 2,736,691	\$ 1,606,461	\$ 13,325,583	\$ 3,706,506	\$ 25,729,251
-	-	-	-	5,960,000
-	-	-	-	-
4,420,000	-	-	-	5,050,000
-	-	-	-	4,420,000
4,420,000	-	-	-	423,000
4,420,000	-	-	-	15,853,000
7,156,691	-	13,325,583	3,706,506	41,582,251
-	-	-	-	455,553
-	-	-	-	1,011,959
-	-	-	-	1,416,962
-	-	-	-	1,434,846
-	-	-	-	1,483,900
-	-	-	-	848,905
6,214,900	-	-	-	6,214,900
-	-	-	-	46,100
6,214,900	-	-	-	12,913,125
-	-	-	-	-
1,500	2,500	6,000	2,000	22,000
-	-	-	-	(24,850)
-	25,000	-	-	2,251,239
-	-	-	-	(8,000)
-	-	(50,000)	(50,000)	(325,400)
-	-	-	-	-
-	(25,000)	(2,600,000)	-	(4,825,000)
750,000	-	-	-	750,000
751,500	2,500	(2,644,000)	(48,000)	(2,160,011)
(1,043,400)	2,500	(2,644,000)	(48,000)	779,864
-	-	-	-	(4,332,000)
(1,043,400)	2,500	(2,644,000)	(48,000)	(3,552,136)
\$ 1,693,291	\$ 1,608,961	\$ 10,681,583	\$ 3,658,506	\$ 22,177,114

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

CAPITAL IMPROVEMENT FUND

FUND: 512

Classification	2020-21 Actual	2021-22 Budget	Project Estimate	2022-23 Budget
----------------	-------------------	-------------------	---------------------	-------------------

FUND SUMMARY

RESOURCES:

Total beginning balance	\$ -	\$ -	\$ -	\$ -
Revenues & Transfers In	-	-	-	2,200,000
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ -	\$ 2,200,000

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ 2,200,000
------------------------------	------	------	------	--------------

ENDING FUND BALANCE:

Total ending balance	-	-	-	-
----------------------	---	---	---	---

FUND TOTAL

	\$ -	\$ -	\$ -	\$ 2,200,000
--	-------------	-------------	-------------	---------------------

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

48501 Transfer from W/WW Fund	\$ -	\$ -	\$ -	\$ 2,200,000
45100 Interest Earnings	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 2,200,000

EXPENDITURES:

70 30 Water Well	\$ -	\$ -	\$ -	\$ 2,200,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 2,200,000

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**WATER & WASTEWATER
Subsidence Fund**

FUND: 514

Classification	2020-21 Actual	2021-22 Budget	2021-22 Estimate	2022-23 Budget
RESOURCES:				
Total beginning balance	\$ 3,383,246	\$ 3,057,192	\$ 3,116,161	\$ 2,736,691
Revenues & transfers in	5,520,803	5,173,000	5,546,000	5,171,500
TOTAL FUNDS AVAILABLE	8,904,049	8,230,192	8,662,161	7,908,191
DEDUCTIONS:				
Expenditures & transfers out	5,787,889	5,925,470	5,925,470	6,214,900
TOTAL ENDING BALANCE	3,116,161	2,304,722	2,736,691	1,693,291
ACCOUNT TOTAL	\$ 8,904,050	\$ 8,230,192	\$ 8,662,161	\$ 7,908,191
REVENUES:				
42330 Gulf Coast Water Authority	356,500	-	374,500	-
42340 Intergovernmental (MUDS)	774,982	750,000	750,000	750,000
43222 Subsidence Fee	4,385,588	4,420,000	4,420,000	4,420,000
45100 Interest Earnings	3,733	3,000	1,500	1,500
TOTAL REVENUES	\$ 5,520,803	\$ 5,173,000	\$ 5,546,000	\$ 5,171,500
EXPENDITURES:				
31 35 Business Expense	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
43 15 Engineering Services	-	20,000	20,000	20,000
43 20 Legal Services	50	5,000	5,000	5,000
43 40 Subsidence Pumping Fee	35,546	40,000	40,000	40,000
55 15 Community Education	-	5,000	5,000	5,000
57 10 Brazos River Authority Contract	348,700	373,500	373,500	396,000
57 20 Water Purchase - BWA	5,069,850	5,146,500	5,146,500	5,715,900
57 40 Water Wise Program	29,897	30,000	30,000	32,000
93 01 Transfer to Debt Service	303,846	304,470	304,470	-
TOTAL EXPENDITURES	\$ 5,787,889	\$ 5,925,470	\$ 5,925,470	\$ 6,214,900

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**WATER & WASTEWATER
Water/Wastewater Supplemental Fund**

FUND: 515

Classification	2020-21 Actual	2020-22 Budget	2020-22 Estimate	2021-23 Budget
RESOURCES:				
Total beginning balance	\$ 2,773,805	\$ 1,745,914	\$ 2,651,999	\$ 1,606,461
Revenues & Transfers In	828,434	479,880	1,269,880	27,500
TOTAL FUNDS AVAILABLE	3,602,239	2,225,794	3,921,879	1,633,961
DEDUCTIONS:				
Expenditures & Transfers Out	950,240	2,315,418	2,315,417	25,000
TOTAL ENDING BALANCE	2,651,999	(89,624)	1,606,461	1,608,961
ACCOUNT TOTAL	\$ 3,602,239	\$ 2,225,794	\$ 3,921,879	\$ 1,633,961
REVENUES:				
42210 State of Texas - TxDOT	\$ -	\$ -	\$ -	\$ -
42340 Other Governmental Entities	470,913	-	790,000	-
45100 Interest Earnings	3,521	2,500	2,500	2,500
48501 Transfer from W/WW Fund	354,000	477,380	477,380	25,000
TOTAL REVENUES	\$ 828,434	\$ 479,880	\$ 1,269,880	\$ 27,500
EXPENDITURES:				
57 10 Other Contractual Services	\$ 85,653	\$ 40,676	\$ 40,676	\$ -
70 20 Buildings	-	40,000	40,000	(A)
70 30 Improvements O/T Buildings	274,444	23,059	23,059	-
70 31 Improvements O/T Buildings CDBG-DRH	183,459	97,413	97,413	-
70 32 FM 2218 Utility Adjustments	41,645	1,535,543	1,535,543	(A)
70 35 SCADA Project	-	101,347	101,347	(A)
70 38 Reclaim Water Phase II	253,424	-	-	-
70 39 Dollar Tree Infrastructure	16,525	-	-	-
70 40 Machinery and Equipment	95,091	447,380	447,380	25,000
70 42 Motor Vehicles	-	30,000	30,000	-
TOTAL EXPENDITURES	\$ 950,240	\$ 2,315,418	\$ 2,315,417	\$ 25,000

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2023.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**WATER & WASTEWATER
Water Impact Fee Fund**

FUND: 517

Classification	2020-21 Actual	2021-22 Budget	2021-22 Estimate	2021-22 Budget
RESOURCES:				
Total beginning balance	\$ 8,040,879	\$ 5,685,556	\$ 10,544,583	\$ 13,325,583
Revenues & Transfers In	2,503,704	-	2,781,000	6,000
TOTAL FUNDS AVAILABLE	10,544,583	5,685,556	13,325,583	13,331,583
DEDUCTIONS:				
Expenditures & Transfers Out	-	-	-	2,650,000
TOTAL ENDING BALANCE	10,544,583	5,685,556	13,325,583	10,681,583
ACCOUNT TOTAL	\$ 10,544,583	\$ 5,685,556	\$ 13,325,583	\$ 13,331,583
REVENUES:				
43140 Capital Impact Fee	\$ 2,260,958	\$ -	\$ 2,775,000	\$ -
45100 Interest Earnings	12,561	-	6,000	6,000
Transfer from Other Funds	230,185	-	-	-
TOTAL REVENUES	\$ 2,503,704	\$ -	\$ 2,781,000	\$ 6,000
EXPENDITURES:				
43 90 Professional Services	\$ -	\$ -	\$ -	\$ 50,000
70 30 I-69 Waterline Improvements	-	-	-	-
70 31 Improvements - Water Well	-	-	-	2,600,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 2,650,000

Budget Notes: These funds will be used for future improvements to the City's water system in accordance with the Water Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**WATER & WASTEWATER
Sewer Impact Fee Fund**

FUND: 518

Classification	2020-21 Actual	2021-22 Budget	2021-22 Estimate	2022-23 Budget
RESOURCES:				
Total beginning balance	\$ 2,360,175	\$ 2,280,741	\$ 2,885,598	\$ 3,706,506
Revenues & Transfers In	635,330	-	902,000	2,000
TOTAL FUNDS AVAILABLE	2,995,505	2,280,741	3,787,598	3,708,506
DEDUCTIONS:				
Expenditures & Transfers Out	109,908	-	81,092	50,000
TOTAL ENDING BALANCE	2,885,598	2,280,741	3,706,506	3,658,506
ACCOUNT TOTAL	\$ 2,995,505	\$ 2,280,741	\$ 3,787,598	\$ 3,708,506

REVENUES:				
43140 Capital Impact Fee	\$ 631,752	\$ -	\$ 900,000	\$ -
45100 Interest Earnings	3,579	-	2,000	2,000
TOTAL REVENUES	\$ 635,330	\$ -	\$ 902,000	\$ 2,000

EXPENDITURES:				
43 90 Outside Professional Services	\$ -	\$ -	\$ -	\$ 50,000
70 30 Improvements O/T Building	-	-	81,092	(A)
95 01 Transfer to W/WW Fund	109,908	-	-	-
TOTAL EXPENDITURES	\$ 109,908	\$ -	\$ 81,092	\$ 50,000

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022.

For Bryan/Spacek Road Sewer Improvements

Budget Notes: These funds will be used for future improvements to the City's sewer system in accordance with the Sewer Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Total Water and Sewer Debt

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2023	21,000	-	21,000
2024	21,000	-	21,000
2025	21,000	-	21,000
2026	21,000	-	21,000
2027	21,000	-	21,000
2028	21,000	-	21,000
2029	21,000	-	21,000
	\$ 147,000	\$ -	\$ 147,000

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**Combination Tax and Revenue Certificates of Obligation
Series 2010 (TWDB)**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2023	21,000	-	21,000
2024	21,000	-	21,000
2025	21,000	-	21,000
2026	21,000	-	21,000
2027	21,000	-	21,000
2028	21,000	-	21,000
2029	21,000	-	21,000
Total	\$ 147,000	\$ -	\$ 147,000

Total amount authorized: \$394,000
Ordinance # 2010-06



Solid Waste

PROGRAM DESCRIPTION:

The Solid Waste Fund, through contracted services, provides for the collection and disposal of residential and commercial garbage. Recycling services are included in the cost of service for residents and are offered to commercial entities for an additional fee.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-21	2021-22	2022-23
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of residential solid waste customers	10,381	10,450	10,500
Number of commercial solid waste customers/month	1,073	1,125	1,150

FY2023 BUDGET NOTES:

1. This is a newly created fund to properly account for the Solid Waste activities. The revenues and expenses were transferred from the General Fund to this newly created fund.
2. The Transfer to the General Fund of \$850,000 is to reimburse the General Fund for support services.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

SOLID WASTE FUND

FUND 550

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
----------------	-------------------	------------------------------	-------------------------------	---------------------	-------------------

CIVIC CENTER FUND SUMMARY

Resources:

Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues and Transfers In	-	-	-	-	4,900,000
Total Funds Available	\$ -	\$ -	\$ -	\$ -	\$ 4,900,000

Uses/Deductions:

Expenditures and Transfers	\$ -	\$ -	\$ -	\$ -	\$ 4,900,000
----------------------------	------	------	------	------	--------------

Ending Fund Balance:

Total Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Total	\$ -	\$ -	\$ -	\$ -	\$ 4,900,000

Net Revenues (Expenditures)	-	-	-	-	-
-----------------------------	---	---	---	---	---

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Solid Waste **DEPARTMENT:** Solid Waste **FUNCTION:** Public Services **FUND: 550**

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
43220 Solid Waste Fees	-	-	-	-	4,900,000	
TOTAL REVENUES	-	-	-	-	4,900,000	
EXPENDITURES:						
Maintenance and Services	\$ -	\$ -	\$ -	\$ -	\$ 4,050,000	
Transfer to General Fund	-	-	-	-	850,000	
Subtotal	-	-	-	-	4,900,000	
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 4,900,000	100.0%

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
62 15 Garbage Collection	-	-	-	-	4,050,000	
Subtotal	-	-	-	-	4,050,000	100.0%

~ EXPENDITURE DETAIL ~

Transfers:						
91 01 Transfer to General Fund - Administrative	-	-	-	-	850,000	
Subtotal	-	-	-	-	850,000	100.0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 4,900,000	100.0%

MISSION STATEMENT:

The Civic Center vision and goal for the future is to become the premier location for our community when planning an event or meeting by continuing to keep our customer satisfaction as top priority and maintaining a warm, inviting environment for all.

PROGRAM DESCRIPTION:

The Rosenberg Civic Center, under the general direction of the Director of Communications and Civic Center Manager, provides a resource to city departments, the community and surrounding region to hold meetings, corporate functions, and educational seminars, social and private events at affordable costs in a comfortable atmosphere. With the addition of Parks & Recreation Programming the center has become a resource for leisure activities for young and young at heart to enjoy a host of fun family oriented activities. Civic Center staff provides these services with the utmost consideration to the customer's well-being and satisfaction.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide excellent customer service and satisfaction.

Objectives:

- Continue to obtain, analyze, and respond to customer feedback on the level of service provided by staff, atmosphere provided, success of events and overall satisfaction with the facility.
- Continue to provide educational opportunities for staff to enhance service levels.
- Improve access to information regarding the availability of the center and parks facilities and to streamline the booking process through our booking software.

Department Goal# 2: Provide a clean, well maintained, updated and comfortable environment for all customers.

Objectives:

- Continue maintenance schedule for the building, equipment, grounds and parking lot.
- Continue feedback and suggestions on how to improve on the current in-house janitorial crew.
- Evaluate and suggest updates to outdated technology and audio/visual systems.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

- Department Goal# 3: Be recognized as the premier meeting/special event resource for the community.

Objectives:

- Raise community awareness of the facility.
- Encourage referrals to the facility.
- Improve/enhance webpage



Civic Center

PERFORMANCE INDICATORS:

	2020-2021	2021-2022	2022-2023
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Customer satisfaction rating	97%	98%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2020-2021	2021-2022	2022-2023
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Civic Center Bookings	306	602	670
Complimentary Bookings	54	66	80
City Bookings	55	84	120
Private Bookings	197	452	470
Average # of days after event to process deposit refund checks (goal 14 days)	10	10	14
Average # of daily bathroom checks (goal 2 per day)	2	2	2
Number of online transactions versus in-person transactions	81	84	120
# of Facebook postings per month advertising Civic Center	3	2	4

FY2023 BUDGET NOTES:

1. The Civic Center & Events Manager and the Administrative Technician were previously split between the Civic Center and Parks Department. Due to reorganization of staff, these two positions are now expensed 100% to the Civic Center.
2. Electricity was decreased by \$4,000 to reflect historical costs.
3. Technology Fees for internal technology services increased by approximately \$4,039 due to an increase in technology costs and usage by Civic Center.
4. An increase of \$1,700 in General Insurance due to an increase in the cost for property and liability insurance.
5. Building Repairs and Maintenance was increased by \$14,650 to allow for maintenance/improvements such as new flooring in some room.
6. Furniture and Fixtures in the amount of \$15,000 was added for new chairs for the Civic Center.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

CIVIC CENTER FUND

FUND 560

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
----------------	-------------------	------------------------------	-------------------------------	---------------------	-------------------

CIVIC CENTER FUND SUMMARY

Resources:

Total Beginning Balance	\$ (84,127)	\$ 20,021	\$ (2,385)	\$ (2,385)	\$ 73,649
Revenues and Transfers In	482,862	392,200	392,200	455,560	530,300
Total Funds Available	\$ 398,735	\$ 412,221	\$ 389,815	\$ 453,175	\$ 603,949

Uses/Deductions:

Expenditures and Transfers	\$ 401,120	\$ 391,761	\$ 391,761	\$ 379,526	\$ 529,889
----------------------------	------------	------------	------------	------------	------------

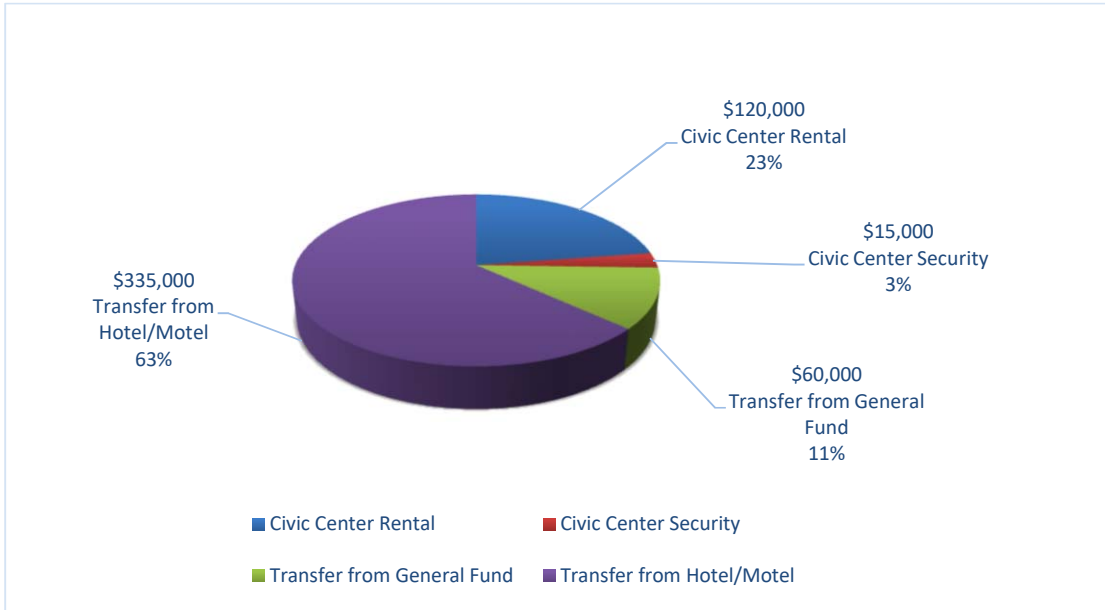
Ending Fund Balance:

Total Ending Balance	\$ (2,385)	\$ 20,460	\$ (1,946)	\$ 73,649	\$ 74,060
Fund Total	\$ 398,735	\$ 412,221	\$ 389,815	\$ 453,175	\$ 529,889

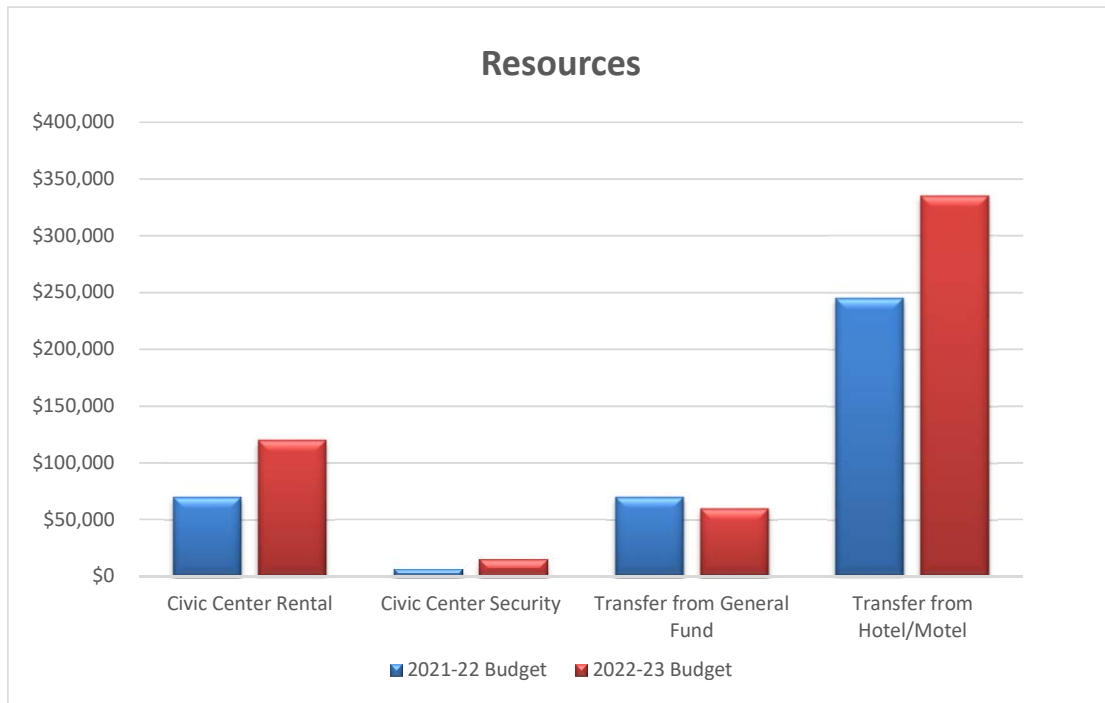
Net Revenues (Expenditures)	81,742	439	439	76,034	411
-----------------------------	--------	-----	-----	--------	-----

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Civic Center Fund Summary

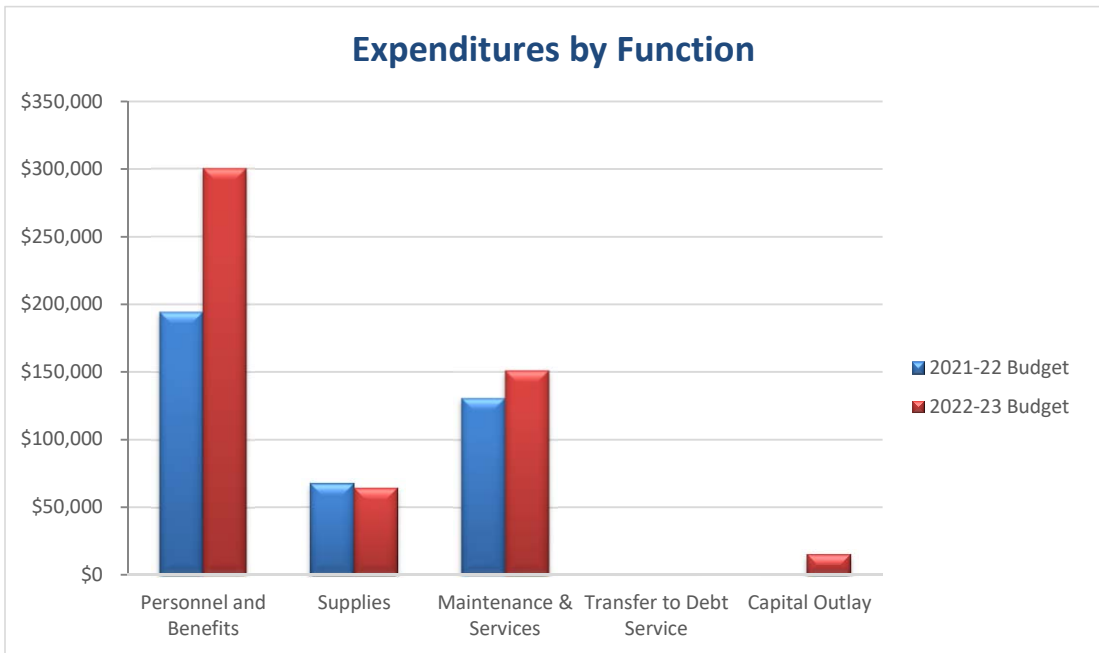
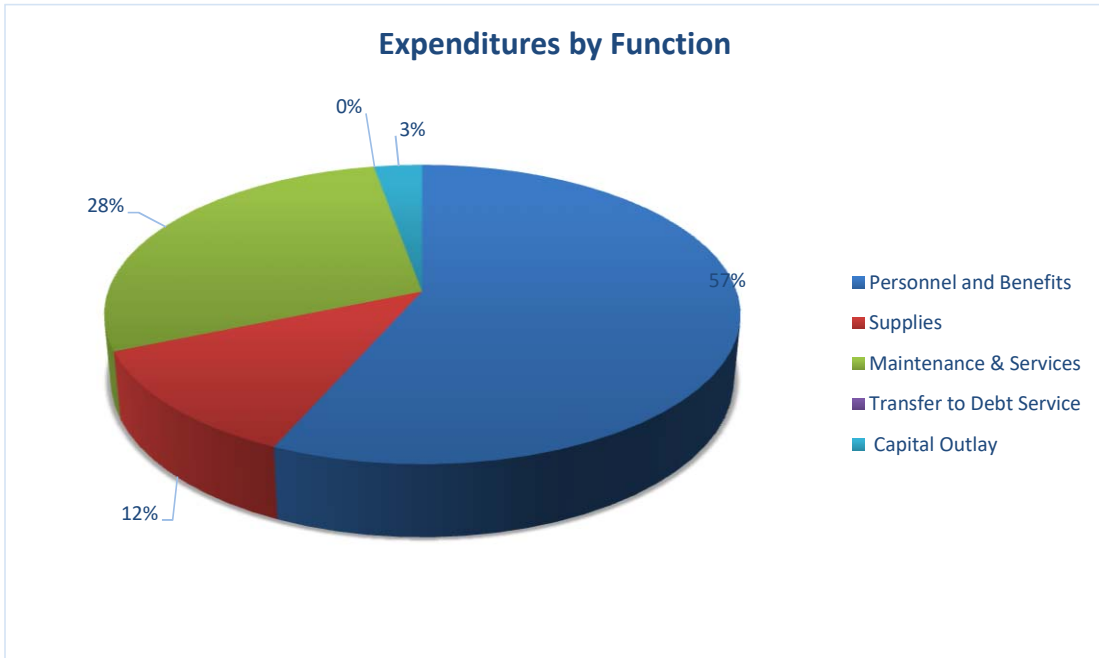


Resources



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

Civic Center Fund Summary



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42121 CARES Act Funding	\$ 2,278	\$ -	\$ -	\$ 430	\$ -	
45100 Interest Earnings	354	200	200	130	300	
46510 Civic Center Renta	106,745	70,000	70,000	130,000	120,000	
46512 Civic Center Security	10,985	7,000	7,000	10,000	15,000	
48101 Transfer from General Func	28,500	70,000	70,000	70,000	60,000	
48212 Transfer from Hotel/Motel Func	334,000	245,000	245,000	245,000	335,000	
TOTAL REVENUES	482,862	392,200	392,200	455,560	530,300	
EXPENDITURES:						
Personnel and Benefit:	\$ 175,868	\$ 193,995	\$ 193,995	\$ 187,660	\$ 300,124	
Supplies	57,868	67,350	67,350	60,800	63,900	
Maintenance and Services:	110,598	130,416	130,416	131,066	150,865	
Transfer to Debt Service	56,787	-	-	-	-	
Subtotal	401,120	391,761	391,761	379,526	514,889	
Capital Outlay	-	-	-	-	15,000	
Total Expenditures	\$ 401,120	\$ 391,761	\$ 391,761	\$ 379,526	\$ 529,889	35.3%

~ AUTHORIZED POSITIONS ~

Position Title						
Civic Center & Events Manager	0.50	0.50	0.50	0.50	1.00	
Administrative Technician	0.50	0.50	0.50	0.50	1.00	
M&O Assistant	1.96	1.96	1.96	1.96	1.96	
Total Personnel	2.96	2.96	2.96	2.96	3.96	33.8%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

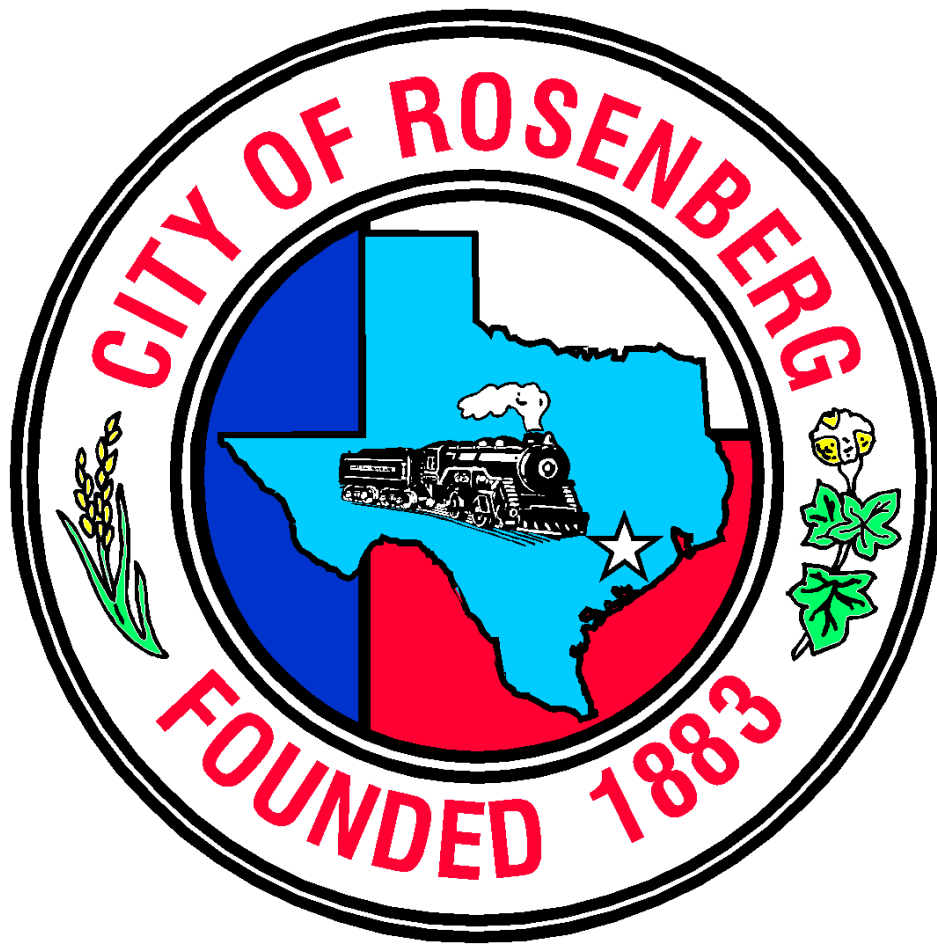
FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 79,857	\$ 90,896	\$ 90,896	\$ 100,100	\$ 161,050	
10 20 Overtime - Security	14,634	8,000	8,000	12,000	15,000	
10 30 Longevity	938	255	255	255	938	
10 40 Incentive Pay	523	-	-	-	600	
11 10 Salaries and Wages - Part Time	11,805	22,470	22,470	13,500	21,588	
11 15 Salaries and Wages - PT Janitoria	8,005	16,709	16,709	8,000	16,534	
20 10 Retirement	10,764	21,688	21,688	18,000	31,428	
20 20 Social Security	8,248	11,647	11,647	10,750	16,500	
20 40 Insurance	40,302	21,575	21,575	24,300	35,289	
20 50 Workers' Compensator	545	492	492	492	660	
20 55 Long Term Disability	248	263	263	263	538	
Subtotal	175,868	193,995	193,995	187,660	300,124	54.7%
Supplies:						
31 10 Office Supplies	656	700	700	700	700	
31 40 Clothing	-	500	500	500	500	
31 90 Other Supplies	2,528	3,150	3,150	3,150	3,150	
34 30 Cleaning Supplies	3,736	4,300	4,300	4,300	4,300	
35 10 Motor Vehicle Repair Supplie:	432	700	700	700	700	
35 30 Plumbing Supplies	224	300	300	300	300	
35 35 Electrical Supplies	78	500	500	500	500	
37 10 Natural Gas	566	500	500	650	750	
37 20 Electricity	49,232	56,000	56,000	49,000	52,000	
37 30 Fuel, Oil and Lubricants	415	700	700	1,000	1,000	
Subtotal	57,868	67,350	67,350	60,800	63,900	-5.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Membership:	720	770	770	770	770	
42 60 Technology Fees	29,706	35,406	35,406	35,406	39,445	
43 90 Other Professional Services - Inspection	2,378	4,000	4,000	4,000	4,000	
51 20 General Insurance	6,161	6,500	6,500	7,150	8,200	
52 20 Postage	5	100	100	100	100	
53 10 Advertising	999	1,700	1,700	1,700	1,700	
54 10 Printing and Binding	-	500	500	500	500	
55 10 Education and Training	-	1,000	1,000	1,000	1,000	
56 24 Equipment Rentals	1,589	1,650	1,650	1,650	1,700	
56 25 Fleet Replacement	2,600	2,600	2,600	2,600	2,600	
62 31 Pest Control Services:	3,539	1,190	1,190	1,190	1,200	
62 40 Grounds Maintenance	9,101	10,000	10,000	10,000	10,000	
63 10 Building Repair and Maintenance	14,989	16,000	16,000	16,000	30,650	
63 20 Heating & A/C Repair and Maintenance	38,448	40,000	40,000	40,000	40,000	
63 25 Equipment Repair and Maintenance	363	5,000	5,000	5,000	5,000	
63 40 Computer Software Maintenance Fee:	-	4,000	4,000	4,000	4,000	
Subtotal	110,598	130,416	130,416	131,066	150,865	15.7%

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
Capital Outlay:						
70 43 Furniture and Fixtures	-	-	-	-	15,000	
Subtotal	-	-	-	-	15,000	100.0%
Transfers:						
93 01 Transfer to Debt Service Func	56,787	-	-	-	-	
Subtotal	56,787	-	-	-	-	100.0%
Total Expenditures	\$ 401,120	\$ 391,761	\$ 391,761	\$ 379,526	\$ 529,889	35.3%



INTERNAL SERVICE FUNDS



Internal Service Funds

Internal service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City, whereby, the intent of the fund is to recover the cost of providing those services from internal user charges.

Insurance Fund (601) - This fund is used to account for medical premiums and claims of City employees, eligible retirees, and covered dependents, and is funded by premiums from the General Fund, Water and Wastewater Fund, Fire Station No. 3 Operating Fund, Civic Center Fund, Hotel/Motel Fund, as well as contributions from employees, retirees, and insured dependents.

Fleet Replacement Fund (602) - This fund is used to account for expenses associated with replacement of the City's fleet. Revenues are derived from lease charges from the various user departments in the General Fund, Water and Wastewater Fund, Civic Center, and Fire Station No.3.

Technology Fund (603) - This fund is used to account for expenses associated with operating, maintaining, and acquiring the City's information systems. Revenues are derived from user charges to the General, Water and Wastewater, Fire Station No. 3, and Civic Center Funds.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL INTERNAL SERVICE FUNDS

	2021-22 Budget Total	Insurance Fund	Fleet Replacement Fund	Technology Fund	2022-23 Budget Total
<u>RESOURCES:</u>					
Total beginning balance	\$ 7,902,545	\$ 701,844	\$ 4,642,570	\$ 159,186	\$ 5,503,600
REVENUES:					
Insurance premiums	\$ 3,847,117	\$ 3,863,501	\$ -	\$ -	\$ 3,863,501
Service charges	1,664,964	-	780,924	1,127,000	1,907,924
Interest earnings	5,400	550	5,000	150	5,700
Insurance Proceeds	-	-	-	-	-
Miscellaneous	25,850	-	25,839	-	25,839
TOTAL REVENUES	5,543,331	3,864,051	811,763	1,127,150	5,802,964
TOTAL FUNDS AVAILABLE	\$ 13,445,876	\$ 4,565,895	\$ 5,454,333	\$ 1,286,336	\$ 11,306,564
EXPENDITURES/EXPENSES:					
Maintenance & services	\$ 4,842,026	\$ 3,861,701	\$ -	\$ 1,107,000	\$ 4,968,701
Subtotal	4,842,026	3,861,701	-	1,107,000	4,968,701
Capital outlay	1,843,627	-	735,000	20,000	755,000
TOTAL EXPENDITURES	\$ 6,685,653	\$ 3,861,701	\$ 735,000	\$ 1,127,000	\$ 5,723,701
<u>ENDING FUND BALANCE:</u>					
Total ending balance	6,760,223	704,194	4,719,333	159,336	5,582,863
Designated balances	-	-	1,250,618	49,925	1,300,543
Undesignated balance	6,760,223	704,194	3,468,715	109,411	4,282,320
FUND TOTAL	\$ 13,445,876	\$ 4,565,895	\$ 5,454,333	\$ 1,286,336	\$ 11,306,564



Insurance Fund – 601

PROGRAM DESCRIPTION:

The Insurance Fund accounts for the City's health, dental, vision, life insurance plans, long-term disability and the flexible spending plan. Revenues are derived from premiums paid by the City, as well as employee and retiree contributions for the employee's and retiree's portion of the employee and dependent coverage.

FY2023 BUDGET NOTES:

1. No significant changes from FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
----------------	-------------------	------------------------------	-------------------------------	---------------------	-------------------

INSURANCE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 638,308	\$ 645,558	\$ 664,444	\$ 664,444	\$ 701,844
Revenues and Transfers In	<u>3,951,949</u>	<u>3,847,367</u>	<u>3,847,367</u>	<u>3,817,000</u>	<u>3,864,051</u>
Total Funds Available	<u>\$ 4,590,257</u>	<u>\$ 4,492,925</u>	<u>\$ 4,511,811</u>	<u>\$ 4,481,444</u>	<u>\$ 4,565,895</u>

Uses/Deductions:

Expenditures and Transfers Out	3,925,813	3,845,316	3,845,316	3,779,600	3,861,701
--------------------------------	-----------	-----------	-----------	-----------	-----------

Net Position

Net investment in capital assets	-	-	-	-	-
Unrestricted Net Position	<u>664,444</u>	<u>647,609</u>	<u>666,495</u>	<u>701,844</u>	<u>704,194</u>
Total Net Position	<u>664,444</u>	<u>647,609</u>	<u>666,495</u>	<u>701,844</u>	<u>704,194</u>

Fund Total

	<u>\$ 4,590,257</u>	<u>\$ 647,609</u>	<u>\$ 666,495</u>	<u>\$ 701,844</u>	<u>\$ 704,194</u>
--	---------------------	-------------------	-------------------	-------------------	-------------------

Net Revenues (Expenditures)	26,136	2,051	2,051	37,400	2,350
-----------------------------	--------	-------	-------	--------	-------

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 534	\$ 250	\$ 250	\$ 550	\$ 550	
47210 General Fund Insurance Premium	2,306,494	2,343,473	2,343,473	2,280,000	2,341,415	
47220 W/WW Fund Insurance Premium	236,237	252,183	252,183	249,000	275,565	
47225 Fire Station #3 Oper Insurance Premium	143,158	132,635	132,635	133,000	126,279	
47235 Civic Center Fund Insurance Premium	17,797	21,575	21,575	25,000	35,289	
47240 Employees' Health Insurance Premiums	742,717	583,314	583,314	600,000	571,093	
47241 Employees' Vision Insurance Premiums	22,185	23,800	23,800	24,400	23,800	
47242 Employees' Dental Insurance Premiums	158,897	163,000	163,000	170,000	163,000	
47245 Employees' Flex Spending Contributions	76,927	80,000	80,000	80,000	80,000	
47260 Retirees' Insurance Premiums	119,977	120,000	120,000	106,000	120,000	
47265 Long Term Disability/Life Insurance	69,026	65,600	65,600	87,550	65,600	
47270 Administrative Fees - General Fund	50,000	50,000	50,000	50,000	50,000	
47275 Administrative Fees - W/WW Fund	8,000	8,000	8,000	8,000	8,000	
47280 Hotel/Motel Fund Insurance Premium	-	3,537	3,537	3,500	3,460	
TOTAL REVENUES	\$ 3,951,949	\$ 3,847,367	\$ 3,847,367	\$ 3,817,000	\$ 3,864,051	0.4%

EXPENDITURES:						
Maintenance and Services	\$ 3,925,813	\$ 3,845,316	\$ 3,845,316	\$ 3,779,600	\$ 3,861,701	0.4%
TOTAL EXPENDITURES	\$ 3,925,813	\$ 3,845,316	\$ 3,845,316	\$ 3,779,600	\$ 3,861,701	0.4%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 55 Administrative Fees	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	
42 80 Health Fair Expenses	-	5,200	5,200	-	5,200	
51 10 Health Insurance Premiums	3,584,527	3,456,716	3,456,716	3,400,000	3,473,101	
51 15 Vision Insurance Premiums	22,036	23,800	23,800	23,000	23,800	
51 25 Dental Insurance Premiums	158,957	163,000	163,000	160,000	163,000	
51 30 Flex Spending Insurance Claims	50,205	80,000	80,000	80,000	80,000	
51 35 Long Term Disability	32,545	32,900	32,900	32,900	32,900	
51 40 Life Insurance Premiums	32,155	32,700	32,700	32,700	32,700	
57 10 Other Contractual Services	388	6,000	6,000	6,000	6,000	
Subtotal	3,925,813	3,845,316	3,845,316	3,779,600	3,861,701	0.4%
Total Expenditures	\$ 3,925,813	\$ 3,845,316	\$ 3,845,316	\$ 3,779,600	\$ 3,861,701	0.4%



Fleet Replacement Fund – 602

PROGRAM DESCRIPTION:

The Fleet Replacement Fund accounts for lease revenues charged to the General Fund, Fire Station No. 3 Operating Fund, the Water/Wastewater Fund and Civic Center Fund operational budgets. Lease revenues consist of annual charges, based on the replacement cost of vehicles. Vehicle useful lives are estimated from 5 to 20 years, depending upon the expected use of the vehicle. For example, police patrol units are normally replaced every 4 to 6 years, while administrative vehicles may be replaced every 8 years. Pickups may be replaced every 7 to 10 years. The City Vehicle Replacement Policy further explains the criteria for replacement.

ACTIVITY MEASURES/INDICATORS:

	2020-21 <u>Actual</u>	2021-22 <u>Estimate</u>	2022-23 <u>Projected</u>
Average age of fleet	6.3	7.2	6.5
Percent of the fleet recommended for replacement	3%	3.5%	5.9%

FY2023 BUDGET NOTES:

1. History of vehicles replaced:
 - 2015-16 - Replaced nineteen (19) vehicles
 - 2016-17 - Replaced fourteen (14) vehicles
 - 2017-18 - Replaced one (1) vehicle and purchased a fire truck
 - 2018-19 - No vehicles were replaced.
 - 2019-20 - Replaced three (3) vehicles and repurposed two (2) of the replaced vehicles
 - 2020-21 - Replaced six (6) vehicles
 - 2021-22- Replaced nine (9) Vehicles
2. Fifteen (15) vehicles are being recommended for replacement in FY23.

Vehicle Number	Type of Vehicle	Department	Replacement Cost
01-33-03	2008 Ford F250	Fire Marshal	\$40,000
01-31-54	2013 Chevrolet Tahoe	Fire Department	55,000
01-30-84	2009 Ford E250	Police Department – CID	55,000
01-30-97	2011 Chevrolet Malibu	Police Department - CID	40,000
01-30-105	2012 Chevrolet Malibu	Police Department – CID	40,000
01-30-106	2012 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-107	2012 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-114	2013 Chevrolet Traverse	Police Department – CID	40,000
01-30-99	2011 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-115	2014 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-126	2016 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-130	2016 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-132	2016 Chevrolet Tahoe	Police Department – Patrol	55,000
50-54-11	2012 Chevrolet Silverado	Utilities	40,000
50-53-15	2012 Chevrolet Silverado	Utilities	<u>40,000</u>
Total			<u>\$735,000</u>

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
FLEET REPLACEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 6,820,384	\$ 6,785,329	\$ 6,950,640	\$ 6,950,640	\$ 4,642,570
Revenues and Transfers In	<u>1,734,650</u>	<u>762,675</u>	<u>762,675</u>	<u>766,175</u>	<u>811,763</u>
Total Funds Available	<u>8,555,034</u>	<u>7,548,004</u>	<u>7,713,315</u>	<u>7,716,815</u>	<u>5,454,333</u>
Uses/Deductions:					
Expenditures and Transfers Out	353,777	414,000	1,823,627	1,823,627	735,000
Net Position					
Net investment in capital assets	1,250,618	1,250,618	1,250,618	1,250,618	1,250,618
Unrestricted Net Position	<u>6,950,640</u>	<u>5,883,386</u>	<u>4,639,070</u>	<u>4,642,570</u>	<u>3,468,715</u>
Total Net Position	<u>8,201,258</u>	<u>7,134,004</u>	<u>5,889,688</u>	<u>5,893,188</u>	<u>4,719,333</u>
Fund Total					
	<u>\$ 8,555,034</u>	<u>\$ 7,548,004</u>	<u>\$ 7,713,315</u>	<u>\$ 7,716,815</u>	<u>\$ 5,454,333</u>
Net Revenues (Expenditures)	1,380,874	348,675	(1,060,952)	(1,057,452)	76,763

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 8,536	\$ 5,000	\$ 5,000	\$ 8,500	\$ 5,000	
47310 Lease Revenue - General Fund	592,670	625,925	625,925	625,925	673,033	
47320 Lease Revenue - Water/WW Fund	75,602	73,900	73,900	73,900	75,891	
47325 Lease Rev-Fire Station No.3 Operating	29,403	29,400	29,400	29,400	29,400	
47330 Loan Payment Revenue	25,839	25,850	25,850	25,850	25,839	
47335 Lease Revenue - Civic Center	2,600	2,600	2,600	2,600	2,600	
48101 Transfer from General Fund	1,000,000	-	-	-	-	
TOTAL REVENUES	\$ 1,734,650	\$ 762,675	\$ 762,675	\$ 766,175	\$ 811,763	6.4%

EXPENDITURES:						
Capital Outlay	\$ 353,777	\$ 414,000	\$ 1,823,627	\$ 1,823,627	\$ 735,000	-59.7%
TOTAL EXPENDITURES	\$ 353,777	\$ 414,000	\$ 1,823,627	\$ 1,823,627	\$ 735,000	-59.7%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 42 Motor Vehicles	\$ -	\$ 414,000	\$ 1,823,627	\$ 1,823,627	\$ 735,000	
Subtotal	-	414,000	1,823,627	1,823,627	735,000	-59.7%
Other Expenses:						
85 10 Depreciation Expense	353,777	-	-	-	-	100.0%
Subtotal	353,777	-	-	-	-	100.0%
Total Expenditures	\$ 353,777	\$ 414,000	\$ 1,823,627	\$ 1,823,627	\$ 735,000	-59.7%



Technology Fund – 603

PROGRAM DESCRIPTION:

The Technology Fund accounts for revenues charged to the General Fund, Water/Wastewater Fund, Fire Station No. 3 Fund and Civic Center Fund operational budgets. The Technology Fund is used to centralize technology expenditures for the City, to provide a funding mechanism to support the City's technology infrastructure, and to better account for proportional fund contributions for the development and ongoing maintenance of the City's technology infrastructure and equipment. The fund is structured to show in a transparent and trackable manner, how Technology funds are allocated across the City's varied functional areas, and is maintained by the Director of Technology.

FY2023 BUDGET NOTES:

1. Computer Software Maintenance increased slightly due to an increase in software products and services.
2. Added a line item for disaster recovery maintenance and services to help the technology department and the city be better equipped for any disaster recovery occurrence.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
TECHNOLOGY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 187,459	\$ 131,019	\$ 287,461	\$ 287,461	\$ 159,186
Revenues and Transfers In	<u>919,620</u>	<u>1,011,760</u>	<u>1,011,760</u>	<u>1,011,760</u>	<u>1,127,150</u>
Total Funds Available	<u>1,107,079</u>	<u>1,142,779</u>	<u>1,299,221</u>	<u>1,299,221</u>	<u>1,286,336</u>
 Uses/Deductions:					
Expenditures and Transfers Out	\$ 769,692	\$ 1,011,610	\$ 1,016,710	\$ 1,090,110	\$ 1,127,000
 Net Position					
Net investment in capital assets	49,925	49,925	49,925	49,925	49,925
Unrestricted Net Position	<u>287,461</u>	<u>81,244</u>	<u>232,586</u>	<u>159,186</u>	<u>109,411</u>
Total Net Position	<u>337,386</u>	<u>131,169</u>	<u>282,511</u>	<u>209,111</u>	<u>159,336</u>
 Fund Total					
	<u>\$ 1,107,079</u>	<u>\$ 1,142,779</u>	<u>\$ 1,299,221</u>	<u>\$ 1,299,221</u>	<u>\$ 1,286,336</u>
 Net Revenues (Expenditures)	 149,927	 150	 (4,950)	 (78,350)	 150

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2020-21	2021-22	2021-22	2021-22	2022-23	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 281	\$ 150	\$ 150	\$ 150	\$ 150	
47310 Lease Revenue - General Fund	678,683	698,011	698,011	698,011	777,630	
47320 Lease Revenue - W/WW Fund	143,887	202,322	202,322	202,322	225,400	
47325 Lease Revenue - Fire Station No. 3 Fund	67,147	75,871	75,871	75,871	84,525	
47335 Lease Revenue - Civic Center	29,622	35,406	35,406	35,406	39,445	
TOTAL REVENUES	\$ 919,620	\$ 1,011,760	\$ 1,011,760	\$ 1,011,760	\$ 1,127,150	11.4%
EXPENDITURES:						
Maintenance and Services	750,919	991,610	996,710	1,070,110	1,107,000	
Subtotal	750,919	991,610	996,710	1,070,110	1,107,000	11.1%
Capital Outlay	18,774	20,000	20,000	20,000	20,000	0.0%
TOTAL EXPENDITURES	\$ 769,692	\$ 1,011,610	\$ 1,016,710	\$ 1,090,110	\$ 1,127,000	10.8%

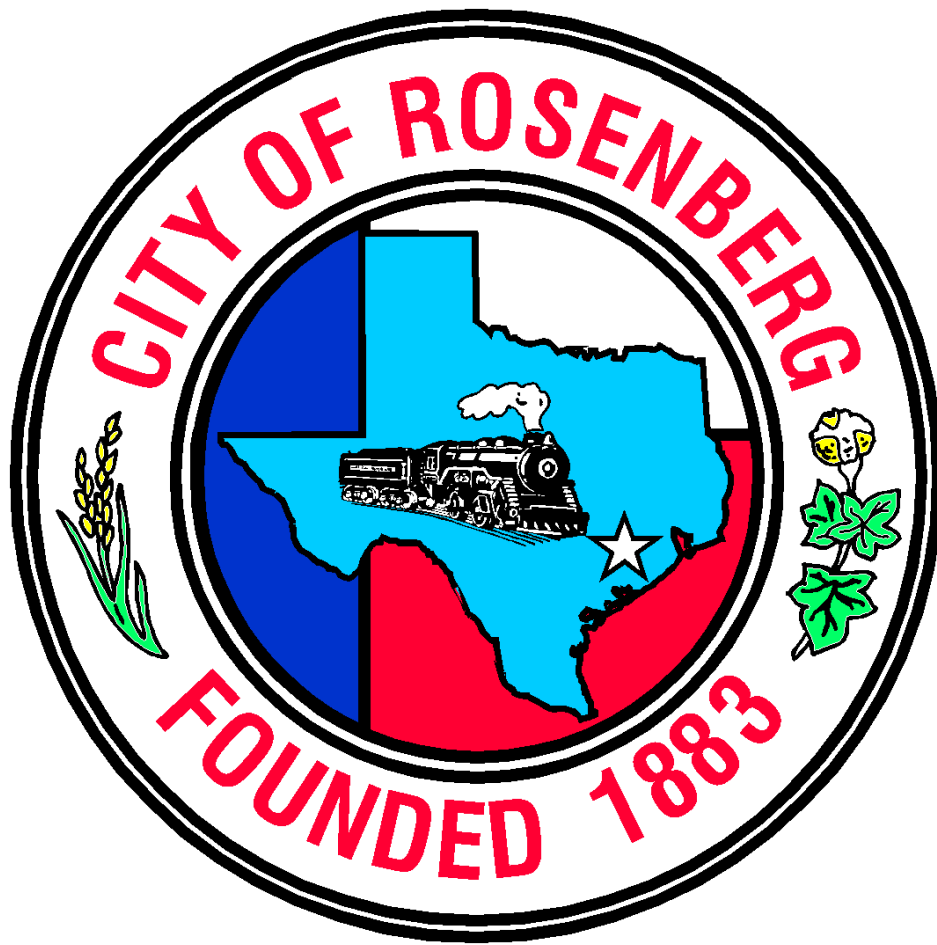
~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
63 28 Telephone/Communications Maintenance	120,151	91,110	91,110	91,110	53,000	
63 29 Printer/Copier Maintenance	76,845	70,000	70,000	73,500	63,000	
63 30 PC Maintenance and Replacement	31,438	51,000	51,000	51,000	51,000	
63 31 Peripherals Maintenance and Replacement	4,671	10,000	10,000	10,000	10,000	
63 32 Facility Security Maintenance and Replacement	17,628	20,000	20,000	20,000	20,000	
63 33 Networking Maintenance and Replacement	71,796	118,500	118,500	118,500	135,000	
63 40 Computer Software Maintenance	428,391	631,000	636,100	706,000	750,000	
63 45 Disaster Recovery Maintenance	-	-	-	-	25,000	
Subtotal	750,919	991,610	996,710	1,070,110	1,107,000	11.1%
Capital Outlay:						
70 45 Servers Maintenance and Replacement	-	20,000	20,000	20,000	20,000	
85 10 Depreciation	18,774	-	-	-	-	
Subtotal	18,774	20,000	20,000	20,000	20,000	0.0%
Total Expenditures	\$ 769,692	\$ 1,011,610	\$ 1,016,710	\$ 1,090,110	\$ 1,127,000	10.8%



COMPONENT UNIT FUNDS



Component Unit Funds

Component unit funds are legally separate organizations for which the elected officials of the primary government are financially accountable.

Rosenberg Development Corporation Fund (219) – This fund is used to account for revenues derived from the 0.005% local economic development sales tax, which became effective July 1, 1995. Expenditures are restricted to specific projects outlined in State Law and overseen by the Rosenberg Development Corporation Board.

RDC Projects Fund (225) – This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

RDC SPECIAL REVENUE FUNDS

2022-23 BUDGET			
	Rosenberg Development Corporation Fund (219)	RDC Projects Fund (225)	2022-23 Budget Total
<u>RESOURCES:</u>			
Total Beginning Balance	\$ 7,281,650	\$ 75,480	\$ 7,357,130
<u>REVENUES:</u>			
Sales Taxes	6,300,000	-	6,300,000
Interest Earnings	5,000	5,000	10,000
Transfers In	-	5,172,500	5,172,500
Intergovernmental Revenue	-	-	-
TOTAL REVENUES	6,305,000	5,177,500	11,482,500
TOTAL FUNDS AVAILABLE	\$ 13,586,650	\$ 5,252,980	\$ 18,839,630
<u>EXPENDITURES/EXPENSES:</u>			
Capital Outlay	5,000	3,210,000	3,215,000
Other Expenditures	1,117,521	1,962,500	3,080,021
Transfers	5,172,500	-	5,172,500
TOTAL EXPENDITURES	6,295,021	5,172,500	11,467,521
<u>ENDING FUND BALANCE:</u>			
Total Ending Balance	7,291,629	80,480	7,372,109
Restricted Balance	7,291,629	-	7,291,629
Committed Balance	-	80,480	80,480
FUND TOTAL	\$ 13,586,650	\$ 5,252,980	\$ 18,839,630

PROGRAM DESCRIPTION:

The Rosenberg Development Corporation (RDC) was created as a result of the passage of a ½ cent economic development sales tax by the citizens of Rosenberg in January 1995 and operates as a 4(b) Corporation under the State of Texas Economic Development Act of 1979. The RDC is governed by a seven-member Board of Directors who are appointed by the City Council. Up to three members of the City Council may serve on this Board. The RDC's bylaws require the Board to approve the RDC's budget, which must then be approved by the City Council.

The RDC's mission is to recruit, promote, develop, and enhance community and economic opportunities in Rosenberg by providing resources to stimulate the economy and expand the tax base. The RDC identifies the following areas where economic development funds may be expended: administration, marketing, memberships & services, professional services, recruitment & attraction and RDC projects. In accordance with the RDC's bylaws, administration expenditures are limited to ten percent (10%) of the expenditure budget. Additionally, state law limits expenditures to ten percent (10%) of revenues for promotional purposes. The RDC also has the power to issue debt, subject to certain restrictions contained in the RDC's articles of incorporation and bylaws.

PERFORMANCE INDICATOR/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Economic Development Department.

FY2023 BUDGET NOTES:

1. Increase to Other Professional Services for consulting services to fill the role of a Director of Economic Development.
2. Increase to Rights of Way Maintenance for rough-cut and finish cut ROW mowing due to increased costs for mowing services and more detailed maintenance procedures following the completion of TxDOT construction along I-69.
3. In FY2023, the RDC will transfer \$5,172,500 to the RDC Projects Fund for various projects. Such projects are listed in the RDC Projects Fund Summary.



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2019-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
ROSENBERG DEVELOPMENT CORPORATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 2,855,152	\$ 4,570,673	\$ 5,224,477	\$ 5,224,477	\$ 7,281,650
Revenues and Transfers In	<u>5,816,426</u>	<u>5,510,000</u>	<u>5,510,000</u>	<u>6,305,000</u>	<u>6,305,000</u>
Total Funds Available	<u>8,671,578</u>	<u>10,080,673</u>	<u>10,734,477</u>	<u>11,529,477</u>	<u>13,586,650</u>
Uses/Deductions:					
Expenditures and Transfers	3,447,101	4,142,327	4,231,827	4,247,827	6,295,021
Ending Fund Balance:					
Total Ending Balance	5,224,477	5,938,346	6,502,650	7,281,650	7,291,629
Reserved for Contingency	735,860	189,582	189,582	189,582	190,097
Unreserved ending balance	<u>4,488,617</u>	<u>5,748,764</u>	<u>6,313,068</u>	<u>7,092,068</u>	<u>7,101,532</u>
Fund Total	<u>\$ 8,671,578</u>	<u>\$ 10,080,673</u>	<u>\$ 10,734,477</u>	<u>\$ 11,529,477</u>	<u>\$ 13,586,650</u>
Net Revenues (Expenditures)	2,369,325	1,367,673	1,278,173	2,057,173	9,979

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40200 Sales Tax	\$ 5,812,453	\$ 5,500,000	\$ 5,500,000	\$ 6,300,000	\$ 6,300,000	
45100 Interest Earnings	3,973	10,000	10,000	5,000	5,000	
TOTAL REVENUES	\$ 5,816,426	\$ 5,510,000	\$ 5,510,000	\$ 6,305,000	\$ 6,305,000	14.4%
EXPENDITURES:						
Administration: (219-2010-510)						
31 10 Office Supplies	\$ 1,005	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	
31 20 Computer Supplies	-	2,000	2,000	2,000	2,000	
31 35 Board Meeting and Director's Expenses	1,717	3,500	3,500	3,500	3,500	
31 90 Other Supplies	-	-	-	1,000	1,300	
37 20 Electricity	2,336	4,000	4,000	4,000	4,000	
51 20 General Insurance	1,830	4,000	4,000	4,000	4,000	
55 10 Education and Training	950	10,000	10,000	10,000	10,000	
57 10 Administration Services - City Reimb.	281,162	279,945	279,945	279,945	280,824	
Subtotal	289,000	304,745	304,745	305,745	306,924	0.7%
Marketing: (219-2020-510)						
43 91 GFBEDC	12,500	12,500	12,500	12,500	12,500	
52 20 Postage	249	500	500	500	500	
53 10 Advertising	34,817	40,000	40,000	40,000	40,000	
54 10 Printing and Binding	1,124	4,000	4,000	4,000	4,000	
Subtotal	48,690	57,000	57,000	57,000	57,000	0.0%
Memberships and Services: (219-2030-510)						
31 35 Business Recruitment	3,053	20,000	20,000	20,000	20,000	
41 20 Contributions Other Entities - Texas Master Naturalists	50,000	-	-	-	-	
42 35 Dues, Subscriptions, and Service Contracts	7,997	11,000	11,000	11,000	11,000	
43 90 RDC Memberships	40,215	50,000	50,000	50,000	50,000	
Subtotal	101,265	81,000	81,000	81,000	81,000	0.0%
Professional Services: (219-2050-510)						
43 15 Engineering Fees	4,695	37,500	37,500	37,500	37,500	
43 20 Other Professional Services	19,154	30,000	30,000	45,000	150,000	
43 90 Legal Fees	18,213	30,000	30,000	30,000	30,000	
63 10 Building Repair & Maintenance	-	5,000	5,000	5,000	5,000	
63 30 Rights-of-Way Maintenance	50,890	80,000	169,500	169,500	235,000	
63 31 Downtown Maintenance	13,427	25,000	25,000	25,000	25,000	
Subtotal	106,379	207,500	297,000	312,000	482,500	62.5%
Infrastructure: (219-2070-510)						
70 41 Security Cameras / Security Access	18,154	-	-	-	-	
70 43 Furniture and Fixtures	50,007	5,000	5,000	5,000	5,000	
81 10 Principal	587,046	152,407	152,407	152,407	157,413	
81 20 Interest	41,518	37,175	37,175	37,175	32,684	
92 25 Transfer to RDC Projects Fund	2,205,043	3,297,500	3,297,500	3,297,500	5,172,500	
Subtotal	2,901,767	3,492,082	3,492,082	3,492,082	5,367,597	53.7%
TOTAL EXPENDITURES	\$ 3,447,101	\$ 4,142,327	\$ 4,231,827	\$ 4,247,827	\$ 6,295,021	48.8%

**ROSENBERG DEVELOPMENT CORPORATION
2022-23 BUDGET**

Total RDC Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2022-23	157,413	32,684	190,097
2023-24	164,205	28,022	192,227
2024-25	172,785	23,141	195,926
2025-26	179,814	18,135	197,949
2026-27	186,844	12,749	199,593
2027-28	193,873	7,258	201,131
2028-29	51,866	3,805	55,671
2029-30	20,027	2,758	22,785
Total	\$1,126,825	\$128,552	\$1,255,377



RDC Projects Fund – 225

PROGRAM DESCRIPTION:

This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation. It is under the direction of the Economic Development Director who serves as the Executive Director of the Rosenberg Development Corporation with the cooperation of the Finance Department and City Manager.

FY2023 Budget Notes:

The following items are funded in the RDC Projects Fund:

	Project	Amount
1.	Fort Bend Transit (Based on a proposed one-year extension of current agreement)	75,000
2.	Texas State Technical College – Year 8 (Based on current development agreement, including 5 years at \$200,000 and five years at \$300,000.)	300,000
3.	Dollar Tree (Based on Performance Agreement including Targeted Infrastructure Grant – Year 4 of 5)	250,000
4.	Dollar Tree (Based on Performance Agreement including Tax Reimbursement Grant)	50,000
5.	Parks Improvements and Texas Master Naturalist Agreement (Various park improvements to be presented at a future date)	100,000
6.	Prospective Business Incentives (Future business incentives)	500,000
7.	New Sidewalks	100,000
8.	Waterline Upgrade – Fairgrounds Road	200,000
9.	Traffic Signal – Commercial at Plaza Drive	375,000
10.	Railroad Museum – Railroad Spur Improvement	250,000
11.	Brazos Town Center Driveway (Based on Performance Agreement with Brazos TC – Partnership A, L.P., including 4 years maximum term at \$287,500/year – Year 2 of 4)	287,500
12.	I-69 Waterline Extension	900,000
13.	I-69 Connector at Brazos Town Center	650,000
14.	Brazos Park Basketball Court Resurfacing	70,000
15.	Traffic Signal – Reading Rd at Town Center Blvd	235,000
16.	Wayfinding Signs	50,000
17.	Railroad Quiet Zones	280,000
18.	US 90A Corridor Revitalization (Livable Centers)	500,000
	Total	\$ 5,172,500

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget
RDC PROJECTS FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 7,995,128	\$ 30,986	\$ 3,966,568	\$ 3,966,568	\$ 75,480
Revenues and Transfers In	<u>2,307,958</u>	<u>3,302,500</u>	<u>3,302,500</u>	<u>3,302,500</u>	<u>5,177,500</u>
Total Funds Available	<u>10,303,086</u>	<u>3,333,486</u>	<u>7,269,068</u>	<u>7,269,068</u>	<u>5,252,980</u>
 Uses/Deductions:					
Expenditures and Transfers	6,336,518	3,297,500	7,193,588	7,193,588	5,172,500
 Ending Fund Balance:					
Total Ending Balance	3,966,568	35,986	75,480	75,480	80,480
Fund Total	<u>\$ 10,303,086</u>	<u>\$ 3,333,486</u>	<u>\$ 7,269,068</u>	<u>\$ 7,269,068</u>	<u>\$ 5,252,980</u>
 Net Revenues (Expenditures)	 (4,028,560)	 5,000	 (3,891,088)	 (3,891,088)	 5,000

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2020-21 Actual	2021-22 Adopted Budget	2021-22 Adjusted Budget	2021-22 Estimate	2022-23 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 7,384	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
471-3000 Contributions	95,531	-	-	-	-	
48219 Transfer from RDC	2,205,043	3,297,500	3,297,500	3,297,500	5,172,500	
TOTAL REVENUES	\$ 2,307,958	\$ 3,302,500	\$ 3,302,500	\$ 3,302,500	\$ 5,172,500	56.8%
EXPENDITURES:						
Infrastructure	\$ 6,336,518	\$ 3,297,500	\$ 7,193,588	\$ 7,193,588	\$ 5,172,500	
Subtotal	6,336,518	3,297,500	7,193,588	7,193,588	5,172,500	-28.1%
TOTAL EXPENDITURES	\$ 6,336,518	\$ 3,297,500	\$ 7,193,588	\$ 7,193,588	\$ 5,172,500	-28.1%

~ AUTHORIZED POSITIONS ~

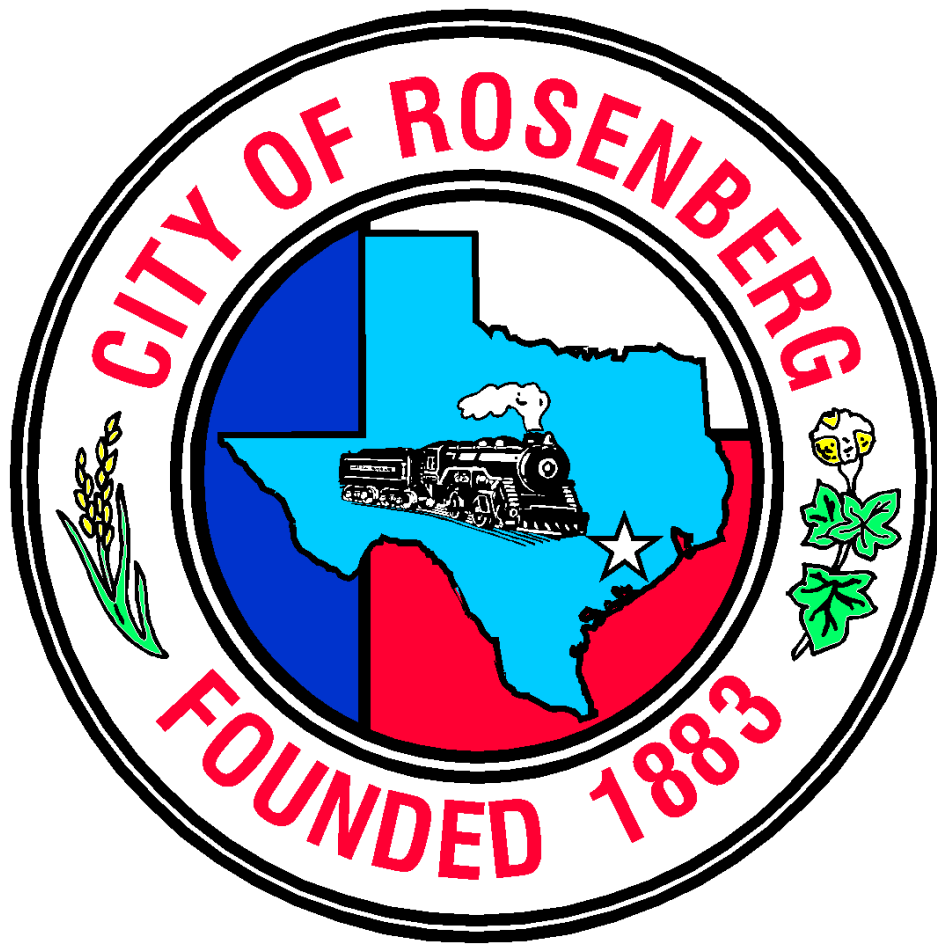
Position Title

None

~ EXPENDITURE DETAIL ~

Infrastructure (225-2070-540):						
57 46 Business Improvement Grant	-	-	80,655	80,655	(A)	
70 20 Buildings & Improvements	589,364	-	-	-	-	
70 30 Business Park Development (CP1302)	741	-	956,599	956,599	(A)	
70 30 Fort Bend Transit	75,000	75,000	75,000	75,000	75,000	
70 30 Incentive Commitment - Texas State Technical College (TSTC)	300,000	300,000	300,000	300,000	300,000	
70 30 Incentive Commitment - Dollar Tree	250,000	300,000	300,000	300,000	300,000	
70 30 Incentive Commitment - Wet Sounds	75,000	-	-	-	-	
70 30 Parks Improvements	-	100,000	161,134	161,134	100,000	
70 30 Prospective Business Incentive	1,900,000	500,000	792,368	792,368	500,000	
70 30 Airport Avenue Extension	3,091,812	-	-	-	-	
70 30 Wayfinding Signage Development	-	-	150,000	150,000	50,000	
70 30 I-69 Waterline Extension	-	-	695,622	695,622	(A)	
70 30 I-69 Utility Extensions	-	500,000	500,000	500,000	900,000	
70 30 City Logos - I-69 Overpasses	-	50,000	50,000	50,000	(A)	
70 30 Travis Park Basketball Pavilion	-	350,000	350,000	350,000	(A)	
70 30 Fairgrounds Road Waterline Upgrade	-	-	-	-	200,000	
70 30 Traffic Signal - Commercial and Plaza Drive	-	-	-	-	375,000	
70 30 I-69 Connector at Brazos Town Center	-	-	-	-	650,000	
70 30 Brazos Park Basketball court Resurface	-	-	-	-	70,000	
70 30 Railroad Museum - Railroad Spur Improvement	-	-	-	-	250,000	
70 31 Brazos Town Center - I69 Entryway Extension	-	287,500	287,500	287,500	287,500	
70 32 Splash Pad	-	585,000	585,000	585,000	(A)	
70 34 Railroad Crossing - Quiet Zones	7,918	-	592,082	592,082	280,000	
70 35 US 90A Corridor Revitalization (Livable Centers)	-	250,000	250,000	250,000	500,000	
70 36 Entryway Signage - Highway 36 and 90	-	-	150,000	150,000	(A)	
70 37 Traffic Signal Reading Rd & Town Cntr	-	-	115,375	115,375	235,000	
70 37 Downtown Parking Lot	1,199	-	-	-	-	
70 38 Sidewalk Improvements	37,195	-	802,252	802,252	100,000	
Subtotal	6,328,229	3,297,500	7,193,588	7,193,588	5,172,500	-28.1%
Transfers:						
95 01 Transfer to W/WW Fund	8,289	-	-	-	-	
Subtotal	8,289	-	-	-	-	100.0%
Total Expenditures	\$ 6,336,518	\$ 3,297,500	\$ 7,193,588	\$ 7,193,588	\$ 5,172,500	-28.1%

(A) Project balance will carry over to FY2023.

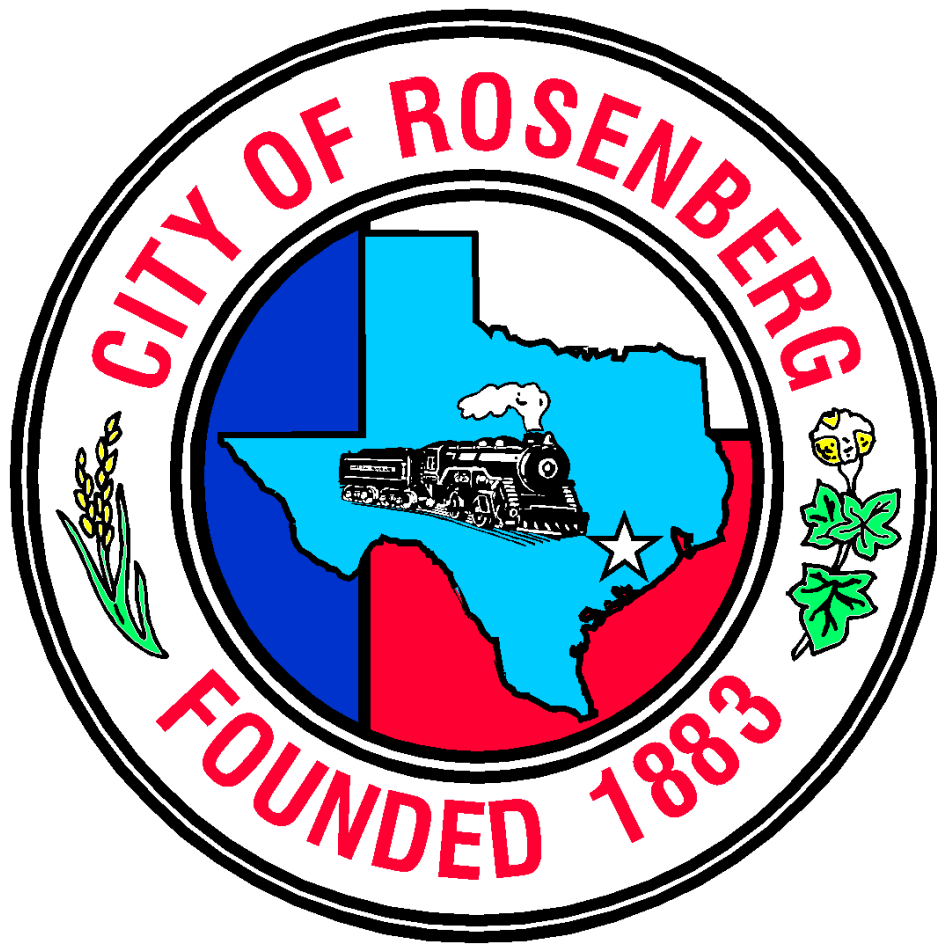


CAPITAL IMPROVEMENT PROGRAM



Capital Improvement Program

The Capital Improvement Program includes the list of projects for FY2023 with an individual Project Summary for each of the projects. The project budgets are approved as funding is obtained.



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

CAPITAL IMPROVEMENT PROGRAM SUMMARY

The five-year Capital Improvement Program (CIP) is reviewed annually to enable City Staff and City Council to reassess projects. The program covers FY2023 through FY2027. The FY2023 CIP includes 27 projects totaling over \$91.7 million. Summarized below are the FY2023 projects.

CIP Category	FY2023 Totals	# of Projects
General/Street and Drainage Projects (G/S & D)	\$73,407,795	17
Water and Wastewater Projects (W&WW)	<u>18,327,446</u>	<u>10</u>
Estimated Total Cost for FY2023	\$ 91,735,241	27

All of the projects included in the FY2023 plan are City priorities and are intended to be addressed in FY2023. Some of the projects are in the preliminary stages while others may be in a construction phase. There are three additional projects included in the CIP that will be funded by Texas Department of Transportation (TxDOT). These projects are included in the City’s CIP, in order for the City Council to document their support and to emphasize the importance of these projects to the City.

ANNUAL OPERATING AND MAINTENANCE COSTS

Future annual operating and maintenance costs must be considered for all capital improvements. These costs cover miscellaneous expenses associated with the completed project, such as utility charges, janitorial, mowing and other maintenance items. Funding for these costs come from a variety of sources, depending on the project. Annual operating and maintenance costs are incorporated into the annual operating budget as projects are completed. A summary of future maintenance and operating costs associated with the projects in the FY2023 CIP is shown below:

<i>Future Annual Operating and Maintenance Costs</i>	
General/Street and Drainage Projects (G/S & D)	\$ 84,000
Water and Wastewater Projects (W&WW)	<u>12,500</u>
Estimated Total Operating Costs	\$ 96,500

The estimated cost of each project and the estimated annual operating and maintenance costs for each project are included on the next page for each of the 27 projects to be addressed in FY2023. Following this chart is an individual project summary for each project.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

General/Street and Drainage Projects	Project Budget	Future O&M
Fire Station No. 1 Renovation Project	TBD	\$10,000
Police Station Chiller Replacement	\$165,000	Refer to Note "B"
Travis Park Basketball Pavilion (RDC)	\$350,000	\$1,000
Benton Road Expansion from FM762 to City Limits near Reading Road (County Mobility)	\$6,125,000	Refer to Note "B"
Brazos Town Center I and II Connector Street under I-69	\$1,000,000	\$2,000
Cumings/Baker Road Extension – Engineering and ROW	\$500,000	\$2,000
Dry Creek Drainage Improvements (CDBG-MIT)	\$38,950,000	\$30,000
Fairgrounds Road Expansion Project	\$300,000	Refer to Note "B"
Koeblen Road from FM2218 to City Limits County Mobility)	\$5,742,795	Refer to Note "B"
Koeblen Road Extension – SH36 at Band Road to FM2218 (County Mobility)	\$7,600,000	Refer to Note "B"
Rabbs Bayou Drainage Improvements	\$9,250,000	\$10,000
Railway Quiet Zones	\$1,500,000	\$15,000
Sidewalks – New Construction (RDC)	\$100,000	\$0
Traffic Signal at Commercial Drive and Plaza Drive (RDC)	\$375,000	\$3,000
Traffic Signal at Commercial Drive and Town Center Boulevard (RDC)	\$350,000	\$3,000
Traffic Signal at Reading Road and Town Center Blvd. (RDC)	\$350,000	\$3,000
US 90A Corridor Revitalization – Phase I	<u>\$750,000</u>	<u>\$5,000</u>
Total General/Street and Drainage Projects	\$73,407,795	\$84,000

Notes: A = Project budget has not been determined.
 B = Project replaces or repairs a current asset of the City. No additional O&M cost required.

**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

Water and Wastewater Projects	Project Budget	Future O&M
16" Water Line Loop – FM2218 to J. Meyer Road/SH 36	\$2,100,000	Refer to Note "B"
Blume Road Service Area Sanitary Sewer Rehabilitation – Phase I (CDBG)	\$660,771	Refer to Note "B"
Blume Road Service Area Sanitary Sewer Rehabilitation – Phase II (CDBG)	\$700,000	Refer to Note "B"
I-69 Corridor Water and Sanitary Sewer Extensions (RDC)	Refer to Note "A"	\$2,500
Lift Station No. 8 Reconstruction (ARPA)	\$2,800,000	Refer to Note "B"
North Side Water Line Improvements – Phase 8 (CDBG)	\$666,675	Refer to Note "B"
Upgrade Water Distribution Lines (ARPA)	\$1,100,000	Refer to Note "B"
Wastewater Treatment Plant 1A – Headworks Renovation	\$2,300,000	Refer to Note "B"
Wastewater Treatment Plant 2 – Collection System Line Rehabilitation	\$3,200,000	Refer to Note "B"
Water Well – New Construction	\$4,800,000	\$10,000
Total Water and Wastewater Projects	\$18,327,446	\$12,500

Notes: A = Project budget has not been determined.
 B = Project replaces or repairs a current asset of the City. No additional O&M cost required.

FY2023 CAPITAL IMPROVEMENT PROJECTS

General Projects

1. Fire Station No. 1 Renovation Project
2. Police Station Chiller Replacement
3. Travis Park Basketball Pavilion

Streets and Drainage Projects

4. Benton Road Expansion from FM762 to City Limits near Reading Road (County Mobility)
5. Brazos Town Center I and II Connector Street under I-69
6. Cumings\Baker Road Extension – New Street & Intersection Connection at Cumings Road\FM723
7. Dry Creek Drainage Improvements (CDBG-MIT)
 - Dry Creek Channel Improvements
 - Theater Ditch South Improvements
 - Graeber Road Storm Sewer
 - Theater Ditch North Improvements
8. Fairgrounds Road Expansion Project
9. Koeblen Road from FM2218 to City Limits (County Mobility)
10. Koeblen Road Extension – SH 36 at Band Road to FM 2218 (County Mobility)
11. Rabbs Bayou Drainage Improvements (East of Lane Drive) (CDBG-MIT)
12. Railroad Quiet Zones
13. Sidewalks – New Construction (RDC)
14. Traffic Signal at Commercial Drive and Plaza Drive (RDC)
15. Traffic Signal at Commercial Drive and Town Center Blvd. (RDC)
16. Traffic Signal at Reading Road and Town Center Blvd. (RDC)
17. US 90A Corridor (RDC)

FY2023 CAPITAL IMPROVEMENT PROJECTS (CONTINUED)

Water and Wastewater Projects

18. 16" Water Line Loop – FM 2218 to J. Meyer Road/SH36 (MUD 147)
19. Blume Road Service Area Sanitary Sewer Rehabilitation – Phase 1 (CDBG)
20. Blume Road Service Area Sanitary Sewer Rehabilitation – Phase 2 (CDBG)
21. I-69 Corridor Water/Sanitary Sewer Extensions (Ocusoft to Bamore, Loop dead ends at Dry Creek) (RDC)
22. Lift Station No. 8 – (West Street) Reconstruction (ARPA)
23. North Side Water Line Improvements - Phase 8 (CDBG)
24. Upgrade Water Distribution Lines (Alamo\Lory\Airport and Frost Street) (ARPA)
25. Wastewater Treatment Plant 1A – Replace Mechanical Bar Screen/Headworks Renovation (ARPA)
26. Wastewater Treatment Plant 2 Collection System Line Rehabilitation (ARPA)
27. Water Well – New Construction

TxDOT Projects

28. FM 2218 from I-69 to State Hwy 36
29. FM 723 (Brazos River to Beadle Lane)
30. State Highway 36 from I-69 to FM 2218 (Utility Relocations and Seabourne Creek Bridge)

General/Streets and Drainage Projects Summary

Project Title:	Fire Station No. 1 Renovation Project	
Project Number:	CP2208	
Bid Award:	N/A	
Department:	Fire Department Public Works	
Staff:	Fire Chief Executive Director of Public Services City Engineer Project Director	
Architect:	Burditt Consultants, LLC	
Contractor:	TBD	
Cost Estimate:	TBD	
Authorized Funding:	General Fund	\$2,000,000
Proposed Funding:	General Fund	\$295,953
Election District:	District 1	
Project Summary:	<p>Fire Station No. 1 was constructed in 1951 and in need of remodeling. In 2015, the following needs were identified:</p> <ul style="list-style-type: none">• Interior finishes are worn and need replacement.• The restroom, kitchen and access to the second floor do not meet ADA requirements.• The living quarters are on the second floor and has only one exit through the apparatus bay.• There is only one bathroom which does not accommodate female employees. <p>Other issues within Fire Station No. 1 include inadequate living quarters, leaking water pipes and fixtures, and various mechanical, electrical and plumbing problems. A total renovation of the facility is needed in order to continue to utilize the station as a strategic asset for the City.</p>	
Supporting Documentation:	Resolution No. R-3305 – September 20, 2022 (Architectural Design Services Agreement) Resolution No. R-3381 – December 6, 2022 (Texas GLO-MIT Grant Application)	

General/Streets and Drainage Projects Summary

Project Title:	Police Station Chiller Replacement	
Project Number:	N/A	
Bid Award:	TBD	
Department:	Police Department Public Services – Building Maintenance	
Staff:	Executive Director of Public Services Police Chief	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$165,000	
Authorized Funding:	General Fund	\$165,000
Election District:	N/A	
Project Summary:	The chiller at the Police Station is in need of replacement. This is the only chiller for the Police Station and expensive repairs are becoming common during the summer/fall months. When the chiller fails, the Police Station’s internal temperature and humidity levels quickly rise, which severely impacts the server room that houses critical City and Harris County 911 servers. When the system fails in the summer months, the internal temperature will rapidly rise to temperatures exceeding 90 degrees within hours. This necessitates emergency calls for repairs which incur additional labor and materials costs. Due to the age and vulnerability of the chiller, the preventative maintenance agreements have become more expensive and one vendor has refused to offer any maintenance agreement due to the likeliness of expensive failures.	
Supporting Documentation:	Resolution No. R-3320 – August 16, 2022 – (Purchase of Chiller Replacement)	

General/Streets and Drainage Projects Summary

Project Title:	Travis Park Basketball Pavilion	
Project Number:	CP2207	
Bid Award:	\$268,948	
Department:	Parks	
Staff:	Executive Director of Public Services Parks and Recreation Director Project Director	
Engineer:	N/A	
Contractor:	BLS Construction, Inc.	
Cost Estimate:	\$700,000	
Authorized Funding:	Rosenberg Development Corporation	\$350,000
Election District:	District 3	
Project Summary:	This project would allow for a metal pavilion structure to be built over the existing basketball court at Travis Park.	
Supporting Documentation:	Resolution No. R-3341 – November 1, 2022 (Bid No. #2023-03B Award to BLS)	

General/Streets and Drainage Projects Summary

Project Title: Benton Road Expansion from FM 762 to City Limits near Reading Road

Project Number: CP1901

Bid Award: N/A

Department: Public Works

Staff: Executive Director of Public Services
Project Director

Engineer: N/A

Contractor: N/A

Cost Estimate: \$6,125,000

Authorized Funding:	2017 County Mobility	\$2,800,000
	2017 Certificates of Obligation (Fund 427)	\$675,000
	Mobility Fund (Fund 430)	<u>\$2,650,000</u>
		\$6,125,000

Election District: District 4

Project Summary: This project was included in the 2017 Fort Bend County Mobility Funds, and is a county-managed project. The City and Fort Bend County plan to improve Benton Road to a four-lane concrete boulevard with curb and gutter and storm sewer. Improvements to the BNSF railroad grade crossing would also be included. The City is responsible for a portion of the funding for the section in the City limits from FM 762 to Reading Road. Benton Road is classified as a major thoroughfare on the City's Master Thoroughfare Plan.

Supporting Documentation: Resolution No. R-2280 – March 7, 2017 (Designation for 2017 Fort Bend County Mobility Funding)
Resolution No. R-2574 – September 18, 2018 (Interlocal Mobility Agreement)
Resolution No. R-3071 – March 16, 2021 (Amendment to ILA)

General/Streets and Drainage Projects Summary

Project Title:	Brazos Town Center I and II Connector under I-69 (RDC)		
Project Number:	N/A		
Bid Award:	N/A		
Department:	Public Works		
Staff:	Executive Director of Public Services City Engineer		
Engineer:	TBD		
Contractor:	TBD		
Cost Estimate:	\$1,000,000		
Proposed Funding:	TBD	\$350,000	
	Rosenberg Development Corporation	<u>\$650,000</u>	
		\$1,000,000	
Election District:	District 4		
Project Summary:	The developer of Brazos Town Center has proposed a roadway that would connect Brazos Town Center Phase I (North side) to Brazos Town Center Phase II (South side). The roadway would be constructed under I-69 to improve mobility and traffic for patrons shopping on both sides of the development and ease traffic congestion on FM 762 and Reading Road.		
Supporting Documentation:	N/A		

General/Streets and Drainage Projects Summary

Project Title:	Cumings Road/Baker Road Extension – New Intersection Connection at Cumings Road/FM 723	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Public Works	
Staff:	Executive Director of Public Services City Engineer Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	Engineering	\$250,000
	Construction	TBD
	ROW	<u>\$250,000</u>
		\$500,000
Authorized Funding:	Capital Improvement Fund (Fund 412)	\$500,000
Election District:	District 1	
Project Summary:	<p>This project is included to extend Cumings Road from FM 723 to Baker Road. As part of the TxDOT plan to expand FM 723, the Cumings Road intersection will be built out to a 4-leg intersection. This will allow Cumings Road to be extended to connect to Baker Road. This would provide residents that live in the Baker Road area the ability to access FM 723 at a signalized intersection, improving safety. In addition, the TxDOT plan for the FM 723 expansion will make the only connection to Baker Road, a right-in/right-out intersection, with a raised center median, which will limit access to Baker Road due to its close proximity to the Brazos River Bridge. The City would work with Fort Bend County and request that Fort Bend County assist funding this project as a future mobility project.</p>	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Dry Creek Drainage Improvements (CDBG-MIT)	
Project Number:	CP2206	
Bid Award:	TBD	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	Costello, Inc.	
Contractor:	TBD	
Cost Estimate:	\$39,350,000	
Authorized Funding:	CDBG-MIT	\$38,960,500
	General Obligation Bonds (Fund 415)	<u>\$389,500</u>
		<u>\$39,350,000</u>

Election District: Districts 1, 3 and 4

Project Summary: The Texas General Land Office notified the City that the grant application submitted by the City for drainage improvement projects will be fully funded. This project will benefit the City by providing flood mitigation in the form of channel improvements and slope paving, culvert crossing improvements, storm sewer improvements, right-of-way acquisition, and regional detention. The overall benefits to the project area include the reduction in water surface elevations along the flooding sources of Dry Creek, Theater Ditch, Rabbs Bayou, Graeber Road, and Theater Ditch North; the reduction in overall floodplain area within the project area; and improved access along major and minor roadways due to reduced water surface elevations.

Dry Creek site improvements include:

- Channel improvements between Louise Street and Airport Avenue,
- Concrete lining through Cambridge Village to Louise Street and an extra culvert at Louise Street,
- Trapezoidal channel improvements from Mockingbird Lane to FM 2218, including acquiring ROW for an ultimate 250' easement,
- Flowline improvements upstream of 1st Street, concrete lining from 1st Street to Cambridge Village, extra culverts at 1st and 4th Streets, and concrete lining from Airport to Mockingbird Lane.

Theater Ditch site improvements include:

- Deepen and slope pave the entire length of the ditch, providing a maximum increase in depth of approximately 1.2 feet at the upstream end,
- Replace the bottom of the existing ditch with concrete-lined 16-foot bottom width and 4-foot tall vertical walls,
- Replace the existing culverts at Avenue N and Avenue P/Laurel Lane to improve conveyance through the road crossings and lower the upstream water surface elevations,

-
- Construct an additional culvert crossing at Avenue O/Leonard Avenue where a new road crossing is proposed.

Graeber Ditch site improvements include:

- Construct a new storm sewer trunk system draining south to Dry Creek to alleviate the flooding issues near the intersection of Graeber Road and Avenue N,
- Right-of-way acquisition of the run of storm sewer from Airport Avenue to Dry Creek through the undeveloped tract of land south of Airport Avenue.

Theater Ditch North site improvements include:

- Concrete line the ditch from the upstream end near Avenue N down to US-90A to improve conveyance,
- Improve the existing culvert crossing under Avenue I/FM 1640,
- Improve the culvert crossing under Old Richmond Road and the railroad tracks located near the intersection of Old Richmond Road and Eighth Street to alleviate drainage issues in the area surrounding Theater Ditch North.

Supporting Documentation:

Resolution No. R-3010 – October 6, 2020 (Submission of Grant Application)
Resolution No. R-3179 – November 2, 2021 (Subrecipient Agreement/GLO Contract)
Resolution No. R-3198 – December 7, 2021 (Admin/Professional Services Agreement)
Resolution No. R-3199 – December 7, 2021 (Engineering Services Agreement)

General/Streets and Drainage Projects Summary

Project Title:	Fairgrounds Road Expansion Project and Utility Replacement	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Public Works	
Staff:	Executive Director of Public Services City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$300,000 (City Portion)	
Authorized Funding:	Capital Improvement Fund (Fund 412)	\$100,000
Proposed Funding:	Rosenberg Development Corporation	\$200,000
Election District:	District 2	
Project Summary:	This project was included to expand Fairgrounds Road due to Fort Bend County's plans to build the Fort Bend Epicenter on the I-69 Frontage Road near Fairgrounds Road. The improvements would include expanding Fairgrounds Road to a four-lane concrete thoroughfare with curb and gutter and some storm sewer with a raised center median from I-69 to West Fairgrounds Road. This is a Fort Bend County managed project. The City will be responsible for costs associated with oversizing and replacing exiting water and sewer utility lines.	
Supporting Documentation:	Resolution No. R-3375 - November 15, 2022 (FBC Interlocal Agreement for Water Line Upgrade)	

General/Streets and Drainage Projects Summary

Project Title:	Koeblen Road Segment 3 from FM 2218 to City Limits (Fort Bend County Mobility Project 2015)	
Project Number:	CP2104	
Bid Award:	TBD	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$5,742,795	
Authorized Funding:	2020 County Mobility (Fund 430)	\$2,320,000
	Developer Contribution (Fund 430)	\$125,000
	General Supplemental to Fund 430	\$1,397,795
	General Fund to Fund 430	<u>\$1,900,000</u>
		\$5,742,795
Election District:	District 3	
Project Summary:	This project was included in the 2020 Fort Bend County Mobility Funds, and will construct one-half of the four-lane concrete thoroughfare with curb and gutter and storm sewer. A traffic signal will also be installed at the intersection of FM 2218 and Koeblen Road under the TxDOT Advanced Funding Agreement (AFA). Koeblen Road is classified as a major thoroughfare on the City's Master Thoroughfare Plan. Adjacent development projects would construct the other half of the thoroughfare.	
Supporting Documentation:	Resolution No. R-3072 – March 16, 2021 (Development Funding Traffic Signal) Resolution No. R-3085 – April 20, 2021 (TxDOT AFA for Traffic Signal) Resolution No. R-3087 – May 4, 2021 (Budget Adjustment for Traffic Signal) Resolution No. R-3134 – August 17, 2021 (Budget Adjustment for Matching Funds)	

General/Streets and Drainage Projects Summary

Project Title:	Koeblen Road Extension – SH 36 at Band Road to FM 2218 (Fort Bend County Mobility Project)	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$7,600,000	
Authorized Funding:	2020 County Mobility (Fund 430)	\$3,200,000
Proposed Funding:	General Fund	<u>\$4,400,000</u>
		\$7,600,000
Election District:	District 3	
Project Summary:	This project was included in the 2020 Fort Bend County Mobility Funds, and will construct one-half of the four-lane concrete thoroughfare with curb and gutter and storm sewer between FM 2218 and Seabourne Creek and complete the thoroughfare from Seaborne Creek to SH 36. Koeblen Road is classified as a major thoroughfare on the City’s Master Thoroughfare Plan.	
Supporting Documentation:	Resolution No. R-3376 – November 15, 2022 (Year-End Budget Adjustment)	

General/Streets and Drainage Projects Summary

Project Title:	Rabbs Bayou Drainage Improvements (CDBG-MIT)	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	Costello, Inc.	
Contractor:	N/A	
Cost Estimate:	\$9,250,000	
Authorized Funding:	CDBG-MIT	\$8,464,500
	General Fund to Fund 430	<u>\$85,500</u>
		\$8,550,000
Election District:	District 1	

Project Summary: The Texas General Land Office notified the City that the grant application submitted by the City for drainage improvement projects will be fully funded. This project will benefit the City by providing flood mitigation in the form of channel improvements and slope paving, culvert crossing improvements, storm sewer improvements, right-of-way acquisition, and regional detention. The overall benefits to the project area include the reduction in water surface elevations along the flooding sources of Dry Creek, Theater Ditch, Rabbs Bayou, Graeber Road, and Theater Ditch North; the reduction in overall floodplain area within the project area; and improved access along major and minor roadways due to reduced water surface elevations.

Rabbs Bayou Improvements include:

- Trapezoidal channel improvements along the entire length of the main channel within Rosenberg,
- Replace culvert at Lane Drive, Wilson Drive, and Westwood Drive/Pecan Park Drive,
- Construction of a 22-acre inline regional detention pond adjacent to the BNSF railroad track to lower peak flows to allow for improved drainage conveyance from the upstream drainage area within the city and to address the capacity issues resulting from the restrictions created by the existing culverts underneath the railroad tracks.

Supporting Documentation: Resolution No. R-3010 – October 6, 2020 (Submission of Grant Application)
 Resolution No. R-3179 – November 2, 2021 (Subrecipient Agreement/GLO contract)
 Resolution No. R-3198 – December 7, 2021 – (Admin/Professional Services Agreement)
 Resolution No. R-3199 – December 7, 2021 (Engineering Services Agreement)

General/Streets and Drainage Projects Summary

Project Title:	Railroad Quiet Zones	
Project Number:	CP1519	
Bid Award:	N/A	
Department:	Public Works	
Staff:	City Manager Executive Director of Public Services City Engineer	
Engineer:	LJA Rail	
Contractor:	Rio Grande Pacific Technology, Inc.	
Cost Estimate:	Fort Bend County	\$34,000
	Engineering	\$134,000
	Construction	\$1,300,000
	Contingency	<u>\$32,000</u>
		\$1,500,000
Authorized Funding:	General Supplemental Fund (Fund 410)	\$100,000
	2017 Certificates of Obligation	\$500,000
	Rosenberg Development Corporation	<u>\$600,000</u>
		\$1,200,000
Proposed Funding:	Rosenberg Development Corporation	\$280,000
Election District:	Districts 1 and 4	
Project Summary:	<p>The City entered into an interlocal agreement with Fort Bend County and the City of Richmond on a project to implement directional horns and/or create “quiet zones” at certain railroad crossings. The first phase of the project determined the improvements that may be required at each crossing. This phase has been completed.</p> <p>Phase two of the project consists of the engineering design for the following crossings: North Zone consisting of Walnut Avenue, 3rd Street and Rawson Road. South Zone consisting of Commercial Drive, Brazos Center Boulevard and FM 2977 (Minonite Road). Benton Road will be a standalone quiet zone as part of the Benton Road mobility project. This would be followed by a Federal Railroad Administration public application process and construction phase.</p>	

Supporting Documentation:

Resolution No. R-2246 – March 7, 2017 (Interlocal Agreement with City of Richmond and Fort Bend County)
Resolution No. R-2677 – March 19, 2019 (Engineering Service Agreement)
Resolution No. R-2741 – April 16, 2019 (Amendment to Engineering Services Agreement)
Resolution No. R-2922 – March 17, 2020 (Second Supplemental Agreement to Engineering Services Agreement)
Resolution No. R-3314 – August 16, 2022 (BNSF Grade Crossing Construction & Maintenance Agreement)
Resolution No. R-3316 – August 16, 2022 (BNSF Wayside Horn Agreement)
Resolution No. R-3317 – August 16, 2022 (BNSF Crossing Surface Installation Agreement)
Resolution No. R-3318 – August 16, 2022 (Union Pacific Public Highway At-Grade Crossing Agreement)
Resolution No. R-3367 – December 6, 2022 (Union Pacific (Wayside Horn Agreement)
Resolution No. R-3368 – December 6, 2022 (Union Pacific Public Highway At-Grade Agreement)
Resolution No. R-3124 – December 6, 2022 (Rio Grande Installation of Wayside Horn Equipment)

General/Streets and Drainage Projects Summary

Project Title:	Sidewalk – New Construction (RDC)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director Economic Development Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$100,000	
Proposed Funding:	RDC Project Fund (Fund 225)	\$100,000
Election District:	N/A	
Project Summary:	<p>Since FY2016, the Rosenberg Development Corporation has provided funding for the construction of new sidewalks to improve pedestrian connectivity to retail and commercial development and also improve the quality of life for local residents.</p> <p>The RDC Board will be considering additional sidewalk construction for the FY2023 project during the budget process.</p>	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Traffic Signal at Commercial Drive and Plaza Drive	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$375,000	
Proposed Funding:	RDC	\$375,000
Election District:	District 4	
Project Summary:	The success of Brazos Town Center has necessitated the need for a traffic signal at the intersection of Commercial Drive and Plaza Drive due to the amount of traffic congestion and back-ups that occur at the existing intersection controlled by stop signs. The traffic signal would improve traffic flow along Commercial Drive and ease congestion.	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Traffic Signal at Commercial Drive and Town Center Boulevard	
Project Number:	CP2204	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services City Engineer	
Engineer:	Dannenbaum Engineering	
Contractor:	N/A	
Cost Estimate:	\$350,000	
Authorized Funding:	RDC Reimbursement to Developer	\$350,000
Election District:	District 4	
Project Summary:	With the proposed congestion of Town Center Boulevard to the I-69 Frontage Road, a traffic signal would be necessary at the intersection of Town Center Boulevard and Commercial Drive to ease congestion and traffic back-ups. The traffic signal would be constructed by Brazos Town Center as a part of the project to connect Town Center Boulevard to the I-69 Frontage Road. The RDC would reimburse BTC under the terms of an existing performance agreement. After final acceptance by the City, the traffic signal would be conveyed to the City and maintained by the City.	
Supporting Documentation:	Resolution No. RDC-142 – April 28, 2021 (Development Agreement) Resolution No. R-3088 – May 4, 2021 (Ratified Development Agreement) Resolution No. R-3260 – April 4, 2022 (Amended and Restated Performance Agreement)	

General/Streets and Drainage Projects Summary

Project Title:	Traffic Signal at Reading Road and Town Center Boulevard	
Project Number:	CP1503	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director	
Engineer:	MBCO Engineering, LLC	
Contractor:	TBD	
Cost Estimate:	\$350,000	
Authorized Funding:	RDC (Fund 225)	\$115,375
Proposed Funding:	RDC (Fund 225)	\$235,000
Council Approval Date:	September 21, 2010 by Resolution No. R-1214 July 21, 2015 by Resolution No. R-2009	
Election District:	District 1, 3 and 4	
Project Summary:	Per a previous development agreement between the City of Rosenberg and 16 Rose LTD, the City was required to install a traffic signal at the intersection of Town Center Boulevard and Reading Road. The Developer agreed to pay a portion of the cost when plats for development of phase two were approved. This requirement has not been met; however, the current traffic volumes warrant that a traffic signal be constructed at the intersection.	
Supporting Documentation:	Resolution No. R-1214 – September 21, 2010 (Development Agreement) Resolution No. R-2009 – July 21, 2015 (Development Agreement) Resolution No. R-3340 – October 18, 2022 (Engineering Services Agreement)	

General/Streets and Drainage Projects Summary

Project Title:	US 90A Corridor Revitalization	
Project Number:	CP2205	
Bid Award:	TBD	
Department:	Economic Development	
Staff:	Economic Development Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	TBD	
Authorized Funding:	Rosenberg Development Corporation	\$250,000
Proposed Funding:	Rosenberg Development Corporation	<u>\$500,000</u> \$750,000
Election District:	Districts 1 and 2	
Project Summary:	This project would allow improvements to be made along the US 90A corridor from the Richmond city limits to the Triple Fork area. The project would focus on curbing visual blight with a more attractive, pedestrian friendly thoroughfare to encourage redevelopment and expanded patronage of businesses along the corridor. This would be a multi-year project with input from multiple entities and stakeholders ranging from property owners and businesses to City, County and State officials. Professional consulting services and extensive public communication and outreach, including the formation of a committee, will be needed to make the project successful.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	16" Water Line Loop – FM 2218 to J. Meyer Road/SH 36	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$2,100,000	
Proposed Funding:	MUD 147 / Developer City will issue Developer a credit for impact fees for oversizing	\$2,100,000
Election District:	Districts 2 and 3	
Project Summary:	<p>This project is necessary to complete a loop in the water distribution system south of I-69 between FM 2218 and State Highway 36, along J. Meyer Road. As a result of continued development in this general area of the City, the existing 12" dead end water line has reached capacity. Completing the loop will improve system capacity, increase water pressure, and provide the ability to move additional surface water through the distribution system in order to meet the Fort Bend Subsidence District groundwater reduction mandate which will increase from 30% to 60% in 2025. This project will be designed and constructed by Fort Bend County MUD No. 147 and conveyed to the City to operate and maintain after final acceptance by the City.</p>	
Supporting Documentation:	Resolution No. R-3315 – August 2, 2022 (Water Line and Temp Construction Easement)	

Water/Wastewater Fund Projects Summary

Project Title:	Blume Road Service Area Sanitary Sewer Rehabilitation – Phase I	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director Program Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$660,771	
Authorized Funding:	CDBG Grant Fund	\$604,057
	Water/Wastewater Fund	<u>\$56,714</u>
		\$660,771
Election District:	District 2	
Project Summary:	This project would provide sanitary sewer line replacement and upgrade improvements in the Blume Road service area. This is a continuation of the water and sanitary sewer infrastructure project originally approved for CDBG funding in 2005 to improve potable water and sanitary sewer services in areas of Rosenberg that meet the low to moderate income criteria. This project will offer relief of a long-standing deficiency in the City's infrastructure.	
Supporting Documentation:	Resolution No. R-3080 - April 20, 2021 (Application Submission)	

Water/Wastewater Fund Projects Summary

Project Title:	Blume Road Service Area Sanitary Sewer Rehabilitation – Phase II	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director Program Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$660,771	
Proposed Funding:	CDBG Grant Fund	\$650,000
	Water/Wastewater Fund	<u>\$50,000</u>
		\$700,000
Election District:	District 2	
Project Summary:	This project would provide sanitary sewer line replacement and upgrade improvements in the Blume Road service area. This is a continuation of the water and sanitary sewer infrastructure project originally approved for CDBG funding in 2005 to improve potable water and sanitary sewer services in areas of Rosenberg that meet the low to moderate income criteria. This project will offer relief of a long-standing deficiency in the City’s infrastructure.	
Supporting Documentation:	Resolution No. R-3261 - April 5, 2022 (Application Submission) Resolution No. R-3383 - December 6, 2022 (Budget Revisions to Application)_	

Water/Wastewater Fund Projects Summary

Project Title:	I-69 Corridor Water and Sanitary Sewer Extensions	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	TBD	
Proposed Funding:	Water/Wastewater Supplemental	TBD
	Water Impact Fees/Wastewater Impact Fees	TBD
	Rosenberg Development Corporation	\$900,000
Election District:	Districts 2, 3 and 4	
Project Summary:	<p>This is a multi-phase project that would extend water and sanitary sewer utility lines along the I-69 corridor in the general area of Bamore Road to Cottonwood Church Road. Private development/MUD's are currently planning the extension of water lines in the area of Cottonwood Church Road and Cottonwood School Road to the Stella/Bamore Road area to supply planned residential development and to loop dead end water lines.</p> <p>Additional project phases would extend water and sanitary sewer along I-69 from Ocusoft to Bamore. The installation of essential public utilities such as water and sanitary sewer service would help promote development in this area.</p> <p>This project would also loop dead end water lines on both sides of Dry Creek on the south side of I-69 to improve system reliability.</p> <p>The long-term goal is to complete construction of a 16-inch water loop that would connect from SH 36 south of I-69 to Water Plant No. 5 on Cottonwood Church Road.</p>	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Lift Station No. 8 Reconstruction (West Street)	
Project Number:	CP2207	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	Garver LLC	
Contractor:	TBD	
Cost Estimate:	\$2,800,000	
Authorized Funding:	American Rescue Plan Act (ARPA – Fund 413)	\$2,800,000
Election District:	District 2	
Project Summary:	The City engaged Jones Carter to evaluate existing wastewater flows and infrastructure within Sewer Basin 6, and to assess potential impacts from new developments within the sewer basin. Based on the construction of a new 54-acre CenterPoint Service Center located on Highway 90A and additional development planned for this area along with sanitary sewer overflows (SSOs) within the sewer basin during heavy rainfall events, this project would allow for the construction of a new lift station with capacity for the sanitary sewer needs in this area.	
Supporting Documentation:	Resolution No. R-3304 - September 6, 2022 (Engineering Consultant Services)	

Water/Wastewater Fund Projects Summary

Project Title:	North Side Water Line Improvements, CDBG, Phase VIII
Project Number:	TBD
Bid Award:	\$397,610.40
Department:	Water/Wastewater
Staff:	Executive Director of Public Services Utilities Director Project Director
Engineer:	TBD
Contractor:	JTM Construction, LLC
Cost Estimate:	\$666,675
Authorized Funding:	CDBG Grant Fund
Election District:	District 1
Project Summary:	This project would provide water line improvements along Avenue A, Avenue B, Avenue E, West Street, Brazos Street, Mulcahy, Walnut Avenue, 1 st Street, 3 rd Street, 4 th Street, and 8 th Street, on the north side of Rosenberg. This is a continuation of the water and sanitary sewer infrastructure project originally approved for CDBG funding in 2005 to improve potable water sanitary sewer services to the north side of Rosenberg. This project will offer relief of a long-standing deficiency in the City's infrastructure.
Supporting Documentation:	Resolution No. R-2929 – April 7, 2020 (Application Submission) Resolution No. R-2990 – September 1, 2020 (Construction Bid Award)

Water/Wastewater Fund Projects Summary

Project Title:	Upgrade Water Distribution Lines (Alamo/Lory/Airport and Frost Street)	
Project Number:	CP2207	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	Strand Associates	
Contractor:	TBD	
Cost Estimate:	\$1,100,000	
Authorized Funding:	American Rescue Plan Act (ARPA – Fund 413)	\$1,100,000
Election District:	Districts 2 and 3	
Project Summary:	As part of the ongoing maintenance and operations of the water distribution system, deteriorated and under sized lines must be replaced to properly maintain water pressure and water quality. Fire hydrates will also be included to provide firefighting capabilities. The waterlines in these areas have been prioritized based on number of and frequency of leaks, water quality issues and lack of fire hydrants.	
Supporting Documentation:	Resolution No. R-3125 – July 20, 2021 (Acceptance of Funds) Resolution No. R-3246 – May 17, 2022 (Engineering Services Agreement)	

Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant No. 1A – Replace Mechanical Bar Screen/ Headworks Renovation	
Project Number:	CP2207	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	Quiddity (formerly Jones-Carter)	
Contractor:	TBD	
Cost Estimate:	\$2,300,000	
Authorized Funding:	American Rescue Plan Act (ARPA – Fund 413)	\$2,300,000
Election District:	District 1	
Project Summary:	This project would provide improvements to Wastewater Treatment Plant No. 1A headworks. The mechanical bar screen has suffered a catastrophic failure and needs to be replaced to minimize the amounts of solids and debris that are entering the plant and interfering with the treatment process. In order to accommodate the installation of a new mechanical bar screen, the headworks structure will have to be replaced.	
Supporting Documentation:	Resolution No. R-3125 – July 20, 2021 (Acceptance of Funds) Resolution No. R-3245 – May 3, 2022 (Engineering Services Agreement)	

Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant 2 Collection Line Rehabilitation	
Project Number:	CP2207	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Project Director Executive Director of Public Services City Engineer	
Engineer:	Kelly Kaluza & Associates, Inc.	
Contractor:	TBD	
Cost Estimate:	\$3,200,000	
Authorized Funding:	American Rescue Plan Act (ARPA – Fund 413)	\$3,200,000
Election District:	District 2	
Project Summary:	This project will continue replacement of the aging sanitary sewer collection system in the Wastewater Treatment Plant #2 service areas. These areas are experiencing issues with stoppages due to deteriorated, collapsed or missing pipe and inflow and infiltration during rainfall events. These improvements are necessary to improve system reliability and maintain compliance with TCEQ regulations.	
Supporting Documentation:	Resolution No. R-3125 – July 20, 2021 (Acceptance of Funds) Resolution No. R-3247 – May 3, 2022 (Engineering Services Agreement)	

Water/Wastewater Fund Projects Summary

Project Title:	Water Well – New Construction	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$4,800,000	
Proposed Funding:	Water/Wastewater Funds	\$2,200,000
	Water Impact Fees	<u>\$2,600,000</u>
		\$4,800,000
Election District:	Citywide	
Project Summary:	The City currently receives 3 million gallons of water per day from Brazosport Water Authority (BWA) to meet the 30% reduction in groundwater as required by the Fort Bend County Subsidence Direct in 2016. In the event of an interruption in the water supply from BWA, the City will need an additional water well to keep up with the demand and provide enough water to meet the City’s needs. A future and subsequent repair to Water Well #7 has resulted in a loss of production that also needs to be made up for. This additional water well will most likely be constructed at Water Plant 8, where the BWA water is received into the City’s water system, or near FM2218 and J. Meyer Road.	
Supporting Documentation:	Resolution No. R-3346 – October 18, 2022 (Sanitary Control Easement)	

TxDOT Projects Summary

Project Title:	FM 2218 from I-69 to State Highway 36 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	\$52,089.17 (Right-of-Way Contribution)
Authorized Funding:	TxDOT General Fund (Right-of-Way Contribution)
Election District:	Districts 2 and 4
Project Summary:	<p>This is a TxDOT funded project. The reconstruction will match the improvements north of I-69 with four (4) lanes and a median.</p> <p>On August 5, 2014, City Council authorized staff to negotiate the dedication/donation of a strip of land to TxDOT for the creation of a turn-lane, a median cut and at least a three-lane entry/exit access point in the Seabourne Creek Park facility. If there are any additional improvements that would improve the safety and access to Seabourne Creek Regional Park, the City may be responsible for a portion of those costs.</p> <p>TxDOT has acquired the necessary rights-of-way and construction began in 2020. The City entered into an interlocal agreement with Fort Bend County regarding the funding contribution by the City for rights-of-way and utility adjustments for properties within the city limits.</p>
Supporting Documentation:	Resolution No. R-1642 - April 02, 2013 (City Transportation Priorities) Resolution No. R-2507 - May 01, 2018 (Interlocal Agreement Fort Bend County)

TxDOT Projects Summary

Project Title:	FM 723 from Brazos River to Beadle Lane (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Authorized Funding:	TxDOT
Election District:	District 1
Project Summary:	<p>This is a TxDOT funded project. Phase one of the project from Avenue D to Baker Road has been completed. The next phase will improve FM 723 from Baker Road to Beadle Lane.</p> <p>Both the Baker Road and the Cumings Road intersections will be modified in this phase of the project, increasing the need for the city/county project to extend Cumings Road to Baker Road.</p>
Supporting Documentation:	N/A

TxDOT Projects Summary

Project Title:	State Highway 36 from I-69 to FM 2218 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Authorized Funding:	TxDOT
Election District:	District 2
Project Summary:	This is a TxDOT funded project. The proposed improvements will include four-lanes with raised center median. City properties (Civic Center and Seabourne Creek Regional Park) will be impacted by the additional right-of-way needed. City water and wastewater utility line adjustments will be required and may be at the full expense of the City. A portion of the Civic Center parking lot will also have to be relocated.
Supporting Documentation:	Resolution No. R-1782 - April 15, 2014 (Right-of-Way Entry)

FY2024 CAPITAL IMPROVEMENT PROJECTS

General Projects

Civic Center/Seabourne Creek Park Parking Lot Expansion (TxDOT ROW Taking)
FM 2218 Entrance Road into Seabourne Creek Park
Municipal Facilities Improvements
New Park Development – Ricefield Road at Benton Road
US 90A Corridor (RDC)

Streets and Drainage

Dry Creek Drainage Improvements – Homestead Subdivision
Sidewalks- New Construction
Traffic Signal at Reading Road and Park Place Blvd.

Water and Wastewater

Avenue G Water Line and Fire Hydrant Improvements
Blume Road Service Area Sanitary Sewer Rehabilitation – Phase 3 (CDBG)
Cottonwood Subdivision Waterline Loop to Water Plant No. 5
I-69 Corridor Water and Sanitary Sewer Extensions
Lift Station No. 16 Renovation (Town Center)
Upgrade Water Distribution Lines (Mulcahy St – Ave I to Ave M)
Water Line Extension and Connection from Bonbrook to Bridlewood (GRP)
Wastewater Treatment Plant 2 Collection System Line Rehabilitation
Elevated Water Storage Tower No. 3 – Recoat Tower
Wastewater Treatment Plant 2 Lift Station Rehabilitation
FM 2977 Elevated Storage Tank – Install Altitude Valve

FY2025 CAPITAL IMPROVEMENT PROJECTS

General Projects

Fire Station and Emergency Operations Center
Seabourne Creek Regional Sports Complex Expansion
Seabourne Creek Nature Center – Construction Phase
US 90A Corridor (RDC)
Municipal Facilities Improvements

Streets and Drainage

J. Meyer Road Expansion – Highway 36 to FM 2218 (County Mobility)
Avenue D Street Paving and Drainage
Louise Street and Avenue N Intersection Improvements
Sidewalks – New Construction

Water and Wastewater

Blume Road Service Area Sanitary Sewer Rehabilitation – Phase 4 (CDBG)
I-69 Corridor – Water & Sanitary Sewer Extensions
Regional Wastewater Treatment Plant No. 4 (FM 2977 and Koeblen)
Upgrade Wastewater Lift Stations
Upgrade Water Distribution System Lines
Wastewater Treatment Plant 2 – Collection System Line Rehabilitation
Wastewater Treatment Plant 3 Expansion
16" Water Line Extension and Connection from Water Plant No. 8 to MUD 162 (GRP)

FY2026 CAPITAL IMPROVEMENT PROJECTS

General Projects

- Brazos River Trail Project
- Public Safety Enhancement Project
- US 90A Corridor (RDC)
- Wireless Network (Police)
- Zone 8 Park Development

Streets and Drainage

- Downtown Sidewalks
- Sidewalks – New Construction

Water and Wastewater

- Lamar High School Reclaimed Water Project
- I-69 Corridor Water & Sanitary Sewer Extensions
- Water & Sanitary Sewer Line Replacements - CDBG
- Upgrade Wastewater Lift Station
- Upgrade Water Distribution Lines
- Wastewater Treatment Plant 2 – Collection System Line Rehabilitation
- Water Plant No. 4 – Plant Modifications to Supply Surface Water for 60% GRP Conversion

FY2027 CAPITAL IMPROVEMENT PROJECTS

General Projects

US 90A Corridor (RDC)

Streets and Drainage

4th Street Extension Project

Blume Road Extension (Klauke Road to I-69 Feeder)

Graeber Road Extension (Airport Avenue to TSTC Campus)

Brooks Avenue Reconstruction

Mustang Avenue and Herndon Drive Reconstruction

Klauke Road Extension

New Sidewalk Plan Construction

Radio Lane Reconstruction (Avenue I to Avenue N)

Reconstruction of Sally Anne Drive including Sidewalks, Storm Sewer & Utilities

Water and Wastewater

Upgrade Wastewater Lift Stations

I-69 Corridor Water & Sanitary Sewer Extensions

Water & Sanitary Sewer Line Replacements - CDBG

Upgrade Water Distribution Lines

RESOLUTION NO. R-3326

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, AMENDING THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY2023 THROUGH FY2027.

* * * * *

WHEREAS, the City Council of the City of Rosenberg recognizes that certain Capital Improvement Projects are necessary and beneficial for the development and improvement of City infrastructure and facilities; and,

WHEREAS, the City Council, City Manager, and staff have attempted to identify those specific Capital Improvement Projects appropriate for the needs of the City and its citizens; and,

WHEREAS, the City staff of the City of Rosenberg has identified its priorities for Capital Improvement Projects for FY2023 through FY2027; and,

WHEREAS, the City Council and the Planning Commission have reviewed the projects and the Planning Commission has recommended seventeen (17) General/Street and Drainage Capital Improvement Projects, ten (10) Water and Wastewater Capital Improvement Projects, and three (3) TxDOT Capital Improvement Projects for FY2023; and,

WHEREAS, on July 19, 2022, City Council approved Resolution No. R-3300, authorizing the FY2023 through FY2027 Capital Improvement Plan for the City of Rosenberg; and,

WHEREAS, the City Council desires to amend the Five-Year Capital Improvement Plan to include the Reconstruction of Sally Anne Drive including Sidewalks, Storm Sewer, and Utilities to the FY2027 Capital Improvement Projects list; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The City Council hereby approves to amend the FY2023 through FY2027 Capital Improvement Plan for the City of Rosenberg, which is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 6 day of September 2022.

ATTEST:

APPROVED:

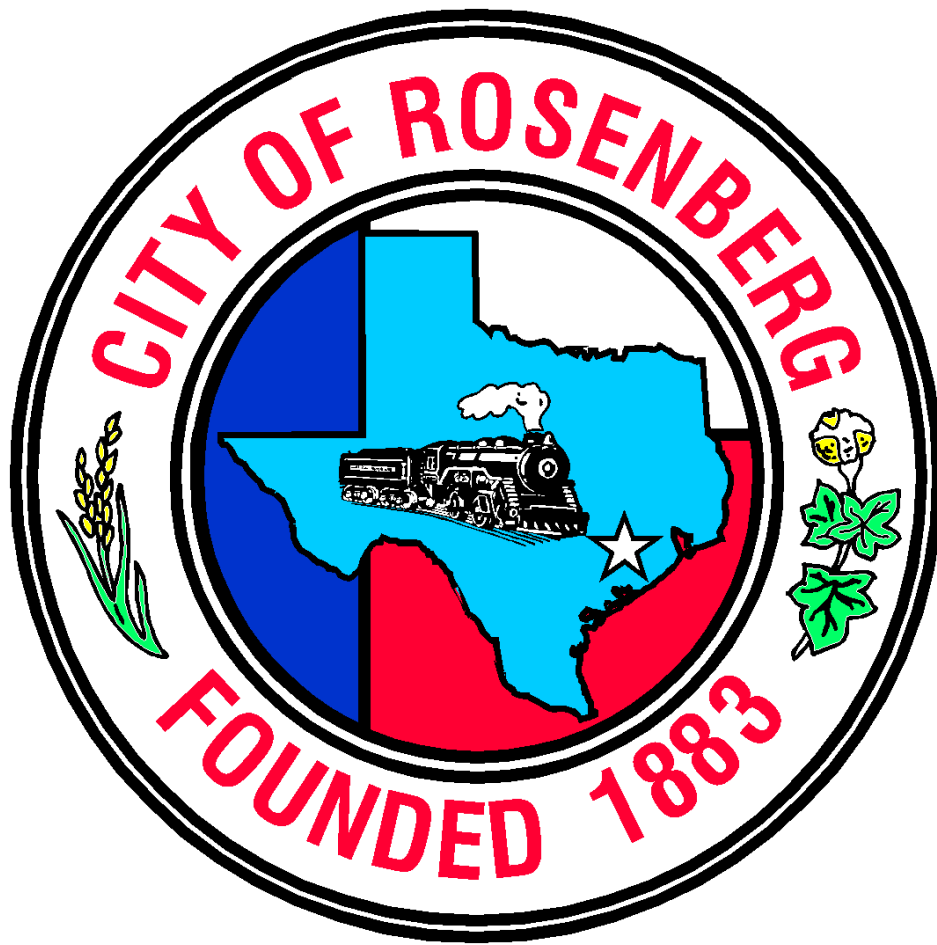


Danyel Swint, TRMC, CITY SECRETARY



Kevin Raines, MAYOR





SUPPLEMENTAL INFORMATION



Supplemental Information

The supplemental information includes the budget ordinance, tax rate ordinance, budget priorities resolution, financial management policies, tax rate calculation worksheet, acronyms and glossary of terms.

ORDINANCE NO. 2022-27

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, APPROVING AND ADOPTING THE CITY OF ROSENBERG, TEXAS, BUDGET FOR THE FISCAL YEAR 2022-2023; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, within the time and in the manner required by law, the City Manager of the City of Rosenberg (the "City") has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all City departments, divisions and offices for the fiscal year beginning October 1, 2022, and ending on September 30, 2023; and,

WHEREAS, such budget was timely filed with the City Secretary, has been available for inspection, was submitted to City Council, and a public hearing on such budget was held by City Council on August 23, 2022 and on August 30, 2022, after proper notice having been given in accordance with law; and,

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and,

WHEREAS, a copy of such budget has been filed with the City Secretary and the City Council now desires to approve and adopt the same; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the budget described in the preamble of this Ordinance, a summary of which is attached hereto as Exhibit "A" and made a part of this Ordinance for all purposes and a copy of which is on file with the City Secretary. The City Secretary is hereby directed to place on said budget an endorsement, which shall be signed by the City Secretary, which shall read as follows: "The Official Budget of the City of Rosenberg, Texas, for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023." Such budget, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

Section 3. In support of said budget and by virtue of the adoption thereof, the several amounts specified for the various purposes named in said budget are hereby appropriated to and for such purposes.

Section 4. The City Manager is hereby directed to file a copy of the budget with all agencies pursuant to Section 9.11 of the City's home-rule charter, as amended.

PASSED AND APPROVED pursuant to Section 9.09 of the Charter of the City of Rosenberg by a vote of 6 "ayes" in favor and 1 "noes" against on this, the 6 day of September 2022.

<u>Council Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
Mayor Kevin Raines	<u>✓</u>	<u> </u>	<u> </u>
Council Member Marc A. Morales	<u>✓</u>	<u> </u>	<u> </u>
Council Member Alicia Casias	<u>✓</u>	<u> </u>	<u> </u>
Council Member Keith Parker	<u> </u>	<u>✓</u>	<u> </u>
Council Member Susan Euton	<u>✓</u>	<u> </u>	<u> </u>
Council Member Hector Trevino	<u>✓</u>	<u> </u>	<u> </u>
Council Member George Zepeda	<u>✓</u>	<u> </u>	<u> </u>

ATTEST:

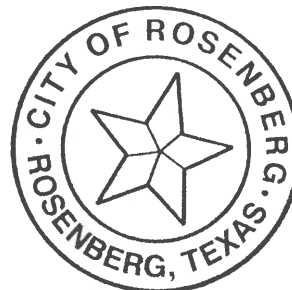
Danyel Swint
Danyel Swint, TRMC, **CITY SECRETARY**

APPROVED:

Kevin Raines
Kevin Raines, **MAYOR**

APPROVED AS TO FORM:

Bruce Klein
CITY ATTORNEY
Randle Law Office, Ltd., L.L.P.



**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2022	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2023
Note (1)				
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 22,415,423	\$ 35,307,740	\$ 35,082,406	\$ 22,640,756
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	648,802	555,300	711,962	492,140
Municipal Court Technology Fund	4,918	21,010	25,000	928
Beautification Fund	185,413	10,200	33,000	162,613
Law Enforcement Fund	380,773	500	66,000	315,273
Community Development Block Grant Fund	171,101	650,000	700,000	121,101
Police Asset Forfeiture Fund	23,799	25	10,000	13,824
Park Land Dedication Fund	529,980	5,350	-	535,330
Juvenile Case Management Fund	128,885	25,550	43,516	110,919
Municipal Court Child Safety Fund	198,531	41,100	60,800	178,831
Municipal Court Building Security Fund	35,240	24,000	10,000	49,240
MUD Fire Services Fund	454,939	1,480,250	1,618,962	316,227
Police Federal Forfeiture Fund	144,747	100	10,000	134,847
PEG Fund	248,487	55,175	75,000	228,662
Fire Station No. 3 Operating Fund	34,360	1,713,631	1,713,631	34,360
Subtotal	3,189,977	4,582,191	5,077,871	2,694,297
DEBT SERVICE FUND	4,830,833	6,881,549	6,665,404	5,046,978
CAPITAL PROJECTS FUNDS	2,952,008	1,502,953	1,455,953	2,999,008
TOTAL GOVERNMENTAL FUNDS	33,388,240	48,274,433	48,281,635	33,381,038
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	4,395,843	11,469,239	11,288,475	4,576,607
Restricted Funds	21,375,241	7,407,000	11,039,900	17,742,341
Solid Waste Fund	-	4,900,000	4,900,000	-
Civic Center Fund	73,648	530,300	529,889	74,059
Subtotal	25,844,732	24,306,539	27,758,264	22,393,007
INTERNAL SERVICE FUNDS:				
Insurance Fund	701,844	3,864,051	3,861,701	704,194
Fleet Replacement Fund	4,642,570	811,763	735,000	4,719,333
Technology Fund	159,186	1,127,150	1,127,000	159,336
Subtotal	5,503,600	5,802,964	5,723,701	5,582,863
TOTAL PROPRIETARY FUNDS	31,348,332	30,109,503	33,481,966	27,975,869
COMPONENT UNITS:				
Rosenberg Development Corporation	7,357,130	6,310,000	6,295,021	7,372,109
GRAND TOTAL	\$ 72,093,702	\$ 84,693,936	\$ 88,058,621	\$ 68,729,017

Notes:

(1) - Total beginning reserves, including restricted reserves.

ORDINANCE NO. 2022-28

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF ROSENBERG, TEXAS, FOR THE YEAR 2022; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th, or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and,

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and,

WHEREAS, the proposed tax rate for the current tax year of the City of Rosenberg, Texas, consists of two components: a tax rate for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year, as set forth in Section 2 of this ordinance; and,

WHEREAS, City Council has approved, by separate motions, the tax rate heretofore specified for each of said components; and,

WHEREAS, City Council finds that all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. There is hereby levied, for the tax year 2022, to fund the City's fiscal year 2022-2023 municipal budget, an ad valorem tax at the total rate of thirty-five and one-half cents (\$0.355) on each one hundred dollars (\$100) of assessed valuation on all

property, real, personal, and mixed, within the corporate limits of the City, upon which an ad valorem tax is authorized by law to be levied by the City of Rosenberg, Texas. Said tax being so levied and apportioned to the specific purposes here set forth:

- 1) For the maintenance and operations expenditures of the City (General Fund), \$0.180805 on each \$100 valuation of property; and
- 2) For interest and sinking fund, \$0.174195 on each \$100 valuation of property. All such taxes shall be assessed and collected in current money of the United States of America.

Section 3. All ad valorem taxes levied hereby, in the total amount of thirty-five and one-half cents (\$0.355) on each one hundred dollars (\$100.00) of assessed valuation, as reflected by Section 2 hereof, shall be due and payable on or before January 31, 2023. All ad valorem taxes due the City of Rosenberg, Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest as prescribed in the Texas Tax Code.

Section 4. All taxes shall become a lien upon property against which assessed, and the Fort Bend County as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City.

Section 5. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

Section 7. The requirement in Section 3.10 of the City of Rosenberg's homerule charter that ordinances be read on two separate days is hereby dispensed with by an affirmative vote of five or more of the Council Members, and this Ordinance shall take effect upon its adoption.

8

5

2

PASSED AND APPROVED by a vote of 5 "ayes" in favor and 2 "noes" against on this first and final reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on this, the 6 day of September 2022.

<u>Council Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
Mayor Kevin Raines	✓	_____	_____
Council Member Marc A. Morales	✓	_____	_____
Council Member Alicia Casias	✓	_____	_____
Council Member Keith Parker	✓	_____	_____
Council Member Susan Euton	✓	_____	_____
Council Member Hector Trevino	_____	✓	_____
Council Member George Zepeda	_____	✓	_____

ATTEST:



 Danyel Swint, TRMC, **CITY SECRETARY**

APPROVED:



 Kevin Raines, **MAYOR**

APPROVED AS TO FORM:



CITY ATTORNEY
 Randle Law Office, Ltd., L.L.P.



RESOLUTION NO. R-3299

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE FY2023 BUDGET PRIORITIES.

* * * * *

WHEREAS, City of Rosenberg Department Directors have submitted specific budget requests for supplemental requests and personnel requests for consideration in the FY2023 Budget planning process; and,

WHEREAS, City Council has discussed the said budget requests, including ten (10) personnel requests from the General Fund, and one (1) personnel request from the Water/Wastewater Fund, for possible inclusion in the proposed FY2023 Budget; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The City Council hereby approves the FY2023 Budget Priorities.

Section 2. A copy of said FY2023 Budget Priorities is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 19 day of July 2022.

ATTEST:

APPROVED:


Danyel Swint, TRMC, CITY SECRETARY


Kevin Raines, MAYOR



GENERAL FUND
FY2023 BUDGET REQUESTS - PERSONNEL

Ranking	<u>PERSONNEL</u>	One-Time	Recurring
1	Director of Finance - Finance	\$ 2,000	\$ 140,030
2	Firefighters (3) - Fire (See Note "A" Below)	16,350	204,230
3	M&O Technician - Building Maintenance	-	52,982
4	Kennel Technician - Animal Control	-	40,604
5	Assistant City Engineer - Engineering	4,000	108,395
6	Emergency Management Coordinator - Fire (Part-Time)	600	41,467
7	Administrative Technician - Parks	2,000	49,217
8	M&O Technician - Public Works	-	53,082
9	Park Maintenance Technician - Parks	-	49,237
10	Communications Specialist - Graphics - Communications	1,500	57,574
		<u>\$ 26,450</u>	<u>\$ 796,817</u>

Note "A" The hiring of three (3) additional Firefighters would allow for the Fire Department to staff a fire engine/ladder truck from the Fire Station No. 4 (Fort Bend County EMS facility) on Hwy 36. However, in order to provide the appropriate personnel on the fire truck, three (3) current positions would need to be converted to Engineers and three (3) more current positions to Captains for an additional cost of approximately \$97,500 per year.

WATER/WASTEWATER FUND
FY2023 BUDGET REQUESTS - PERSONNEL

-	<u>PERSONNEL</u>	One-Time	Recurring
1	M&O Assistant - Crews	-	45,893
		<u>\$ -</u>	<u>\$ 45,893</u>

2022 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

City of Rosenberg	832-595-3300
Taxing Unit Name	Phone (area code and number)
2110 4th Street Rosenberg, TX 77471-0032	www.fortbendcountytexas.gov
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	2021 total taxable value. Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 3,065,020,501
2.	2021 tax ceilings. Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 0
3.	Preliminary 2021 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 3,065,020,501
4.	2021 total adopted tax rate.	\$ 0.380000 /\$100
5.	2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.	
	A. Original 2021 ARB values:..... \$ 528,509,321	
	B. 2021 values resulting from final court decisions:..... - \$ 483,237,970	
	C. 2021 value loss. Subtract B from A. ³	\$ 45,271,351
6.	2021 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2021 ARB certified value:..... \$ 97,092,097	
	B. 2021 disputed value:..... - \$ 38,836,838	
	C. 2021 undisputed value. Subtract B from A. ⁴	\$ 58,255,259
7.	2021 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 103,526,610

¹ Tex. Tax Code § 26.012(14)
² Tex. Tax Code § 26.012(14)
³ Tex. Tax Code § 26.012(13)
⁴ Tex. Tax Code § 26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 3,168,547,111
9.	2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021. Enter the 2021 value of property in deannexed territory. ⁵	\$ 0
10.	<p>2021 taxable value lost because property first qualified for an exemption in 2022. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use 2021 market value: \$ 338,330</p> <p>B. Partial exemptions. 2022 exemption amount or 2022 percentage exemption times 2021 value: + \$ 10,610,844</p> <p>C. Value loss. Add A and B.⁶</p>	\$ 10,949,174
11.	<p>2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022. Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021.</p> <p>A. 2021 market value: \$ 0</p> <p>B. 2022 productivity or special appraised value: - \$ 0</p> <p>C. Value loss. Subtract B from A.⁷</p>	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 10,949,174
13.	2021 captured value of property in a TIF. Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	2021 total value. Subtract Line 12 and Line 13 from Line 8.	\$ 3,157,597,937
15.	Adjusted 2021 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 11,998,872
16.	Taxes refunded for years preceding tax year 2021. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. ⁹	\$ 64,992
17.	Adjusted 2021 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 12,063,864
18.	<p>Total 2022 taxable value on the 2022 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values: \$ 3,623,757,055</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 0</p> <p>D. Tax increment financing: Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.¹² - \$ 0</p> <p>E. Total 2022 value. Add A and B, then subtract C and D.</p>	\$ 3,623,757,055

⁵ Tex. Tax Code § 26.012(15)
⁶ Tex. Tax Code § 26.012(15)
⁷ Tex. Tax Code § 26.012(15)
⁸ Tex. Tax Code § 26.03(c)
⁹ Tex. Tax Code § 26.012(13)
¹⁰ Tex. Tax Code § 26.012(13)
¹¹ Tex. Tax Code § 26.012, 26.04(c-2)
¹² Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	Total value of properties under protest or not included on certified appraisal roll. ¹³	
	A. 2022 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ <u>88,742,487</u>	
	B. 2022 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ <u>0</u>	
	C. Total value under protest or not certified. Add A and B.	\$ <u>88,742,487</u>
20.	2022 tax ceilings. Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ <u>0</u>
21.	2022 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ <u>3,712,499,542</u>
22.	Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021. Include both real and personal property. Enter the 2022 value of property in territory annexed. ¹⁸	\$ <u>0</u>
23.	Total 2022 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to exist-ing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2022. ¹⁹	\$ <u>172,653,147</u>
24.	Total adjustments to the 2022 taxable value. Add Lines 22 and 23.	\$ <u>172,653,147</u>
25.	Adjusted 2022 taxable value. Subtract Line 24 from Line 21.	\$ <u>3,539,846,395</u>
26.	2022 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ <u>0.340801</u> /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. ²¹	\$ _____/\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	2021 M&O tax rate. Enter the 2021 M&O tax rate.	\$ <u>0.229834</u> /\$100
29.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>3,168,547,111</u>

¹³ Tex. Tax Code § 26.01(c) and (d)
¹⁴ Tex. Tax Code § 26.01(c)
¹⁵ Tex. Tax Code § 26.01(d)
¹⁶ Tex. Tax Code § 26.012(6)(B)
¹⁷ Tex. Tax Code § 26.012(6)
¹⁸ Tex. Tax Code § 26.012(17)
¹⁹ Tex. Tax Code § 26.012(17)
²⁰ Tex. Tax Code § 26.04(c)
²¹ Tex. Tax Code § 26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total 2021 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ <u>7,282,398</u>
31.	Adjusted 2021 levy for calculating NNR M&O rate.	
	<p>A. M&O taxes refunded for years preceding tax year 2021. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. + \$ <u>42,852</u></p> <p>B. 2021 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0. - \$ <u>0</u></p> <p>C. 2021 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ <u>0</u></p> <p>D. 2021 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. \$ <u>42,852</u></p> <p>E. Add Line 30 to 31D.</p>	\$ <u>7,325,250</u>
32.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>3,539,846,395</u>
33.	2022 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ <u>0.206936</u> /\$100
34.	Rate adjustment for state criminal justice mandate. ²³	
	<p>A. 2022 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ <u>0</u></p> <p>B. 2021 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. - \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ <u>0</u>/\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ <u>0</u> /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴	
	<p>A. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. \$ <u>0</u></p> <p>B. 2021 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose. - \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ <u>0</u>/\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ <u>0</u> /\$100

²² [Reserved for expansion]

²³ Tex. Tax Code § 26.044

²⁴ Tex. Tax Code § 26.041

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p>Rate adjustment for county indigent defense compensation. ²⁵</p> <p>A. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose \$ _____ 0</p> <p>B. 2021 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose. \$ _____ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ _____ 0/\$100</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100. \$ _____ 0/\$100</p> <p>E. Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ _____ 0/\$100
37.	<p>Rate adjustment for county hospital expenditures. ²⁶</p> <p>A. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. \$ _____ 0</p> <p>B. 2021 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021. \$ _____ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ _____ 0/\$100</p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100. \$ _____ 0/\$100</p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ _____ 0/\$100
38.	<p>Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in 2021. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year \$ _____ 0</p> <p>B. Expenditures for public safety in 2021. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year \$ _____ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ _____ 0/\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ _____ 0/\$100
39.	<p>Adjusted 2022 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ 0.206936 /\$100
40.	<p>Adjustment for 2021 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent \$ 6,529,251</p> <p>B. Divide Line 40A by Line 32 and multiply by \$100 \$ 0.184450 /\$100</p> <p>C. Add Line 40B to Line 39.</p>	\$ 0.391386 /\$100
41.	<p>2022 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.</p> <p>Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p>Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ 0.405084 /\$100

²⁵ Tex. Tax Code § 26.0442
²⁶ Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<p>Disaster Line 41 (D41): 2022 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ _____ /\$100
42.	<p>Total 2022 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit’s budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸</p> <p>Enter debt amount \$ <u>6,657,080</u></p> <p>B. Subtract unencumbered fund amount used to reduce total debt. - \$ <u>0</u></p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ <u>0</u></p> <p>D. Subtract amount paid from other resources - \$ <u>190,098</u></p> <p>E. Adjusted debt. Subtract B, C and D from A. \$ <u>6,466,982</u></p>	\$ <u>6,466,982</u>
43.	Certified 2021 excess debt collections. Enter the amount certified by the collector. ²⁹	\$ <u>0</u>
44.	Adjusted 2022 debt. Subtract Line 43 from Line 42E.	\$ <u>6,466,982</u>
45.	<p>2022 anticipated collection rate.</p> <p>A. Enter the 2022 anticipated collection rate certified by the collector. ³⁰ <u>100.00</u> %</p> <p>B. Enter the 2021 actual collection rate. <u>98.26</u> %</p> <p>C. Enter the 2020 actual collection rate. <u>102.63</u> %</p> <p>D. Enter the 2019 actual collection rate. <u>100.99</u> %</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹</p> <p style="text-align: right;">_____ 100.00 %</p>	_____ %
46.	2022 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ <u>6,466,982</u>
47.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>3,712,499,542</u>
48.	2022 debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ <u>0.174194</u> /\$100
49.	2022 voter-approval tax rate. Add Lines 41 and 48.	\$ <u>0.579278</u> /\$100
D49.	<p>Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ _____ /\$100

²⁷ Tex. Tax Code § 26.042(a)
²⁸ Tex. Tax Code § 26.012(7)
²⁹ Tex. Tax Code § 26.012(10) and 26.04(b)
³⁰ Tex. Tax Code § 26.04(b)
³¹ Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ 0.000000 /\$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller’s estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller’s Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November 2021 or in May 2022. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November 2021. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 8,517,516
53.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 3,712,499,542
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.229429 /\$100
55.	2022 NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.340801 /\$100
56.	2022 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2021 or in May 2022. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$ 0.340801 /\$100
57.	2022 voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.579278 /\$100
58.	2022 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.349849 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit’s expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0
60.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 3,712,499,542
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0 /\$100
62.	2022 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.349849 /\$100

³² Tex. Tax Code § 26.041(d)
³³ Tex. Tax Code § 26.041(i)
³⁴ Tex. Tax Code § 26.041(d)
³⁵ Tex. Tax Code § 26.04(c)
³⁶ Tex. Tax Code § 26.04(c)
³⁷ Tex. Tax Code § 26.045(d)
³⁸ Tex. Tax Code § 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	2021 unused increment rate. Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.007162 /\$100
64.	2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.001775 /\$100
65.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ 0 /\$100
66.	2022 unused increment rate. Add Lines 63, 64 and 65.	\$ 0.008937 /\$100
67.	2022 voter-approval tax rate, adjusted for unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.358786 /\$100

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
68.	Adjusted 2022 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.206936 /\$100
69.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 3,712,499,542
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.013468 /\$100
71.	2022 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.174194 /\$100
72.	De minimis rate. Add Lines 68, 70 and 71.	\$ 0.000000 /\$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁷

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

³⁹ Tex. Tax Code § 26.013(a)
⁴⁰ Tex. Tax Code § 26.013(c)
⁴¹ Tex. Tax Code §§ 26.0501(a) and (c)
⁴² Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2022
⁴³ Tex. Tax Code § 26.063(a)(1)
⁴⁴ Tex. Tax Code § 26.012(8-a)
⁴⁵ Tex. Tax Code § 26.063(a)(1)
⁴⁶ Tex. Tax Code § 26.042(b)
⁴⁷ Tex. Tax Code § 26.042(f)

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2021 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.380000 / \$100
74.	Adjusted 2021 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁸ Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 / \$100
75.	Increase in 2021 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0.380000 / \$100
76.	Adjusted 2021 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 3,157,597,937
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 11,998,872
78.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 3,539,846,395
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ 0 / \$100
80.	2022 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.358786 / \$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate.	\$ 0.340801 / \$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
Voter-approval tax rate.	\$ 0.358786 / \$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>67</u>	
De minimis rate.	\$ 0.000000 / \$100
If applicable, enter the 2022 de minimis rate from Line 72.	

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.⁵⁰

print here ▶ Irene Arreguin, PCC
 Printed Name of Taxing Unit Representative

sign here ▶ Irene Arreguin 8/10/22
 Taxing Unit Representative Date

⁴⁸ Tex. Tax Code §26.042(c)
⁴⁹ Tex. Tax Code §26.042(b)
⁵⁰ Tex. Tax Code §§ 26.04(c-2) and (d-2)

Introduction

The City of Rosenberg assumes an important responsibility to its citizens and customers to carefully account for public funds, to manage City finances wisely and to plan for the adequate funding of services desired by the public.

The main goal of this Policy is to help the City achieve a long-term, stable, and positive financial condition. The City’s financial management as directed by this Policy is based on the foundation of integrity, prudent stewardship, planning, accountability and full disclosure. The purpose of the Policy is to provide guidance for planning and directing the City’s daily financial affairs.

This Policy provides a framework in pursuit of the following objectives.

Section 1. General Guidelines.

- 1.1 The City will establish and maintain a high standard of accounting practices. The City's accounting system shall conform to generally accepted governmental accounting principles (GAAP), as prescribed by the Governmental Accounting Standards Board (GASB) for governmental entities.
- 1.2 The City will prepare and maintain, in a current status, written procedures relating to each financial management area.
- 1.3 The Mayor/City Council shall appoint an Audit/Finance Committee whose members shall serve terms of one (1) year. The Committee will be responsible for recommending a certified public accounting firm, as well as monitoring the independent audit process, making suggestions regarding internal controls within the City and reviewing various financial policies of the City. Members of the Committee shall be comprised of three members of the City Council. Committee staff members will be the City Manager, Finance Director, and Assistant Director of Finance.
- 1.4 Every three to five years, the City will issue a request for proposal to choose an auditor for a period of three years, with an optional one-time two-year extension.
- 1.5 These financial management guidelines shall remain in effect until amended by the City Council. In addition, these guidelines shall be reviewed at least annually by the Audit/Finance Committee.

Section 2. Operating Budgets.

- 2.1 Annual estimates of revenue in both the general fund and enterprise funds shall be based on historical trends and a reasonable expectation of growth. A conservative approach shall be observed in estimating revenues, so that revenue estimates will not be overstated.
- 2.2 The adoption of a balanced budget, where current resources (current revenues plus fund balances or reserves) shall be required. Current resources will equal or exceed current expenditures for each individual fund.

- 2.3 Fund balances or reserves of operating funds at the end of each fiscal year shall be at least twenty-five percent (25%) of the fund operating expenditures (excluding non-recurring expenditures), or ninety days (90) of total fund operating expenditures for the same fiscal year.
- 2.4 The City should endeavor to maintain a diversified and stable revenue base in order to prevent overall revenue shortfalls as a result of periodic fluctuations in any one revenue source. Each existing and potential revenue source will be re-examined annually.
- 2.5 The City shall use non-recurring resources (one-time revenues), including reserves and fund balances, to fund non-recurring (one-time) expenditures. Recurring (on-going) revenues shall be used to fund recurring (on-going) expenditures.
- 2.6 User charges, rates and fees shall be established at a level related to the cost of providing the services. These charges, rates and fees shall be reviewed annually in order to determine the appropriate level of funding anticipated to support the various related activities.
- 2.7 Rates for water and sewer enterprise activities shall be fixed and maintained at levels sufficient to ensure that annual revenues will be available to pay all direct and indirect costs of the enterprise activity, including costs of operation, capital improvements, maintenance, principal and interest requirements on outstanding debt, and interest and sinking fund and reserve fund requirements.
- 2.8 Net earnings of the enterprise funds for any fiscal period shall be at least 1.25 times the average annual principal and interest requirements of outstanding debt. Net earnings shall be defined to include non-operating revenues available for debt service, excluding depreciation and transfers to other funds.
- 2.9 Budgets of operating funds shall provide for costs of fully maintaining all City facilities.
- 2.10 The City shall follow a policy of aggressively pursuing the collection of current and delinquent ad valorem taxes and shall strive to maintain a current ad valorem tax collection rate equal to or exceeding 95 percent (95%) of the current levy.
- 2.11 Sound appraisal procedures and practices will be monitored by the City in order to keep property values current. The City will annually review the various levels of property tax exemptions and abatements which may be optionally granted by the City.
- 2.12 Transfers from enterprise activities to the general fund for administrative services, in-lieu-of tax payments, and dividends shall not exceed the estimated costs incurred by the general fund in providing such services. The basis for each transfer shall be fully explained each year in the proposed budget.

- 2.13 A contingency budget, to be used in the case of unforeseen items of expenditures, shall be established in accordance with Section 9.14 of the Rosenberg City Charter. Provision shall be made in the annual budget and in the appropriation ordinances for a contingency appropriation of not more than three (3) percent of total General Fund operating expenditures. Expenditures from this contingency appropriation shall be made only in case of established emergencies (unforeseen situations affecting the health, safety and wellbeing of the citizens and/or employees), as authorized by the City Council.
- 2.14 A proposed budget for all funds shall be submitted by the City Manager between forty-five (45) and ninety (90) days prior to the beginning of the ensuing fiscal year. The proposed budget shall be filed in the Office of the City Secretary, posted on the City's website, and be available for review and inspection by interested citizens during normal business hours.
- 2.15 Annual fixed-dollar budgets are adopted for all funds except for capital project and trust funds for the period beginning October 1 and ending September 30 of the following year. Project-based budgets for capital projects are adopted on a project basis, and not on a fiscal year basis.
- 2.16 All budget appropriations (except for capital projects) lapse at year-end (September 30). Any encumbered appropriations at year-end may be re-appropriated by the City Manager in the ensuing fiscal year. Such re-appropriations shall be subsequently reported to City Council.
- 2.17 All budgets shall be adopted on a basis of accounting consistent with GAAP, as applied to governmental entities, with the exception of Enterprise and Internal Service funds. Revenues are budgeted when they become measurable and available. Expenditures are charged against the budget when they become measurable, or when a liability has been incurred and the liability is expected to be liquidated with available current resources. Outstanding encumbrances at year-end are re-appropriated in the budgets of the ensuing fiscal year. For Enterprise and Internal Service funds, depreciation is not budgeted, and capital improvements and debt service principal payments are budgeted as expenditures/expenses.
- 2.18 The budget shall be adopted at the legal level of control which is the department within the individual fund. Expenditures may not exceed the legal level of control at the department level within an individual fund without the approval of the City Council. The City Manager is authorized to transfer appropriations within a department in an individual fund in accordance with these policy guidelines. Except in emergency situations, and only upon prior approval by the City Council, no department shall exceed appropriations.
- 2.19 Authority to transfer appropriations within a department. The City Manager may approve transfers of unencumbered appropriations between general classifications of expenditures within a department, provided the transfer amounts do not result in a net increase in total appropriations, and further provided that no amounts shall be transferred from or to any capital outlay line-item accounts. All transfers within a department shall be reported to the City Council at the next regularly scheduled City Council meeting.

- 2.20 Authority to transfer appropriations between a fund/department. Transfer of un-encumbered appropriations in general classifications of expenditures between funds or departments shall be approved only by the City Council. The City Council shall also approve any budget modification(s) resulting in a net increase in appropriations, or any proposed use of contingency funds.
- 2.21 The City will strive to receive and retain the Distinguished Budget Presentation Award presented annually by the Government Finance Officers Association (GFOA).
- 2.22 Budgets of Enterprise and Internal Service funds shall be self-supporting, i.e., current revenues (including retained earnings) will equal or exceed current expenditures (excluding depreciation).
- 2.23 Contingency reserves should be maintained at a level sufficient to provide for unanticipated expenditures of a non-recurring nature.
- 2.24 Budgets of Enterprise and Internal Service funds are prepared on a working capital basis, whereby depreciation expenses are not budgeted and capital outlay and debt service principal payments are budgeted as expenses.
- 2.25 Budgets shall integrate performance measures, goals and objectives, service levels and productivity measures where appropriate, and provide a means of measuring and monitoring performance, goals and productivity.
- 2.26 The proposed budget should disclose both a "current services level" and an "expanded services level" separately. Current services level is that level of funding necessary to provide the same level of services for the upcoming fiscal year that is currently being provided. Expanded services level includes funding requests associated with new or expanded service(s), additional personnel or new capital.

Section 3. Capital Improvements.

- 3.1 The City will develop and maintain a five-year plan for capital improvements. This plan shall be reviewed at least annually by the City Council. Capital improvements for planning purposes shall be considered all land, land improvements, building projects, infrastructure (i.e., streets, water and wastewater improvements) and equipment exceeding \$100,000 in cost.
- 3.2 All capital improvements should be made in accordance with the five-year plan as adopted by or presented to the City Council.
- 3.3 The City Council shall adopt an annual capital budget based on the approved five-year capital improvement plan. This capital budget shall identify the sources of funding for each capital project authorized for the ensuing fiscal year. Assessments and pro-rata charges may be applied where applicable to fund capital projects.

- 3.4 The City's capital improvement program shall be coordinated with the operating budgets. Operating costs associated with each capital improvement project will be identified in the capital budget and included in the appropriate operating budget if the project is authorized.
- 3.5 A capital project status report shall be prepared for the City Council each quarter.
- 3.6 Interest earnings on bond proceeds shall be credited to the appropriate capital project fund.

Section 4. Debt Management.

- 4.1 Long-term debt shall not be incurred to finance current operations. Long-term debt shall be defined as debt requiring more than five years to retire. Short-term or interim debt shall be defined as debt requiring five (5) years or less to retire, and may be used to fund purchases of machinery, equipment (including office equipment) and vehicles.
- 4.2 When any debt is issued to finance capital improvements, the City shall retire the debt within a period not to exceed the expected useful life of the projects or improvements being financed.
- 4.3 The average maturity of each general obligation bond issue shall not exceed twenty (20) years.
- 4.4 Total debt service requirements (principal and interest) in any fiscal year should generally not exceed twenty-five (25) percent of total expenditures/expenses.
- 4.5 Total direct debt shall not exceed ten (10) percent of the assessed value of taxable property.
- 4.6 The City shall maintain good communications with the major bond rating agencies concerning the City's financial condition, and shall follow a policy of full disclosure in every financial report and official bond statement. The City will maintain sound fiscal management practices to maintain and improve current bond ratings.
- 4.7 Interest and sinking fund and/or debt reserve balances shall be maintained at the minimum of the following: (a) equal to fifty (50) percent of the ensuing year's principal and interest requirements; or, (b) in accordance with the City's most restrictive bond ordinances and/or covenants.

Section 5. Financial Reporting.

- 5.1 The City will strive to receive and retain the Certificate of Achievement for Excellence in Financial Reporting awarded annually by the Government Finance Officers Association of the United States and Canada (GFOA).
- 5.2 An annual independent financial audit shall be performed by a properly licensed independent public accounting firm, and results of this audit will be presented to the City Council by March 31 of the following year in the form of a Comprehensive Annual Financial

Report, in accordance with GAAP and governmental accounting, auditing and financial reporting (GAAFR) requirements.

- 5.3 Timely interim financial reports will be produced for department managers for internal purposes. Departmental reports comparing budget to actual amounts shall be prepared by the Finance Department in a timely manner.
- 5.4 Financial statements shall be prepared on a monthly basis and made available to the City Council in a condensed format. Financial statements shall be prepared and presented to the City Council as a formal agenda item on a quarterly basis.

Section 6. Purchasing.

- 6.1 The Finance Director shall be responsible for maintaining written purchasing policies and procedures in accordance with State statutes, City ordinances and these policies.
- 6.2 Generally, purchases are authorized as follows:
 - 6.2.1 The Department Head may approve purchases for \$3,000 or less, if such purchase are within the budgeted line item.
 - 6.2.2 Purchases exceeding \$3,000 but less than \$50,000 will require detailed purchasing specifications and must be approved by the Department Head and the Finance Director. The City Manager must approve all purchases over \$10,000.
 - 6.2.3 Purchases exceeding \$50,000 will be subject to competitive bidding requirements and may be approved only by the City Council. Formal competitive bids shall be required for all purchases in excess of those limits established by State statutes (Local Government Code, Chapter 252). Purchases below State statute limitations may be approved by the Department Head and Finance Director, and/or the City Manager in accordance with City statutes and written purchasing policies and procedures.
- 6.3 Lease purchase agreements shall only be used to finance capital items with a purchase price exceeding \$25,000 and a useful life of at least three years. All lease purchase agreements in excess of limits established by State statutes will be awarded by City Council.
- 6.4 All City purchases should be made locally, to the extent possible.
- 6.5 The City will enter into interlocal agreements, whenever practical, with entities such as the State of Texas, Houston-Galveston Area Council of Governments, or Fort Bend County in order to take advantage of purchasing contracts with favorable pricing arrangements.

Section 7. Cash and Investments.

- 7.1 The Finance Director shall be responsible for maintaining written policies and procedures for all areas of cash and investments, in accordance with State statutes, City ordinances and these policies.
- 7.2 The City will enter into a depository agreement with one or more banks for a specified period of time and specified fees for banking services. The term of each depository agreement shall not exceed five (5) years unless otherwise approved by the City Council.
- 7.3 Collection, deposit and disbursement of all funds will be scheduled to ensure maximum cash availability and investment earnings.
- 7.4 The City will obtain the best possible return on cash investments consistent with State laws and the City's investment policy, without compromising the safety and liquidity of such investments.
- 7.5 The City will utilize the consolidated (pooled) cash method of accounting for cash, whereby multiple accounting funds are accounted for in one consolidated (pooled) cash bank account. Consolidated or pooled cash will enhance the City's ability to effectively manage the City's investment portfolio, through controlled receipts and disbursements functions.

Section 8. General Accounting Guidelines.

- 8.1 The City Manager is authorized to write off accounts receivable and utility accounts less than \$1,000 which have been delinquent for more than 120 days. These accounts will be aggressively pursued for collection by any lawful and available means. Accounts which are in bankruptcy status, involving a claim of \$1,000 or less, which requires the City to make an election to the bankruptcy court, will be referred to the City Manager, with a recommendation by the City Attorney. The City Manager shall report all accounts receivable and utility write-offs to City Council at the next regularly scheduled City Council Meeting. All accounts involving amounts greater than \$1,000 shall be referred directly to City Council for write off, or further recommended action.

Section 9. Fund Balance.

- 9.1 Fund balance is essential to the preservation of the financial integrity of the City and is fiscally advantageous for both the City and the citizens. This section provides guidance concerning the desired level of fund balance maintained by the City to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.
- 9.2 Fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund. GASB Statement 54 distinguishes fund balance classified based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:

- 9.2.1 **Non-spendable Fund Balance** – amounts that are not in a spendable form (e.g., inventory, pre-paid expenses, or are legally or contractually required to be maintained intact (e.g. permanent fund principal).
 - 9.2.2 **Restricted Fund Balance** – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g. Debt Service, Capital Projects, State and Federal Grants or donations).
 - 9.2.3 **Committed Fund Balance** – amounts that can be used only for the specific purposes determined by a formal action of City Council (Council). Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g. Council’s commitment in connection with future construction projects).
 - 9.2.4 **Assigned Fund Balance** – amounts intended to be used by the government for specific purposes. Intent can be expressed by Council or by a designee to whom the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
 - 9.2.5 **Unassigned Fund Balance** – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.
- 9.3 The responsibility for designating funds to specific classifications shall be as follows:
- 9.3.1 **Committed Fund Balance** – The Rosenberg City Council is the governing body’s highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by City Council.
 - 9.3.2 **Assigned Fund Balance** – The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this list of acronyms has been included in the budget document.

A

A/C:	Air Conditioning
ACFR:	Annual Comprehensive Financial Report
ACM:	Assistant City Manager
ACO:	Animal Control Officer
ADA:	Americans with Disability Act
AFA:	Advanced Funding Agreement
ARPA:	American Rescue Plan Act
ASE:	Automotive Service Excellence

B

BTC:	Brazos Town Center
BWA:	Brazosport Water Authority

C

CAD:	Central Appraisal District
CDBG:	Community Development Block Grant
CFBCA:	Central Fort Bend Chamber Alliance
CID:	Criminal Investigation Division
CIP:	Capital Improvements Program
CJD:	Criminal Justice Division
CM:	City Manager
CO:	Certificate of Obligation
COBRA:	Consolidated Omnibus Budget Reconciliation Act
COVID-19:	Coronavirus
CP:	Capital Project
CPI:	Consumer Price Index
CPR:	Cardiopulmonary Resuscitation
CSS:	Customer Self-Serve

D

DPS:	Department of Public Safety
DSC:	Driver Safety Course

E

ED:	Economic Development
EDMS:	Electronic Document Management Systems
EMS:	Emergency Medical Safety
EOC:	Emergency Operations Center
EPA:	Environmental Protection Agency
ETJ:	Extraterritorial Jurisdiction



Acronyms

F

FFII:	Firefighter II
FLSA:	Fair Labor Standards Act
FM:	Farm to Market
FMLA:	Family and Medical Leave Act
FOIA:	Freedom of Information Act
FTE:	Full Time Equivalent
FY:	Fiscal Year

G

GAAP:	Generally Accepted Accounting Principles
GAAFR:	Governmental Accounting, Auditing, and Financial Reporting
GASB:	Governmental Accounting Standards Board
GFBEDC:	Greater Fort Bend Economic Development Council
GFOA:	Government Finance Officers Association
GIS:	Geographic Information System
GL:	General Ledger
GLO:	General Land Office
GO:	General Obligation
GPS:	Global Positioning System
GRP:	Groundwater Reduction Plan

H

HGAC:	Houston-Galveston Area Council
HOA:	Home Owners Association
HOT:	Hotel/Motel Occupancy Tax
HR:	Human Resources
HUB:	Historically Underutilized Business
HUD:	Department of Housing and Urban Development
HVAC:	Heating, Ventilation, and Air Conditioning

I

I69:	Interstate 69
ICAC:	Internet Crimes Against Children
I&S:	Interest & Sinking
ISO:	Insurance Service Office
IVR:	Interactive Voice Response System

K

KRB:	Keep Rosenberg Beautiful
------	--------------------------

L

LCISD:	Lamar Consolidated Independent School District
LEOSE:	Law Enforcement Officer Standards and Education
LF:	Linear Feet
LLEBG:	Local Law Enforcement Block Grant
LTD:	Long Term Disability



Acronyms

M

M&O: Maintenance and Operations
MUD: Municipal Utility District

N

NNR: No-New-Revenue Rate

O

O&M: Operating and Maintenance
O/T: Other Than

P

PAFR: Popular Annual Financial Report
PC/LAN: Personal Computer/Local Area Network
PDF: Portable Document Format
PEG: Public, Educational, and Governmental Access Television
PPE: Personal Protective Equipment

R

RCC: Rosenberg Civic Center
RDC: Rosenberg Development Corporation
RFP: Request for proposal
ROW: Right of Way

S

SCADA: Supervisory Control and Data Acquisition
SCRSC: Seabourne Creek Regional Sports Complex
S&D: Street & Drainage
SECO: State Energy Conservation Office
SRO: School Resource Officer
SWAT: Special Weapons and Tactics
SWOT: Strengths, Weaknesses, Opportunities, and Threats

T

TAMIO: Texas Association of Municipal Information Officers
TCEQ: Texas Commission on Environmental Quality
TEEX: Texas Engineering Extension Service
TIRZ: Tax Increment Reinvestment Zone
TMCCP: Texas Municipal Clerk's Certification Program
TML: Texas Municipal League
TNR: Trap-Neuter-Release Program
TMRS: Texas Municipal Retirement System
TWDB: Texas Water Development Board
TXDOT: Texas Department of Transportation

U

UDC: Unified Development Commission



Acronyms

V

VLAN: Virtual Local Area Network

W

WFBMD: West Fort Bend Management District

WWTP: Wastewater Treatment Plant

W/WW: Water/Wastewater

Y

YMCA: Young Men's Christian Association



Glossary of Terms

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this list of acronyms has been included in the budget document.

ACCOUNT NUMBER: A set of accounts used in the general ledger by the City to indicate the fund, department, activity, and object code, if applicable, of a revenue or expenditure item.

ACCRUAL BASIS OF ACCOUNTING: The recording of financial transactions for the City in the periods in which they occur, rather than only in the periods in which cash is received or paid. For example, water and wastewater revenues which were billed in September are recorded as revenues in September, even though payment in cash is received in October. Conversely, services or supplies which have been received in September, but actually paid by the City in October, are recorded as obligations of the City (expenditures) in September.

ACTIVITY: See Program/Activity.

ADOPTED BUDGET: The final budget adopted by ordinance by the City Council.

AD VALOREM TAX: Property taxes based on assessed valuation of property and collected from property owners.

AGENCY FUND: A fund type normally used to account for assets held by the City as an agent for individuals, private organizations or other governments and/or other funds. The agency fund also is used to report the assets and liabilities of Internal Revenue Code, Section 457, deferred compensation plans.

ANNUAL BUDGET: A budget applicable to a single fiscal year.

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR): The official annual financial report of a government that encompasses all funds and component units of the government.

APPRAISE: To estimate the value, particularly the value of property. If the property is valued for taxation, the narrower term "assess" is substituted.

APPROPRIATION: An annual authorization made by the City Council which permits the City to make expenditures of available resources, within a specified time frame.

ASSESS: To establish an official property value for taxation.

ASSESSED VALUE/VALUATION: A value (valuation) placed upon real estate or other property within the City as a basis for levying taxes.

ASSESSMENT: (1) The process of making the official valuation of property for taxation, and/or (2) the valuation placed upon property as a result of this process.

ASSESSMENT ROLL: The official list containing the legal description of each parcel of property and its assessed valuation. With personal property, the assessment roll is the official list containing the name and address of the owner, a description of the personal property and its assessed value.

AUDIT: A comprehensive collection and investigation of the fairness of the City's assertions of its financial statements, or to evaluate whether the City has efficiently and effectively carried out its responsibilities. A financial audit is a review of the accounting system and financial information to determine how the City's funds were collected and spent, and whether expenditures were in compliance with appropriations.

BALANCED BUDGET: As required by law, revenues and inter-fund transfers must equal or exceed expenditures for all funds.

BASE BUDGET: The budget needed to maintain the current operations and service levels of the City.

BASIS OF ACCOUNTING: A term referring as to when revenues, expenditures, expenses, and transfers-and the related assets and liabilities-are recognized in the accounts and reported in the City's financial statements.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

BOND RATING: A rating assigned by outside credit rating companies which gives investors an idea of the credit-worthiness of the City.

BONDED DEBT: The portion of indebtedness represented by the principal amount of outstanding bonds.

BUDGET: A plan of financial operation containing an estimate of proposed expenditures for a given period and the proposed means of financing them, usually for a single fiscal year. This term may refer to both the proposed and adopted budget.

BUDGET ADJUSTMENT (AMENDMENT): A formal legal procedure utilized by the City to revise a budget appropriation during a fiscal year.

BUDGET CALENDAR: A schedule containing key dates which the City follows for each stage of the preparation, adoption, and administration of the budget.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL OUTLAY: An expenditure which results in the acquisition of or addition to a fixed asset, in accordance with the City's capitalization policy. Generally, the purchase must have an anticipated useful life of more than one year and can be individually identified as a unit of property. Capital outlay generally consists of land, buildings, improvements other than buildings, machinery and equipment, and furniture and fixtures.

CAPITAL IMPROVEMENTS PROGRAM (CIP): A plan for capital expenditures and improvements to be incurred each year over a fixed period of years to meet capital needs arising from the long-term capital needs. It sets forth each project or other contemplated expenditures in which the City may have a part and specifies the resources estimated to be available to finance the projected expenditures.

CASH BASIS: A basis of accounting under which transactions are recognized only when cash is received or disbursed.



Glossary of Terms

CENTRAL APPRAISAL DISTRICT (CAD): The Fort Bend Central Appraisal District is the entity which has been established in each Texas County by the State legislature for the purpose of appraising property. All taxing units in Fort Bend County use the property values computed by CAD. The CAD is governed by a board whose members are appointed by the individual taxing entities, based on each entity's ratio of property values.

CERTIFIED APPRAISAL ROLL: The final property appraisal roll, as calculated by the Fort Bend County Central Appraisal District.

COMPONENT UNIT FUNDS: Legally separate organizations for which elected officials of the primary government are financially accountable.

CONSUMER PRICE INDEX (CPI): The measure of price level computed by the Bureau of Labor Statistics on a monthly basis. It is the ration of the cost of specific consumer items in any one year to the cost of those items in the base year.

CONTRACTUAL LEASE OBLIGATIONS: Legal debt instruments which are authorized by the Texas Public Property Finance Act (Subchapter A, Chapter 271, and Local Government Code). This financing can be used to finance all types of new and used personal property, such as portable buildings, furniture, office equipment and other equipment.

CURRENT TAXES: Property taxes that are levied and due within one year.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest, sometimes referred to as a "sinking fund."

DEFICIT: (1) The excess of the liabilities of a fund over its assets; or (2) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPARTMENT: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Program/Activity.)

DEPRECIATION: The decline in the value of an asset due to general wear and tear or obsolescence.

DISTINGUISHED BUDGET PRESENTATION AWARD: An award presented annually by the Government Finance Officers Association of the United States and Canada for the City's budget document. In order to receive the award, the City's budget document must meet stringent disclosure requirements, including the budget as a policy document, financial plan, communications device, and an operations guide.

ENCUMBRANCES: Commitments related to uncompleted contracts for goods or services. Used in budgeting, encumbrances are not classified as expenditures or liabilities, but are shown as a reservation of the fund balance/reserves. Encumbrances are generally re-appropriated in the ensuing fiscal year.



Glossary of Terms

ENTERPRISE FUND: A fund established to account for operations financed and operated in a manner similar to private business enterprises. In this case, the governing body intends that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

ENVIRONMENTAL PROTECTION AGENCY (EPA): An agency of the United States government which is responsible for establishing and enforcing regulations dealing with environmental issues.

EXPENDITURES: A decreases in net financial resources. Expenditures include current operating expenses requiring the use of net current assets, debt service and capital outlays, and intergovernmental grants.

EXPENSES: Outflows or other uses of assets or incurring of liabilities (or a combination of both) from delivering or producing goods, services or carrying out other activities that constitute the entity's ongoing major operations.

EXTRATERRITORIAL JURISDICTION (ETJ): The area extending approximately three (3) miles beyond the corporate limits, within which the City exercises extraterritorial powers of land division and/or zoning review.

FIDUCIARY FUND TYPE: The trust and agency funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds. The Firemen's Relief and Retirement Fund is classified as a fiduciary (pension trust) fund.

FINANCIAL AUDIT: An audit made to determine whether the financial statements of a government are presented fairly in conformity with GAAP.

FISCAL YEAR (FY): A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of operations.

FIXED ASSET: An asset of long-term character, which are intended to continue to be held or used, such as land, buildings, machinery, and equipment, etc.

FRANCHISE TAX: A special privilege granted by the City, permitting the continued use of public property, such as city streets, right-of-ways, usually involving public utilities, i.e., gas, telephone, cable television and electric utilities.

FULL-TIME EQUIVALENT (FTE): A term to indicate the number of annual hours for a position (may be also referred to as "worker year"). For example, an employee working 40 hours per week for 52 weeks per year will have 2,080 annual hours (40 x 52). Therefore, 2,080 hours will equal one FTE. Further, an employee working 40 hours per week for 13 weeks equals 520 annual hours (40 x 13), or a FTE of 0.25. A FTE for a firefighter position is 2,912 annual hours, resulting in one FTE position.

FUND: A fiscal and accounting entity with a self-balancing set of accounts, i.e., assets equal liabilities plus fund balance/equity.

FUND BALANCE: The difference between the accumulated revenues and expenditures of a governmental fund.

FUND BALANCE-RESERVED FOR CONTINGENCIES: An account used to segregate or designate a portion of fund balance for resources restricted to payments for unanticipated expenditures during the fiscal year or future fiscal years.

FUND BALANCE-RESERVED FOR DEBT SERVICE: An account used to segregate or designate a portion of fund balance for resources legally restricted to the payment of debt principal and interest maturing in future years.

FUND BALANCE-RESERVED FOR ENCUMBRANCES: An account used to segregate or designate a portion of fund balance for expenditure upon completion of a contract or agreement.

FUND TYPE: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GENERAL AND ADMINISTRATIVE (G&A) FEE TRANSFER: A transfer from enterprise or internal service funds to the general fund for general and administrative services provided to other funds. For example, the water and wastewater fund receives administrative services from the City Manager/Human Resources, City Attorney, City Council, Finance and Administration, and a number of other activities that are funded from the general fund. The G&A fee is used as a means of reimbursing the general fund for these types of services.

GENERAL FUND: The fund used to account for all financial resources, except those required to be accounted for in another fund.

GENERAL LEDGER: A record containing the accounts needed to reflect the financial position and the results of operations of an entity.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the Debt Service Fund, and are backed (guaranteed) by the full faith and credit of the City.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting, governing the form and content of the financial statements of an entity, encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time; and provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GEOGRAPHIC INFORMATION SYSTEMS (GIS): A computer system that is capable of capturing, storing, analyzing, and displaying geographically referenced information; that is identified according to location. GIS also includes the procedures, operating personnel, and spatial data that go into the system.

GOAL: A long-term, attainable target of a program, department, or the City as a whole. Goals will likely extend over several fiscal years.

GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR): A publication of the Government Finance Officers Association. It is also known as the *Blue Book*.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard-setting body for government entities.



Glossary of Terms

GOVERNMENT FINANCE OFFICERS ASSOCIATION: The association of public finance professionals who sponsors the Distinguished Budget Presentation Award Program and the Certificate of Achievement for Excellence in Financial Reporting Program as well as the Popular Annual Financial Report Award.

GOVERNMENTAL FUND TYPES: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities-except those accounted for in proprietary funds and fiduciary funds. Under GAAP there are four governmental fund types: general, special revenue, debt service, and capital projects.

GROUNDWATER REDUCTION PLAN (GRP): A plan mandated by the Fort Bend Subsidence District to convert from well water to surface water.

HOTEL/MOTEL TAX: A tax levied upon the cost of occupancy of any room or space furnished by any hotel. The City levies a tax of 7 percent of the occupancy rate; the state maximum is seven percent (7%). Revenue received from the source is disbursed for the promotion of tourism within the City of Rosenberg.

INCOME: A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INDEPENDENT AUDIT: An audit performed by an independent auditor.

INFRASTRUCTURE: Public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and similar assets that are immovable and of value only to the City.

IN-LIEU OF TAXES TRANSFER: A transfer similar to the general and administrative fee transfer where an enterprise or internal service fund transfers funds to the general fund "in-lieu-of taxes." Since the water and wastewater fund is a part of the City, the assets of the fund are exempt from property taxes. However, when computing the full cost of services in the water and wastewater fund, in-lieu-of taxes is calculated in order to transfer the appropriate amount(s) to the general fund.

INTERNAL SERVICE FUND: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other entities, on a cost-reimbursement basis.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (LCISD): The local school district that provided public education services within the City of Rosenberg.

LEVY: (1) To impose taxes, special assessments or service charges for the support of government activities. (2) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITIES: Probable future obligations of and entity indicating a future transfer of assets or providing of services to other entities as a result of past transactions of events.

LINE-ITEM BUDGET: A budget that lists each expenditure and revenue category separately, along with the dollar amount budgeted for each specific category.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.



Glossary of Terms

MAINTENANCE AND OPERATIONS (M&O): Expenditures of a recurring nature which are necessary for the operation of a department or activity. Does not include capital outlay or debt service expenditures. (Sometimes also referred to as O&M.)

MARKET VALUE: A price at which an item can be sold.

MIXED BEVERAGE TAX: A tax imposed on the gross receipts of a licensee for the sale, preparation or serving of mixed beverages.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued, but revenues are accounted for on a cash basis. This accounting system is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received, or are "measurable" or "available for expenditure."

NO-NEW-REVENUE (FORMERLY EFFECTIVE TAX) RATE: Generally, the tax rate (levy) for the current year which produces the same tax revenue (based on current year assessed valuation, less new improvements and annexations) that was produced from the prior year tax rate (levy).

NON-RECURRING REVENUE/EXPENSES: Resources/expenses recognized by the City that are unique and occur only one-time without pattern in one fiscal year.

OBJECT (OBJECT OF EXPENDITURE): A specific classification of expenditure in the City's chart of accounts. Examples of object of expenditures are office supplies, equipment maintenance, salaries, and wages, etc.

OBJECTIVE: A specific, measurable, and observable accomplishment the City or a department intends to achieve during the year.

OPERATION & MAINTENANCE (O&M): See maintenance and operation.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities are controlled.

OPERATING EXPENSES: Proprietary fund expenses which are directly related to the fund's primary service activities.

OPERATING INCOME: The excess of proprietary fund operating revenues over operating expenses.

OPERATING REVENUES: Proprietary fund revenues directly related to a fund's primary activities, consisting primarily of user charges for goods and services.

ORDINANCE: A formal legislative enactment by the City Council.

PER CAPITA DEBT: The amount of a government's debt divided by its population. Per capita debt is used to indicate the government's credit position by reference to the proportionate debt per resident.

PERFORMANCE BASED BUDGET SYSTEM: The budgeting system where departmental allocations are built around workload measures for each program.

PERFORMANCE INDICATORS: Specific quantitative and qualitative measures of work performed as an objective of the department. (See Service Level Indicators.)

PERSONAL SERVICES: A classification of expenditures that includes salaries and wages, overtime, longevity and related fringe benefits.

POLICY: A plan, course of action or guiding principle, designed to set parameters for decisions and actions. For example, the City Council adopts budget policies which set parameters for the overall formulation and adoption of the budget.

PROGRAM/ACTIVITY: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Department.)

PROPOSED BUDGET: The budget originally proposed by the City Manager to the City Council. Amendments are frequently made to the proposed budget to arrive at the adopted budget.

PROPRIETARY FUND TYPES. The classification used to account for the City's ongoing organizations and activities that are similar to those often found in the private, commercial sector. The Water and Wastewater Fund is a proprietary fund type.

RESERVED FUND BALANCE: Those portions of fund balance that are not available for expenditure, or that are legally segregated for a specific future use.

RESERVES: An account used to indicate the difference between a fund's assets and liabilities. Reserves are sometimes referred to as fund balance, retained earnings or working capital. In addition, reserves within a fund may be classified as undesignated, i.e., the reserves are not designated for any specific purpose or expenditure, or designated, i.e., the reserves are designated for a specific purpose or expenditure.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund. In addition to a pledge of revenues for the repayment of the bonds, such bonds sometimes contain a mortgage on the property of the enterprise fund.

REVENUES: (1) An increase in the net current assets of a governmental fund type. (2) Increases in the net total assets of a proprietary fund type.

SALES TAX: A general tax on sales levied on persons and businesses selling merchandise or services in the city limits on a retail basis.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.



Glossary of Terms

STRATEGIC PLAN: A document used to communicate with the organization the organizations goals, the actions needed to achieve those goals and all of the other critical elements developed during the planning exercise.

SUPPLEMENTAL REQUESTS: The budget requests for any program enhancements felt necessary or result in a significant funding increase over base budget.

TAX ABATEMENT: The full or partial exemption from ad valorem taxes for a specified time of certain real property located in a designated zone and for economic development purposes.

TAX RATE: The amount of tax stated in terms of a unit of the tax base; for example, \$0.5202 per \$100 assessed valuation of taxable property.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ): A regulatory body of the State of Texas regulating and establishing environmental procedures relating to the use of natural resources.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS): The retirement system which provides retirement coverage and benefits administration to over 600 municipal entities in the State of Texas. The TMRS was created by the Texas Legislature and is governed by a board, which is appointed by the Governor, with the advice of the State Senate.

TOTAL SUSPENDED SOLIDS (TSS): Solids in water that can be trapped by a filter.

TRANSFER: Movement of resources between two funds.

TRUST AND AGENCY FUND: One of the seven fund types in governmental accounting. See Trust Funds and Agency Fund.

TRUST FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

VOTER APPROVAL (FORMERLY ROLLBACK) RATE: The voter-approval tax rate is a calculated maximum rate allowed by law without voter approval. The calculation splits the voter-approval tax rate into two separate components: a no-new-revenue maintenance and operations (M&O) rate and a debt service rate. M&O includes such things as salaries, utilities and day-to-day operations. Debt service covers the interest and principal on bonds and other debt secured by property tax revenues. The voter-approval tax rate is the sum of no-new-revenue M&O and debt service rates, plus the unused increment rate (if applicable).

WORKING CAPITAL: The current assets less current liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of the enterprise fund (water and wastewater) and internal service funds.

